

**Utility Advisory Board
September 13, 2021 5:30 P.M.
City Hall Council Chambers Conf. Room**

MEMBERS PRESENT

Brett Johnson
Joe Boudreau
Eli Barnes
Ralph Sanders
Shawn Libby, Chairman

MEMBERS ABSENT

None

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor
Michele Grant, Utility Billing Administrator

MINUTES

1. Call to order:

Mr. Libby called the meeting to order at 5:30pm.

2. Approval of July 12, 2021 Minutes

Mr. Libby requested a motion or comments on the minutes for the July 12, 2021 meeting. *Mr. Barnes made a motion to accept the July 12, 2021 meeting minutes as presented. The motion was seconded by Mr. Johnson. The motion passed unanimously.*

3. Tabled Appeals

None

4. Appeals

4.1 55 Bailey Dr. – Robert Trott

The appellant was not present for the meeting. The appellant requested a sewer credit for outside watering.

Mr. Johnson made a motion to abate 14 units of sewer at \$7.43 per unit for a total of \$104.02 plus any accrued interest. The motion was seconded by Mr. Barnes. The motion passed unanimously.

4.2 8 Weeping Willow Dr. – Peter & Briana Collins

The appellant was not present for the meeting. The appeal request is for a sewer credit for outside watering.

Mr. Johnson made a motion to abate 16 units for sewer at \$7.43 per unit for a total of \$118.88 plus any accrued interest. Mr. Barnes seconded the motion, the motion passed unanimously.

4.3 41 Oak St. – Joshua Riley

The appellant was not present for the meeting. The appeal request is for a sewer credit for outside watering.

Mr. Johnson made a motion to abate 12 units of sewer at \$7.43 per unit for a total of \$89.16 plus any accrued interest. Mr. Barnes seconded the motion, the motion passed unanimously.

4.4 97 Millers Farm Dr. – Brett & Rachel Johnson

Mr. Johnson recused himself from the discussion and vote. The appeal request is for a sewer credit for outside watering.

Mr. Libby made a motion to abate 9 units of sewer at \$7.43 per unit for a total of \$66.87 plus any accrued interest. Mr. Barnes seconded the motion, the motion passed unanimously.

4.5 90 Millers Farm Dr. – Laura Davie

The appellant was not present for the meeting. The appeal request is for a sewer only abatement for watering the lawn and garden.

Mr. Johnson made a motion to abate 4 units of sewer at \$7.43 per unit for a total of \$29.72 plus any accrued interest. Mr. Barnes seconded the motion, motion passed unanimously.

4.6 104 Millers Farm Dr. – Richard Butler

The appellant was not present for the meeting. The appeal request is for a water abatement for outside watering. The home does have a functioning sewer deduct meter. The Board discussed the criteria for abatement.

Mr. Libby made a motion to deny the request for a water abatement. Mr. Barnes seconded the motion. The motion passed unanimously.

4.7 28 Juniper St. – George & Nancy Haseltine

The appellant was not present for the meeting. The appeal request is for a sewer only abatement for outside watering.

Mr. Johnson made a motion to abate 13 units of sewer at \$7.43 per unit for a total of \$96.59 plus any accrued interest. Mr. Barnes seconded the motion, motion passed unanimously.

4.8 11 Vinewood Ln. – Robin Carlson

The appellant was not present for the meeting. The appeal request is for a sewer only abatement due to filling a pool.

Mr. Johnson made a motion to abate 27 units of sewer at \$7.43 per unit for a total

of \$200.61 plus any accrued interest. Mr. Libby seconded the motion, the motion passed unanimously.

4.9 1 Rangeway Dr. – William & Lea Orr

The appellant was not present for the meeting. The appeal request is for a sewer credit for outside watering.

Mr. Johnson made a motion to abate 13 units of sewer at \$7.43 per unit for a total of \$96.59 plus any accrued interest. Mr. Barnes seconded the motion, the motion passed unanimously.

4.10 7 Stillwater Circle – Lois Parker

The appellant was not present for the meeting. The appeal request is for a credit for the emergency labor fee. The Board discussed the afterhour's service call that did stop the leak for the evening. Staff went out again to turn water off for plumber in the morning and again when repair was completed at no charge.

Mr. Libby made a motion to deny this requested abatement of charges. Mr. Barnes seconded the motion, the motion passed unanimously.

4.11 238 Eastern Ave. – Chris & Mary Ballard

The appellant was not present for the meeting. The appeal request is for a sewer credit for outside watering.

Mr. Johnson made a motion to abate 20 units of sewer at \$7.43 per unit for a total of \$148.60 plus any accrued interest. Mr. Barnes seconded the motion, the motion passed unanimously.

4.12 79 Fillmore Blvd. – Hether Roberge

The appellant was not present for the meeting. The appeal request is for a sewer credit for outside watering.

Mr. Johnson made a motion to abate 27 units of sewer at \$7.43 per unit for a total of \$200.61 plus any accrued interest. Mr. Barnes seconded the motion, the motion passed unanimously.

4.13 3 Dodge St. – Chris Matheson

The appellant was not present for the meeting. The appeal request is for water and sewer for a major leak under the home. This is a continuation from their May bill for which the Board abated per the Water & Sewer Adjustment Policy.

Mr. Johnson made a motion to abate 152 units of water at \$5.83 per unit for a total of \$886.16 and 304 units of sewer at \$7.43 per unit for a total of \$2258.72 for a grand total of \$3,144.88 plus any accrued interest. This is a one in ten year water abatement. Mr. Barnes seconded the motion, the motion passed unanimously.

4.14 10 Thomas St. – Robert Blouin

The appellant was not present for the meeting. The appeal request is for a sewer

credit for outside watering.

Mr. Johnson made a motion to abate 49 units of sewer at \$7.43 per unit for a total of \$364.07 plus any accrued interest. Mr. Barnes seconded the motion, the motion passed unanimously.

4.15 66 Prospect St. – Brandon Marcus

The appellant was not present for the meeting. The appeal request is for water and sewer, the owner purchased this home from a bank as is in March and has not lived there. The building had numerous leaks and plumbing was removed in area.

Mr. Barnes made a motion to abate 93 units of water at \$5.83 per unit for a total of \$542.19 and 93 units of sewer at \$7.43 per unit for a total of \$690.99 for a grand total of \$1233.18 plus any accrued interest. This is a one in ten year water abatement. Mr. Johnson seconded the motion, the motion passed unanimously.

4.16 3 Gerard St. – Jon & Barbara Bodwell

The appellant was not present for the meeting. The appeal request is for a sewer credit for outside watering.

Mr. Johnson made a motion to abate 15 units of sewer at \$7.43 per unit for a total of \$111.45 plus any accrued interest. Mr. Barnes seconded the motion, the motion passed unanimously.

5. Financials

The board reviewed and discussed financial reports.

6. Discussion

The Board scheduled the next meeting for 10/12/21 due to the Columbus Day Holiday.

7. Adjournment:

Mr. Libby made a motion to adjourn at 6:31pm. The motion was seconded by Mr. Barnes. The motion passed unanimously. Minutes respectfully submitted by Michele Grant Utility Billing Administrator