

**Utility Advisory Board
April 12, 2021 5:30 P.M.
Virtual Meeting**

MEMBERS PRESENT

Shawn Libby, Chairman
Brett Johnson
Joe Boudreau
Eli Barnes
Ralph Sanders

OTHERS PRESENT

Michele Grant, Utility Billing Administrator

MINUTES

1. Call to order:

Mr. Libby called the meeting to order at 5:30pm.

2. Approval of March 8, 2021 Minutes

Mr. Libby requested a motion or comments on the minutes for the March 8, 2021 meeting. *Mr. Johnson made a motion to accept the March 8, 2021 meeting minutes as presented. The motion was seconded by Mr. Boudreau. The motion passed unanimously.*

3. Tabled Appeals

3.1 46 Big Bear Road - Don & Hope Silver

This appeal remains tabled from January 2021 meeting to establish additional history. This will be heard at the May UAB meeting.

3.2 63B Trinity Circle – 119 Flagg Rd. Dev.

This appeal remains table from the February 2021 meeting to establish additional history. This will be heard at the May UAB meeting.

4. Appeals

4.1 11 Sidney St. – Anne Drago

The appellant was not present for the meeting. The appellant requested both a water and sewer abatement. The appeal stated that the above average consumption was due to toilet needing repair. The water did enter the sewer system and it does not meet the

criteria for a water abatement based on the Water Sewer Adjustment Policy. Owner did state this would cause hardship.

Mr. Johnson made a motion to approve a hardship credit of 25% of the invoiced amount. The motion was seconded by Mr. Barnes, motion passed unanimously.

4.2 80 Church St. – Ray & Lani Weeks Reilly

The appellant was not present for the meeting. The appeal request is for a water and sewer abatement. Owner stated the water overage was due to a faulty hot water heater which they have now replaced.

Mr. Barnes made a motion to abate 41 units of water at \$5.55 per unit for a total of \$227.55 and abate 71 units of sewer at \$6.75 per unit for a total of \$479.25 plus any accrued interest for a total of \$706.80. Mr. Johnson seconded the motion, motion passed unanimously.

4.3 109 Eagle Dr. – Paul Johnson

The appellant was not present for the meeting. The appeal request is for a water and sewer abatement. The appeal stated that the toilet was leaking. The water was used and did enter the sewer system. The appeal states they do not dispute the reading and no hardship was noted.

Mr. Johnson made a motion to deny this appeal because it does not meet water/sewer adjustment policy criteria. Mr. Barnes seconded the motion, motion passed unanimously.

4.4 76 Congress St. – Thomas & Linda Buckless

The appellant was not present for the meeting. The appeal requested a water and sewer abatement. The appeal stated that the toilet was stuck running when they were away. The water was used and did enter the sewer system. The appeal states they do not dispute the reading and no hardship was noted.

Mr. Barnes made a motion to deny this appeal because it does not meet water/sewer adjustment policy criteria. The motion was seconded by Mr. Johnson, the motion passed unanimously.

4.5 1 Willow Brook Dr. – Willowbrook Realty Trust

The appellant was not present for the meeting. The appeal requested a water and sewer abatement. The appeal stated the new bill has tripled in price and the meter reading is disputed

Mr. Johnson made a motion to table this appeal until we receive meter tests results. The motion was seconded by Mr. Barnes, the motion passed unanimously.

4.6 18 Gagne St. – Maria Bick

The appellant was not present for the meeting. The appeal request is for water and sewer abatement. The appeal stated the overage was due to toilets running constantly. This appeal does meet the criteria for the Water and Sewer Adjustment Policy and does qualify for a once in 10 year abatement. *Mr. Barnes made a motion to abate 48 units of water at \$5.55 per unit for a total of \$266.40 and abate 48 units of sewer at \$6.75 per unit for a total of \$324.00 plus any accrued interest for a total of \$590.40.*

4.7 8 Burr Ct. – Russell & Cheryl Perry

The appellant was not present for the meeting. This is a continuation from their January appeal that spilled over into their current bill from a leak that has been repaired.

Mr. Johnson made a motion to abate 25 units of sewer at \$7.43 for a total of \$185.75 plus any accrued interest. The motion was seconded by Mr. Barnes, the motion passed unanimously.

5. Financials

The board reviewed and discussed financial reports.

6. Adjournment:

Mr. Barnes made a motion to adjourn at 6:05pm. The motion was seconded by Mr. Sanders. The motion passed unanimously.

Minutes respectfully submitted by Michele Grant Utility Billing Administrator