

**Utility Advisory Board
February 8, 2021 5:30 P.M.
Virtual Meeting**

MEMBERS PRESENT

Shawn Libby, Chairman

Brett Johnson

Joe Boudreau

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor

Michele Grant, Utility Billing Administrator

MINUTES

1. Call to order:

Mr. Libby called the meeting to order at 5:40pm.

2. Approval of January 11, 2021 Minutes

Mr. Libby requested a motion or comments on the minutes for the January 11, 2021 meeting. *Mr. Johnson made a motion to accept the January 11, 2021 meeting minutes as presented. The motion was seconded by Mr. Libby. The motion passed unanimously.*

3. Tabled Appeals

3.1 11 Hillside Drive – Janice Kane

This appeal remains tabled from the November 2020 meeting pending next bill as to establish a history. This will be heard at March UAB meeting.

3.2 46 Big Bear Road - Don & Hope Silver

This appeal remains tabled from January 2021 meeting pending next bill to establish more history. This will be heard at March UAB meeting.

4. Appeals

4.5 77 Farmington Road – Rochester Hosp. LLC

The appellant, Mr. Raiche was present for the meeting. The appeal requested both water and sewer abatements. The appeal stated there was an outside spigot used and that it was left leaking for an unknown period of time. Ms. Clark noted that the sewer was already credited as they have a sewer deduct meter for outdoor usage.

The board and appellant discussed the usage history, the use of the one year abatement on water only, and the financial hardship that the Covid-19 Pandemic has had on this hotel. Mr. Raiche decided he did not want to use the 1 in 10 year water abatement for this issue.

Mr. Johnson made a motion to approve a hardship credit of 25% of the above average consumption. $432 \text{ units}/4 = 108$. $108 \text{ Units} \times 5.55 = \599.40 . The motion was seconded by Mr. Libby, the motion passed unanimously.

4.1 8 Pine Street – AA2 Management LLC

The appellant was not present for the meeting. The appeal requested both water and sewer abatement. The appeal stated that the above average consumption was due to a pipe leaking in basement. The water was used and does not meet the criteria for a water abatement based on the Water Sewer Adjustment Policy.

Mr. Boudreau made a motion to abate 38 units of sewer at \$6.75 per unit for a total of \$256.50 plus any accrued interest. The motion was seconded by Mr. Libby, motion passed unanimously.

4.2 49 Temple Drive – Nancy Lamarre

The appellant was not present for the meeting. The appeal request is for a sewer abatement. They stated the sewer deduct was not installed correctly and did not deduct water for outside watering.

Mr. Johnson made a motion to abate 17 units of sewer at \$6.75 per unit for a total of \$114.75 plus any accrued interest. Mr. Libby seconded the motion, motion passed unanimously.

4.3 213 Old Dover Road – Kristina Guay

The appellant was not present for the meeting. The appeal requested a water abatement. The appeal stated that snow fell from roof and hit outside spigot and turned it on.

Mr. Boudreau made a motion to deny appeal stating the water was used and the above average consumption did not meet the criteria for the Water Sewer Adjustment Policy. Mr. Johnson seconded the motion, motion passed unanimously.

4.4 7 Beaudoin Ave. – Sandra LaRoche

The appellant was not present for the meeting. The appeal requested both a water and sewer abatement. The appeal stated that the outside faucet was dripping. The board discussed the Water Sewer Adjustment Policy minimum above average consumption requirement. This appeal did not meet that requirement.

Mr. Boudreau made a motion to abate 32 units of sewer at \$6.75 in the amount of \$216.00 plus all accrued interest. The motion was seconded by Mr. Libby, the motion passed unanimously.

5. Financials

The board reviewed and discussed financial reports.

6. Adjournment:

Mr. Libby made a motion to adjourn at 6:30pm. The motion was seconded by Mr. Johnson. The motion passed unanimously.

Minutes respectfully submitted by Michele Grant Utility Billing Administrator