

Utility Advisory Board
June 12, 2023
5:30pm
DPW Conference Room
209 Chestnut Hill Road

MEMBERS PRESENT

Joe Boudreau
Eli Barnes
Ralph Sanders

MEMBERS ABSENT

Shawn Libby, Chairman
Brett Johnson

OTHERS PRESENT

Lisa Clark, DPW Deputy Director, Operations & Administration
Darcy Landry, Utility Billing Administrator

MINUTES

1. Call to order:

Mr. Boudreau called the meeting to order at 5:35pm.

2. Approval of May 8, 2023, Minutes

Mr. Boudreau requested a motion or comments on the minutes for the May 8, 2023, meeting. *Mr. Sanders made a motion to accept the May 8, 2023, meeting minutes as presented. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

3. Appeals

3.1 92 Milton Rd. – Silver Bell Cooperative

The appellant was present for the meeting. The appeal request is for a water abatement for a frozen pipe. The UAB discussed the high above average use.

Mr. Barnes made a motion to abate 49 units in March, 280 units in April and 0 units in May for a total of 329 units of water at \$6.41 for a total of \$2,108.89, this is a once in a ten-year water abatement. Mr. Boudreau seconded the motion, the motion passed unanimously.

3.2 58 Pine St. – John Tibbetts

The appellant was not present for the meeting. The appeal is for water and sewer for a leaking toilet.

Mr. Barnes made a motion to deny the appeal per Ordinance 260-19A, the appellant shall file an appeal to the UB office in writing prior to payment date and per policy on water & sewer adjustments the customer must also prove that the deficiency

responsible for leakage has been repaired or corrected. Mr. Sanders seconded the motion, the motion passed unanimously.

3.3 31 Juniper St. – Scott Brown

The appellant was not present for the meeting. The appeal request is for a sewer abatement for a leaking pipe in the wall.

Mr. Barnes made a motion to table the appeal for more consumption history. Mr. Sanders seconded the motion, the motion passed unanimously.

4. Financials

The board reviewed and briefly discussed financial reports.

5. Adjournment:

Mr. Barnes made a motion to adjourn at 6:04 pm. The motion was seconded by Mr. Sanders. The motion passed unanimously.

Minutes respectfully submitted by Darcy Landry, Utility Billing Administrator