

**Utility Advisory Board
January 9, 2023
5:30pm
DPW Conference Room
209 Chestnut Hill Road**

MEMBERS PRESENT

Ralph Sanders
Joe Boudreau
Eli Barnes

OTHERS PRESENT

Lisa Clark, DPW Deputy Director
Michele Grant, Utility Billing Administrator

MINUTES

1. Call to order:

Mr. Barnes called the meeting to order at 5:30pm.

2. Approval of December 12, 2022 Minutes

Mr. Boudreau requested a motion or comments on the minutes for the December 12, 2022 meeting. *Mr. Boudreau made a motion to accept the December 12, 2022 meeting minutes as presented. The motion was seconded by Mr. Sanders. The motion passed unanimously.*

3. Appeals

3.1 68 Ida Circle – LoPriore Family Trust

The appellant was not present for the meeting. The appeal request is for a sewer abatement for outside watering.

Mr. Boudreau made a motion to abate 12 units of sewer at \$7.43 per unit for a total of \$89.16 plus any accrued interest. Mr. Barnes seconded the motion, the motion passed unanimously.

3.2 68 Ida Circle – LoPriore Family Trust

The appellant was not present for the meeting. The appeal request is for a sewer abatement for outside watering.

Mr. Barnes made a motion to abate 24 units of sewer at \$7.43 per unit for a total of \$178.32 plus any accrued interest. Mr. Boudreau seconded the motion, the motion passed unanimously.

3.3 55 Ida Circle – Raymond Wayman

The appellant was not present for the meeting. The appeal request is for a sewer abatement for outside watering.

Mr. Barnes made a motion to abate 80 units of sewer at \$7.43 per unit for a total

of \$594.40 plus any accrued interest. Mr. Boudreau seconded the motion, the motion passed unanimously.

3.4 14 Smoke St. – Joshua Valliere

The appellant was not present for the meeting. The appeal request is for a sewer abatement for outside watering.

Mr. Barnes made a motion to abate 42 units of sewer at \$7.43 per unit for a total of \$312.06 plus any accrued interest. Mr. Boudreau seconded the motion, the motion passed unanimously.

3.5 283 Chesley Hill Rd. – Matt Parker

The appellant was not present for the meeting. The appeal request is for a water and sewer abatement for having to flush his pipes after hydrant flushing.

Mr. Barnes made a motion to deny this appeal since it was received late, per Ordinance 260-19A the appellant shall file an appeal to the UB office in writing proper to the payment due date. The motion was seconded by Mr. Boudreau, the motion passed unanimously.

3.6 23 Kendall St. – Beau & Samantha Rodgerson

The appellant was not present for the meeting. The appeal request is for a sewer abatement for outside watering.

Mr. Boudreau made a motion to abate 41 units of sewer at \$8.17 per unit for a total of \$334.97 plus any accrued interest. Mr. Sanders seconded the motion, the motion passed unanimously.

3.7 3 Big Bear Rd. – Junellen Chase

The appellant was not present for the meeting. The appeal request is for a sewer abatement for a leaking water heater.

Mr. Barnes made a motion to abate 6 units of sewer at \$8.17 per unit for a total of \$49.02 plus any accrued interest. Mr. Sanders seconded the motion, the motion passed unanimously.

3.8 8 Winch Way – Scot Yeanish

The appellant was not present for the meeting. The appeal request is for a sewer abatement for outside watering.

Mr. Barnes made a motion to abate 52 units of sewer at \$8.17 per unit for a total of \$424.84 plus any accrued interest. This is a one time only Military exception since the appeal was received after invoice due date due to owner being away for military service. Mr. Sanders seconded the motion, the motion passed unanimously.

4. Financials

The board reviewed and briefly discussed financial reports.

5. Adjournment:

Mr. Barnes made a motion to adjourn at 6:06 pm. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

Minutes respectfully submitted by Michele Grant, Utility Billing Administrator