

**Utility Advisory Board
November 13, 2023
5:30pm
DPW Conference Room
209 Chestnut Hill Road**

MEMBERS PRESENT

Joe Boudreau
Eli Barnes
Shawn Libby, Chairman
Brett Johnson
Ralph Sanders

OTHERS PRESENT

Lisa Clark, DPW Deputy Director, Operations & Administration
Darcy Landry, Utility Billing Administrator

MINUTES

1. Call to order:

Mr. Libby called the meeting to order at 5:30pm.

2. Approval of October 16, 2023 Minutes

Mr. Libby requested a motion or comments on the minutes for the October 16, 2023 meeting. *Mr. Johnson made a motion to accept the October 16, 2023 meeting minutes as presented. The motion was seconded by Mr. Boudreau, the motion passed unanimously.*

3. Appeals

3.1 164 Eagle Dr. – Cleo & Sandra Fleury

The appellant was not present for the meeting. The appeal request is for a sewer abatement for an unidentified leak.

Mr. Johnson made a motion to deny the appeal, no leak was found. Mr. Boudreau seconded the motion, the motion passed unanimously.

3.2 10 Smoke St. – Nancy Gowell

The appellant was not present for the meeting. The appeal is for sewer abatement for lawn irrigation.

Mr. Johnson made a motion to abate 19 units of sewer for a total of \$155.23. Mr. Barnes seconded the motion, the motion passed unanimously.

3.3 9 Nature Ln. – Norman & Joanne Beaulieu

The appellant was not present for the meeting. The appeal is for sewer abatement for hydroseeded lawn.

Mr. Johnson made a motion to abate 13 units of sewer for a total of \$106.21. Mr. Barnes seconded the motion, the motion passed unanimously.

3.4 14 Kendall St. – Suzanne Snyder

The appellant was not present for the meeting. The appeal is for sewer abatement for a running hose.

Mr. Johnson made a motion to deny the appeal per Ordinance 260-19A, the appeal was received after the due date, but to grant a 25% hardship abatement for a total of \$83.84. Mr. Sanders seconded the motion, the motion passed unanimously.

3.5 117 Old Dover Rd. – Grace Youngren

The appellant was not present, but Steve Beaudoin came as a representative. The appeal is for a water and sewer abatement for a broken irrigation pipe.

Mr. Johnson made a motion to grant an exception on the time due to the damage occurring during a city project. An abatement of 17 units of water for \$108.97 and 17 units of sewer for \$138.89, a total of \$247.86 was granted. Mr. Barnes seconded the motion, the motion passed unanimously.

3.6 5 Fieldstone Ln. – Christopher Lachance

The appellant was not present for the meeting. The appeal is for water and sewer abatement for a running toilet.

Mr. Johnson made a motion to deny the appeal per water and sewer policy section 3, in the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the customer shall be held responsible for the entire bill. Mr. Barnes seconded the motion, the motion passed unanimously.

3.7 65 Ida Circle – Jennifer Gullison

The appellant was not present for the meeting. The appeal is for sewer abatement for a new lawn.

Mr. Barnes made a motion to table the appeal for more consumption history. Mr. Johnson seconded the motion, the motion passed unanimously.

3.8 39 Kinsale Dr. – Janice Cotter

The appellant was not present for the meeting. The appeal is for water and sewer abatement for a leaking water heater.

Mr. Boudreau made a motion to grant a one in ten-year abatement of 38 units of water for \$243.58 and 76 units of sewer for \$620.92, for a total \$864.50. Mr. Johnson seconded the motion, the motion passed unanimously.

3.9 3 Abbott St. – Carol Carbonneau

The appellant was not present for the meeting. The appeal is for water and sewer abatement for a running toilet.

Mr. Libby made a motion to deny the appeal per water and sewer policy section 3, in the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the customer shall be held responsible for the entire bill. Mr. Johnson seconded the motion, the motion passed unanimously.

3.10 50 52 Flat Rock Bridge Rd. – Cathy Brown

The appellant was not present for the meeting. The appeal is for water abatement for a running toilet.

Mr. Barnes made a motion to grant a one in ten-year abatement for 101 units of water for a total of \$647.41. Mr. Johnson seconded the motion, the motion passed unanimously.

3.11 42 Ida Circle – Kurt & Christina Dumond

The appellant was not present for the meeting. The appeal is for a sewer abatement for a new lawn.

Mr. Johnson made a motion to abate 16 units of sewer for a total of \$130.72. Mr. Barnes seconded the motion, the motion passed unanimously.

4. Financials – Water & Sewer Revenue and Expense Reports

5. Adjournment:

Mr. Libby made a motion to adjourn at 6:22 pm. The motion was seconded by Mr. Johnson, the motion passed unanimously.

Minutes respectfully submitted by Darcy Landry, Utility Billing Administrator