

Utility Advisory Board
September 14, 2020 5:30 P.M.
Annex Building Cocheco Conference Room

MEMBERS PRESENT

Shawn Libby, Chairman

Ralph Sanders

Joe Boudreau

MEMBERS ABSENT

Eli Barnes

Brett Johnson

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor

Kimberly Nickerson, Utility Billing Administrator

MINUTES

1. Call to order:

Mr. Libby called the meeting to order at 5:30 PM. This meeting was held in the Annex Building in the Cocheco Conference Room.

2. Approval of August 10, 2020 Minutes

Mr. Libby requested a motion or comments on the Minutes for the August 10, 2020 meeting.

Mr. Libby made a motion to accept the August 10, 2020 meeting minutes as presented. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

3. Colonial Pines Appeals

The board was informed of all the Colonial Pines appeals that were processed according to the motion made at August 10, 2020 meeting.

4. Appeals

4.1 33 Ledgerview Drive – Kenneth Holman

The appellant was not present for the meeting. The appeal requested a sewer abatement and stated that he put in a new lawn which caused excess water use.

Mr. Libby made a motion to abate the July 2020 invoice for 54 units of sewer at \$6.75 in the amount of \$364.50. The motion was for a total abatement of \$364.50 plus accrued interest. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

4.2 48 Ledgeview Drive – Ronald Lemoyne

The appellant was not present for the meeting. The appeal requested was for a sewer abatement. The owner stated that he had re-seeded his lawn which needed daily watering.

Mr. Boudreau made a motion to abate the July 2020 invoice for 41 units of Sewer at \$6.75 in the amount of \$276.75. The motion was for a total abatement of \$276.75 plus accrued interest. The motion was seconded by Mr. Sanders. The motion passed unanimously.

4.3 20 Silver Street -- Ho Family Revocable Trust

The appellant was not present for the meeting. The appeal was for a sewer abatement. The owner stated she had a leaking outside spigot which is now off.

Mr. Libby made a motion to abate the June 2020 invoice for 22 units of sewer at \$6.75 in the amount of \$148.50. The motion was for a total abatement of \$148.50 plus any accrued interest. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

4.4 41 Oak Street – Joshua Riley

The appellant not present for the meeting. The appeal was for a water and sewer abatement. The owner stated he had his lawn hydro-seeded which required frequent watering.

Mr. Libby made a motion to abate on the July 2020 invoice of 25 units of sewer \$6.75 for a total of \$168.75. The motion was for a total abatement of \$168.75 plus accrued interest. The motion was to deny the water abatement as water was used and the usage does not meet the 46 units of excess consumption based on the Water and Sewer adjustment policy. The motion was seconded by Mr. Sanders. The motion passed unanimously.

4.5 36 Patton Street – Dube Family Revocable Trust

The appellant was not present for the meeting. The appeal request is for a sewer abatement. The owner stated that they had their lawn repaired which required frequent watering.

Mr. Libby made a motion to abate the August 2020 invoice for 61 units of sewer at \$6.75 in the amount of \$411.75. The motion for a total abatement of \$411.75 plus accrued interest. The motion was seconded

by Mr. Sanders. The motion passed unanimously.

4.6 99 Fillmore Blvd – Hugo Scaramal

The appellant was not present for the meeting. The appeal request is for a water and sewer abatement. The owner stated he put in a new lawn which required frequent watering.

Mr. Libby made a motion to abate the July 2020 invoice for 34 units of sewer at \$6.75 for a total abatement of \$229.50 plus any accrued interest. The motion was to deny the water abatement as water was used and the usage does not meet the 46 units of excess consumption based on the Water and Sewer adjustment policy. The motion was seconded by Mr. Sanders. The motion passed unanimously

4.7 4 Florence Drive -- Alphonse Plante

The appellant was not present for the meeting. The appeal was for a sewer abatement. The owner stated he had an above average usage due to filling the pool and frequently adding water to the pool.

Mr. Boudreau made a motion to abate the July 2020 invoice for 6 units of sewer at \$6.75 in the amount of \$40.50. The motion was for a total abatement of \$40.50 plus any accrued interest. The motion was seconded by Mr. Sanders. The motion passed unanimously.

4.8 824 Portland Street -- Fred Mailhot

The appellant was not present for the meeting. The appeal was for a sewer abatement. The owner stated he had an above average usage due to filling the pool and he did not record the meter reading before and after.

Mr. Libby made a motion to abate the July 2020 invoice for 35 units of sewer at \$6.75 in the amount of \$236.25. The motion was for a total abatement of \$236.25 plus any accrued interest. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

4.9 -- 25 Little Falls River Road – Ralph Torr Revocable Trust

The appellant was not present for the meeting. Ms. Clark brought this appeal to the attention of the board as it was received the day of cut off for inclusion in the packet. The appeal was for a water abatement. The owner stated the above average usage was due to Eversource drilling through the water line when installing utility pole.

Mr. Libby made a motion to abate the July 2020 invoice for 492 units of water at \$5.55 in the amount of \$2730.60. The motion was for a total abatement of \$2730.60 plus any accrued interest. The decision letter

and notes on the account will note this is not a once in 10 year water abatement. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

5. Financials

The board reviewed and discussed financial reports.

6. Adjournment:

Mr. Libby made a motion to adjourn at 6:01 PM. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

Minutes respectfully submitted by Kimberly S. Nickerson Utility Billing Administrator