

**Utility Advisory Board
October 16, 2023
5:30pm
DPW Conference Room
209 Chestnut Hill Road**

MEMBERS PRESENT

Joe Boudreau
Eli Barnes
Shawn Libby, Chairman
Brett Johnson

OTHERS PRESENT

Lisa Clark, DPW Deputy Director, Operations & Administration
Darcy Landry, Utility Billing Administrator

MINUTES

1. Call to order:

Mr. Libby called the meeting to order at 5:31pm.

2. Approval of September 11, 2023 Minutes

Mr. Libby requested a motion or comments on the minutes for the September 11, 2023 meeting. *Mr. Johnson made a motion to accept the September 11, 2023 meeting minutes as presented. The motion was seconded by Mr. Boudreau, the motion passed unanimously.*

3. Appeals

3.1 6 Murray Dr. – Norman Brown

The appellant was not present for the meeting. The appeal request is for a sewer abatement for outside leaking hose.

Mr. Johnson made a motion to abate 13 units of sewer at \$8.17 for a total of \$106.21. Mr. Boudreau seconded the motion, the motion passed unanimously.

3.2 29 Lupine Ln. – William Burke

The appellant was present for the meeting. The appeal is for water and sewer abatement for a leaking meter in a pit.

Mr. Barnes made a motion to abate 70 units of water and sewer for a total of \$962.52. Mr. Johnson seconded the motion, the motion passed unanimously.

3.3 13 15 Spring St. – William Copp

The appellant was not present for the meeting. The appeal is for sewer abatement for filling a pool.

Mr. Johnson made a motion to deny the appeal Per Ordinance 260-19A the appellant shall file an appeal to the UB office in writing prior to the payment due date. Mr. Barnes seconded the motion, the motion passed unanimously.

3.4 9 Lincoln St. – Jessica Marion

The appellant was not present for the meeting. The appeal is for a water and sewer abatement for a leaking toilet.

Mr. Johnson made a motion to table this appeal for more consumption history. Mr. Barnes seconded the motion, the motion passed unanimously.

3.5 391 Portland St. – Kenneth Turgeon

The appellant was not present for the meeting. The appeal is for a sewer abatement for a lawn being hydroseeded.

Mr. Johnson made a motion to abate 21 units of sewer at \$8.17 for a total of \$171.57. Mr. Barnes seconded the motion, the motion passed unanimously.

3.6 16 Brenda Ln. – Arthur Smaldone Jr.

The appellant was not present for the meeting. The appeal is for water and sewer for a leak.

Mr. Barnes made a motion to grant a 25% hardship abatement for a total of \$1971.95. Mr. Boudreau seconded the motion, the motion passed unanimously.

4. Financials – Water & Sewer Revenue and Expense Reports

5. Adjournment:

Mr. Libby made a motion to adjourn at 6:44 pm. The motion was seconded by Mr. Boudreau, the motion passed unanimously.

Minutes respectfully submitted by Darcy Landry, Utility Billing Administrator