

## Utility Advisory Board March 20, 2023

5:30pm

DPW Conference Room  
209 Chestnut Hill Road

### MEMBERS PRESENT

Ralph Sanders

Eli Barnes

Brett Johnson

Shawn Libby, Chairman

### MEMBERS ABSENT

Joe Boudreau

### OTHERS PRESENT

Lisa Clark, DPW Deputy Director, Operations & Administration

Michele Grant, Utility Billing Administrator

Eleta Exline, Owner

Kristen Ohlmann, Owner

### MINUTES

#### 1. Call to order:

Mr. Libby called the meeting to order at 5:31pm.

#### 2. Approval of February 13, 2023, Minutes

Mr. Libby requested a motion or comments on the minutes for the February 13, 2023 meeting. *Mr. Johnson made a motion to accept the February 13, 2023 meeting minutes as presented. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

#### 3. Appeals

##### 3.1 10 Abbott St. – Brian VanBenschoten

The appellant was not present for the meeting. The appeal request is for a water and sewer abatement for a broken hose.

*Mr. Johnson made a motion to abate 65 units of sewer at \$8.17 per unit for a total of \$531.05 and 33 units of water at \$6.41 per unit for a total of \$211.53 plus accrued interest. The water abatement is a once in ten-year period for half of the excess water consumption above normal average. Mr. Barnes seconded the motion, the motion passed unanimously.*

##### 3.2 198 Old Dover Rd. – Eleta Exline

The appellant was present for the meeting. The appeal is for an emergency service call out charges.

*Mr. Johnson made a motion to abate all charges. Mr. Barnes seconded the motion, the motion passed unanimously.*

**4. Financials**

The board reviewed and briefly discussed financial reports.

**5. Adjournment:**

*Mr. Libby made a motion to adjourn at 6:16 pm. The motion was seconded by Mr. Johnson. The motion passed unanimously.*

*Minutes respectfully submitted by Michele Grant, Utility Billing Administrator*