

**Utility Advisory Board
February 10, 2020 5:30 P.M.
City Hall Council Conference Room**

MEMBERS PRESENT

Shawn Libby, Chairman

Eli Barnes

Ralph Sanders

Brett Johnson

Joe Boudreau

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor

MINUTES

1. Call to order:

Mr. Libby called the meeting to order at 5:30 PM.

2. Approval of January 9, 2020 Minutes

Mr. Libby requested a motion or comments on the Minute for the January 9, 2020 meeting.

Mr. Boudreau made a motion to accept the January 9, 2020 meeting minutes as presented. The motion was seconded by Mr. Johnson. The motion passed unanimously.

3. Tabled Appeals –

3.1 44 Pine Street – Melanie Perry - Kept in Committee until March 2020.

4. Appeals

4.1 27 Lois St. – Pecor Family Revocable Trust. The appellant not present for the meeting. The appeal is for above average water usage due to toilet running. *Mr. Johnson made a motion to deny the abatement as the request does not meet the Water & Sewer Adjustment Policy Guidelines. The motion was seconded by Mr. Sanders. The motion passed unanimously.*

4.2 13 Green St. – David Bennett

The appellant was not present for the meeting. The appeal request a water and sewer abatement based on the Water & Sewer Adjustment Policy. The owner stated he was unaware of it and he had an outdoor spigot leaking.

Mr. Barnes made a motion to abate 38 units of water at \$5.55 for a total water abatement of \$210.90 and 75 units of sewer at \$6.75 for a total of \$506.25 on the October 2019 invoice. The motion was for a total abatement of \$717.15 plus all applicable interest charges. The motion was seconded by Mr. Johnson. The motion passed unanimously.

4.3 24 Charles St.- Nellie Bentz

The appellant was not present for the meeting. The appeal is for sewer only. The owner stated the water heater was leaking. A new water heater was installed by plumber and receipts were included in the packet submitted.

Mr. Barnes made a motion to abate 14 units of sewer at \$6.75 for a total of \$94.50 on the December 2019 invoice. The motion was for a total abatement of \$94.50 plus all applicable interest charges. The motion was seconded by Mr. Johnson. The motion passed unanimously.

5. Financials

The board reviewed and discussed financial reports.

6. Adjournment:

Mr. Libby made a motion to adjourn at 6:10 PM. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

Minutes respectfully submitted by Kimberly S. Nickerson Utility Billing Administrator