

**Utility Advisory Board
May 13, 2019 5:30 P.M.
City Hall Council Conference Room**

MEMBERS PRESENT

Shawn Libby, Chairman

Ralph Sanders

Eli Barnes

MEMBERS ABSENT

Joe Boudreau

Brett Johnson

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor

MINUTES

1. Call to order:

Chairman Libby called the meeting to order at 5:30 PM.

2. Approval of April 8, 2019 Minutes

Mr. Barnes made a motion to accept the April 8, 2019 meeting minutes as presented. The motion was seconded by Mr. Sanders. The motion passed unanimously.

Appeals –

3.1 72 Lafayette St – RAMA

The appellant was not present for the meeting. The appeal was tabled from the April 8, 2019 meeting. RAMA requested that this be tabled again to allow time to collect on the invoiced amount from there lessee.

Mr. Barnes made a motion to table this appeal to the June 10, 2019 meeting. The motion was seconded by Mr. Sanders. The motion passed unanimously.

3.2 379 Portland St – Shannon Curtis

The appellant was not present for the meeting. The appeal had been tabled from the February 11, 2019 meeting to allow the property owner time to investigate the cause of continued high usage. The property owner hired a new plumber and found the cause of the issue. The leak was repaired and usage has returned to normal.

Mr. Barnes made a motion to abate 78 units of water at \$432.50 and sewer at \$526.50 for a total abatement of \$959.40 plus any accrued interest on the December

2018 and March 2019 invoices and ½ of any above average water and sewer usage on the June 2019 invoice. The motion stated the decision letter and account will note that this is a once in ten year abatement. The motion was seconded by Chairman Libby. The motion passed unanimously.

3. Adjournment:

Chairman Libby made a motion to adjourn at 6:00PM. The motion was seconded by Mr. Barnes. The motion passed unanimously.

Minutes respectfully submitted by Karen Bonneau, Utility Billing Administrator