

**Utility Advisory Board
April 8, 2019 5:30 P.M.
City Hall Council Conference Room**

MEMBERS PRESENT

Shawn Libby, Chairman
Joe Boudreau
Eli Barnes
Brett Johnson
Ralph Sanders

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor

MINUTES

1. Call to order:

Chairman Libby called the meeting to order at 5:30 PM.

2. Agenda Item 3.5 40 Millers Farm Dr. – Nickerson

The appellant was present for the meeting. This appeal was for above average water and sewer usage due to a contractor using her outside spicket. The appellant chose to forgo the water appeal due to the 10 year limitation on future abatements. Ms. Clark suggested a long term payment arrangement if needed.

Mr. Barnes made a motion to abate 55 units of sewer at \$6.75 each for a total of \$371.25 plus any accrued interest on the January invoice. The motion was seconded by Mr. Libby. The motion passed unanimously.

3. Approval March 11, 2019 Minutes

Chairman Libby made a motion to accept the March 11, 2019 meeting minutes as presented. The motion was seconded by Mr. Barnes. The motion passed unanimously.

4. Appeals –

3.1 72 Lafayette - RAMA

The appellant was not present for the meeting. It was decided that it will be tabled to allow RAMA time to collect on the invoiced amount from there lessee in order to determine an amount to request for abatement

Chairman Libby made a motion to table this abatement. The motion was seconded by Mr. Barnes. The motion passed unanimously.

3.2 12 Blair Dr. - Houston

The appellant was not present for the meeting. Appeal was for above average usage due to a dead sewer deduct. There was discussion regarding policy on timely filing of appeal.

Mr. Barnes made a motion to deny the abatement request. The motion was seconded by Chairman Libby. The motion passed unanimously.

3.3 179 Milton Rd. - Seagate Limited Partnership 11

The appellant was not present for the meeting. The appeal was for above average usage due to burst pipes.

Mr. Johnson made a motion to abate 312 units of sewer at \$6.75 each for a total of \$1,731.60 on the March invoice 2019 plus any accrued interest. The motion was seconded by Mr. Barnes. The motion passed unanimously.

3.4 18 Lafayette St. - Locke

The appellant was not present for the meeting. The appeal is for above average water and sewer due to a leaking toilet. There was discussion as to negligence because toilet was turned off for a period of time instead of fixing the problem.

Mr. Johnson made a motion to deny abatement. . The motion was seconded by Mr. Sanders. The motion passed unanimously.

5. Financials

Mr. Boudreau made inquiries regarding the financial reports. Ms. Clark responded.

6. Adjournment:

Chairman Libby made a motion to adjourn at 6:32PM. The motion was seconded by Mr. Barnes. The motion passed unanimously.

Minutes respectfully submitted by Jeffrey Wiggin, Utility Billing Administrator.