

**Utility Advisory Board
December 10, 2018 5:30 P.M.
City Hall Council Conference Room**

MEMBERS PRESENT

Shawn Libby, Chairman

Ralph Sanders

Eli Barnes

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor

Cheryl Schroeder – 29 Grove St

MINUTES

1. Call to order:

Chairman Libby called the meeting to order at 5:30 PM.

2. Approval of November 5, 2018 Minutes

Chairman Libby made a motion to accept the November 5, 2018 meeting minutes as presented. The motion was seconded by Mr. Sanders. The motion passed unanimously.

3. Appeals –

3.6 29 Grove St.- James & Cheryl Schroeder

Cheryl Schroeder was present for the meeting. The appeal was for excess water and sewer usage due to a leaking fill valve. Chairman Libby explained the once in ten year appeal.

Chairman Libby made a motion to abate 65 units of water at \$360.75 and sewer at \$438.75 for a total abatement of \$799.50 plus any accrued interest. The motion stated the decision letter and account will note that this is a once in ten year abatement for this property. The motion was seconded by Mr. Barnes. The motion passed unanimously.

3.1 615 Portland St. - George & Sharon Bonney

The appellant was not present for the meeting. The appeal was for above average usage on the September invoice due to a tenant going through the eviction process and hooked a hose up to the water heater and had the water going down the drain in the floor to intentionally run up the bill. The water did not enter the sewer system.

Chairman Libby made a motion to abate and 35 units of sewer at \$236.25 plus any accrued interest. The motion was seconded by Mr. Barnes. The motion passed unanimously.

3.2 9 High Street – Michael F Lonergan

The appellant was not present for the meeting. The appeal is for above average for water and sewer usage on the August invoice due to watering the garden and chickens. A meter test was performed and determined to be recording less than accurate. Resident not charged meter test fee and new meter left in place.

Chairman Libby made a motion to abate 35 units of sewer at \$236.25 plus any accrued interest. The motion was seconded by Mr. Sanders. The motion passed unanimously.

3.4 20 Heaton St. – Anthony & Sharyn Ciampa

The appellant was not present for the meeting. The request is for above average water and sewer usage on the September invoice due to a constantly running toilet which has been repaired.

Chairman Libby made a motion to abate 42 units of water at \$233.10 and sewer at \$283.50 for a total abatement of \$516.60 plus any accrued interest. The motion stated the decision letter and account will note that this is a once in ten year abatement. The motion was seconded by Mr. Barnes. The motion passed unanimously.

3.4 12 Hickey St. – Nina Kingsbury – Curtis - Doyle

The appellant was not present for the meeting. The request is for above average water and sewer usage on the October invoice due to a leaky picket and the filling of a kid's pool.

Mr. Barnes made a motion to abate 24 Units of sewer at \$162.00. The motion was seconded by Chairman Libby. The motion passed unanimously.

3.5 6 Grove St. – Steven McWain

The appellant was not present for the meeting. The appeal is for above average water and sewer usage on the October invoice due to a leaking toilet, which has been repaired.

Chairman Libby made a motion to abate 31 units of water at \$172.05 and sewer at \$209.25 for a total abatement of \$381.30 plus any accrued interest. The motion stated the decision letter and account will note that this is a once in ten year abatement. The motion was seconded by Mr. Barnes. The motion passed unanimously.

4. Financials

Chairman Libby and Mr. Barnes made inquiries regarding the financial reports. Ms. Clark responded.

5. Adjournment:

Chairman Libby made a motion to adjourn at 5:49PM. The motion was seconded by Mr. Barnes. The motion passed unanimously.

Minutes respectfully submitted by Jeffrey Wiggin, Utility Billing Administrator