

**Utility Advisory Board
October 9, 2018 5:30 P.M.
City Hall Council Conference Room**

MEMBERS PRESENT

Shawn Libby, Chairman

Joe Boudreau

Eli Barnes

Ralph Sanders

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor

Nancy Gilbert – 72 Lafayette St

MINUTES

1. Call to order:

Chairman Libby called the meeting to order at 5:30 PM.

2. Approval of September 10, 2018 Minutes

Mr. Boudreau made a motion to accept the September 10, 2018 meeting minutes as presented. The motion was seconded by Mr. Barnes. The motion passed unanimously.

3. Appeals –

3.1 760 Portland St – Timothy Chalifour

The appellant was not present for the meeting. The appeal was for excess sewer usage due to a leak in the irrigation system.

Mr. Barnes made a motion to abate the above average sewer usage on the June and September 2018 invoices, or 29 units of sewer at \$195.75, plus accrued interest per the recommendation. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

3.2 5 Blair Dr – Paul & Denise Schweinsberg

The appellants were not present for the meeting. The appeal is for above average sewer usage due to a faulty sewer deduct meter. The meter was replaced.

Mr. Barnes made a motion to abate the above average sewer on the August invoice and upcoming November invoice plus any accrued interest. The motion was seconded by Chairman Libby. The motion passed unanimously.

3.3 17 Gagne St – Miranda Royer

The appellant was not present for the meeting. The appeal is for above average usage. The appellant did not find any leaks and the meter has been sent for testing. *Chairman Libby made a motion to table the appeal until the meter test results are received. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

3.4 4 Blair Dr – Daniel Bilodeau

The appellant was not present for the meeting. The appeal is for above average sewer usage due to a faulty sewer deduct meter. The meter has been replaced. *Chairman Libby made a motion to abate the above average sewer on the August invoice and upcoming November invoice plus any accrued interest. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

3.5 72 Lafayette St – RAMA

Nancy Gilbert was present for the meeting. The request is for an abatement per the City's Policy on Water & Sewer Adjustments. The policy allows for an abatement of ½ of the above average water used, and per the appeal the high usage was due to a pipe leak in the Exhibition Building. The pipe was repaired by RAMA staff. There was discussion regarding the once in ten-year policy per location, per property, per meter or per building. *Chairman Libby made a motion to abate 371 units of water at \$5.55 each for a total of \$2,059.05. The abatement is for the Exhibition Hall meter on the August invoice plus any accrued interest. The motion stated that the decision letter and account would note that this is a once in ten-year abatement for the Exhibition Hall location. The motion was seconded by Mr. Boudreau. The motion passed unanimously.*

3.6 96 A Trinity Circle – Karen Cofferen

The appellant was not present for the meeting. The appeal is for above average sewer usage due to a hot water heater that leaked. The leak has been repaired. *Chairman Libby made a motion to abate 7 units of sewer at \$47.25 plus any accrued interest. The motion was seconded by Mr. Barnes. The motion passed unanimously.*

3.7 90 Big Bear Rd – Neal Roberts

The appellant was not present for the meeting. The appeal is for above average sewer usage due to faulty installation of the sewer deduct meter. This has been repaired. *Mr. Boudreau made a motion to abate the above average sewer on the August invoice and upcoming November invoice plus any accrued interest. Chairman Libby seconded the motion. The motion passed unanimously.*

3.8 47 Blair Dr – Pierre & Laurette Beaulieu

The appellant was not present for the meeting. The appeal is for above average water and sewer usage due to a leak in an underground pipe and a faulty sewer deduct meter. These have both been repaired.

Mr. Barnes made a motion to abate the above average sewer usage with the choice of abating ½ of the above average water usage on the August and upcoming November invoice plus any accrued interest. If the homeowner chooses to accept the water abatement, the decision letter and account will note that this is a once in ten year abatement. The motion was seconded by Chairman Libby. The motion passed unanimously.

3.9 108 Maple St – Marian L Veno

The appellant was not present for the meeting. The appeal is for above average usage due to a toilet leak. The leak has been repaired.

Chairman Libby made a motion to abate 25 units of water at \$138.75 and 25 units of sewer at \$168.75 for a total abatement of \$307.50 plus any accrued interest. The motion stated the decision letter and account will note that this is a once in ten year abatement. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

3.10 13 Kendall St – James Hand

The appellant was not present for the meeting. The appeal is for above average sewer usage due to a leaking automatic waterer.

Mr. Barnes made a motion to abate the above average sewer on the August invoice and upcoming November invoice. The motion stated that the decision letter will recommend installing a sewer deduct meter. The motion was seconded by Mr. Sanders. The motion passed unanimously.

3.11 23 Temple Dr – Dale & Patricia Officer

The appellant was not present for the meeting. The appeal is for above average sewer usage due to a faulty sewer deduct meter. The meter has been replaced.

Chairman Libby made a motion to abate the above average sewer on the August invoice and upcoming November invoice plus any accrued interest. The motion was seconded by Mr. Barnes. The motion passed unanimously.

4. Financials

Mr. Boudreau made inquiries regarding the financial reports. Ms. Clark responded.

5. Adjournment:

Chairman Libby made a motion to adjourn at 6:30PM. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

Minutes respectfully submitted by Karen Bonneau, Utility Billing Administrator