

**Utility Advisory Board
June 11, 2018 5:30 P.M.
City Hall Council Conference Room**

MEMBERS PRESENT

Shawn Libby, Chairman

Joe Boudreau

Eli Barnes

MEMBERS ABSENT

Ralph Sanders

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor

MINUTES

1. Call to order:

Chairman Libby called the meeting to order at 5:31 PM.

2. Approval of May 14, 2018 Minutes

Eli Barnes made a motion to accept the May 14, 2018 meeting minutes as presented. The motion was seconded by Mr. Boudreau. The motion passed unanimously.

3. Appeals –

3.1 5 Railroad Ave – James K Fifield

The appellant James K Fifield was not present for the meeting. The appeal is for above average water usage due to three leaks in the plumbing system that have been repaired. There was discussion on if this was possible negligence or ignorance, which would be grounds for denial. The Board found it to be neither.

Mr. Barnes made a motion to abate half of the above average water usage, plus accrued interest (51 units at \$283.05). The motion stated that the decision letter and account would note that this is a once in ten year abatement. The motion was seconded by Chairman Libby. The motion passed unanimously.

4. Adjournment:

Chairman Libby made a motion to adjourn at 6:15PM. The motion was seconded by Mr. Barnes. The motion passed unanimously.

Minutes respectfully submitted by Karen Bonneau, Utility Billing Administrator