

**UTILITY ADVISORY BOARD MEETING
July 14, 2014
CITY COUNCIL CONFERENCE ROOM
5:30 P.M.**

MEMBERS PRESENT

Sharon Parshley
Arthur Hoffman
Tom Willis

STAFF PRESENT

Blaine Cox, Deputy City Manager

OTHERS PRESENT

Christina Rowland - Appellant

MEMBERS ABSENT

Daniel Peterson
Shawn Libby

MINUTES

1. Call to Order.

Sharon Parshley called the meeting to order at 5:30 P.M. Daniel Peterson and Shawn Libby were absent; all other Board members were present.

2. Acceptance of June 9, 2014 Minutes

Arthur Hoffman **MOVED** to accept the June 9, 2014 minutes as written. The motion was seconded and was **ADOPTED** by a unanimous voice vote.

3. Old Business

No old business was discussed.

4. Appeals

4.1 Avery Appeal

The appellant seeks abatement of 96 units of water due to a burst pipe in the basement when the residence was vacant. The water drained through the sump pump.

Deputy City Manager Cox recommended abatement of 96 units of sewer valued at \$599.04.

The recommendation is based upon the following findings:

1. The customer has documented the event of a leak and the repair.
2. The customer's signed application states the leaked usage did not enter the sewer system.
3. The usage before and after the leak was 0 units substantiating the claim that the location was vacant. The leaked usage is estimated, therefore, to be the entire 96 units measured.

Arthur Hoffman **MOVED** to abate 96 units of sewer fees valued at \$599.04. The motion received a second and the motion was **ADOPTED** on a unanimous voice vote.

4.2 Rowland Appeal

The customer seeks abatement of \$47.35 for minimum use charge. Ms. Rowland was present and offered to answer any questions that the Board might have.

The recommendation of Deputy City Manager Cox is to abate the minimum usage charge of \$47.35.

The above recommendation is based upon the following findings:

1. The customer has provided documentation that she was present and occupying the residence during the period the meter registered zero usage.
2. The City is unable to determine why the meter failed to record usage during this period.

Tom Willis **MOVED** to abate the minimum usage charge of \$47.35 and apply it to the customer's account as a credit. The motion received a second and the motion was **ADOPTED** on a unanimous voice vote.

5. Financials

The Board had a brief discussion regarding the year-to-date expenditure percentages.

6. Other

Tom Willis requested information regarding how the "minimum usage" charge is applied.

Arthur Hoffman informed the Board that a meeting of residents at Briar Ridge Estates was held to discuss the elderly exemption issue. Deputy City Manager Cox indicated that this would be an agenda item for the August Utility Advisory Board meeting.

7. Adjournment

Arthur Hoffman **MOVED** to adjourn the meeting. The motion received a second and the motion was **ADOPTED** on a unanimous voice vote.

The meeting adjourned at 5:50 P.M.

Respectfully,

Blaine M. Cox
Deputy City Manager

BMC: sam