

**Utility Advisory Board  
February 15, 2017 5:30 P.M.  
City Hall Council Conference Room**

**MEMBERS PRESENT**

Shawn Libby, Chairman  
Raymond Turner  
Ralph Sanders

**MEMBERS ABSENT**

Eli M. Barnes

**OTHERS PRESENT**

John B. Storer, PE Director of City Services  
Lisa Clark, Utility Billing Office Supervisor  
Sharon Page, 38 Autumn Street  
Dave Morgan, 69 Franklin Heights

**MINUTES**

**1. Call to order:**

Chairman Libby called the meeting to order at 5:27 PM.

**2. Appeals -**

**2.1 38 Autumn Street – Sharon Page**

The appellant, Sharon Page, was present. Ms. Page stated that she typically uses rain barrels when maintaining her garden, but with the drought this year the hose was used more than normal. John Storer explained that the appeal recommendation was based on a one time abatement with the recommendation a Sewer Deduct Meter be installed in the future.

*Chairman Libby made a motion to abate the above average use of 20 units of sewer at \$6.24 each for a total of \$124.80 plus all accrued interest. Mr. Sanders seconded the motion. The motion passed unanimously.*

**2.2 69 Franklin Heights – Dave Morgan**

The appellant, Dave Morgan, was present. He stated that he had a leak at the water heater that did not enter the sewer system and was repaired.

*Mr. Turner made a motion to abate the above average use of 39 units of sewer at \$6.24 each for a total of \$243.36 plus all accrued interest. Chairman Libby seconded the motion. The motion passed unanimously.*

### **2.3 42-44 Lafayette Street – Eric Goucher**

The appellant was not present for the meeting. This appeal was tabled for two months to allow for the next cycle to be completed and capture the total costs of leak. The leak has been repaired and consumption has returned to normal. The Board and Mr. Storer agreed that this appeal meets the Water & Sewer Adjustment Policy criteria.

*Chairman Libby made a motion to abate 50% of the above average water use per the policy and all of the above average sewer use. The motion stipulated that the abatement is for 547.5 units of water at \$4.81 each for a credit of \$2,633.48 and 10 units of water at the new rate of \$5.29 each for a credit of \$52.90, as well as 1095 units of sewer at \$6.24 each for a credit of \$6,832.80 and 20 units of sewer at the new rate of \$6.52 for a credit of \$130.40. The total abatement is for \$9,649.58, plus all accrued interest. The board also stipulates that the decision letter and account notes must state this is a one time in ten year abatement for this property. Mr. Turner seconded the motion. The motion passed unanimously.*

### **2.4 22 Chestnut Street – Donna Leonard**

The appellant was not present for the meeting. This appeal was tabled for a month to allow for the next cycle to be completed and capture all of the cost. The property owner had a leak at the water heater that was repaired. The Board agreed that this appeal meets the Water & Sewer Adjustment Policy criteria.

*Chairman Libby made a motion to abate 50% of the above average water use per the policy and all of the above average sewer use. The motion stipulated that the abatement is for 31 units of water at \$4.81 each for a credit of \$149.11 and 6 units of water at the new rate of \$5.29 each for a credit of \$31.74, as well as 62 units of sewer at \$6.24 each for a credit of \$386.88 and 12 units of sewer at the new rate of \$6.52 for a credit of \$78.24. The total abatement is for \$645.97 plus all accrued interest. The board also stipulates that the decision letter and account notes must state this is a one time in ten year abatement for this property. Mr. Turner seconded the motion. The motion passed unanimously.*

### **3. Approval of the January 11, 2017 Minutes**

*Mr. Turner made a motion to accept the January 11, 2017 meeting minutes as presented. The motion was seconded by Mr. Libby. The motion passed unanimously.*

### **4. Adjournment:**

*Mr. Libby made a motion to adjourn at 6:00PM. The motion was seconded by Mr. Turner. The motion passed unanimously.*

*Minutes respectfully submitted by Samantha Juneau, Utility Billing Administrator*