

**Utility Advisory Board
January 11, 2016 5:30 P.M.
City Hall Council Conference Room**

MEMBERS PRESENT

Dan Peterson, Chairman

Shawn Libby

Thomas H. Willis, Jr

OTHERS PRESENT

John Storer, PE Director City Services

Joshua Caldon, 18 King Street

Mr. & Mrs. Krzysztof Kozlowski, 9 Academy St.

Leo LaCouture, 19 Old Gonic Road

MINUTES

1. Call to order:

Chairman Peterson called the meeting to order at 5:31PM. Board member Arthur Hoffman was absent.

2. Appeals -

2.1 18 King Street

The appellant Josh Caldon was present. Mr. Caldon stated that he had several leaks in the basement of his building and he stated that they had sprayed onto the floor, not into the sewer system. Mr. Caldon further stated that he had made most of the repairs. He mentioned that he has one more coupling to be fixed, but he stated that he has that section isolated and turned off. He did supply a receipt for parts. There was brief discussion on tools and parts and Mr. Willis made the following motion.

Mr. Willis made a motion to abate 55 units of sewer fees at \$6.24 each for a total of \$343.20, plus accrued interest. Mr. Libby seconded the motion. The motion passed unanimously.

2.2 Kozlowski – Equipment installation at 67-69 Charles Street

The appellants Mr. & Mrs. Krzysztof Kozlowski were present. Mr. and Mrs. Kozlowski stated that they made an agreement with the City and with SUR to have a 1” service line and a 4” fire service line installed to their rental property. They stated that they did not feel they should pay any additional cost outside of that agreement. They also stated if they were to be charged for parts the invoice should have gone to SUR Construction and that the Meter Technicians should have re-used parts that were onsite from the old services. Mr. Storer stated that he agreed that there were agreements made with the Kozlowski’s for the work done outside of their building.

He stated that the invoiced amount of \$210.57 was for work and parts used inside the building and outside the scope of the agreement. The board discussed these charges with Mr. and Mrs. Kozlowski. Mr. Willis made the following motion.

Mr. Willis made a motion to deny the appeal. Mr. Libby seconded the motion. The motion passed unanimously.

2.3 19 Old Gonic Road, Mr. Leo LaCouture

The appellant was present at the meeting. Mr. LaCouture stated that he did not do anything out of the ordinary and that his invoice jumped up significantly. Mr. Peterson asked how long Mr. LaCouture had been at 19 Old Gonic Road. Mr. LaCouture replied 88 years. The board reviewed and discussed the consumption history with Mr. LaCouture and Chairman Peterson made the following motion.

Chairman Peterson made a motion to deny the abatement request. Mr. Libby seconded the motion. The motion passed unanimously.

2.4 4 High Street, Ziemer

The appellant was not present at the meeting. The appeal notes state the owner has requested an abatement of the last two invoices stating that she had requested a final invoice in May. The board discussed the issue of the August and November billings. Mr. Willis stated he could see how a misunderstanding could have occurred with the request for a final bill vs. the turn off of the service. He noted that the customer had the opportunity to call in August but did not. After a brief discussion the following motion was made.

Mr. Willis made a motion to abate the August billing of \$47.59, plus accrued interest. Mr. Libby seconded the motion. The motion passed unanimously.

2.5 147 Eagle Drive, Copithorne / Bogrett

The appellant was not present at the meeting. The appeal documents stated that the house was vacant as the owner had passed away. The board discussed various scenarios where a vacant home could possibly have undetected leaks. The board also noted that the water had passed through the meter and without a plausible explanation for the use they made the following motion.

Chairman Peterson made a motion to deny the abatement request. The motion was seconded by Mr. Libby. The motion passed unanimously.

2.6 12 Crockett Street, McCollum

The appellant was not present at the meeting. The appeal stated they were seeking and abatement for the on / off fees associated with nonpayment. The appeal also stated that the property owner had just missed the staff and that the water was turned

off and then the technician did have to go back and turn the service back on. Based on this information the board made the following motion.

Mr. Willis made a motion to deny the abatement request. The motion was seconded by Mr. Libby. The motion passed unanimously.

2.7 36 Highland Street, Tonia Chase

The appellant was not present at the meeting. The appeal stated that they had had a soaker hose that was set on a timer break. The appeal stated that they had been away from the home on vacation and that the leak had occurred at that time. The appeal also noted that once found it was immediately turned off and that the water did not pass through the sewer system.

Mr. Willis made a motion to abate 23 units of sewer use at \$6.24 each for a total of \$143.52 plus all accrued interest. The motion was seconded by Mr. Libby. The motion passed unanimously.

3. Approval of the December 14, 2015 minutes

Chairman Peterson made a motion to accept the December 14, 2015 meeting minutes. The motion was seconded by Mr. Libby. The motion passed unanimously.

4. Financial Reports

The board reviewed all financial reports

5. Adjournment:

Chairman Peterson made a motion to adjourn at 6:42PM. The motion was seconded by Mr. Willis. The motion passed unanimously.

Minutes respectfully submitted by Lisa Clark, City of Rochester Office Manager.