

UTILITY ADVISORY BOARD MEETING
August 10, 2015
CITY COUNCIL CONFERENCE ROOM
5:30 P.M.

MEMBERS PRESENT

Daniel Peterson, Chairman
Arthur Hoffman
Shawn Libby
Thomas H. Willis, Jr

OTHERS PRESENT

Blaine Cox, Deputy City Manager
John B. Storer, PE – Director City Services

MINUTES

1. Call to order:

Chairman Peterson called the meeting to order at 5:30PM. All board members were present.

2. Approve Minutes for July 13, 2015

Chairman Peterson asked for a recommendation on last month's meeting minutes.

Mr. Hoffman made a motion to approve minutes for the July 13, 2015 minutes as submitted. The motion was seconded by Mr. Willis. The motion passed unanimously.

3. Appeals

3.1 Sulema Landry #8 York Court.

The appellant was not present at meeting. The board reviewed the appeal which stated there had been a water pipe break under the mobile home during the winter months. The appeal stated that the leak went into the ground and did not enter the sewer system. Average usage at the property was determined to be 14 units. The invoiced amount was for 47 units. City Staff recommended abatement for the sewer portion of the 33 units of above average use.

Mr. Hoffman made a motion to abate 33 units of sewer at 6.24 per unit for a total of \$205.92, and to abate any accrued interest charges. Mr. Libby seconded the motion. The motion passed unanimously.

3.2 Sulema Landry, #61 Richardson Street

The appellant was not present at meeting. The board reviewed the appeal which stated there had been a water pipe break that had damaged several rooms in the home. The appeal stated that the leak went into the crawl space under the home and did not enter the sewer system. Average usage at the property was determined to be 4 units. The invoiced amount was for 12 units. City Staff recommended abatement for the sewer portion of the 8 units of above average use.

Chairman Peterson made a motion to abate the 8 units of sewer valued at \$6.24 each, for a total of \$49.92, along with all accrued interest charges. The motion was seconded by Mr. Libby. The motion passed unanimously.

3.3 Phyllis & David Griffin, 82 Eagle Drive

The appellants were not present at meeting. The board reviewed the appeal which stated there had been a water pipe break at the property when Mrs. Griffin was in the process of moving and not there on a daily basis. City Staff had not recommended abatement. After brief discussion as to the likelihood of the water entering the sewer system of this manufactured home the board made the following decision.

Chairman Peterson made a motion to table appeal and to request additional information.

A second to this motion was not received. Additional discussion ensued.

Mr. Willis made a motion to abate 14 units of sewer valued at \$6.24 per unit for a total of \$87.36, and to abate any accrued interest charges. Chairman Peterson seconded the motion. The motion passed unanimously.

4. Financial Reports

The board reviewed all financial reports.

Adjournment:

Chairman Peterson made a motion to adjourn at 5:59PM. The motion was seconded by Mr. Hoffman. The motion passed unanimously.

Minutes respectfully submitted by Lisa J. Clark, City of Rochester Office Manager.