

**UTILITY ADVISORY BOARD MEETING**  
**March 10, 2014**  
**CITY COUNCIL CONFERENCE ROOM**  
**5:30 P.M.**

**MEMBERS PRESENT**

Daniel Peterson  
Arthur Hoffman  
Shawn Libby  
Sharon Parshley  
Tom Willis

**OTHERS PRESENT**

Blaine Cox, Deputy City Manager  
Peter Nourse, DPW Director  
Joy Austin, Appellant

**MINUTES**

**1. Call to Order.**

Daniel Peterson called the meeting to order at 5:30 P.M. All Board members were present.

**2. Acceptance of February 10, 2014 Minutes**

Tom Willis **MOVED** to accept the February 10, 2014 minutes as written. The motion received a second and was **ADOPTED** by a unanimous voice vote.

**3. Old Business**

**3.1 Austin Appeal**

The appellant, Joy Austin, was present and provided additional details regarding her abatement request.

Arthur Hoffman **MOVED** to reconsider the Board's action of February 10, 2014 which denied Ms. Austin's request because it was determined that the appellant had failed to adequately document the details of the leak. The motion received a second and was **ADOPTED** by a unanimous voice vote.

Arthur Hoffman **MOVED** to abate 12.75 units of sewer valued at \$79.56. The motion received a second and was **ADOPTED** by a unanimous voice vote.

**4. Appeals**

**4.1 Mackie Appeal**

The customer seeks a water and sewer abatement of \$170.00 due to a leak.

The Deputy City Manager recommends abatement of 18.5 units of sewer valued at \$115.44.

The above recommendation is based upon the following findings:

- a. Whereas the customer does not dispute the water usage documented by the meter, no abatement of water fees is warranted.
- b. The leaked usage is estimated to have been 18.5 units.

1/9/2014 Usage	48 units
<u>Avg. Prior Usage</u>	<u>29.5 units/Qtr</u>
Estimated Leaked Usage	18.5 units

Daniel Peterson **MOVED** to abate 18.75 units of sewer valued at \$115.44. The motion received a second. Tom Willis noted the abatement application stated that some amount of leaked water was "poured down the drain" and, therefore, treated by the sewer collection system. After a brief discussion, the motion was **ADOPTED** by a unanimous voice vote.

## 5. Waste Water Treatment Plant Permit

Public Works Director Nourse provided the UAB with an update on the National Pollution Discharge Elimination System permit process. Specifically, he shared the results of the recent "peer review" report. Generally speaking, the report was very favorable to the City's position regarding the 2009 data being used by US Environmental Protection Agency.

## 6. Financials

There was no discussion on this item.

## 7. Other

Director Nourse brought two sample water meters to show the Board and he explained how the base is designed as a "blow out" feature to prevent damage to other components in a customer's plumbing system.

Arthur Hoffman reminded the Board that George Lewis, as outgoing Board Chair, had recommended that the UAB meet with Mayor Jean (as Chair of the Finance Committee) to discuss the water and sewer rates recommendation process.

Deputy City Manager Cox indicated that he would discuss a meeting with Mayor Jean.

## 8. Adjournment

Tom Willis **MOVED** to adjourn the meeting. The motion received a second and was **ADOPTED** by a unanimous voice vote.

The meeting adjourned at 6:29 P.M.

Respectfully,

Blaine M. Cox  
Deputy City Manager

BMC: sam