

**UTILITY ADVISORY BOARD MEETING  
May 12, 2014  
CITY COUNCIL CONFERENCE ROOM  
5:30 P.M.**

**MEMBERS PRESENT**

Daniel Peterson  
Arthur Hoffman  
Shawn Libby  
Tom Willis

**OTHERS PRESENT**

Blaine Cox, Deputy City Manager  
Elizabeth Cormier, Appellant  
Paula Richey, Appellant

**MINUTES**

**1. Call to Order.**

Daniel Peterson called the meeting to order at 5:30 P.M. Sharon Parshley was absent; all other Board members were present.

**2. Acceptance of April 14, 2014 Minutes**

Daniel Peterson **MOVED** to accept the April 14, 2014 minutes as written. The motion was seconded and was **ADOPTED** by a unanimous voice vote.

**3. Old Business**

There was no Old Business.

**4. Appeals**

**4.1 Cormier Appeal**

Ms. Cormier was present and was provided an opportunity by the Board to summarize her abatement request.

Ms. Cormier seeks an abatement of \$299.52 in sewer fees due to a water heater leak.

Deputy City Manager Cox's recommendation is to abate 47.75 units of sewer usage fees valued at \$297.96.

The above recommendation is based upon the following findings:

- a. A leak occurred in a domestic water tank. The tank has been replaced.
- b. The leaked usage did not enter the sewer collection system.
- c. The estimated leaked usage is calculated as follows:

Current Usage	64.00 Units
Average Usage	- 16.25 Units
Estimated Leaked Usage	47.75 Units

Arthur Hoffman **MOVED** to abate 47.75 units of sewer valued at \$297.96. The motion received a second and the **MOTION PASSED** on a unanimous voice vote.

#### 4.2 Drouin Appeal

The customer seeks abatement of \$49.92 in sewer fees due to a water line leak.

The recommendation of Deputy City Manager Cox is to abate 15.0 units of sewer fees usage valued at \$93.60.

The above recommendation is based upon the following findings:

- a. A leak occurred at the service location.
- b. The leaked usage did not enter the sewer collection system.
- c. The leak has been repaired.
- d. The estimated leaked usage is calculated as follows:

Current Usage	36.00 Units
Average Usage	- 21.00 Units
Estimated Leaked Usage	15.00 Units

Daniel Peterson **MOVED** to abate 15 units of sewer fees valued at \$93.60. The motion received a second and the **MOTION PASSED** on a unanimous voice vote.

#### 4.3 Richey Appeal

Ms. Richey was present and was provided an opportunity by the Board to summarize her abatement request.

Ms. Richey seeks abatement of \$704.60 in water and sewer fees due to a leak in a pipe going to an outside spigot.

The recommendation of Deputy City Manager Cox is to abate 67.25 units of sewer usage fees valued at \$419.64.

The above recommendation is based upon the following findings:

- a. A leak occurred under the residence.
- b. The leaked usage did not enter the sewer collection system.
- c. The leak has been repaired.

- d. The estimated leaked usage is calculated as follows:

Current Usage	80.00 Units
Average Usage	- 12.75 Units
Estimated Leaked Usage	67.25 Units

Board member Libby recused himself from the discussion and vote upon this item because Ms. Richey resides in the mobile home park that Mr. Libby owns and operates.

Arthur Hoffman **MOVED** to abate 67.25 units of sewer fees valued at \$419.64. The motion received a second and the **MOTION PASSED** on a 3 yes, 1 recused/abstention (Shawn Libby) vote.

#### 4.4 MIB LLC

The customer seeks abatement of 390 units of sewer fees valued at \$2,439.00.

I recommend abatement of 296.5 units of sewer usage fees valued at \$1,850.16.

The above recommendation is based upon the following findings:

- a. The customer has documented the existence of an under-slab leak and the repair of said leak. In addition, the leaked water did not enter the sewer collection system.
- b. The leak was repaired on December 4, 2013 during the current billing cycle which ran from November 13, 2013 through February 13, 2014.
- c. The customer received an abatement for leaked usage documented during the previous billing cycle, August 2, 2013 through November 12, 2013.
- d. Before the leak was repaired during the current billing cycle, the estimated leaked usage is calculated as follows:

Current Usage	448.0 Units
Average Quarterly Usage	- 151.5 Units
Estimated Leaked Usage	296.5 Units

After a brief discussion regarding the appellant's recent abatement that was granted by the Board, Shawn Libby **MOVED** to abate 296.5 units of sewer fees valued at \$1,850.16. The motion received a second and the **MOTION PASSED** on a unanimous voice vote.

#### 5. Financials

There was no discussion on this item.

**6. Other**

There was no discussion.

**7. Adjournment**

Dan Peterson **MOVED** to adjourn the meeting. The motion received a second and the **MOTION PASSED** on a unanimous voice vote.

The meeting adjourned at 5:59 P.M.

Respectfully,

Blaine M. Cox  
Deputy City Manager

BMC: sam