

UTILITY ADVISORY BOARD MEETING
November 4, 2013
CITY COUNCIL CONFERENCE ROOM
5:30 P.M.

MEMBERS PRESENT

George Lewis
Shawn Libby
Arthur Hoffman
Sharon Parshley
Daniel Peterson

STAFF PRESENT

Blaine Cox, Deputy City Manager

MINUTES

I. Call to Order.

George Lewis called the meeting to order at 5:30 P.M. All Board members were present.

II. Acceptance of October 15, 2013 Minutes

Sharon Parshley offered an amendment to the October 15, 2013 minutes. Specifically, her motion on the Curran abatement included a requirement that the customer supply proof of a repair, such as a photo.

Arthur Hoffman **MOVED** to accept the minutes of September 9, 2013 as well as the October 15, 2013 minutes as amended. The motion was seconded and the **MOTION PASSED** on a unanimous voice vote.

III. Appeals

A. Clark Appeal

The customer seeks an abatement of \$99.84 in sewer fees due to a failed water heater that flooded the basement.

The recommendation of Deputy City Manager Cox is to abate 16.75 units of sewer valued at \$104.52.

The above recommendation is based upon the following findings:

1. The customer has provided documentation that a leak occurred, was repaired and that none of the leaked water entered the sewer system.
2. The estimated amount of leaked water is 16.75 units:

9/17/2013 Usage		36.00	units
Qtrly Average	-	<u>19.25</u>	units
Estimated Leaked		16.75	units

3. The leaked units are valued at \$104.52 (16.75 units x \$6.24/unit).

Sharon Parshley **MOVED** to abate 16.75 units of sewer valued at \$104.52. The motion was seconded and the **MOTION PASSED** on a unanimous voice vote.

B. Libby Appeal

The customer seeks an abatement of \$299.52 in sewer fees.

Board member Libby recused himself from voting on this agenda item.

The recommendation of Deputy City Manager Cox is to abate 48 units of sewer valued at \$299.52.

The above recommendation is based upon the following findings:

1. The UAB has on several previous occasions established the precedence to abate the sewer fees when the park owner has no sewer connections.
2. The City Manager recently concurred with the UAB's request to discontinue the practice of billing for sewer under these circumstances.

Arthur Hoffman **MOVED** to abate 48 units of sewer valued at \$299.50. The motion was seconded and the **MOTION PASSED** on a voice vote of 4 yes and 1 recusal.

C. Carmichael Appeal

The customer seeks an abatement of \$187.20 in sewer fees.

The recommendation of Mr. Cox is a one-time abatement of 36.25 units of sewer valued at \$226.20.

The above recommendation is based upon the following findings:

1. The customer does not dispute the meter reading and does not indicate that a leak occurred.
2. Customer supplied documentation that an irrigation system was installed in June and customer contends that the above average usage is attributable to the irrigation system.

3. The above average usage estimated to have gone into irrigation is 36.75 units:

9/13/2013 Usage	53.00	units
Quarterly Avg Usage	<u>16.25</u>	units
Est Irrigation Usage	36.75	units

4. The value of the usage for irrigation is \$226.20 (36.75 units X 6.24/unit).

Daniel Peterson **MOVED** to abate 36.25 units of sewer valued at \$226.20. The motion was seconded and the **MOTION PASSED** on a unanimous voice vote.

D. Turgeon Appeal

The customer seeks an abatement of \$37.44 in sewer fees.

The recommendation of Mr. Cox is to abate 5.75 units of sewer fees valued at \$35.88.

The above recommendation is based upon the following findings:

1. The customer has provided documentation to substantiate that a leak occurred, the leaked water did not enter the sewer collection system and that the leak was repaired.
2. It is estimated that 5.75 units of water was leaked:

9/20/2013 Usage	10.00	units
Previous 4 Qtr Average	- <u>4.25</u>	units
Estimated Leaked	5.75	units

3. The leaked units are valued at \$35.88 (5.75 units x \$6.24/unit).

Arthur Hoffman recused himself from voting on this agenda item as he believed the appellant might be related to his spouse.

Daniel Peterson **MOVED** to abate 5.75 units of sewer valued at \$35.88. The motion was seconded and the **MOTION PASSED** on a voice vote of 4 yes and 1 recusal.

IV. Financial Statements

Mr. Cox explained that due to the meeting being scheduled a week early, the financial reports were not ready. The Board indicated that they would wait for the December reports.

V. Other

Mr. Cox informed the Board that the City Manager accepted their recommendation from last month regarding how mobile home parks without sewer service are billed.

IX. Adjournment

George Lewis **MOVED** to adjourn the meeting. The motion was seconded and the **MOTION PASSED** on a unanimous voice vote. The meeting adjourned at 5:52 P.M.

Respectfully,

Blaine M. Cox
Deputy City Manager

BMC: sam