

**UTILITY ADVISORY BOARD MEETING
December 9, 2013
CITY COUNCIL CONFERENCE ROOM
5:30 P.M.**

MEMBERS PRESENT

George Lewis
Shawn Libby
Arthur Hoffman
Daniel Peterson

STAFF PRESENT

Blaine Cox, Deputy City Manager

EXCUSED

Sharon Parshley

MINUTES

I. Call to Order.

George Lewis called the meeting to order at 5:30 P.M. Sharon Parshley was excused, all other Board members were present.

II. Acceptance of November 4, 2013 Minutes

Arthur Hoffman **MOVED** to accept the minutes of November 4, 2013 as written. The motion was seconded and the **MOTION PASSED** on a unanimous voice vote.

III. Appeals

A. Rochester Housing Authority

The customer seeks an abatement of 69 units of sewer due to a leak in a water heater in one of the buildings. A copy of the plumbing bill for repairs was presented.

Deputy City Manager Cox recommended an abatement of 58.5 units of sewer valued at \$365.04.

The above recommendation is based upon the following findings:

1. Customer has supplied documentation that a leak occurred and was repaired. Customer also attests that the leaked water did not enter the sewer collection system.
2. The usage attributed to the leak is estimated to be 58.5 units:

Current Usage	69.0 Units
Average Usage	<u>10.5 Units</u>
Est. Leaked Usage	58.5 Units

Shawn Libby **MOVED** to abate 58.5 units of sewer valued at \$365.04. The motion received a second and **PASSED** on a unanimous voice vote.

B. Austin Appeal

Customer seeks an abatement of \$119.24 due to a burst pipe in the upstairs bathroom.

Deputy Finance Director Cox recommended an abatement of 12.75 units of sewer usage valued at \$79.56, provided the customer supplies documentation of the specific location and nature of the leak and proof that it was repaired.

The above recommendation is based upon the following findings:

1. No abatement of water fees are warranted because the water was received by the customer. The meter reading is not in dispute.
2. The Rochester Fire Department has confirmed that they responded to a water leak at the customer's address on September 13, 2013 and observed "water leaking from light sockets" and "used water vacuums to remove ...water....".
3. The customer did not supply details or documentation regarding the nature and location of the leak and did not provide details or documentation of any repairs.
4. The usage attributed to the leak is estimated to be 12.75 units:

Current Usage	31.00 Units
Avg Usage	<u>18.75 Units</u>
Est. Leaked Usage	12.75 Units

Shawn Libby **MOVED** to abate 11 units of sewer valued at \$68.64. The motion did not receive a second and therefore **FAILED**.

Arthur Hoffman **MOVED** to **TABLE** action upon the abatement request pending details of purported leak and proof of the repairs. The motion received a second and **PASSED** on a unanimous voice vote.

IV. Financial Statements

Daniel Peterson expressed concern that some Expense Budget account lines are well above the 50% mark of the fiscal year.

V. Other

The Board expressed its gratitude for George Lewis' tenure on the UAB and since it was his last meeting conveyed its well wishes to George.

Daniel Peterson expressed his willingness to serve as the Board Chairperson.

IX. Adjournment

Daniel Peterson **MOVED** to adjourn the meeting. The motion was seconded and the **MOTION PASSED** on a unanimous voice vote. The meeting adjourned at 5:42 P.M.

Respectfully,

Blaine M. Cox
Deputy City Manager

BMC: sam