City of Rochester, New Hampshire

WATER & SEWER BILLING
19 Wakefield Street • Rochester, NH 03867
603) 332-3110 Fax (603) 335-7580

DATE: September 3, 2019

TO: Utility Advisory Board

FROM: Lisa J. Clark – Utility Billing Office Supervisor

REGARDING: Utility Advisory Board Meeting

There will be a meeting of the Utility Advisory Board on **Monday, September 9, 2019 at 5:30 P.M.** in the City Hall Council Conference Room.

AGENDA

1. Call to Order
2. Acceptance of August 12, 2019 Minutes (Pages 2-3)
3. Rate Discussion – Preparation for Finance Committee
4. Financials – Water & Sewer Revenue & Expense Reports (Pages 4-11)
5. Adjournment

Utility Advisory Board
August 12, 2019 5:30 P.M.
City Hall Council Conference Room

MEMBERS PRESENT
Shawn Libby, Chairman
Ralph Sanders
Eli Barnes
Brett Johnson
MEMBERS ABSENT
Joe Boudreau
OTHERS PRESENT
Lisa Clark, Utility Billing Office Supervisor

MINUTES

1. **Call to order:**
   Mr. Libby called the meeting to order at 5:30 PM.

2. **Approval of July 8, 2019 Minutes**
   Mr. Johnson made a motion to accept the July 8, 2019 meeting minutes as presented. The motion was seconded by Mr. Barnes. The motion passed unanimously.

3. **Appeals**

3.1 4 6 Logan St – Glen & Cynthia Starkweather
The appellant was not present for the meeting. The appeal was tabled from the June 10, 2019 meeting to give the property owner time to investigate the cause of continued high usage. A leak was found under the sink and from the boiler.
Mr. Barnes made a motion to abate 76 units of water at $421.80 and 151 units of sewer at $1,019.25 for a total abatement of $1,441.05 on the March and June invoices plus any accrued interest. The motion stated the decision letter and account will note that this is a once in ten year abetment. The motion was seconded by Mr. Johnson. The motion passed unanimously.

3.2 39 41 Charles St – Avarden Investments LLC
The appellant was not present for the meeting. The appeal is for above average water and sewer usage due to a frozen meter.
Mr. Barnes made a motion to abate 64 units of water at $355.20 and 128 units of sewer at $864.00 for a total abatement of $1,219.20 on the March invoice plus any

accrued interest. The motion stated the decision letter and account will note that this is a once in ten year abatement. The motion was seconded by Mr. Johnson. The motion passed unanimously.

3.3 15 Summer St – Walter Brown Jr

The appellant was not present for the meeting. The appeal was for above average sewer usage due to a leaking hot water heater.

Mr. Barnes made a motion to abate 28 units of sewer at $189.00 on the May invoice plus any accrued interest. The motion was seconded by Mr. Johnson. The motion passed unanimously.

4. Financials

There was discussion regarding the rate presentation to the Finance Committee and whether the Board was ready to make the presentation with a member missing from last month's meeting and a member not present tonight.

Chairman Libby made a motion to postpone the presentation to the September 2019 Finance Committee meeting. The motion was seconded by Mr. Sanders. The motion passed unanimously.

5. Adjournment:

Chairman Libby made a motion to adjourn at 6:30PM. The motion was seconded by Mr. Johnson. The motion passed unanimously.

Minutes respectfully submitted by Karen Bonneau, Utility Billing Administrator

FOR 2020 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
5001 WATER ENTERPRISE FUND							
510001 WATER WORKS REVENUE							
510001 400302 INTEREST INCOME	-5,000	-5,000	.00	.00	.00	-5,000.00	.0%*
510001 406105 XFER FROM RET EARNIN	-2,686,010	-2,686,010	.00	.00	.00	-2,686,010.00	.0%*
510001 406201 MISCELLANEOUS REVENU	-25,000	-25,000	-17,499.89	.00	.00	-7,500.11	70.0%*
510001 406600 CONSTRUCTION REVENUE	-50,000	-50,000	-3,709.00	.00	.00	-46,291.00	7.4%*
510001 406601 USER FEES	-3,800,000	-3,800,000	-833,637.23	.00	.00	-2,966,362.77	21.9%*
510001 406602 INTEREST ON DEL ACCT	-12,000	-12,000	-903.03	.00	.00	-11,096.97	7.5%*
510001 406603 HYDRANT RENTAL FEES	-24,000	-24,000	.00	.00	.00	-24,000.00	.0%*
510001 406826 HOMEOWNER FINANCE RE	-5,300	-5,300	-1,521.41	.00	.00	-3,778.59	28.7%*
TOTAL WATER WORKS REVENUE	-6,607,310	-6,607,310	-857,270.56	.00	.00	-5,750,039.44	13.0%
51601057 WATER WORKS EXPENSE							
51601057 511001 SALARIES - FULL TI	649,841	641,508	92,155.39	.00	.00	549,352.61	14.4%
51601057 511002 SALARIES - PART TI	3,148	3,148	266.75	.00	.00	2,881.25	8.5%
51601057 511099 SALARIES - ADJUSTM	2,912	2,912	.00	.00	.00	2,912.00	.0%
51601057 513001 OVERTIME - REGULAR	45,000	45,000	1,500.06	.00	.00	43,499.94	3.3%
51601057 515001 ON CALL	4,497	4,497	582.00	.00	.00	3,915.00	12.9%
51601057 516000 LONGEVITY	3,855	3,855	732.50	.00	.00	3,122.50	19.0%
51601057 521100 HEALTH INSURANCE	155,561	155,561	24,272.78	.00	.00	131,288.22	15.6%
51601057 521200 DENTAL INSURANCE	3,372	3,372	459.05	.00	.00	2,912.95	13.6%
51601057 521300 LIFE INSURANCE	1,125	1,125	175.07	.00	.00	949.93	15.6%
51601057 522000 SOCIAL SECURITY CO	50,756	50,756	6,722.90	.00	.00	44,033.10	13.2%
51601057 523000 RETIRE CONTRIBUTIO	81,063	81,063	10,607.51	.00	.00	70,455.49	13.1%
51601057 526000 WORKERS' COMPENSAT	31,240	31,240	14,815.73	.00	.00	16,424.27	47.4%
51601057 528001 DISABILITY INSURAN	6,924	6,924	1,025.74	.00	.00	5,898.26	14.8%
51601057 532001 STAFF DEVELOPMENT	4,080	4,080	31.99	.00	287.67	3,760.34	7.8%
51601057 532200 CONTRACTED SERVICE	0	8,333	.00	.00	8,333.00	.00	100.0%
51601057 533000 OTHER PROF SERVICE	7,004	7,004	502.44	.00	3,632.17	2,869.39	59.0%
51601057 533001 AUDIT	4,140	4,140	172.50	.00	4,082.50	-115.00	102.8%*
51601057 533002 ENGINEERING SERVIC	13,800	13,800	.00	.00	10,350.00	3,450.00	75.0%
51601057 533004 MEDICAL SERVICES	500	500	.00	.00	500.00	.00	100.0%
51601057 534003 SOFTWARE MAINTENAN	46,582	46,582	33,904.23	.00	1,899.08	10,778.69	76.9%
51601057 541100 WATER & SEWERAGE	31,800	31,800	4,693.09	.00	1,106.91	26,000.00	18.2%
51601057 542300 CUSTODIAL SERVICES	2,200	2,200	198.00	.00	.00	2,002.00	9.0%

FOR 2020 13

		ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
51601057 543001	VEHICLE MAINT & RE	1,000	1,000	.00	.00	48.23	951.77	4.8%
51601057 543002	EQUIPMENT MAINTENA	1,410	1,410	1,267.66	.00	.00	142.34	89.9%
51601057 544200	RENTAL OF EQUIPMEN	3,110	3,110	.00	.00	.00	3,110.00	.0%
51601057 544500	LEASE COPIER/PRINT	1,071	1,071	846.73	.00	.00	224.27	79.1%
51601057 552001	FLEET INSURANCE	4,146	4,146	3,797.00	.00	349.00	.00	100.0%
51601057 552003	GENERAL LIABILITY	5,684	5,684	5,206.00	.00	478.00	.00	100.0%
51601057 553400	POSTAGE FEES	400	400	62.65	.00	.00	337.35	15.7%
51601057 554000	ADVERTISING	1,400	1,400	.00	.00	190.84	1,209.16	13.6%
51601057 555000	PRINTING AND BINDI	1,000	1,000	.00	.00	89.50	910.50	9.0%
51601057 556000	TUITION	3,150	3,150	.00	.00	1,005.00	2,145.00	31.9%
51601057 558000	TRAVEL	375	375	.00	.00	16.67	358.33	4.4%
51601057 561003	OFFICE SUPPLIES	3,050	3,050	25.92	.00	97.81	2,926.27	4.1%
51601057 561005	PUBLICATIONS	60	60	.00	.00	.00	60.00	.0%
51601057 561008	VEHICLE SUPPLIES	10,000	10,000	2,874.33	.00	2,045.52	5,080.15	49.2%
51601057 561010	CLOTHING	6,100	6,100	498.21	.00	1,143.70	4,458.09	26.9%
51601057 561015	SAFETY EQUIPMENT &	5,000	5,000	1,284.65	.00	1,280.77	2,434.58	51.3%
51601057 561022	HOT TOP COLD PATCH	5,500	5,500	672.47	.00	4,827.53	.00	100.0%
51601057 561023	SAND AND GRAVEL	1,800	1,800	933.75	.00	866.25	.00	100.0%
51601057 561032	OTHER OPERATIONAL	3,625	3,625	279.36	.00	101.69	3,243.95	10.5%
51601057 562600	VEHICLE FUEL	21,420	21,420	1,249.31	.00	.00	20,170.69	5.8%
51601057 573401	ADMIN EQUIPMENT	2,435	2,435	.00	.00	320.58	2,114.42	13.2%
51601057 573900	OTHER EQUIPMENT	7,000	7,000	.00	.00	.00	7,000.00	.0%
51601057 575100	INVENTORY PURCHASE	124,000	124,000	26,254.71	.00	34,745.29	63,000.00	49.2%
51601057 581000	DUES AND FEES	3,010	3,010	.00	.00	1,355.00	1,655.00	45.0%
51601057 583000	INTEREST EXPENSE	561,008	561,008	145,563.17	.00	.00	415,444.83	25.9%
51601057 584000	CONTINGENCY	20,000	20,000	.00	.00	.00	20,000.00	.0%
51601057 589001	STATE PERMITS & FE	2,750	2,750	25.00	.00	2,050.00	675.00	75.5%
51601057 589031	LIEN DISCHARGE FEE	600	600	35.10	.00	164.90	400.00	33.3%
51601057 591000	REDEMPTION OF PRIN	1,676,011	1,676,011	132,386.12	.00	.00	1,543,624.88	7.9%
51601057 592001	DEPRECIATION	1,414,313	1,414,313	.00	.00	.00	1,414,313.00	.0%
51601057 593002	TRANS TO CAPITAL P	230,000	230,000	.00	.00	.00	230,000.00	.0%
51601057 593008	TRANSFER TO GENERA	25,000	25,000	4,166.66	.00	.00	20,833.34	16.7%
	TOTAL WATER WORKS EXPENSE	5,294,828	5,294,828	520,246.53	.00	81,367.61	4,693,213.86	11.4%

51601073 WATER TREATMENT PLANT

		ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
51601073 511001	SALARIES - FULL TI	299,625	299,625	41,857.12	.00	.00	257,767.88	14.0%
51601073 513001	OVERTIME - REGULAR	18,000	18,000	1,958.78	.00	.00	16,041.22	10.9%
51601073 515001	ON CALL	16,285	16,285	2,744.50	.00	.00	13,540.50	16.9%
51601073 516000	LONGEVITY	925	925	200.00	.00	.00	725.00	21.6%
51601073 521100	HEALTH INSURANCE	85,273	85,273	14,219.85	.00	.00	71,053.15	16.7%

FOR 2020 13

		ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
51601073 521200	DENTAL INSURANCE	1,800	1,800	300.00	.00	.00	1,500.00	16.7%
51601073 521300	LIFE INSURANCE	570	570	66.92	.00	.00	503.08	11.7%
51601073 522000	SOCIAL SECURITY CO	23,787	23,787	3,192.67	.00	.00	20,594.33	13.4%
51601073 523000	RETIREMENT CONTRIB	36,143	36,143	5,523.30	.00	.00	30,619.70	15.3%
51601073 526000	WORKERS' COMPENSAT	6,521	6,521	4,889.43	.00	.00	1,631.57	75.0%
51601073 528001	DISABILITY INSURAN	3,072	3,072	520.68	.00	.00	2,551.32	16.9%
51601073 532001	STAFF DEVELOPMENT	1,750	1,750	.00	.00	.00	1,750.00	.0%
51601073 533000	OTHER PROF SERVICE	11,500	11,500	.00	.00	7,575.00	3,925.00	65.9%
51601073 533002	ENGINEERING SERVIC	10,000	10,000	.00	.00	10,000.00	.00	100.0%
51601073 533006	LABORATORY SERVICE	26,732	26,732	889.20	.00	15,050.80	10,792.00	59.6%
51601073 541901	HVAC SERVICE CONTR	6,061	6,061	1,515.25	.00	4,545.75	.00	100.0%
51601073 543000	REPAIR AND MAINTEN	77,210	77,210	414.59	.00	835.41	75,960.00	1.6%
51601073 543002	EQUIPMENT MAINTENA	84,576	84,576	.00	.00	5,235.00	79,341.00	6.2%
51601073 544500	LEASE COPIER/PRINT	491	491	1,159.66	.00	.00	-668.66	236.2%*
51601073 552002	PROPERTY INSURANCE	7,544	7,544	6,910.00	.00	634.00	.00	100.0%
51601073 553000	COMMUNICATIONS	14,821	14,821	1,868.54	.00	3,977.82	8,974.64	39.4%
51601073 561001	JANITORIAL SUPPLIE	1,000	1,000	440.84	.00	.00	559.16	44.1%
51601073 561002	BLDG MAINT SUPPLIE	1,600	1,600	394.66	.00	749.72	455.62	71.5%
51601073 561009	TRAINING MATERIALS	1,000	1,000	216.57	.00	.00	783.43	21.7%
51601073 561010	CLOTHING	5,850	5,850	877.37	.00	1,979.53	2,993.10	48.8%
51601073 561015	SAFETY EQUIPMENT &	5,000	5,000	185.82	.00	196.00	4,618.18	7.6%
51601073 561031	CHEMICALS	192,704	192,704	3,688.78	.00	37,109.33	151,905.89	21.2%
51601073 561037	LABORATORY SUPPLIE	9,193	9,193	.00	.00	.00	9,193.00	.0%
51601073 561040	EQUIPMENT REPAIR S	33,000	33,000	.00	.00	1,777.24	31,222.76	5.4%
51601073 562200	ELECTRICITY	175,000	175,000	5,952.51	.00	81,547.49	87,500.00	50.0%
51601073 562400	HEATING FUEL	28,000	28,000	.00	.00	12,000.00	16,000.00	42.9%
51601073 573900	OTHER EQUIPMENT	31,624	31,624	.00	.00	.00	31,624.00	.0%
51601073 589030	PROP TAX TO OTH CO	33,739	33,739	191.00	.00	17.00	33,531.00	.6%
TOTAL WATER TREATMENT PLANT		1,250,396	1,250,396	100,178.04	.00	183,230.09	966,987.87	22.7%

51601570 WATER REVENUE OFFICE

		ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
51601570 511001	SALARIES - FULL TI	34,581	34,581	5,247.94	.00	.00	29,333.06	15.2%
51601570 513001	OVERTIME - REGULAR	0	0	29.40	.00	.00	-29.40	100.0%*
51601570 516000	LONGEVITY	163	163	.00	.00	.00	163.00	.0%
51601570 521100	HEALTH INSURANCE	7,563	7,563	1,614.69	.00	.00	5,948.31	21.3%
51601570 521200	DENTAL INSURANCE	161	161	46.13	.00	.00	114.87	28.7%
51601570 521300	LIFE INSURANCE	54	54	9.24	.00	.00	44.76	17.1%
51601570 522000	SOCIAL SECURITY CO	2,453	2,453	361.26	.00	.00	2,091.74	14.7%
51601570 523000	RETIREMENT CONTRIB	3,881	3,881	575.88	.00	.00	3,305.12	14.8%
51601570 526000	WORKERS' COMPENSAT	81	81	50.42	.00	.00	30.58	62.2%

FOR 2020 13

		ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
51601570 528001	DISABILITY INSURAN	393	393	55.76	.00	.00	337.24	14.2%
51601570 543000	REPAIR AND MAINTEN	1,250	1,250	.00	.00	1,243.00	7.00	99.4%
51601570 544500	LEASE COPIER/PRINT	608	608	591.33	.00	.00	16.67	97.3%
51601570 553400	POSTAGE FEES	10,188	10,188	1,258.29	.00	55.00	8,874.71	12.9%
51601570 555000	PRINTING AND BINDI	410	410	.00	.00	.00	410.00	.0%
51601570 561003	OFFICE SUPPLIES	300	300	54.08	.00	41.58	204.34	31.9%
TOTAL WATER REVENUE OFFICE		62,086	62,086	9,894.42	.00	1,339.58	50,852.00	18.1%
TOTAL WATER ENTERPRISE FUND		0	0	-226,951.57	.00	265,937.28	-38,985.71	100.0%
	TOTAL REVENUES	-6,607,310	-6,607,310	-857,270.56	.00	.00	-5,750,039.44	
	TOTAL EXPENSES	6,607,310	6,607,310	630,318.99	.00	265,937.28	5,711,053.73	
	GRAND TOTAL	0	0	-226,951.57	.00	265,937.28	-38,985.71	100.0%

** END OF REPORT - Generated by Karen Bonneau **

FOR 2020 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
5002 SEWER ENTERPRISE FUND							
520001 SEWER WORKS REVENUE							
520001 400302 INTEREST INCOME	-5,000	-5,000	.00	.00	.00	-5,000.00	.0%*
520001 406105 XFER FROM RET EARNIN	-3,098,591	-3,098,591	.00	.00	.00	-3,098,591.00	.0%*
520001 406201 MISCELLANEOUS REVENU	-4,000	-4,000	-4,659.88	.00	.00	659.88	116.5%
520001 406211 HOMEMAKERS SRF LOAN	-16,049	-16,049	.00	.00	.00	-16,049.00	.0%*
520001 406600 CONSTRUCTION REVENUE	-10,000	-10,000	.00	.00	.00	-10,000.00	.0%*
520001 406601 USER FEES	-4,700,000	-4,700,000	-825,893.94	.00	.00	-3,874,106.06	17.6%*
520001 406602 INTEREST ON DEL ACCT	-12,000	-12,000	-988.68	.00	.00	-11,011.32	8.2%*
520001 406607 IMPACT FEES	-14,000	-14,000	.00	.00	.00	-14,000.00	.0%*
520001 406701 SEPTIC DISPOSAL PERM	-125,000	-125,000	-23,758.00	.00	.00	-101,242.00	19.0%*
520001 406703 INDUSTRIAL PRE-TREAT	-10,000	-10,000	.00	.00	.00	-10,000.00	.0%*
520001 406826 HOMEOWNER FINANCE RE	-23,000	-23,000	-10,100.99	.00	.00	-12,899.01	43.9%*
TOTAL SEWER WORKS REVENUE	-8,017,640	-8,017,640	-865,401.49	.00	.00	-7,152,238.51	10.8%
520002 SEWER WORKS REVENUE							
520002 406306 STATE AID GRANT C-52	-277,174	-277,174	.00	.00	.00	-277,174.00	.0%*
520002 406307 STATE AID GRANT C-77	-7,290	-7,290	.00	.00	.00	-7,290.00	.0%*
520002 406308 STATE AID GRANT C-77	-10,774	-10,774	.00	.00	.00	-10,774.00	.0%*
520002 406309 STATE AID GRANT C-83	-42,132	-42,132	.00	.00	.00	-42,132.00	.0%*
520002 406310 STATE AID GRANT C-83	-13,908	-13,908	.00	.00	.00	-13,908.00	.0%*
520002 406311 STATE AID GRANT C-83	-29,806	-29,806	.00	.00	.00	-29,806.00	.0%*
520002 406312 STATE AID GRANT C-85	-30,905	-30,905	.00	.00	.00	-30,905.00	.0%*
TOTAL SEWER WORKS REVENUE	-411,989	-411,989	.00	.00	.00	-411,989.00	.0%
52602057 SEWER WORKS EXPENSE							
52602057 511001 SALARIES - FULL TI	453,181	444,848	65,408.17	.00	.00	379,439.83	14.7%
52602057 511002 SALARIES - PART TI	3,148	3,148	266.75	.00	.00	2,881.25	8.5%
52602057 511099 SALARIES - ADJUSTM	2,912	2,912	.00	.00	.00	2,912.00	.0%
52602057 513001 OVERTIME - REGULAR	8,100	8,100	958.87	.00	.00	7,141.13	11.8%
52602057 515001 ON CALL	4,497	4,497	582.00	.00	.00	3,915.00	12.9%

FOR 2020 13

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
52602057	516000	LONGEVITY	2,768	2,768	232.50	.00	.00	2,535.50	8.4%
52602057	519000	TRAVEL ALLOWANCE	500	500	.00	.00	.00	500.00	.0%
52602057	521100	HEALTH INSURANCE	91,648	91,648	14,491.69	.00	.00	77,156.31	15.8%
52602057	521200	DENTAL INSURANCE	1,874	1,874	254.88	.00	.00	1,619.12	13.6%
52602057	521300	LIFE INSURANCE	818	818	129.02	.00	.00	688.98	15.8%
52602057	522000	SOCIAL SECURITY CO	34,582	34,582	4,874.95	.00	.00	29,707.05	14.1%
52602057	523000	RETIRE CONTRIBUTIO	52,274	52,274	7,503.67	.00	.00	44,770.33	14.4%
52602057	526000	WORKERS' COMPENSAT	18,722	18,722	8,984.12	.00	.00	9,737.88	48.0%
52602057	528001	DISABILITY INSURAN	4,652	4,652	721.56	.00	.00	3,930.44	15.5%
52602057	532001	STAFF DEVELOPMENT	3,100	3,100	31.99	.00	287.66	2,780.35	10.3%
52602057	532200	CONTRACTED SERVICE	0	8,333	.00	.00	8,333.00	.00	100.0%
52602057	533000	OTHER PROF SERVICE	7,504	7,504	537.53	.00	3,399.55	3,566.92	52.5%
52602057	533001	AUDIT	4,140	4,140	172.50	.00	4,082.50	-115.00	102.8%*
52602057	533002	ENGINEERING SERVIC	1,000	1,000	.00	.00	.00	1,000.00	.0%
52602057	533004	MEDICAL SERVICES	500	500	.00	.00	500.00	.00	100.0%
52602057	534003	SOFTWARE MAINTENAN	40,430	40,430	34,824.21	.00	1,899.08	3,706.71	90.8%
52602057	542300	CUSTODIAL SERVICES	2,200	2,200	198.00	.00	.00	2,002.00	9.0%
52602057	543000	REPAIR AND MAINTEN	2,360	2,360	.00	.00	.00	2,360.00	.0%
52602057	543001	VEHICLE MAINT & RE	2,500	2,500	.00	.00	48.24	2,451.76	1.9%
52602057	543002	EQUIPMENT MAINTENA	3,660	3,660	1,267.68	.00	.00	2,392.32	34.6%
52602057	544200	RENTAL OF EQUIPMEN	2,900	2,900	.00	.00	.00	2,900.00	.0%
52602057	544500	LEASE COPIER/PRINT	1,556	1,556	1,854.52	.00	.00	-298.52	119.2%*
52602057	552001	FLEET INSURANCE	9,375	9,375	8,587.00	.00	788.00	.00	100.0%
52602057	552002	PROPERTY INSURANCE	5,897	5,897	5,401.00	.00	496.00	.00	100.0%
52602057	552003	GENERAL LIABILITY	5,404	5,404	4,950.00	.00	454.00	.00	100.0%
52602057	553400	POSTAGE FEES	500	500	1.50	.00	.00	498.50	.3%
52602057	554000	ADVERTISING	800	800	.00	.00	480.82	319.18	60.1%
52602057	555000	PRINTING AND BINDI	1,639	1,639	.00	.00	89.50	1,549.50	5.5%
52602057	556000	TUITION	3,150	3,150	.00	.00	1,005.00	2,145.00	31.9%
52602057	558000	TRAVEL	875	875	.00	.00	16.67	858.33	1.9%
52602057	561003	OFFICE SUPPLIES	3,348	3,348	25.93	.00	97.77	3,224.30	3.7%
52602057	561005	PUBLICATIONS	60	60	.00	.00	.00	60.00	.0%
52602057	561008	VEHICLE SUPPLIES	15,000	15,000	1,714.18	.00	3,211.67	10,074.15	32.8%
52602057	561009	TRAINING MATERIALS	250	250	250.00	.00	.00	.00	100.0%
52602057	561010	CLOTHING	5,650	5,650	288.73	.00	573.16	4,788.11	15.3%
52602057	561015	SAFETY EQUIPMENT &	5,900	5,900	924.61	.00	900.16	4,075.23	30.9%
52602057	561022	HOT TOP COLD PATCH	5,500	5,500	672.47	.00	4,827.53	.00	100.0%
52602057	561023	SAND AND GRAVEL	1,650	1,650	933.75	.00	716.25	.00	100.0%
52602057	561032	OTHER OPERATIONAL	750	750	224.44	.00	10.98	514.58	31.4%
52602057	561040	EQUIPMENT REPAIR S	6,000	6,000	188.64	.00	3,504.69	2,306.67	61.6%
52602057	562600	VEHICLE FUEL	41,000	41,000	3,313.92	.00	.00	37,686.08	8.1%
52602057	573401	ADMIN EQUIPMENT	1,818	1,818	.00	.00	320.55	1,497.45	17.6%
52602057	573900	OTHER EQUIPMENT	8,000	8,000	.00	.00	.00	8,000.00	.0%
52602057	575100	INVENTORY PURCHASE	12,500	12,500	.00	.00	.00	12,500.00	.0%

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			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
52602057	581000	DUES AND FEES	1,290	1,290	.00	.00	.00	1,290.00	.0%
52602057	583000	INTEREST EXPENSE	644,177	644,177	295,844.94	.00	.00	348,332.06	45.9%
52602057	584000	CONTINGENCY	15,000	15,000	.00	.00	.00	15,000.00	.0%
52602057	589001	STATE PERMITS & FE	2,150	2,150	33.00	.00	1,441.99	675.01	68.6%
52602057	591000	REDEMPTION OF PRIN	2,642,362	2,642,362	1,400,412.78	.00	.00	1,241,949.22	53.0%
52602057	593002	TRANS TO CAPITAL P	296,500	296,500	.00	.00	.00	296,500.00	.0%
52602057	593008	TRANSFER TO GENERA	25,000	25,000	4,166.66	.00	.00	20,833.34	16.7%
		TOTAL SEWER WORKS EXPENSE	4,513,071	4,513,071	1,871,228.16	.00	37,484.77	2,604,358.07	42.3%

52602074 SEWER TREATMENT PLANT

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
52602074	511001	SALARIES - FULL TI	455,505	455,505	72,656.47	.00	.00	382,848.53	16.0%
52602074	513001	OVERTIME - REGULAR	32,500	32,500	3,293.79	.00	.00	29,206.21	10.1%
52602074	515001	ON CALL	29,438	29,438	4,995.01	.00	.00	24,442.99	17.0%
52602074	516000	LONGEVITY	1,600	1,600	.00	.00	.00	1,600.00	.0%
52602074	521100	HEALTH INSURANCE	91,129	91,129	15,886.68	.00	.00	75,242.32	17.4%
52602074	521200	DENTAL INSURANCE	2,700	2,700	433.68	.00	.00	2,266.32	16.1%
52602074	521300	LIFE INSURANCE	715	715	125.64	.00	.00	589.36	17.6%
52602074	522000	SOCIAL SECURITY CO	37,666	37,666	5,848.29	.00	.00	31,817.71	15.5%
52602074	523000	RETIREMENT CONTRIB	54,762	54,762	8,483.69	.00	.00	46,278.31	15.5%
52602074	526000	WORKERS' COMPENSAT	5,587	5,587	7,264.55	.00	.00	-1,677.55	130.0%*
52602074	528001	DISABILITY INSURAN	4,032	4,032	668.20	.00	.00	3,363.80	16.6%
52602074	532001	STAFF DEVELOPMENT	3,150	3,150	.00	.00	.00	3,150.00	.0%
52602074	533000	OTHER PROF SERVICE	131,650	131,650	.00	.00	.00	131,650.00	.0%
52602074	533006	LABORATORY SERVICE	109,258	109,258	222.00	.00	39,766.80	69,269.20	36.6%
52602074	534009	INDUSTRIAL PRETREA	40,239	40,239	.00	.00	10,380.00	29,859.00	25.8%
52602074	541901	HVAC SERVICE CONTR	18,824	18,824	4,706.00	.00	14,118.00	.00	100.0%
52602074	543000	REPAIR AND MAINTEN	96,370	96,370	124.32	.00	5,835.68	90,410.00	6.2%
52602074	543002	EQUIPMENT MAINTENA	189,962	189,962	.00	.00	60,034.00	129,928.00	31.6%
52602074	544500	LEASE COPIER/PRINT	741	741	769.64	.00	.00	-28.64	103.9%*
52602074	552002	PROPERTY INSURANCE	5,516	5,516	5,053.00	.00	463.00	.00	100.0%
52602074	553000	COMMUNICATION	12,945	12,945	1,898.92	.00	2,330.26	8,715.82	32.7%
52602074	559000	MISC PURCHASED SER	8,000	8,000	.00	.00	7,575.00	425.00	94.7%
52602074	561001	JANITORIAL SUPPLIE	1,600	1,600	.00	.00	.00	1,600.00	.0%
52602074	561002	BUILDING MAINT SUP	7,750	7,750	130.07	.00	311.68	7,308.25	5.7%
52602074	561010	CLOTHING	8,525	8,525	703.07	.00	1,339.92	6,482.01	24.0%
52602074	561015	SAFETY EQUIPMENT &	6,200	6,200	.00	.00	196.00	6,004.00	3.2%
52602074	561031	CHEMICAL	345,616	345,616	.00	.00	34,003.20	311,612.80	9.8%
52602074	561037	LABORATORY SUPPLIE	30,423	30,423	1,732.51	.00	1,053.80	27,636.69	9.2%
52602074	561040	EQUIPMENT REPAIR S	100,765	100,765	128.76	.00	2,244.14	98,392.10	2.4%
52602074	562200	ELECTRICITY	375,000	375,000	25,137.16	.00	162,362.84	187,500.00	50.0%

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		ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
52602074 562400	HEATING FUEL	43,000	43,000	380.71	.00	14,869.29	27,750.00	35.5%
52602074 573900	OTHER EQUIPMENT	21,500	21,500	.00	.00	236.84	21,263.16	1.1%
52602074 592001	DEPRECIATION	1,582,660	1,582,660	.00	.00	.00	1,582,660.00	.0%
	TOTAL SEWER TREATMENT PLANT	3,855,328	3,855,328	160,642.16	.00	357,120.45	3,337,565.39	13.4%

52602470 SEWER REVENUE OFFICE

		ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
52602470 511001	SALARIES - FULL TI	34,581	34,581	5,248.09	.00	.00	29,332.91	15.2%
52602470 513001	OVERTIME - REGULAR	0	0	29.40	.00	.00	-29.40	100.0%*
52602470 516000	LONGEVITY	163	163	.00	.00	.00	163.00	.0%
52602470 521100	HEALTH INSURANCE	6,919	6,919	1,614.80	.00	.00	5,304.20	23.3%
52602470 521200	DENTAL INSURANCE	163	163	46.13	.00	.00	116.87	28.3%
52602470 521300	LIFE INSURANCE	55	55	9.24	.00	.00	45.76	16.8%
52602470 522000	SOCIAL SECURITY CO	2,458	2,458	361.27	.00	.00	2,096.73	14.7%
52602470 523000	RETIREMENT CONTRIB	3,882	3,882	575.92	.00	.00	3,306.08	14.8%
52602470 526000	WORKERS' COMPENSAT	81	81	50.42	.00	.00	30.58	62.2%
52602470 528001	DISABILITY INSURAN	397	397	55.87	.00	.00	341.13	14.1%
52602470 543000	REPAIR AND MAINTEN	1,250	1,250	.00	.00	1,243.00	7.00	99.4%
52602470 544500	LEASE COPIER/PRINT	443	443	487.54	.00	.00	-44.54	110.1%*
52602470 553400	POSTAGE FEES	10,188	10,188	1,258.28	.00	55.00	8,874.72	12.9%
52602470 555000	PRINTING AND BINDI	350	350	.00	.00	.00	350.00	.0%
52602470 561003	OFFICE SUPPLIES	300	300	54.07	.00	41.58	204.35	31.9%
	TOTAL SEWER REVENUE OFFICE	61,230	61,230	9,791.03	.00	1,339.58	50,099.39	18.2%
	TOTAL SEWER ENTERPRISE FUND	0	0	1,176,259.86	.00	395,944.80	-1,572,204.66	100.0%
	TOTAL REVENUES	-8,429,629	-8,429,629	-865,401.49	.00	.00	-7,564,227.51	
	TOTAL EXPENSES	8,429,629	8,429,629	2,041,661.35	.00	395,944.80	5,992,022.85	
	GRAND TOTAL	0	0	1,176,259.86	.00	395,944.80	-1,572,204.66	100.0%

** END OF REPORT - Generated by Karen Bonneau **