



City of Rochester, New Hampshire

WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867

603) 332-3110 Fax (603) 335-7580

DATE: April 27, 2017
TO: Utility Advisory Board
FROM: John B. Storer, PE – Director of City Services
REGARDING: Utility Advisory Board Meeting

There will be a meeting of the Utility Advisory Board on **Monday, May 8th at 5:30 P.M.** in the City Hall Council Conference Room.

AGENDA

1. Call to Order
2. Acceptance of April 17th, 2017 Minutes (Pages 2-4)
3. Appeals
 - 3.1 Nanette Terry (Pages 5-10)
14 Copeland Dr
Rochester, NH 03867-3439
RE: 14 Copeland Dr
 - 3.2 John & Ann Marie Kimball (Pages 11-15)
444 Portland St
Rochester, NH 03867-2305
RE: 444 Portland St
 - 3.3 Andrew Belair (Pages 16-21)
4 Hubbard Rd
Dover, NH 03820-4271
RE: 10 Harding St
4. Financials – Water & Sewer Revenue & Expense Reports (Pages 22-29)
5. User Rate Discussion (Pages 30-58)
6. Adjournment

**Utility Advisory Board
April 10, 2017 5:30 P.M.
City Hall Council Conference Room**

MEMBERS PRESENT

Shawn Libby, Chairman

Eli Barnes

Ralph Sanders

Raymond Turner

OTHERS PRESENT

Lisa Clark, Utility Billing Office Supervisor

MINUTES

1. Call to order:

Chairman Libby called the meeting to order at 5:30 PM.

2. Approval of the February 13, 2017 Minutes

Chairman Libby made a motion to accept the February 13, 2017 meeting minutes as presented. The motion was seconded by Mr. Sanders. The motion passed unanimously.

3. Appeals -

3.1 11 Green St – Charles W. Cyr

The appellant was not present for the meeting. Mr. Storer's recommendation is to deny the appeal. The appellant gave no explanation for the leak and the owner and city agree that the meter is functioning properly.

Chairman Libby made a motion to deny the appeal based on Mr. Storer's recommendation and the Water & Sewer Adjustment Policy. Mr. Barnes seconded the motion. The motion passed unanimously.

3.2 4 Levi St – Scott Trafton

The appellant was not present for the meeting. The homeowner had a leak at the water heater that did not enter the sewer system and was repaired.

Mr. Barnes made a motion to abate per Mr. Storer's recommendation the above average use of 32 units of sewer. The total abatement is \$203.53 plus all accrued interest. Mr. Turner seconded the motion. The motion passed unanimously.

3.3 5A Janet St – Kelly & Erick Ickes

The appellant was not present for the meeting. This appeal is due to increased usage from an outside spigot being left on. The water did go through a sewer deduct meter so the request was for abatement on water only. Mr. Storer's recommendation is to deny the water appeal. The denial is based on the Water & Sewer Adjustment Policy, in reference to an unfortunate circumstance.

Mr. Barnes made a motion to deny the appeal. Mr. Sanders seconded the motion. The motion passed unanimously.

3.4 3 High St – Jacqueline Roy

The appellant was not present for the meeting. Mr. Storer's recommendation was to abate the sewer only. The denial of the water portion of the abatement is based on the Water & Sewer Adjustment Policy in reference to failure to maintain plumbing from freezing.

Chairman Barnes made a motion to abate 48 units of sewer per Mr. Storer's recommendation. The total abatement is \$309.04 plus all accrued interest. Mr. Turner seconded the motion. The motion passed unanimously.

3.5 57 Ledgeview Dr – Jon Clough

The appellant was not present for the meeting. The recommendation is to abate the excess sewer caused by a leak due to a frozen meter where water did not enter the sewer system.

Mr. Sanders made a motion to abate 30 units of sewer per Mr. Storer's recommendation. The total abatement is \$192.35 plus all accrued interest. Chairman Libby seconded the motion. The motion passed unanimously.

3.6 57 Rochester Hill Rd – Marla Roseberry

The appellant was not present for the meeting. The recommendation is to abate all above average water and sewer charges. The recommendation was based on the possibility of faulty meter installation and the integrity of the Utility Billing process.

Mr. Barnes made a motion to abate 74 units of sewer and water per Mr. Storer's recommendation. The total abatement is \$837.46 plus all accrued interest. Chairman Libby seconded the motion. The motion passed unanimously.

3.7 8 York St – Sulema Landry

The appellant was not present for the meeting. The recommendation is to abate the excess sewer caused by a leak due to a frozen meter where the water did not enter the sewer system.

Chairman Libby made a motion to abate 12 units of sewer per Mr. Storer's recommendation. The total abatement is \$78.24 plus all accrued interest. Mr. Barnes seconded the motion. The motion passed unanimously.

3.8 17 Winter St – MJC Seacoast Ventures 22 LLC

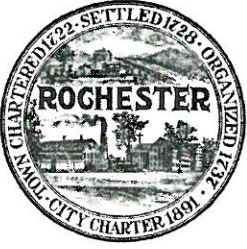
The appellant was not present for the meeting. There was discussion regarding the recommendation for denial based on numerous references to the Water & Sewer Adjustment Policy.

Chairman Libby made a motion to deny the appeal. Mr. Barnes seconded the motion. The motion passed unanimously.

4. Adjournment:

Mr. Turner made a motion to adjourn at 6:23PM. The motion was seconded by Mr. Sanders. The motion passed unanimously.

Minutes respectfully submitted by Karen Bonneau, Utility Billing Administrator



City of Rochester, New Hampshire

WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867

(603) 332-3110 Fax (603) 335-7580

Date: April 18, 2017

To: Utility Advisory Board

From: John B. Storer, Director City Services

Re: Water/Sewer Billing Appeal Application

Dated: 04/12/17

Customer Name: Nanette Terry

Account: 141540

Service Address: #14 Copeland Dr

Rochester NH 03867-3439

The attached appeal has been reviewed in accordance with the provisions of the City of Rochester Ordinances, Chapter 16 "Sewer Ordinance" subsection 16.18 "Appeals," and Chapter 17 "Water" subsection 17.20 "Appeals."

Recommendations

I recommend an abatement of 36 units of sewer on the invoiced amount.

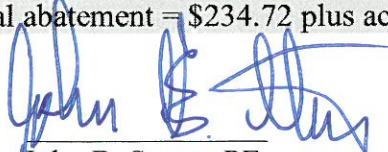
The above recommendation is based upon the following findings:

1. The appellant does not dispute the meter reading.
2. The water did not enter the sewer system
3. The appellant is responsible for undetected water leaks on the property.

a. Usage on the current invoice is	41 Units
b. Average usage of previous 3 years	<u>5 Units</u>
c. Estimated increase of Usage	36 Units

Value of 36 Units of Sewer at the current sewer rate of \$6.52 = \$234.72.

Total abatement = \$234.72 plus accrued interest.


John B. Storer, PE
Director of City Services

4/26/17
Date

WATER/SEWER BILLING MEMORANDUM

TO: Lisa Clark
FROM: Karen Bonneau
DATE: April 18, 2017
SUBJECT: Nanette Terry
PROPERTY: **14 Copeland Dr**

Please find attached the Water Billing Appeal, account notes, and consumption history for the above account.

The customer is filing an appeal for 36 units of sewer on the March 2017 invoice due to an outside faucet that was found running.

CITY OF ROCHESTER
Water/Sewer Billing Appeal Application

Office Use Only:

Received: 4/12/17

1. Date of Appeal: 4/12/17
2. Property Owner's Name: NANETTE M. TERRY Account #: 141540
3. Billing Address: 14 COPELAND DRIVE
ROCHESTER, NH 03867
4. Service Location: SAME Zip Code 03867
5. Owners Representative: —
6. Owners Representative's Signature: —
7. Phone #: 603 335-3929 Cell: —
8. Email Address: nnterry@myfairpoint.net

(Agendas and Decision Letters will be emailed).

9. Billing Period that is being appealed is from 12/15/16 to 3/15/17

10. Abatement is being requested for:

a. How many units of water 0 x 4.81 = \$ 0

b. How many units of sewer 36 x 6.52 = \$ 234.72

c. Water & Sewer Department Fees of: \$ —

Total \$ 234.72

11. Explanation of Appeal Request:

AFTER ONE OF OUR STORMS, I NOTICED THAT
OUTSIDE FAUCET WAS RUNNING AT FULL OPEN
CAPACITY. IT WAS PROBABLY RUNNING FOR
QUITE A WHILE (DAYS?)

12. Do you dispute the meter reading used to determine your units of usage?

Yes ☒ No (circle one)

If yes, why?

13. Do you claim that there was a leak that caused higher than normal units of usage?

☒ Yes ☐ No (circle one)

If yes, did the water enter the sewer system? No.

If yes, has the leak been repaired? _____

Who made the repair? _____

Has proof of the repair been attached to this appeal form? _____

14. If your appeal is denied, will this cause you financial hardship for which you will seek assistance from the City? If so, explain:

ON A FIXED DISABILITY INCOME.

Please note:

- 1. The Utility Advisory Board reviews abatement appeals at its monthly meetings which occur on the second Monday of every month at 5:30 P.M. at City Hall.***
- 2. Abatement Appeal Applications must be received by the 20th of the month to be placed on the following month's UAB agenda.***
- 3. Customer's seeking abatement are encouraged, but not required, to appear before the UAB when their abatement appeal is reviewed.***
- 4. Customers seeking an abatement will pay the uncontested average bill for both water and sewer prior to due date as specified on the invoice.***

Accounts

File Edit Tools Insert Help

Account: 141540

[2013-03-18 10:57:23 sjuneau]: NO READ. SENT LETTER OUT TO REPLACE NEPTUNE.

[2017-04-12 12:13:20 sjuneau]: HOMEOWNER CALLED WITH VERY HIGH BILL. SHE SAID SHE FOUND THE OUTSIDE SPIGOT ON THIS WINTER & EXPECTED IT TO BE A LITTLE HIGH, BUT NOT AS HIGH AS IT IS. METER TECH JQ WENT OUT AND PULLED A REPORT, CONFIRMING THAT THERE IS NO OTHER LEAK AND USAGE IS BACK TO NORMAL. HOMEOWNER WILL BE IN TO FILE AN APPEAL FOR THE SEWER PORTION OF HER BILL AS IT DIDN'T ENTER THE CITY SEWER SYSTEM.

[2017-04-18 09:05:49 karenb]: APPEAL FORM RECEIVED AND SENT FOR MAY UAB.

o

Check Spelling

Display as HTML

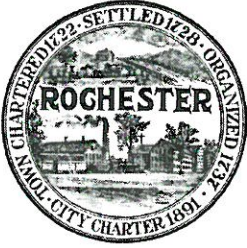
04/18/2017 09:06
karenb

CITY OF ROCHESTER
UB Consumption History Report



1
P
ubcnsinq

Account Number	Service	Customer # Name	Mfr Meter Number	Parcel	Cd	Read Date	Time	By	Bill #	Curr Read	Location Usage	Repl Usage	Charge Amt	Billed Amt	Status
141540		7066	TERRY NANETTE	012802640000							14 COPELAND DR				Active
100	-	1 RES WATER	SENS76167522		A	03/15/2017			13964364	115	41	0	216.89	484.21	
100	-	1 RES WATER	SENS76167522		A	12/15/2016			13956876	74	6	0	29.30	67.00	
100	-	1 RES WATER	SENS76167522		A	09/08/2016			13949328	68	6	0	28.86	66.30	
100	-	1 RES WATER	SENS76167522		A	06/08/2016			13941816	62	4	0	19.24	49.09	
100	-	1 RES WATER	SENS76167522		A	03/10/2016			13934276	58	3	0	18.27	48.12	
100	-	1 RES WATER	SENS76167522		A	12/14/2015			13926907	55	6	0	28.64	66.08	
100	-	1 RES WATER	SENS76167522		A	09/03/2015			13919459	49	4	0	18.68	48.53	
100	-	1 RES WATER	SENS76167522		A	06/04/2015			13912016	45	6	0	28.02	65.46	
100	-	1 RES WATER	SENS76167522		A	03/12/2015			13904546	39	4	0	18.68	48.53	
100	-	1 RES WATER	SENS76167522		A	12/05/2014			13897195	35	6	0	28.02	65.46	
100	-	1 RES WATER	SENS76167522		A	09/12/2014			13889789	29	10	0	46.70	109.10	
100	-	1 RES WATER	SENS76167522		A	06/03/2014			13882367	19	5	0	23.35	54.55	
100	-	1 RES WATER	SENS76167522		A	03/04/2014			13874951	14	4	0	18.42	48.27	
100	-	1 RES WATER	SENS76167522		A	12/18/2013			13867668	10	7	0	32.20	75.88	
100	-	1 RES WATER	SENS76167522		I	08/05/2013			13860274	3	3	0	17.48	47.33	
100	-	1 RES WATER	NEPT31222411		E	06/14/2013			13852893	1,207	0	0	.00	.00	
100	-	1 RES WATER	NEPT31222411		E	03/07/2013			13845516	1,207	8	0	36.80	86.72	
100	-	1 RES WATER	NEPT31222411		A	12/06/2012			13838226	1,199	8	0	36.80	86.72	
100	-	1 RES WATER	NEPT31222411		A	09/13/2012			13830932	1,191	8	0	35.98	84.93	
100	-	1 RES WATER	NEPT31222411		A	06/14/2012			13823569	1,183	7	0	31.43	74.20	
100	-	1 RES WATER	NEPT31222411		A	12/13/2011			13816199	1,169	7	0	31.43	74.20	
100	-	1 RES WATER	NEPT31222411		A	09/16/2011			13808965	1,161	8	0	35.92	84.80	
100	-	1 RES WATER	NEPT31222411		A	06/13/2011			13801653	1,153	8	0	35.92	84.80	
100	-	1 RES WATER	NEPT31222411		A	03/15/2011			13794357	1,146	7	0	30.72	72.92	
100	-	1 RES WATER	NEPT31222411		A	12/13/2010			13787048	1,139	5	0	30.03	71.68	
100	-	1 RES WATER	NEPT31222411		A	09/15/2010			13779872	1,134	7	0	21.45	51.20	
100	-	1 RES WATER	NEPT31222411		A	06/04/2010			13772612	1,126	8	0	34.32	81.92	
100	-	1 RES WATER	NEPT31222411		A	03/05/2010			13765284	1,119	7	0	29.84	71.49	
100	-	1 RES WATER	NEPT31222411		A	12/07/2009			13758127	1,111	8	0	33.52	81.12	
100	-	1 RES WATER	NEPT31222411		A	09/11/2009			13750962	1,105	6	0	25.14	60.84	
100	-	1 RES WATER	NEPT31222411		A	06/03/2009			13743683	1,089	16	0	67.04	162.24	
100	-	1 RES WATER	NEPT31222411		A	03/04/2009			13736394	1,056	33	0	136.90	329.22	
100	-	1 RES WATER	NEPT31222411		A	12/03/2008			13729191	1,030	26	0	105.04	248.30	
100	-	1 RES WATER	NEPT31222411		A	06/02/2008			13714818	1,007	23	0	92.92	219.65	
100	-	1 RES WATER	NEPT31222411		E	03/12/2008			1367648	992	15	0	60.60	143.25	
100	-	1 RES WATER	NEPT31222411		A	12/05/2007			1360863	951	22	0	86.10	205.01	
100	-	1 RES WATER	NEPT31222411		A	09/04/2007			1354027	939	19	0	68.97	167.20	
100	-	1 RES WATER	NEPT31222411		A	06/05/2007			1347157	924	12	0	43.56	105.60	
100	-	1 RES WATER	NEPT31222411		A	03/16/2007			1340373	913	15	0	54.45	132.00	
100	-	1 RES WATER	NEPT31222411		A	11/30/2006			1333620	903	11	0	39.37	94.78	
100	-	1 RES WATER	NEPT31222411		A	09/05/2006			1326845	891	10	0	34.50	81.50	
100	-	1 RES WATER	NEPT31222411		A	06/05/2006			1319996	884	12	0	41.40	97.80	
100	-	1 RES WATER	NEPT31222411		A	12/07/2005			1313270	862	7	0	24.15	57.05	
100	-	1 RES WATER	NEPT31222411		A	09/06/2005			1306601	854	11	0	37.46	87.89	
100	-	1 RES WATER	NEPT31222411		A	06/09/2005			1299877	843	11	0	36.19	83.38	
100	-	1 RES WATER	NEPT31222411		A	12/07/2005			124923	831	8	0	26.32	60.64	
100	-	1 RES WATER	NEPT31222411		A	03/08/2005			118281	806	11	0	36.19	83.38	
100	-	1 RES WATER	NEPT31222411		A	12/13/2004			111678	806	12	0	42.77	89.82	
100	-	1 RES WATER	NEPT31222411		A	03/08/2004			111678	806	13	0	39.48	86.28	
100	-	1 RES WATER	NEPT31222411		A	12/13/2004			111678	806	11	0	36.19	79.09	



City of Rochester, New Hampshire

WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867
(603) 332-3110 Fax (603) 335-7580

Date: April 18, 2017

To: Utility Advisory Board

From: John B. Storer, Director City Services

Re: Water/Sewer Billing Appeal Application

Dated: 4/18/17

Customer Name: John & Ann Marie Kimball

Account: 121580

Service Address: #444 Portland St

Rochester, NH 03867

The attached appeal has been reviewed in accordance with the provisions of the City of Rochester Ordinances, Chapter 16 "Sewer Ordinance" subsection 16.18 "Appeals," and Chapter 17 "Water" subsection 17.20 "Appeals."

Recommendations

I recommend no abatement on the invoiced amount.

1. Per Section 17.21 (b) Unpaid bills of over thirty (30) days shall constitute cause for water shutoff.
2. Per Section 17.34 Fees Service Reactivated following payment when shutoff due to non-payment. \$60.00
3. Per Section 17.19 (d) The failure of a customer to receive water bills does not relieve the customer of the responsibility of making prompt payment.

John B. Storer, PE
Director of City Services

4/26/17

Date

WATER/SEWER BILLING MEMORANDUM

TO: Lisa Clark
FROM: Karen Bonneau
DATE: April 18, 2017
SUBJECT: John & Ann Marie Kimball
PROPERTY: **444 Portland St**

Please find attached the Water Billing Appeal and account notes for the above location.

The customer is filing an appeal for the \$60 in fees on the March 2017 invoice, which were incurred due to the water being turned off/on for non-payment.

CITY OF ROCHESTER
Water/Sewer Billing Appeal Application

Office Use Only:

Received: 4/18/17

W/S

1. Date of Appeal: 4/18/17
2. Property Owner's Name: John & Ann Marie Kimball Account #: 121580
3. Billing Address: 444 Portland Street
ROCHESTER, NH 03867
4. Service Location: SAME Zip Code 03867
5. Owners Representative: N/A
6. Owners Representative's Signature: N/A
- * 7. Phone #: _____ Cell: 603-335-1663

- * 8. Email Address: KIMBALL55@MYFAIRPOINT.NET

(Agendas and Decision Letters will be emailed).

9. Billing Period that is being appealed is from 9/1/16 to 03/08/17
12/15/16 SK JL

10. Abatement is being requested for:

a. How many units of water _____ x 4.81 = \$ N/A

b. How many units of sewer _____ x 6.24 = \$ N/A

c. Water & Sewer Department Fees of: \$ 60.00

Total \$ 60.00

\$30 T/OFF
\$30 T/ON

11. Explanation of Appeal Request:

- My wife and I were in Florida from December 9, 2016 until March 10, 2017. Initially, we planned to only be there until mid January but my wife became sick, requiring an extended stay. My nephew periodically checked our home during our absence and luckily happened to be present when the water was shut off. We did not have our mail forwarded to Florida because we did not plan on being there so long; hence we did not receive the shut off notification that was mailed to us. My nephew promptly paid to restore the water service.
- Historically, our bills have consistently been paid on time.
 - The City has our e-mail and telephone number on file; and other City departments have routinely communicated information/issues via this method in addition to USPS. No reason to suspect that this would not be attempted prior to shutting off water to a heating system in Winter by a City Department. Either of these would have avoided this problem.
 - Please refund the \$60 termination/reconnection service charges on the 03/08/17 bill

Form continues on back

- * Why collect e-mail and phone contact information on City forms if there is NO intention of using this information to contact people if a problem exists prior to termination of services?

12. Do you dispute the meter reading used to determine your units of usage?

Yes ☒ No (circle one)

If yes, why?

13. Do you claim that there was a leak that caused higher than normal units of usage?

Yes ☒ No (circle one)

If yes, did the water enter the sewer system? _____

If yes, has the leak been repaired? _____

Who made the repair? _____

Has proof of the repair been attached to this appeal form? _____

14. If your appeal is denied, will this cause you financial hardship for which you will seek assistance from the City? If so, explain:

No

Please note:

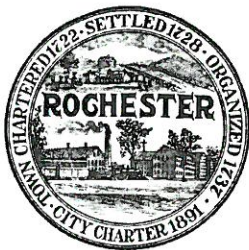
1. *The Utility Advisory Board reviews abatement appeals at its monthly meetings which occur on the second Monday of every month at 5:30 P.M. at City Hall.*
2. *Abatement Appeal Applications must be received by the 20th of the month to be placed on the following month's UAB agenda.*
3. *Customer's seeking abatement are encouraged, but not required, to appear before the UAB when their abatement appeal is reviewed.*
4. *Customers seeking an abatement will pay the uncontested average bill for both water and sewer prior to due date as specified on the invoice.*

Account: 121580

COPPER SHUT OFF

[2017-03-07 13:55:17 karenb]: TURNED OFF /ON FOR NON PAYMENT

[2017-04-18 12:54:31 karenb]: APPEAL FOR RECEIVED FOR \$60 FEE DUE TO TURN OFF /ON ON 3/7/17. SENT TO MAY UAB.



City of Rochester, New Hampshire

WATER & SEWER BILLING

19 Wakefield Street • Rochester, NH 03867
(603) 332-3110 Fax (603) 335-7580

Date: April 25, 2017

To: Utility Advisory Board

From: John B. Storer, Director City Services

Re: Water/Sewer Billing Appeal Application

Dated: 4/24/17

Customer Name: Belair Andrew

Account: 073580

Service Address: #10 Harding St

Rochester NH 03867

The attached appeal has been reviewed in accordance with the provisions of the City of Rochester Ordinances, Chapter 16 "Sewer Ordinance" subsection 16.18 "Appeals," and Chapter 17 "Water" subsection 17.20 "Appeals."

Recommendations

I recommend an abatement of 75 units of water and sewer on the invoiced amount. The decision letter and account will be noted with the language that this is a one in 10 year abatement for this rental property.

The above recommendation is based upon the following findings:

1. This is a Water and Sewer Account
2. Per the City of Rochester Water & Sewer Adjustment Policy this account would qualify for an abatement of $\frac{1}{2}$ of the above average consumption. It is above the minimum requirements of additional use and the usage was due to an unpredictable leak in the bathroom plumbing and that leak has been repaired.
 - a. Total invoiced usage 02/08/2017 168 Units
 - b. Average Consumption (3 years) 18 Units
 - c. Above Average 150 Units
 - d. $\frac{1}{2}$ of 150 75 Units

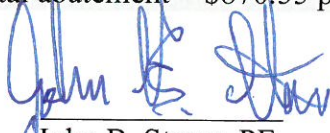
Value of 20 Units of Water at the previous water rate of \$4.81 = \$96.20.

Value of 55 Units of Water at the current water rate of \$5.29 = \$290.95.

Value of 20 Units of Sewer at the previous sewer rate of \$6.24 = \$124.80.

Value of 55 Units of Sewer at the current sewer rate of \$6.52 = \$358.60

Total abatement = \$870.55 plus accrued interest.


John B. Storer, PE
Director of City Services

April 26, 2017
Date

WATER/SEWER BILLING MEMORANDUM

TO: Lisa Clark
FROM: Karen Bonneau
DATE: April 25, 2017
SUBJECT: Andrew Belair
PROPERTY: **10 Harding St**

Please find attached the Water Billing Appeal, account notes, and consumption history for the above account.

The customer is filing an appeal for above average water and sewer on the February 2017 bill due to a faulty toilet that has been repaired.

CITY OF ROCHESTER
Water/Sewer Billing Appeal Application

Office Use Only:
Received: 4/25/17

1. Date of Appeal: 4/24/17
2. Property Owner's Name: Andrew P. Blair Account #: 073580
Belair
3. Billing Address: 4 Hubbard Rd
Dover N.H. 03820
4. Service Location: 10 Harding St Zip Code 03867
5. Owners Representative: _____
6. Owners Representative's Signature: _____
7. Phone #: _____ Cell: _____
8. Email Address: _____

(Agendas and Decision Letters will be emailed).

9. Billing Period that is being appealed is from _____ to 4/20/17
10. Abatement is being requested for:
- a. How many units of water _____ x 4.67= \$ _____
- b. How many units of sewer _____ x 6.24= \$ _____
- C. Water & Sewer Department Fees of: \$ _____
- Total \$ _____

11. Explanation of Appeal Request:

This is the first notice I have seen from the city
the entire time I have been a tenant. Since April 15 2016.

A faulty toilet was repaired and I was informed by
the landlord that he was going to handle the appeal.

I have not heard anything else about the situation
until I received a shut off notice AFTER HE
added me to the account w/o telling me

12. Do you dispute the meter reading used to determine your units of usage?

Yes No (circle one)

If yes, why?

13. Do you claim that there was a leak that caused higher than normal units of usage?

Yes No (circle one)

If yes, did the water enter the sewer system? Yes

If yes, has the leak been repaired? Yes

Who made the repair? Self Repaired

Has proof of the repair been attached to this appeal form? _____

14. If your appeal is denied, will this cause you financial hardship for which you will seek assistance from the City? If so, explain:

Yes. I am the only one working of a family of 5 w/ a rent of Almost \$1500 mo I make \$1800 mo at max

Please note:

1. The Utility Advisory Board reviews abatement appeals at its monthly meetings which occur on the second Monday of every month at 5:30 P.M. at City Hall.
2. Abatement Appeal Applications must be received by the 20th of the month to be placed on the following month's UAB agenda.
3. Customer's seeking an abatement are encouraged, but not required, to appear before the UAB when their abatement appeal is reviewed.

Account: 073580

[2014-09-02 16:55:27 sjuneau]: AUGUST BILL RETURNED WITH A FORWARDING ADDRESS OF 4 HUBBARD ROAD DOVER NH 03820-4271

[2015-02-20 11:47:15 karenb]: FEBRUARY BILL ESTIMATED DUE TO SNOW

[2016-02-19 16:03:48 sjuneau]: METER NOT READING - SENT LETTER FOR REPAIR & ESTIMATED FEBRUARY BILL

[2016-05-12 12:01:29 sjuneau]: METER NOT READING - DOOR TAGGED FOR REPAIR. **SECOND NOTICE**

[2016-08-22 14:29:20 sjuneau]: METER NOT READING - SENT CERTIFIED LETTER TO REPAIR WITH SHUT OFF DAY OF 9/5/16. **THIRD NOTICE**

[2016-09-12 11:01:18 sjuneau]: FIXED.

[2017-02-10 13:32:44 karenb]: HIGH USAGE ON FEB BILL. DOOR TAGGED AND MAILED LETTER. 168 UNITS.

[2017-03-24 10:45:15 karenb]: ADDED TENANT TO ACCOUNT PER HOMEOWNER AND EMAILED HOMEOWNER REQUESTED APPEAL FORM.

[2017-04-25 09:59:19 karenb]: TENANT DROPPED OFF APPEAL FORM 4/24/17. SENT FOR MAY UAB.

[2017-04-26 09:59:26 karenb]: TECHNICIAN GOT READ TODAY OF 786. 61 UNITS/76 DAYS = .8/DAY. THIS SHOWS THAT USAGE HAS GONE DOWN SINCE FEBRUARY BILL WHEN IT WAS 1.75 UNITS/DAY.

04/25/2017 10:00
karenb

CITY OF ROCHESTER
UB Consumption History Report



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Account Number	Customer # Name	Mfr Meter Number	Cd	Read Date	Time	By	Parcel	Bill #	Curr	Read	Location	Usage	Repl	Usage	Charge	Amount	Billed	Status
073580	29934	BELAIR ANDREW J & JENNIFER L	0126008000000								10	HARDING ST						Active
100	-	1 RES WATER	SENS69890182	A	02/08/2017			13961805		725	168					866.27	1,948.53	
100	-	1 RES WATER	SENS69890182	A	11/04/2016			13954299		557	53					254.93	585.65	
100	-	1 RES WATER	SENS69890182	E	08/22/2016			13946761		504	23					110.63	254.15	
100	-	1 RES WATER	SENS69890182	E	05/09/2016			13939177		481	22					105.82	243.10	
100	-	1 RES WATER	SENS69890182	E	02/18/2016			13931745		459	20					96.20	221.00	
100	-	1 RES WATER	SENS69890182	A	11/04/2015			13924346		439	26					122.80	285.04	
100	-	1 RES WATER	SENS69890182	A	08/05/2015			13916893		413	22					102.74	240.02	
100	-	1 RES WATER	SENS69890182	A	05/05/2015			13909380		391	19					88.73	207.29	
100	-	1 RES WATER	SENS69890182	E	02/20/2015			13902025		372	14					65.38	152.74	
100	-	1 RES WATER	SENS69890182	A	11/06/2014			13894652		358	21					98.07	229.11	
100	-	1 RES WATER	SENS69890182	A	08/06/2014			13887251		337	12					56.04	130.92	
100	-	1 RES WATER	SENS69890182	A	05/06/2014			13879752		325	13					60.48	141.60	
100	-	1 RES WATER	SENS69890182	A	02/07/2014			13872457		312	10					46.00	108.40	
100	-	1 RES WATER	SENS69890182	A	11/13/2013			13865124		302	16					73.60	173.44	
100	-	1 RES WATER	SENS69890182	A	08/08/2013			13857750		286	16					73.60	173.44	
100	-	1 RES WATER	SENS69890182	A	05/14/2013			13850325		270	22					101.20	238.48	
100	-	1 RES WATER	SENS69890182	A	02/06/2013			13843047		248	12					54.93	129.49	
100	-	1 RES WATER	SENS69890182	A	11/13/2012			13835735		236	13					58.37	137.80	
100	-	1 RES WATER	SENS69890182	A	08/10/2012			13828382		223	15					67.35	159.00	
100	-	1 RES WATER	SENS69890182	A	05/09/2012			13820997		208	12					53.88	127.20	
100	-	1 RES WATER	SENS69890182	A	02/13/2012			13813731		196	14					62.86	148.40	
100	-	1 RES WATER	SENS69890182	A	11/15/2011			13806447		182	13					58.37	137.80	
100	-	1 RES WATER	SENS69890182	A	08/11/2011			13799148		169	25					107.84	257.06	
100	-	1 RES WATER	SENS69890182	A	05/11/2011			13791802		144	10					42.90	102.40	
100	-	1 RES WATER	SENS69890182	A	02/17/2011			13784610		134	10					42.90	102.40	
100	-	1 RES WATER	SENS69890182	A	11/09/2010			13777386		124	18					77.22	184.32	
100	-	1 RES WATER	SENS69890182	A	08/09/2010			13770121		106	41					173.52	417.47	
100	-	1 RES WATER	SENS69890182	A	05/07/2010			13762828		65	14					58.66	141.96	
100	-	1 RES WATER	SENS69890182	A	02/04/2010			13755699		51	15					62.85	152.10	
100	-	1 RES WATER	SENS69890182	A	11/05/2009			13748479		36	11					46.09	111.54	
100	-	1 RES WATER	SENS69890182	A	08/12/2009			13741190		25	12					49.27	117.71	
100	-	1 RES WATER	SENS69890182	A	05/07/2009			13733891		13	10					40.40	95.50	
100	-	1 RES WATER	SENS69890182	A	02/13/2009			13726767		3	3					48.48	114.60	
100	-	1 RES WATER	NEPT31248688	I	01/19/2009			0		1,126	9					.00	.00	
100	-	1 RES WATER	NEPT31248688	A	11/12/2008			13719535		1,117	13					52.52	124.15	
100	-	1 RES WATER	NEPT31248688	A	08/05/2008			13712316		1,104	10					38.10	91.29	
100	-	1 RES WATER	NEPT31248688	A	05/16/2008			13705062		1,094	10					36.30	88.00	
100	-	1 RES WATER	NEPT31248688	E	02/12/2008			1365500		1,084	11					39.93	96.80	
100	-	1 RES WATER	NEPT31248688	A	11/07/2007			1358679		1,073	11					39.93	96.80	
100	-	1 RES WATER	NEPT31248688	A	08/07/2007			1351798		1,062	11					38.73	92.48	
100	-	1 RES WATER	NEPT31248688	A	05/04/2007			1345008		1,051	11					37.95	89.65	
100	-	1 RES WATER	NEPT31248688	A	02/07/2007			1338227		1,040	11					37.95	89.65	
100	-	1 RES WATER	NEPT31248688	A	11/07/2006			1331446		1,029	9					31.05	73.35	
100	-	1 RES WATER	NEPT31248688	A	08/09/2006			1324628		1,020	10					33.63	78.41	
100	-	1 RES WATER	NEPT31248688	A	05/15/2006			1317842		1,010	7					23.03	53.06	

** END OF REPORT - Generated by Karen Bonneau **

05/01/2017 11:04
karenb

CITY OF ROCHESTER
YTD BUDGET REPORT

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FOR 2017 13

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
5001 WATER ENTERPRISE FUND									
510001 WATER WORKS REVENUE									
510001	400302	INTEREST INCOME	-2,500	-2,500	-2,500.00	.00	.00	.00	100.0%
510001	406102	TRANSFER FROM CIP	0	0	-103,730.16	.00	.00	103,730.16	100.0%
510001	406105	XFER FROM RET EARNIN	-2,182,341	-2,283,167	.00	.00	.00	-2,283,166.71	.0%*
510001	406201	MISCELLANEOUS REVENU	-25,000	-25,000	-24,548.07	.00	.00	-451.93	98.2%*
510001	406600	CONSTRUCTION REVENUE	-50,000	-50,000	-58,779.92	.00	.00	8,779.92	117.6%
510001	406601	USER FEES	-3,500,000	-3,500,000	-2,447,302.76	.00	.00	-1,052,697.24	69.9%*
510001	406602	INTEREST ON DEL ACCT	-12,000	-12,000	-10,918.90	.00	.00	-1,081.10	91.0%*
510001	406603	HYDRANT RENTAL FEES	-24,000	-24,000	-1,680.00	.00	.00	-22,320.00	7.0%*
TOTAL WATER WORKS REVENUE			-5,795,841	-5,896,667	-2,649,459.81	.00	.00	-3,247,206.90	44.9%
51601057 WATER WORKS EXPENSE									
51601057	511001	SALARIES - FULL TI	575,907	575,907	446,346.62	.00	.00	129,560.38	77.5%
51601057	511099	SALARIES - ADJUSTM	2,741	2,741	.00	.00	.00	2,741.00	.0%
51601057	513001	OVERTIME - REGULAR	40,000	40,000	14,602.22	.00	.00	25,397.78	36.5%
51601057	515001	ON CALL	4,497	4,497	3,638.66	.00	.00	858.34	80.9%
51601057	516000	LONGEVITY	1,393	1,393	1,345.52	.00	.00	47.48	96.6%
51601057	519000	TRAVEL ALLOWANCE	0	0	403.83	.00	.00	-403.83	100.0%*
51601057	521100	HEALTH INSURANCE	155,059	155,059	123,540.33	.00	.00	31,518.67	79.7%
51601057	521200	DENTAL INSURANCE	2,720	2,720	1,983.98	.00	.00	736.02	72.9%
51601057	521300	LIFE INSURANCE	667	667	873.39	.00	.00	-206.39	130.9%*
51601057	522000	SOCIAL SECURITY CO	45,587	45,587	33,964.28	.00	.00	11,622.72	74.5%
51601057	523000	RETIRE CONTRIBUTIO	69,133	69,133	52,000.63	.00	.00	17,132.37	75.2%
51601057	526000	WORKERS' COMPENSAT	26,499	26,499	26,482.00	.00	.00	17.00	99.9%
51601057	528001	IPT	3,986	3,986	4,421.07	.00	.00	-435.07	110.9%*
51601057	532001	STAFF DEVELOPMENT	5,794	5,794	4,290.10	.00	183.95	1,319.95	77.2%
51601057	533000	OTHER PROF SERVICE	9,672	9,672	5,567.01	.00	1,599.48	2,505.51	74.1%
51601057	533001	AUDIT	3,910	3,910	3,910.00	.00	.00	.00	100.0%
51601057	533002	ENGINEERING SERVIC	11,800	11,800	1,485.30	.00	4,902.63	5,412.07	54.1%
51601057	533004	MEDICAL SERVICES	500	500	30.00	.00	470.00	.00	100.0%
51601057	533009	14542 ROCHESTER HIL	0	0	23,232.48	.00	13,442.50	-36,674.98	100.0%*
51601057	533010	LABOR NEGOTIATIONS	1,000	1,000	299.00	.00	.00	701.00	29.9%
51601057	534003	SOFTWARE MAINTENAN	23,425	23,425	20,132.09	.00	.00	3,292.91	85.9%
51601057	541100	WATER & SEWERAGE	6,000	6,000	4,048.10	.00	1,951.87	.03	100.0%

05/01/2017 11:04
karenb

CITY OF ROCHESTER
YTD BUDGET REPORT

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FOR 2017 13

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
51601057	542300	CUSTODIAL SERVICES	2,100	2,100	1,460.25	.00	.00	639.75	69.5%
51601057	543001	VEHICLE MAINT & RE	1,000	1,000	292.05	.00	452.00	255.95	74.4%
51601057	543002	EQUIPMENT MAINTENA	1,135	1,135	1,135.00	.00	.00	.00	100.0%
51601057	544200	RENTAL OF EQUIPMEN	410	410	145.25	.00	.00	264.75	35.4%
51601057	544400	RENTAL OF COMP/COM	1,823	1,823	1,445.13	.00	354.87	23.00	98.7%
51601057	544500	LEASE COPIER/PRINT	1,656	1,656	2,091.08	.00	.00	-435.08	126.3%*
51601057	552001	FLEET INSURANCE	3,029	3,029	3,930.00	.00	.00	-901.00	129.7%*
51601057	552003	GENERAL LIABILITY	5,942	5,942	5,388.00	.00	.00	554.00	90.7%
51601057	553400	POSTAGE FEES	400	400	178.93	.00	.00	221.07	44.7%
51601057	554000	ADVERTISING	1,650	1,650	339.00	.00	277.81	1,033.19	37.4%
51601057	555000	PRINTING AND BINDI	1,839	1,839	620.00	.00	.00	1,219.00	33.7%
51601057	556000	TUITION	3,150	3,150	.00	.00	.00	3,150.00	.0%
51601057	558000	TRAVEL	375	375	5.44	.00	34.56	335.00	10.7%
51601057	561003	OFFICE SUPPLIES	3,051	3,051	1,489.50	.00	833.25	728.25	76.1%
51601057	561005	PUBLICATIONS	50	50	.00	.00	.00	50.00	.0%
51601057	561008	VEHICLE SUPPLIES	9,000	9,000	6,826.53	.00	419.97	1,753.50	80.5%
51601057	561010	CLOTHING	5,800	5,800	4,227.23	.00	1,408.97	163.80	97.2%
51601057	561015	SAFETY EQUIPMENT &	5,000	5,000	4,829.33	.00	170.67	.00	100.0%
51601057	561022	HOT TOP COLD PATCH	5,500	5,500	5,500.00	.00	.00	.00	100.0%
51601057	561023	SAND AND GRAVEL	1,800	1,800	812.82	.00	987.18	.00	100.0%
51601057	561032	OTHER OPERATIONAL	3,625	3,625	1,918.43	.00	875.00	831.57	77.1%
51601057	562600	VEHICLE FUEL	21,420	21,420	8,942.64	.00	.00	12,477.36	41.7%
51601057	573401	ADMIN EQUIPMENT	2,335	2,335	1,969.87	.00	224.48	140.65	94.0%
51601057	573900	OTHER EQUIPMENT	7,000	7,000	1,175.62	.00	4,703.53	1,120.85	84.0%
51601057	575100	INVENTORY PURCHASE	109,000	109,000	88,668.33	.00	20,331.67	.00	100.0%
51601057	581000	DUES AND FEES	1,020	1,020	91.66	.00	.00	928.34	9.0%
51601057	583000	INTEREST EXPENSE	545,886	545,886	487,182.61	.00	.00	58,703.39	89.2%
51601057	584000	CONTINGENCY	20,000	20,000	.00	.00	.00	20,000.00	.0%
51601057	589001	STATE PERMITS & FE	2,750	2,750	2,063.01	.00	100.00	586.99	78.7%
51601057	589031	LIEN DISCHARGE FEE	600	600	263.66	.00	155.00	181.34	69.8%
51601057	591000	REDEMPTION OF PRIN	1,429,547	1,429,547	1,403,722.44	.00	.00	25,824.56	98.2%
51601057	592001	DEPRECIATION	1,278,950	1,278,950	.00	.00	.00	1,278,950.00	.0%
51601057	593002	TRANS TO CAPITAL P	167,000	267,826	267,825.71	.00	.00	.00	100.0%
51601057	593008	TRANSFER TO GENERA	25,000	25,000	20,833.33	.00	.00	4,166.67	83.3%
TOTAL WATER WORKS EXPENSE			4,659,133	4,759,959	3,097,969.46	.00	53,879.39	1,608,109.86	66.2%
51601073 WATER TREATMENT PLANT									
51601073	511001	SALARIES - FULL TI	281,181	281,181	224,782.25	.00	.00	56,398.75	79.9%
51601073	513001	OVERTIME - REGULAR	15,000	15,000	14,520.23	.00	.00	479.77	96.8%
51601073	515001	ON CALL	16,285	16,285	13,177.50	.00	.00	3,107.50	80.9%

05/01/2017 11:04
karenb

CITY OF ROCHESTER
YTD BUDGET REPORT

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FOR 2017 13

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
51601073	516000	LONGEVITY	200	200	.00	.00	.00	200.00	.0%
51601073	521100	HEALTH INSURANCE	107,812	107,812	83,685.05	.00	.00	24,126.95	77.6%
51601073	521200	DENTAL INSURANCE	1,500	1,500	1,167.03	.00	.00	332.97	77.8%
51601073	521300	LIFE INSURANCE	225	225	374.69	.00	.00	-149.69	166.5%*
51601073	522000	SOCIAL SECURITY CO	22,543	22,543	18,088.47	.00	.00	4,454.53	80.2%
51601073	523000	RETIREMENT CONTRIB	33,109	33,109	26,494.92	.00	.00	6,614.08	80.0%
51601073	526000	WORKERS' COMPENSAT	5,531	5,531	5,527.00	.00	.00	4.00	99.9%
51601073	528001	IPT	1,924	1,924	2,272.63	.00	.00	-348.63	118.1%*
51601073	533002	ENGINEERING SERVIC	11,000	11,000	4,762.78	.00	4,199.29	2,037.93	81.5%
51601073	533006	LABORATORY SERVICE	19,360	30,360	21,546.78	.00	5,232.01	3,581.21	88.2%
51601073	543000	REPAIR AND MAINTEN	58,563	58,563	35,850.23	.00	8,934.43	13,778.34	76.5%
51601073	543002	EQUIPMENT MAINTENA	68,999	67,599	27,073.96	.00	22,114.92	18,410.12	72.8%
51601073	544500	LEASE COPIER/PRINT	800	800	518.91	.00	.00	281.09	64.9%
51601073	552002	PROPERTY INSURANCE	6,831	6,831	7,150.00	.00	.00	-319.00	104.7%*
51601073	553000	COMMUNICATIONS	10,360	11,760	9,938.89	.00	245.34	1,575.77	86.6%
51601073	561001	JANITORIAL SUPPLIE	1,000	1,000	745.29	.00	.00	254.71	74.5%
51601073	561002	BLDG MAINT SUPPLIE	1,600	1,600	1,588.83	.00	11.17	.00	100.0%
51601073	561010	CLOTHING	5,500	5,500	3,347.11	.00	1,656.40	496.49	91.0%
51601073	561015	SAFETY EQUIPMENT &	4,050	4,050	4,041.70	.00	8.30	.00	100.0%
51601073	561031	CHEMICALS	187,500	176,500	77,071.43	.00	44,637.35	54,791.22	69.0%
51601073	561037	LABORATORY SUPPLIE	8,000	8,000	2,578.26	.00	1,599.80	3,821.94	52.2%
51601073	561040	EQUIPMENT REPAIR S	30,000	30,000	20,975.82	.00	6,326.75	2,697.43	91.0%
51601073	562200	ELECTRICITY	126,000	126,000	117,879.73	.00	.00	8,120.27	93.6%
51601073	562400	HEATING FUEL	34,000	34,000	19,228.24	.00	.00	14,771.76	56.6%
51601073	573900	OTHER EQUIPMENT	15,400	15,400	.00	.00	.00	15,400.00	.0%
51601073	589030	PROP TAX TO OTH CO	3,155	3,155	3,099.00	.00	.00	56.00	98.2%
TOTAL WATER TREATMENT PLANT			1,077,428	1,077,428	747,486.73	.00	94,965.76	234,975.51	78.2%
51601570 WATER REVENUE OFFICE									
51601570	511001	SALARIES - FULL TI	31,159	31,159	26,217.11	.00	.00	4,941.89	84.1%
51601570	513001	OVERTIME - REGULAR	0	0	82.92	.00	.00	-82.92	100.0%*
51601570	516000	LONGEVITY	163	163	100.00	.00	.00	63.00	61.3%
51601570	521100	HEALTH INSURANCE	11,616	11,616	10,073.31	.00	.00	1,542.69	86.7%
51601570	521200	DENTAL INSURANCE	221	221	178.34	.00	.00	42.66	80.7%
51601570	521300	LIFE INSURANCE	26	26	44.94	.00	.00	-18.94	172.8%*
51601570	522000	SOCIAL SECURITY CO	2,145	2,145	1,855.65	.00	.00	289.35	86.5%
51601570	523000	RETIREMENT CONTRIB	3,497	3,497	2,948.80	.00	.00	548.20	84.3%
51601570	526000	WORKERS' COMPENSAT	68	68	68.00	.00	.00	.00	100.0%
51601570	528001	IPT	219	219	269.03	.00	.00	-50.03	122.8%*
51601570	543000	REPAIR AND MAINTEN	1,200	1,200	1,154.71	.00	.00	45.29	96.2%

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karenb

CITY OF ROCHESTER
YTD BUDGET REPORT

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FOR 2017 13

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
51601570	553400	POSTAGE FEES	8,256	8,256	6,852.47	.00	.00	1,403.53	83.0%
51601570	555000	PRINTING AND BINDI	410	410	.00	.00	.00	410.00	.0%
51601570	561003	OFFICE SUPPLIES	300	300	300.00	.00	.00	.00	100.0%
TOTAL WATER REVENUE OFFICE			59,280	59,280	50,145.28	.00	.00	9,134.72	84.6%
TOTAL WATER ENTERPRISE FUND			0	0	1,246,141.66	.00	148,845.15	-1,394,986.81	100.0%
TOTAL REVENUES			-5,795,841	-5,896,667	-2,649,459.81	.00	.00	-3,247,206.90	
TOTAL EXPENSES			5,795,841	5,896,667	3,895,601.47	.00	148,845.15	1,852,220.09	
GRAND TOTAL			0	0	1,246,141.66	.00	148,845.15	-1,394,986.81	100.0%

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CITY OF ROCHESTER
YTD BUDGET REPORT

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FOR 2017 13

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
5002 SEWER ENTERPRISE FUND									
520001 SEWER WORKS REVENUE									
520001	400302	INTEREST INCOME	-2,500	-2,500	-2,500.00	.00	.00	.00	100.0%
520001	406102	TRANSFER FROM CIP	0	0	-1,707.00	.00	.00	1,707.00	100.0%
520001	406105	XFER FROM RET EARNIN	-1,677,334	-1,677,334	.00	.00	.00	-1,677,334.00	.0%*
520001	406201	MISCELLANEOUS REVENU	-4,000	-4,000	-7,207.61	.00	.00	3,207.61	180.2%
520001	406211	HOMEMAKERS SRF LOAN	-16,049	-16,049	.00	.00	.00	-16,049.00	.0%*
520001	406600	CONSTRUCTION REVENUE	-10,000	-10,000	-2,804.50	.00	.00	-7,195.50	28.0%*
520001	406601	USER FEES	-4,500,000	-4,500,000	-2,865,266.51	.00	.00	-1,634,733.49	63.7%*
520001	406602	INTEREST ON DEL ACCT	-12,000	-12,000	-8,545.48	.00	.00	-3,454.52	71.2%*
520001	406607	IMPACT FEES	-14,000	-14,000	-83,187.00	.00	.00	69,187.00	594.2%
520001	406701	SEPTIC DISPOSAL PERM	-175,000	-175,000	-74,067.00	.00	.00	-100,933.00	42.3%*
520001	406703	INDUSTRIAL PRE-TREAT	-10,000	-10,000	-7,971.03	.00	.00	-2,028.97	79.7%*
TOTAL SEWER WORKS REVENUE			-6,420,883	-6,420,883	-3,053,256.13	.00	.00	-3,367,626.87	47.6%
520002 SEWER WORKS REVENUE									
520002	406306	STATE AID GRANT C-52	-345,384	-345,384	-35,670.00	.00	.00	-309,714.00	10.3%*
520002	406307	STATE AID GRANT C-77	-7,291	-7,291	-7,290.00	.00	.00	-1.00	100.0%*
520002	406308	STATE AID GRANT C-77	-11,681	-11,681	-3,021.00	.00	.00	-8,660.00	25.9%*
520002	406309	STATE AID GRANT C-83	-45,206	-45,206	-17,421.00	.00	.00	-27,785.00	38.5%*
520002	406310	STATE AID GRANT C-83	-14,811	-14,811	-5,116.00	.00	.00	-9,695.00	34.5%*
520002	406311	STATE AID GRANT C-83	-31,901	-31,901	-11,875.00	.00	.00	-20,026.00	37.2%*
520002	406312	STATE AID GRANT C-85	0	0	-10,840.00	.00	.00	10,840.00	100.0%
TOTAL SEWER WORKS REVENUE			-456,274	-456,274	-91,233.00	.00	.00	-365,041.00	20.0%
52602057 SEWER WORKS EXPENSE									
52602057	511001	SALARIES - FULL TI	387,548	387,548	304,715.74	.00	.00	82,832.26	78.6%
52602057	511099	SALARIES - ADJUSTM	2,741	2,741	.00	.00	.00	2,741.00	.0%
52602057	513001	OVERTIME - REGULAR	8,100	8,100	4,810.87	.00	.00	3,289.13	59.4%
52602057	515001	ON CALL	4,497	4,497	3,638.66	.00	.00	858.34	80.9%
52602057	516000	LONGEVITY	1,393	1,393	1,345.55	.00	.00	47.45	96.6%

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CITY OF ROCHESTER
YTD BUDGET REPORT

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FOR 2017 13

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
52602057	519000	TRAVEL ALLOWANCE	0	0	403.83	.00	.00	-403.83	100.0%*
52602057	521100	HEALTH INSURANCE	99,563	99,563	79,175.36	.00	.00	20,387.64	79.5%
52602057	521200	DENTAL INSURANCE	1,529	1,529	1,166.02	.00	.00	362.98	76.3%
52602057	521300	LIFE INSURANCE	516	516	632.03	.00	.00	-116.03	122.5%*
52602057	522000	SOCIAL SECURITY CO	29,248	29,248	22,843.12	.00	.00	6,404.88	78.1%
52602057	523000	RETIRE CONTRIBUTIO	44,836	44,836	35,117.06	.00	.00	9,718.94	78.3%
52602057	526000	WORKERS' COMPENSAT	15,880	15,880	15,870.00	.00	.00	10.00	99.9%
52602057	528001	IPT	2,627	2,627	2,944.97	.00	.00	-317.97	112.1%*
52602057	532001	STAFF DEVELOPMENT	6,344	6,344	4,466.92	.00	1,473.98	403.10	93.6%
52602057	533000	OTHER PROF SERVICE	6,780	6,780	3,272.44	.00	686.42	2,821.14	58.4%
52602057	533001	AUDIT	3,910	3,910	3,910.00	.00	.00	.00	100.0%
52602057	533004	MEDICAL SERVICES	500	500	93.00	.00	407.00	.00	100.0%
52602057	533010	LABOR NEGOTIATIONS	1,000	1,000	299.00	.00	.00	701.00	29.9%
52602057	534003	SOFTWARE MAINTENAN	19,016	19,016	18,962.34	.00	.00	53.66	99.7%
52602057	542300	CUSTODIAL SERVICES	2,000	2,000	1,460.25	.00	.00	539.75	73.0%
52602057	543000	REPAIR AND MAINTEN	2,360	2,360	2,360.00	.00	.00	.00	100.0%
52602057	543001	VEHICLE MAINT & RE	2,500	2,500	292.29	.00	452.00	1,755.71	29.8%
52602057	543002	EQUIPMENT MAINTENA	4,113	4,113	2,014.87	.00	.00	2,098.13	49.0%
52602057	544200	RENTAL OF EQUIPMEN	400	400	145.25	.00	.00	254.75	36.3%
52602057	544400	RENTAL OF COMP/COM	2,352	2,352	1,445.09	.00	390.91	516.00	78.1%
52602057	544500	LEASE COPIER/PRINT	1,600	1,600	1,066.55	.00	.00	533.45	66.7%
52602057	552001	FLEET INSURANCE	4,241	4,241	8,886.00	.00	.00	-4,645.00	209.5%*
52602057	552002	PROPERTY INSURANCE	5,362	5,362	5,589.00	.00	.00	-227.00	104.2%*
52602057	552003	GENERAL LIABILITY	5,677	5,677	5,122.00	.00	.00	555.00	90.2%
52602057	553400	POSTAGE FEES	500	500	138.16	.00	.00	361.84	27.6%
52602057	554000	ADVERTISING	735	735	343.00	.00	52.67	339.33	53.8%
52602057	555000	PRINTING AND BINDI	1,639	1,639	620.02	.00	.00	1,018.98	37.8%
52602057	556000	TUITION	6,900	6,900	.00	.00	.00	6,900.00	.0%
52602057	558000	TRAVEL	875	875	11.42	.00	28.57	835.01	4.6%
52602057	561003	OFFICE SUPPLIES	3,348	3,348	2,653.77	.00	833.25	-139.02	104.2%*
52602057	561005	PUBLICATIONS	32	32	.00	.00	.00	32.00	.0%
52602057	561008	VEHICLE SUPPLIES	13,500	13,500	10,729.21	.00	685.42	2,085.37	84.6%
52602057	561009	TRAINING MATERIALS	250	250	238.85	.00	.00	11.15	95.5%
52602057	561010	CLOTHING	5,615	5,615	2,031.25	.00	962.27	2,621.48	53.3%
52602057	561015	SAFETY EQUIPMENT &	5,900	5,900	4,989.51	.00	910.49	.00	100.0%
52602057	561022	HOT TOP COLD PATCH	5,500	5,500	5,500.00	.00	.00	.00	100.0%
52602057	561023	SAND AND GRAVEL	1,650	1,650	812.79	.00	837.21	.00	100.0%
52602057	561032	OTHER OPERATIONAL	600	600	600.00	.00	.00	.00	100.0%
52602057	561040	EQUIPMENT REPAIR S	6,000	6,000	2,122.17	.00	2,904.07	973.76	83.8%
52602057	562600	VEHICLE FUEL	41,000	41,000	17,495.47	.00	.00	23,504.53	42.7%
52602057	573401	ADMIN EQUIPMENT	1,635	2,535	2,535.00	.00	.00	.00	100.0%
52602057	573900	OTHER EQUIPMENT	6,500	6,500	1,175.62	.00	2,396.00	2,928.38	54.9%
52602057	575100	INVENTORY PURCHASE	12,500	12,500	6,750.00	.00	750.00	5,000.00	60.0%
52602057	581000	DUES AND FEES	1,090	1,090	91.67	.00	.00	998.33	8.4%

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CITY OF ROCHESTER
YTD BUDGET REPORT

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FOR 2017 13

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
52602057	583000	INTEREST EXPENSE	481,493	481,493	426,237.13	.00	.00	55,255.87	88.5%
52602057	584000	CONTINGENCY	15,000	10,258	.00	.00	.00	10,258.21	.0%
52602057	589001	STATE PERMITS & FE	1,650	1,650	973.98	.00	270.00	406.02	75.4%
52602057	589034	ABATEMENTS/OVERLAY	0	4,742	4,741.79	.00	.00	.00	100.0%
52602057	591000	REDEMPTION OF PRIN	2,026,656	2,026,656	1,975,581.22	.00	.00	51,074.78	97.5%
52602057	593002	TRANS TO CAPITAL P	143,500	143,500	143,500.00	.00	.00	.00	100.0%
52602057	593008	TRANSFER TO GENERA	25,000	25,000	20,833.33	.00	.00	4,166.67	83.3%
TOTAL SEWER WORKS EXPENSE			3,475,701	3,476,601	3,162,753.57	.00	14,040.26	299,807.17	91.4%
52602074 SEWER TREATMENT PLANT									
52602074	511001	SALARIES - FULL TI	437,756	437,756	350,043.59	.00	.00	87,712.41	80.0%
52602074	513001	OVERTIME - REGULAR	32,500	32,500	32,790.51	.00	.00	-290.51	100.9%*
52602074	515001	ON CALL	29,438	29,438	22,351.27	.00	.00	7,086.73	75.9%
52602074	516000	LONGEVITY	600	600	600.00	.00	.00	.00	100.0%
52602074	521100	HEALTH INSURANCE	94,174	94,174	84,936.82	.00	.00	9,237.18	90.2%
52602074	521200	DENTAL INSURANCE	1,794	1,794	1,743.59	.00	.00	50.41	97.2%
52602074	521300	LIFE INSURANCE	356	356	599.65	.00	.00	-243.65	168.4%*
52602074	522000	SOCIAL SECURITY CO	37,110	37,110	29,928.32	.00	.00	7,181.68	80.6%
52602074	523000	RETIREMENT CONTRIB	52,598	52,598	42,413.93	.00	.00	10,184.07	80.6%
52602074	526000	WORKERS' COMPENSAT	4,739	4,739	4,736.00	.00	.00	3.00	99.9%
52602074	528001	IPT	2,476	2,476	2,984.81	.00	.00	-508.81	120.5%*
52602074	533000	OTHER PROF SERVICE	121,834	121,834	4,165.63	.00	.00	117,668.37	3.4%
52602074	533006	LABORATORY SERVICE	119,699	119,699	30,770.30	.00	16,494.70	72,434.00	39.5%
52602074	534009	INDUSTRIAL PRETREA	32,755	32,755	7,731.85	.00	13,208.15	11,815.00	63.9%
52602074	543000	REPAIR AND MAINTEN	87,547	87,547	44,639.88	.00	13,537.96	29,369.16	66.5%
52602074	543002	EQUIPMENT MAINTENA	122,576	122,576	61,604.70	.00	14,101.14	46,870.16	61.8%
52602074	544500	LEASE COPIER/PRINT	1,852	1,852	1,248.23	.00	.00	603.77	67.4%
52602074	552002	PROPERTY INSURANCE	4,849	4,849	5,228.00	.00	.00	-379.00	107.8%*
52602074	553000	COMMUNICATION	10,844	10,844	7,959.66	.00	245.34	2,639.00	75.7%
52602074	559000	MISC PURCHASED SER	15,500	15,500	15,000.00	.00	.00	500.00	96.8%
52602074	561001	JANITORIAL SUPPLIE	1,500	1,500	1,004.56	.00	310.88	184.56	87.7%
52602074	561002	BUILDING MAINT SUP	7,450	7,450	2,757.08	.00	697.95	3,994.97	46.4%
52602074	561010	CLOTHING	9,025	9,025	4,181.43	.00	2,435.22	2,408.35	73.3%
52602074	561015	SAFETY EQUIPMENT &	6,200	6,200	1,366.59	.00	166.70	4,666.71	24.7%
52602074	561031	CHEMICAL	327,286	327,286	90,742.03	.00	21,658.86	214,885.11	34.3%
52602074	561037	LABORATORY SUPPLIE	28,057	28,057	15,139.24	.00	1,863.54	11,054.22	60.6%
52602074	561040	EQUIPMENT REPAIR S	81,570	81,570	28,095.41	.00	7,632.96	45,841.63	43.8%
52602074	562200	ELECTRICITY	375,000	375,000	280,996.90	.00	.00	94,003.10	74.9%
52602074	562400	HEATING FUEL	43,000	43,000	20,518.50	.00	.00	22,481.50	47.7%
52602074	573900	OTHER EQUIPMENT	22,075	21,175	7,553.99	.00	.00	13,621.01	35.7%

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YTD BUDGET REPORT

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FOR 2017 13

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
52602074	592001	DEPRECIATION	1,230,057	1,230,057	.00	.00	.00	1,230,057.00	.0%
		TOTAL SEWER TREATMENT PLANT	3,342,217	3,341,317	1,203,832.47	.00	92,353.40	2,045,131.13	38.8%
52602470 SEWER REVENUE OFFICE									
52602470	511001	SALARIES - FULL TI	31,159	31,159	26,217.76	.00	.00	4,941.24	84.1%
52602470	513001	OVERTIME - REGULAR	0	0	82.93	.00	.00	-82.93	100.0%*
52602470	516000	LONGEVITY	163	163	100.00	.00	.00	63.00	61.3%
52602470	521100	HEALTH INSURANCE	11,620	11,620	10,074.00	.00	.00	1,546.00	86.7%
52602470	521200	DENTAL INSURANCE	222	222	178.55	.00	.00	43.45	80.4%
52602470	521300	LIFE INSURANCE	27	27	45.15	.00	.00	-18.15	167.2%*
52602470	522000	SOCIAL SECURITY CO	2,151	2,151	1,855.89	.00	.00	295.11	86.3%
52602470	523000	RETIREMENT CONTRIB	3,501	3,501	2,949.05	.00	.00	551.95	84.2%
52602470	526000	WORKERS' COMPENSAT	68	68	68.00	.00	.00	.00	100.0%
52602470	528001	IPT	222	222	269.44	.00	.00	-47.44	121.4%*
52602470	543000	REPAIR AND MAINTEN	1,200	1,200	1,154.71	.00	.00	45.29	96.2%
52602470	553400	POSTAGE FEES	8,256	8,256	6,852.46	.00	.00	1,403.54	83.0%
52602470	555000	PRINTING AND BINDI	350	350	.00	.00	.00	350.00	.0%
52602470	561003	OFFICE SUPPLIES	300	300	300.00	.00	.00	.00	100.0%
		TOTAL SEWER REVENUE OFFICE	59,239	59,239	50,147.94	.00	.00	9,091.06	84.7%
		TOTAL SEWER ENTERPRISE FUND	0	0	1,272,244.85	.00	106,393.66	-1,378,638.51	100.0%
		TOTAL REVENUES	-6,877,157	-6,877,157	-3,144,489.13	.00	.00	-3,732,667.87	
		TOTAL EXPENSES	6,877,157	6,877,157	4,416,733.98	.00	106,393.66	2,354,029.36	
		GRAND TOTAL	0	0	1,272,244.85	.00	106,393.66	-1,378,638.51	100.0%

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**City of Rochester
Dept of Public Works**

45 Old Dover Road
Rochester, NH 03867
Phone: (603) 332-4096
Fax: (603) 335-4352

Memo

To: Utility Advisory Board
From: John B. Storer, P.E. Director of City Services
CC: Blaine Cox, Deputy City Manager
Date: May 1, 2017
Re: Review of Water & Sewer Rates – consideration of adjustments

One of the tasks assigned to the Utility Advisory Board is to periodically review both the Water & Sewer Rates. Recent historical practice has been to review the rates on an annual basis.

Per language in the Water & Sewer Ordinances:

Section 16.22 of the Chapter 16 Sewer Ordinance, and Section 17.29 of the Chapter 17 Water Ordinance outlines a task for the Utility Advisory Board.

(a) Function of the Board.

The Utility Advisory Board shall periodically make recommendations to the City Council on the level of water rates to be established under this ordinance, but such recommendations are not binding on the City Council. The Utility Advisory Board shall rule on appeals of user and other charges and fees and such other duties that may be assigned by City Council.

Mark Sullivan in the Finance Office prepared the attached Analysis & Rate Projection documents. Mr. Sullivan will attend the UAB Meeting to review the material he prepared.

For reference, last year the UAB recommended that water rates increase 10% and sewer increase 4.49%. The result is that Water went from \$4.81 to \$5.29 per 100 cubic feet (approx. 750 gallons) and Sewer went from \$6.24 to \$6.52 per 100 cubic feet.

Attached are 2 graphs that were developed last year to help illustrate how Rochester's rates compared on a statewide basis.

Water & Sewer Fund Analysis & Rate Projection

2017-2020

Msullivan May 1, 2017

Water-Sewer Fund
Analysis & Rate Projection 2017-2020
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Water Fund

FY16 Statistical Results

Total Water Consumption

Nominal Increase 1.11%

739,007 billable units

Residential Consumption

Increased 2.51%

Commercial Consumption

Decreased 1.97%

Industrial Consumption

Decreased 3.39%

Water Fund

FY16 O&M Statistical Results

Shut Offs for Non Payment
Increased 26 %

301 Shut Off Events

37% Remain Shut Off Longer than 1 Day

64 Accounts had Multiple Shut Offs Events-
42% increase

Customer Requested Shut-Offs
154 Events

Total Shut Offs- 455 Events

Water Fund

FY16 Statistical Results

New Service Connection History

FY11- 49

FY12- 25

FY13- 32

FY14- 46

FY15- 37

FY16- 65

Water Fund

FY16 O&M Financial Results

User Fee Revenues

Increased 2.59%

\$3,614,634

Other O&M Revenues

Construction Revenues-\$71,737

O&M Miscellaneous Revenues- \$57,283

Hydrant Fees- \$27,930

Interest on Delinquent Accounts-\$12,109

Water Fund FY16 O&M Financial Results

O&M Expenses

**Increased .71%
\$2,170,960**

Cash Capital Transfers & Other Transfers

\$157,000-Cash Capital

\$27,252-Other Transfers

Water Fund

FY16 O&M Financial Results

Net Income
Before Debt Service Payments

\$1,428,645

Principal & Interest Payments
(\$1,830,262)

(\$401,617) Deficit

Working Capital-Net Cash Position
(\$2,285,354)

WATER FUND-USER RATE FORECAST FY17-FY20

CASH NEEDS BASIS

	FY17 PROJECTION							
	WATER FUND	FY15-Audited	FY16 Estimated	FY16-Audited	FY17-Estimate	FY18-Projection	FY19-Projection	FY20-Projection
	New Connections	20	20	65	25	25	25	25
	Consumption Growth %	0.00%	1.00%	1.11%	0.36%	1.00%	1.00%	1.00%
A	TOTAL REVENUE UNITS	730,906	736,771	739,007	741,699	749,116	756,607	764,173
	(1) Unit = 748 gallons							
	OPERATING REVENUES							
	User Fees	\$3,523,265	\$3,543,868	\$3,614,634	\$3,795,848	\$4,396,743	\$4,520,754	\$4,720,891
	Other Service Charges-Misc	\$284,075	\$180,500	\$169,059	\$290,840	\$301,590	\$312,768	\$324,391
B	TOTAL OPERATING REVENUES	\$3,807,340	\$3,721,868	\$3,783,693	\$4,084,188	\$4,695,833	\$4,831,022	\$5,042,783
C	OPERATING EXPENSES (Less Depreciation)	\$2,155,514	\$2,198,624	\$2,170,796	\$2,242,597	\$2,287,449	\$2,333,198	\$2,379,862
D	WATER CURRENT 20 YEAR DEBT SERVICE	\$1,485,728	\$1,818,717	\$1,830,262	\$1,975,433	\$2,010,584	\$2,163,712	\$2,117,316
E	ADDITIONAL DEBT SERVICE							
	Authorized & Unissued Debt	\$4,993,260	\$0	\$0	\$2,200,000	\$4,460,660	\$0	\$4,000,000
	Added Principal & Interest Payments	\$0	\$475,494	\$0	\$0	\$0	\$0	\$320,000
	Prior Year Authorized & Unissued P&I Payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Additional Principal & Interest Payments	\$0	\$475,494	\$0	\$0	\$0	\$0	\$320,000
F	ALL OPERATIONAL EXPENSES	\$3,641,242	\$4,017,341	\$4,001,058	\$4,218,030	\$4,298,033	\$4,496,910	\$4,817,178
G	CASH FUNDED CIP PROJECTS & OTHER TRANSFERS	\$74,000	\$157,000	\$184,252	\$267,826	\$100,000	\$100,000	\$100,000
	ALL EXPENSE TOTALS	\$3,715,242	\$4,174,341	\$4,185,310	\$4,485,856	\$4,398,033	\$4,596,910	\$4,917,178
H	PROJECTED USER RATES	\$4.67	\$4.81	\$4.81	\$5.29	\$5.85	\$6.00	\$6.25
	RATE INCREASE PERCENTAGE	0.0%	3.0%	3.0%	10.0%	10.6%	2.6%	4.2%
I	PROJECTED SURPLUS (DEFICIT)	\$92,098	(\$452,473)	(\$401,617)	(\$401,668)	\$397,801	\$334,112	\$225,605

WATER FUND-USER RATE FORECAST FY17-FY20

USER RATE SCALE	FY17 Esitmate	FY18	FY19	FY20
EXPENSES-5%	\$5.29	\$5.29	\$5.29	\$5.29
Estimated Surplus (Deficit)	(\$159,298)	(\$309,583)	(\$165,030)	(\$431,317)
RATE LEVEL INCREASE 3% & Expenses -5%	\$5.29	\$5.45	\$5.50	\$5.50
Estimated Surplus (Deficit)	(\$159,298)	(\$190,698)	(\$6,143)	(\$270,841)
RATE- PROJECTION	\$5.29	\$5.85	\$6.00	\$6.25
Estimated Surplus (Deficit)	(\$401,668)	\$107,465	\$334,112	\$225,605
RATE-CONSERVATIVE-5% Above Projected Rate	\$5.29	\$6.14	\$6.30	\$6.56
Estimated Surplus (Deficit)	(\$401,668)	\$100,294	\$599,143	\$541,093

Water Fund Working Capital

CITY OF ROCHESTER, NEW HAMPSHIRE										
Working Capital Analysis - Water Fund										
							Fiscal Year Ending			
	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>
Current Assets:										
Accounts receivable	999,725	958,684	\$ 850,651	\$ 1,049,075	\$ 1,071,649	\$ 968,845	\$ 1,064,724	\$ 998,144	\$ 937,330	\$ 904,314
Due from other governments	8,377	391,069	53,401	2,196	15,076	101,097	1,074,529	80	620,372	4,237
Due from other funds	-	1,899,585				549,991	622,112	4,493	677	7,000
Deferred debt financing expense			-	4,689	3,200	3,067	4,110	5,392	5,392	
Prepaid expenses			-	314	351	384	359	11,597	16,497	14,062
Inventory	467,115	431,108	389,984	321,831	276,733	247,190	265,134	248,539	231,381	242,083
Total Current Assets	\$ 1,475,217	\$ 3,680,446	\$ 1,294,036	\$ 1,378,105	\$ 1,367,009	\$ 1,870,574	\$ 3,030,968	\$ 1,268,245	\$ 1,811,649	\$ 1,171,696
Current Liabilities:										
Accounts payable	97,793	91,167	\$ 70,070	\$ 175,210	\$ 81,654	\$ 413,918	\$ 692,309	\$ 109,049	\$ 204,060	\$ 211,191
Accrued expenses	240,795	281,923	274,521	291,861	258,416	229,395	240,632	234,495	247,671	169,509
Retainage payable	218,988	185,641	49,018	61,920	79,878	105,641	141,730	82,495	125,280	159,081
Deposits payable			-							25,000
Notes payable	-	-	176,239				14,235			
Due to other governments			-				14,235			
Due to other funds	-									
Current portion of bonds payable	1,332,658	1,312,305	1,024,924	976,861	910,450	824,694	836,614	620,325	618,363	422,827
Total Current Liabilities	\$ 1,890,234	\$ 1,871,036	\$ 1,594,772	\$ 1,505,852	\$ 1,330,398	\$ 1,573,648	\$ 1,939,755	\$ 1,046,364	\$ 1,195,374	\$ 987,608
Working Capital Balance (Deficit) from Operations	(415,017)	1,809,410	(300,736)	(127,747)	36,611	296,926	1,091,213	221,881	616,275	184,088
Liquidity Ratio	0.78	1.97	0.81	0.92	1.03	1.19	1.56	1.21	1.52	1.19
Due to other funds	1,870,337	69,285	2,096,957	855,648	301,372	38,533	19,227	1,995,109	191,445	4,067,581
Net Working Capital Balance (Deficit)	\$ (2,285,354)	\$ 1,740,125	\$(2,397,693)	\$ (983,395)	\$ 36,611	\$ 296,926	\$ 1,091,213	\$ 221,881	\$ 616,275	\$ 184,088
Net Liquidity Ratio	0.39	1.90	0.35	0.58	0.84	1.16	1.55	0.42	1.31	0.23
Cash and Equivalents Analysis:										
Due from other funds	\$ -	\$ 1,899,585	\$ -	\$ -	\$ -	\$ 549,991	\$ 622,112	\$ 4,493	\$ 677	\$ 7,000
Due to other funds	1,870,337	69,285	2,096,957	855,648	301,372	38,533	19,227	1,995,109	191,445	4,067,581
Net Cash and Equivalents Position (Deficit)	\$ (1,870,337)	\$ 1,830,300	\$(2,096,957)	\$ (855,648)	\$ (301,372)	\$ 511,458	\$ 602,885	\$ (1,990,616)	\$ (190,768)	\$(4,060,581)

Water Fund FY16 Factors Driving Rates

New Debt Issues

\$4.9M-FY15

\$2.2M-FY16

\$4.5M-FY17

Total \$11.6M

Combined New Debt Service- \$900,000

Water Fund

Expense-Rate Increase Ratios

FISCAL YEAR	OPERATIONS AND DEBT SERVICE EXP	EXPENSE INCREASE %	USER RATE	USER RATE INCREASE %	USER RATE CHANGED	RATE CALENDAR
FY11	\$3,134,840		\$4.29		Jul-10	12 Months
FY12	\$3,145,160	0.33%	\$4.49	4.66%	Aug-11	13 Months
FY13	\$3,372,261	7.22%	\$4.60	2.45%	Dec-12	16 Months
FY14	\$3,725,757	10.48%	\$4.67	1.52%	Mar-14	14 Months
FY15	\$3,715,242	-0.28%	\$4.67	0.00%	NONE DURING FISCAL YEAR	
FY16	\$4,174,341	12.36%	\$4.81	3.00%	Oct-15	19 Months
FY17	\$4,485,856	7.46%	\$5.29	10.00%	Nov-16	11 Months
TOTAL		37.57%	\$1.00	11.63%		14 Months

Water Fund

Billing Units 2009-2016

	WATER	2009	2010	2011	2012	2013	2014	2015	2016	% Chnge
	User Revenue	\$3,200,049	\$3,315,641	\$3,375,580	\$3,436,237	\$3,470,969	\$3,363,957	\$3,523,265	\$3,614,634	
	User Rates	\$4.19	\$4.19	\$4.29	\$4.49	\$4.60	\$4.67	\$4.81	\$5.29	
	Rate Change %	3.71%	0.00%	2.39%	4.66%	2.45%	1.52%	3.00%	9.98%	
	Revenue Change	7.95%	3.61%	1.81%	1.80%	1.01%	-3.08%	4.74%	2.59%	
	New Service Connections	57	44	49	25	32	46	37	65	
Code	Units Billed (Unaudited)									
100	Residential	522,611	509,260	528,007	508,586	495,916	485,059	479,763	491,790	2.51%
105	Elderly	9,390	8,501	8,578	8,131	8,611	8,173	7,861	7,533	-4.17%
110	Commercial	214,910	216,477	215,919	204,851	225,678	202,849	212,469	208,274	-1.97%
115	Governmental	5,284	4,121	4,495	4,151	5,342	4,573	3,874	5,280	36.29%
120	School	5,678	5,692	11,342	7,979	9,228	6,912	9,711	9,604	-1.10%
125	Industrial	16,604	14,074	12,721	10,681	9,531	12,071	13,926	13,454	-3.39%
140	Non Profit	3,159	2,969	2,847	2,957	2,571	2,462	2,980	2,692	-9.66%
145	Elderly 2 unit	457	277	306	306	268	333	322	380	18.01%
150	Non Billed	19,563	20,843	20,461	21,149	21,880	20,127	26,957	23,054	-14.48%
	Sub Total	797,656	782,214	804,676	768,791	779,025	742,559	757,863	762,061	
	Less Non Billed	778,093	761,371	784,215	747,642	757,145	722,432	730,906	739,007	
	Percent Change	-5.12%	-2.15%	3.00%	-4.66%	1.27%	-4.58%	1.17%	1.11%	
	Billable Units Per Day	2,132	2,086	2,149	2,048	2,074	1,979	2,002	2,025	

Sewer Fund

FY16 Statistical Results

**Overall Billable Sewer Discharge Units
Decreased 1.08% to
*670,722 billable units**

*** 140,539 units is High Volume User
Down 6.53%**

**Residential Discharges
Decreased .89%, 358,699 units**

**Commercial Discharge
Increased 5.02%, 146,488 units**

Sewer Fund

FY16 Statistical Results

New Service Connections

FY16-48

FY15-33

FY14-36

FY13-30

FY12-22

FY11-40

New Sewer Deduct Meters

FY16-27

FY15-23

FY14-14

FY13-17

FY12-20

FY11-26

Sewer Fund

FY16 O&M Financial Results

User Fee Revenues

Increased 1.53%

\$4,327,295

Septic Disposal Permit Revenue

Decreased 8.69%

\$104,264

Operating Expenses

Increased 5.28%

\$2,410,011

(Excludes Debt & Depreciation)

Sewer Fund

FY16 Financial Results

O&M- Net Income Before Debt Payments

\$2,558,032

Principal & Interest Payments
(\$2,641,022)

Cash CIP Expense
(\$185,252)

(\$268,242) Deficit

Working Capital-Net Cash Position
(\$1,640,881)

SEWER FUND-USER RATE FORECAST FY17-FY22

CASH NEEDS BASIS

	SEWER FUND	FY15	FY16-Audited	FY17	FY18		FY19	FY20	FY21	FY22
	Regular Units	527,669	530,183	535,485	538,162		540,853	543,557	546,275	549,006
	High Volume	150,365	140,539	150,365	150,365		150,365	150,365	150,365	150,365
A	Total Units	678,034	670,722	685,850	688,527		691,218	693,922	696,640	699,371
	OPERATING REVENUES									
	User Fees	\$4,262,290	\$4,327,295	\$4,412,823	\$5,266,053		\$5,263,714	\$5,284,672	\$5,305,735	\$5,326,903
	Other Service Charges	\$129,602	\$510,062	\$520,263	\$530,669		\$541,282	\$552,108	\$563,150	\$574,413
	Miscellaneous	\$392,237	\$130,686	\$133,300	\$135,966		\$138,685	\$141,459	\$144,288	\$147,174
B	Total Operating Revenues	\$4,784,129	\$4,968,043	\$5,066,386	\$5,932,688		\$5,943,681	\$5,978,238	\$6,013,172	\$6,048,489
C	OPERATING EXPENSES	\$2,280,079	\$2,410,011	\$2,458,211	\$2,507,375		\$2,557,523	\$2,608,673	\$2,660,847	\$2,714,064
D	SEWER CURRENT 20 YEAR DEBT SERVICE	\$2,228,128	\$ 2,641,022	\$2,459,098	\$3,189,389		\$3,097,875	\$2,985,428	\$2,644,089	\$1,637,153
E	ADDITIONAL DEBT SERVICE									
	New Debt Issues	\$0	\$3,100,000	\$0	\$7,900,000		\$0	\$3,000,000	\$3,000,000	\$3,000,000
	Added Principal & Interest Payments	\$0	\$0	\$0	\$0		\$0	\$255,000	\$255,000	\$255,000
	Prior Year Authorized & Unissued P&I Payments	\$0	\$0	\$0	\$0		\$0	\$0	\$255,000	\$510,000
	Additional Principal & Interest Payments	\$0	\$0	\$0	\$0		\$0	\$255,000	\$510,000	\$765,000
F	ALL OPERATIONAL EXPENSES	\$4,508,207	\$5,051,033	\$4,917,309	\$5,696,764		\$5,655,398	\$5,849,101	\$5,814,936	\$5,116,217
G	CASH FUND CIP PROJECTS & OTHER TRANSFERS	\$679,000	\$185,252	\$185,000	\$185,000		\$100,000	\$100,000	\$100,000	\$100,000
H	Projected Regular Rate	\$6.24	\$6.24	\$6.52	\$7.75		\$7.75	\$7.75	\$7.75	\$7.75
I	High Volume Rate	\$5.62	\$5.62	\$5.87	\$6.98		\$7.13	\$7.13	\$7.13	\$7.13
J	PERCENTAGE INCREASE	0.00%	0.00%	4.49%	18.87%		0.00%	0.00%	0.00%	0.00%
K	SURPLUS (DEFICIT)	(\$403,078)	(\$268,242)	(\$35,923)	\$50,924		\$188,283	\$29,137	\$98,236	\$832,272

SEWER FUND-USER RATE FORECAST FY17-FY20

USER RATE SCALE	RATES	FY16	FY17	FY18
PROJECTED USER RATES	\$6.24	\$6.24	\$6.52	\$7.75
PROJECTED HIGH VOLUME RATE	\$5.62	\$5.62	\$5.87	\$6.98
PERCENTAGE INCREASE	0.0%	0.0%	4.5%	18.9%
PROJECTED SURPLUS (DEFICIT)	(\$403,078)	(\$268,242)	(\$35,923)	\$50,924
LEVEL RATE INCREASE 1.5% USER	\$6.24	\$6.24	\$6.52	\$6.62
LEVEL RATE INCREASE 1.5% HIGH VOL	\$5.62	\$5.62	\$5.87	\$5.96
USER RATE INCREASE 1.5%-VARIANCE	\$0.00	\$0.00	\$0.00	(\$1.13)
HIGH VOLUME INCREASE 1.5%-VARIANCE	\$0.00	\$0.00	\$0.00	(\$1.02)
LEVEL RATE SURPLUS (DEFICIT)	\$151,338	(\$312,114)	\$109,957	(\$573,103)
USER RATE SCALE	RATES	FY16	FY17	FY18
EXPENSES- Decrease-5%	User	\$6.24	\$6.52	\$7.75
	High Vol	\$5.62	\$5.87	\$6.98
Estimated Surplus (Deficit)		(\$147,741)	\$86,987	\$129,792
RATE LEVEL INCREASE 1.5% & Expenses -5%	User	\$6.24	\$6.33	\$6.42
	High Vol	\$5.62	\$5.70	\$5.78
Estimated Surplus (Deficit)		(\$147,741)	(\$79,587)	(\$765,950)
RATE- PROJECTION	User	\$6.24	\$6.52	\$7.75
	High Vol	\$5.62	\$5.87	\$6.40
Estimated Surplus (Deficit)		(\$268,242)	(\$35,923)	\$50,924
RATE-CONSERVATIVE-Expenses +5%	User	\$6.24	\$7.53	\$8.69
	High Vol	\$5.62	\$6.78	\$6.51
Estimated Surplus (Deficit)		(\$388,743)	\$478,321	\$313,679

Sewer Fund Working Capital

CITY OF ROCHESTER, NEW HAMPSHIRE										
Working Capital Analysis - Sewer Fund										
	Fiscal Year Ending									
	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
Current Assets:										
Accounts receivable	\$ 1,112,774	\$ 1,036,036	\$ 1,046,950	\$ 1,634,302	\$ 1,682,551	\$ 1,642,851	\$ 1,766,532	\$ 1,645,527	\$ 1,592,872	\$ 1,073,562
Due from other governments	672,118	1,037,306	358,891	294,278	326,257	951,300	1,303,873	1,522,668	4,383,402	4,366,674
Due from other funds	-	3,288,150	1,782,378	2,663,685	3,178,744	2,439,382	1,066,957		4,278,937	7,114
Deferred debt financing expense			-	10,458	3,256	3,667	4,915	6,448	6,448	
Inventory	68,745	52,712	42,392	31,621						
Total Current Assets	\$ 1,853,637	\$ 5,414,204	\$ 3,230,611	\$ 4,634,344	\$ 5,190,808	\$ 5,037,200	\$ 4,142,277	\$ 3,174,643	\$ 10,261,659	\$ 5,447,350
Current Liabilities:										
Accounts payable	\$ 64,850	\$ 74,492	\$ 105,325	\$ 201,751	\$ 134,018	\$ 368,086	\$ 161,335	\$ 109,203	\$ 255,539	\$ 222,946
Accrued expenses	233,315	294,638	282,105	304,322	564,025	605,538	664,706	677,277	630,858	660,862
Retainage payable	59,722	123,955	41,578	66,866	19,595	17,646	54,091	50,338	133,988	181,755
Deferred revenue	284,436	308,135	331,834	355,482	379,182	402,880	426,579	436,752	466,033	
Notes payable			9,830				5,231			
Other liabilities	7,922	28,914	48,083				5,231			
Due to other governments			-				5,231			
Due to other funds	827,121		-					250,870	3,681,239	751,948
Current portion of bonds payable	2,017,152	2,012,928	1,685,030	1,773,780	1,554,765	1,554,332	1,574,510	1,538,380	1,730,924	1,620,408
Total Current Liabilities	\$ 3,494,518	\$ 2,843,062	\$ 2,503,785	\$ 2,702,201	\$ 2,651,585	\$ 2,948,482	\$ 2,896,914	\$ 3,062,820	\$ 6,898,581	\$ 3,437,919
Working Capital Analysis:										
Working Capital Balance (Deficit)	\$(1,640,881)	\$ 2,571,142	\$ 726,826	\$ 1,932,143	\$ 2,539,223	\$ 2,088,718	\$ 1,245,363	\$ 111,823	\$ 3,363,078	\$ 2,009,431
Liquidity Ratio	0.53	1.90	1.29	1.72	1.96	1.71	1.43	1.04	1.49	1.58
Cash and Equivalents Analysis:										
Due from other funds	\$ -	\$ 3,288,150	\$ 1,782,378	\$ 2,663,685	\$ 3,178,744	\$ 2,439,382	\$ 1,066,957	\$ -	\$ 4,278,937	\$ 7,114
Due to other funds	827,121	-	-	-	-	-	-	250,870	3,681,239	751,948
Net Cash and Equivalents Position (Deficit)	\$ (827,121)	\$ 3,288,150	\$ 1,782,378	\$ 2,663,685	\$ 3,178,744	\$ 2,439,382	\$ 1,066,957	\$ (250,870)	\$ 597,698	\$ (744,834)

Sewer Fund

FY16 Factors Driving Rates

New Debt Issues

\$3.1M-FY15

\$7.9M- FY17

Total \$11M

Combined New Debt Service
\$880,000

High Volume Account

Decrease of 76,000 units
from 2010

Sewer Fund

Billing Units 2009-2016

	SEWER	2009	2010	2011	2012	2013	2014	2015	2016	% Chnge
	User Revenue	\$4,287,727	\$4,832,183	\$4,843,443	\$4,878,314	\$4,735,135	\$4,430,500	\$4,262,290	\$4,327,295	
	User Rates	\$5.95	\$5.95	\$5.95	\$6.11	\$6.24	\$6.24	\$6.24	\$6.52	
	Rate Change %	7.99%	0.00%	0.00%	2.69%	2.13%	0.00%	0.00%	4.49%	
	Revenue Change	1.57%	12.70%	0.23%	0.72%	-2.94%	-6.43%	-3.80%	1.53%	
	New Service Connections			40	22	30	36	33	48	
	New Deduct Meters	16	14	26	20	17	14	23	27	
Code	Units Billed (Unaudited)									
200	Residential	401,885	390,107	395,159	385,475	372,369	374,037	361,916	358,699	-0.89%
205	Elderly	7,573	6,941	7,070	6,716	7,159	6,755	6,388	6,047	-5.34%
210	Commercial	163,772	159,997	143,503	142,481	151,993	148,131	139,487	146,488	5.02%
213	High Volume	181,011	217,466	192,094	204,838	187,515	166,895	150,365	140,539	-6.53%
215	Governmental	3,801	2,713	3,006	2,862	3,057	2,619	2,758	2,495	-9.54%
220	School	4,033	4,034	4,292	4,784	4,957	4,541	4,697	4,907	4.47%
225	Industrial	13,718	12,027	10,241	8,755	8,402	10,100	9,475	9,415	-0.63%
240	Non Profit	2,751	3,105	2,381	2,425	2,541	2,048	2,626	1,798	-31.53%
245	Elderly 2 unit	457	277	306	306	268	333	322	334	3.73%
	Sub Total	779,001	796,667	758,052	758,642	738,261	715,459	678,034	670,722	-1.08%
	Less High Volume	597,990	579,201	565,958	553,804	550,746	548,564	527,669	530,183	

FY17-FY20 Water-Sewer Funds Service Revenue Considerations

Category	Current	Consider	Notes
Minimum Service Charge	\$30	\$65	Per Hour-inside home, new rate would include a shut off if necessary
Installation	\$300	\$450	Minimum (includes meter)
Installation & Repair License	\$100	\$200	Annual Licensing Fee
Meter Repair or Testing	\$30	\$65	Per Hour- Plus the cost of transportation of meter to testing facility and cost of testing
Meter Damage	\$50	\$450	New Meter replacement
Meter Tampering Charge	\$100	\$1,000	Increase the Penalty substantially
To	\$500		
Bad Check Fee	\$25	\$35	
Service Shut Off Or Turn On Customer Requested	\$30	\$65	Per event
Service Shut Off Or Turn On Non-Payment	\$30	\$65	Per event-Waived if past due plus one quarter advanced payment made. If past due paid as part of payment plan, fees not waived but incorporated into payment plan
Private Fire Hydrant Service Connection	\$150	\$200	Per hydrant per fiscal year
Parts Mark Up	40.00%	100.00%	Parts markup not Ordinance driven.

Due to General Fund & Due From General Fund

- **Due To General Fund**-Means the Fund required more cash than it contributed. This is usually due to Capital Outlays in advance of actual Bond cycles.
- **Due From General Fund**-Means the Fund contributed more cash than it used. This due to strong O&M operations and Cash received from actual Bond cycles.
- **Due From General Fund Balance** is essentially the cash strength of the fund.

NH - Annual Avg Sewer Rates, Residential Use 8 units per month

Data from NH DES - based on 2015 information

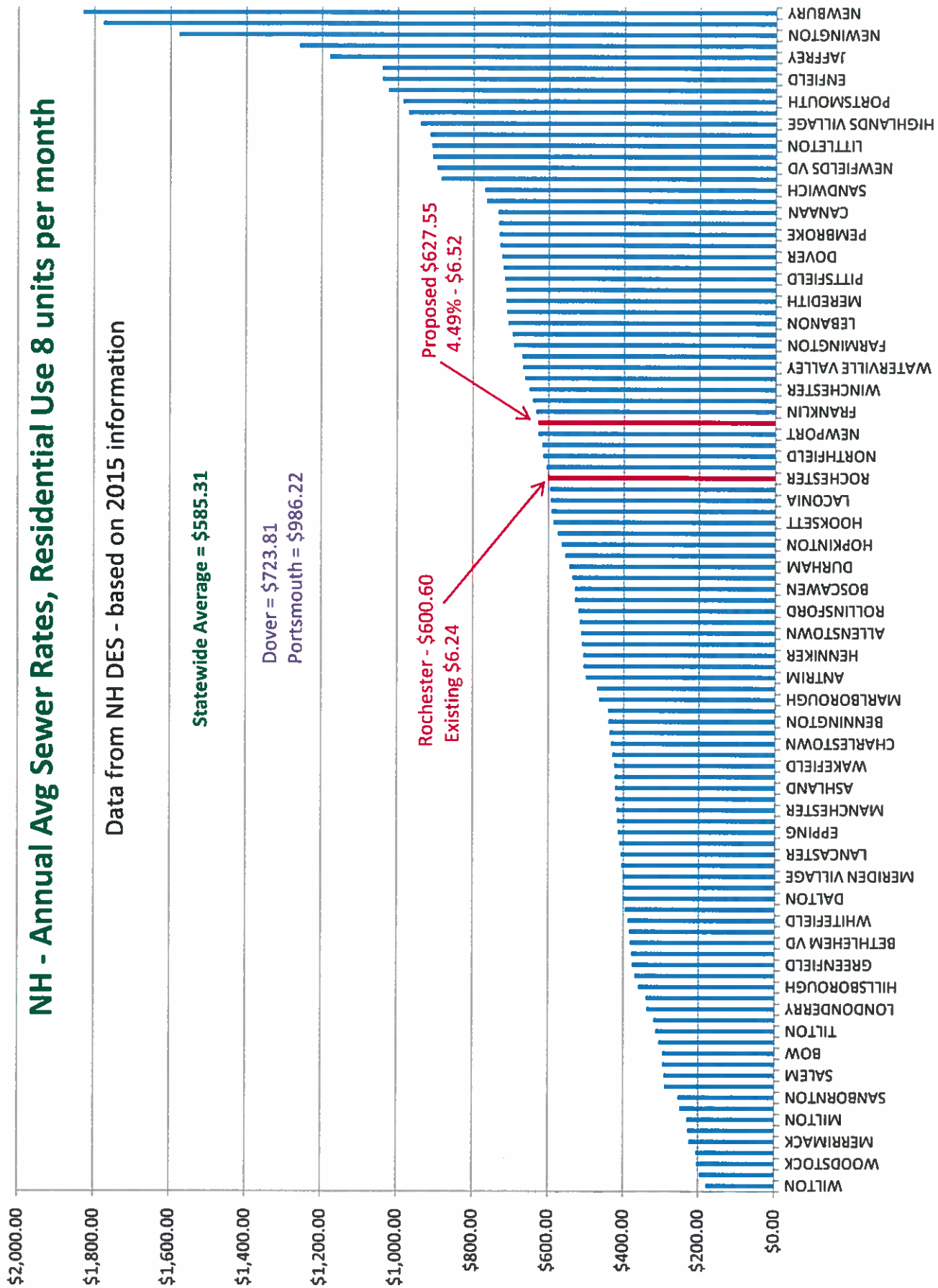
Statewide Average = \$585.31

Dover = \$723.81

Portsmouth = \$986.22

Rochester - \$600.60
Existing \$6.24

Proposed \$627.55
4.49% - \$6.52



NH - Annual Avg Water Rates, Residential Use 8 units per month

Data from NH DES - current as of August 2015

Statewide Average = \$472.31

Dover = \$450.22

Portsmouth = \$532.15

Rochester - \$449.49
Current \$4.81
Proposed \$494.44
10% - \$5.29

