

Trustees of the Trust Fund, City of Rochester MINUTES

Meeting date | time 5/3/2017 4:17 PM | Meeting location Rose Room, Rochester Public Library, Wakefield Street, Rochester, NH

Meeting called by	Rob Pallas	Ester Turner, Trustee
Type of meeting	Monthly Planning	
Facilitator	Rob Pallas, Trustee	
Note taker	Sherry Beaudoin, Trustee	

AGENDA TOPICS

Time allotted | N/A | Agenda topic *Unfinished Business* | Presenter *Sherry Beaudoin*

Discussion: Still waiting on quote for Vegetation Control this fall in the Hanson Pines. Reach out to guidance office (Claudia Watson) at Spaulding High School (SHS) regarding possible volunteer for French Hussey mowing project.

Action items	Person responsible	Deadline
Forward quote when received for review	Rob Pallas	ASAP
Call Guidance Office	Ester Turner	ASAP

Time allotted | N/A | Agenda topic *New Business: Hanson Pines Project Update(s)* | Presenter *Ester Turner*

Discussion: Trustees agreed to request city officials when funds are/if approved by council to restrict load impact by contractors around 160-year-old white pine during bridge construction. Vote to make Hanson Pines non-smoking area. Trail map data software discussed. Need for more information regarding the total count of old trees in the forest with forester. A volunteer had reached out previously to trustees regarding Hanson Pines, follow up will be done this month. Attorney Kim Memmesheimer email regarding progress to change specific language with the AG office was reviewed. Check from Hanson Pines Trust was cut and hand delivered to SHS for Kiosk and interactive trail project. Suggested Rochester Historical Society be involved with SHS regarding trail project.

Action items	Person responsible	Deadline
Contact RPD, research RSA data and signage for non-smoking area regulations	Ester Turner	6-7-17
Contact Charlie, forester regarding process for count of old trees	Ester Turner	6-7-17
Follow up with Karen Grenier about volunteering @Hanson Pines	Rob Pallas	6-7-17

Time allotted | N/A | Agenda topic *Rochester Historical Society* | Presenter *Rob Pallas*

Discussion: Current arrangement about the History of Rochester (HOR) book sale, is that the group keeps \$10 but we have voted to reduce the amount of the books so we will follow up with new pricing and \$5 commission.

Action items	Person responsible	Deadline
Speak with Rochester Historical Society	Rob Pallas	ASAP
Contact city regarding digital sign & History of Rochester Book and possible "grand reopening" of Hanson Pines	Rob Pallas	6-7-17

Time allotted | N/A | Agenda topic *Cemetery Project* | Presenter *Sherry Beaudoin*

Discussion: Would the senior citizens group be interested in making silk flower arrangements for the cemetery head stones managed by the trustees? Map out all cemetery plots held by trustees before scheduled tour on 5-23-17. Possible future project suggested regarding moving some headstones to inside the cemetery boundary at one of the cemetery plots. Possible marketing options for the French Hussey cemetery lot this season if volunteer cannot be found.

Action items	Person responsible	Deadline
Contact Rochester Seniors Group	Sherry Beaudoin	asap
Email digital cemetery trust to Ester for mapping	Sherry Beaudoin	asap
Contact AG office regarding landscape marketing options	Sherry Beaudoin	asap
Map out all cemetery plots managed by trustees	Ester Turner	5-23-17

Time allotted | N/A | Agenda topic *shop local cash mgmt. companies* | Presenter *Sherry Beaudoin*

Discussion: Locate and discuss fee structure and investment options with other cash management companies. Also discussed the newest trust, William Evans, and how we should proceed with disbursement of income earned

Action items	Person responsible	Deadline
Contact 2 or 3 local investment companies for quotes	Sherry Beaudoin	ASAP
Reach out to City of Rochester Welfare about specialized trust funds available by trustees to needy citizens of Rochester.	Sherry Beaudoin	ASAP

Time allotted | N/A | Agenda topic *RTE11 Conservation Easement* | Presenter *Rob & Ester*

Discussion: Located the RTE 11 conservation easement, read and discussed its language and agreed to visit the area later this summer as a group to look at the property.

Action items	Person responsible	Deadline
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Action items	Person responsible	Deadline
Set up a walk of the property	All of US	End of summer/fall
Meeting adjourned 6: 06PM by Rob Pallas		