

Trustees of the Trust Fund, City of Rochester MINUTES

Meeting date | time 7/11/2018 4:27 PM | Meeting location Rose Room, Rochester Public Library, S. Main Street, Rochester, NH

Meeting called by	Rob Pallas	[Attendees]
Type of meeting	Monthly	NONE
Facilitator	Rob Pallas, Trustee	
Note taker	Sherry Beaudoin, Trustee	

AGENDA TOPICS

Time allotted | N/A | Agenda topic Approve Minutes from 6-4&6-18 | Presenter Sherry Beaudoin

Meeting minutes were approved by Rob Pallas and seconded by Sherry Beaudoin

Action items	Person responsible	Deadline
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N/A

Time allotted | N/A | Agenda topic Open Issues | Presenter Rob Pallas

Discussion: Review letter received from Charter Trust dated 7-5-18 (copy in file) regarding mistake in selling Abbvie, Inc. Discussion regarding processes of sale and subsequent repurchase for a net \$0 transaction. Sherry Beaudoin made the motion to go with option one, leaving correction action in place, Rob Pallas seconded. Reviewed statement sent to Rob Pallas regarding account ending #1216 April/May transactions. Sherry Beaudoin discussed meeting with the new City Manager, Blaine Cox on 6-12-18 at 11:00 am regarding the following items: RSA 289:14A suggest we utilize Michelle Smith in a volunteer role, two cemetery trust Jenness & Wingate funding/maintenance issues, permission slip regarding Riverwalk Grant, brief discussion regarding past combative relationship with city attorney and our desire to eliminate it in the future.

Action items	Person responsible	Deadline
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Sign and return Charter Trust document re: Abbview, Inc	Rob Pallas	ASAP
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Time allotted | N/A | Agenda topic New Business | Presenter Rob Pallas

Discussion: Rob Pallas suggested we create a list of cemeteries and financial information for new city manager. Sherry Beaudoin suggested waiting until the city manager gets back to us about RSA289 and how the city plans to move forward with its requirements. It was agreed to wait, with a follow up to the city manager before our next scheduled meeting. Rob Pallas presented an email written by Esther Turner to Chris Bolen on 7-5-18 regarding the

large white pine tree and the lack of care as outlined by the forester back in the fall. Discussion and vote by the Trustees to change our meetings to every other month effective immediately. Signed fund disbursement request for scholarship(s) not paid out this year to move interest into principle for the Lola Meader Springfield Scholarship Fund and Mayor Roland & Lorraine Roberge Scholarship Fund.

Action items	Person responsible	Deadline
Follow up with city manager prior to the September Trustees Meeting	Sherry Beaudoin	9-5-18
Follow up with Esther Turner/Chris Bolen about the White Pine	Rob Pallas	7-18-18
Returned signed forms to Charter Trust	Sherry Beaudoin	ASAP

Motion to adjourn the meeting at 5:07 was made by Sherry Beaudoin and seconded by Rob Pallas.