

Trustees of the Trust Fund, City of Rochester MINUTES

Meeting date | time 6/20/2017 6:00 PM | Meeting location Rochester Public Library, S. Main Street, Rochester, NH 03867

Meeting called by	Rob Pallas	Ester Turner, Trustee
Type of meeting	Planning	Also in attendance:
Facilitator	Rob Pallas, Trustee	Mark & Shaun Collopy
Note taker	Sherry Beaudoin, Trustee	

AGENDA TOPICS

Time allotted | N/A | Agenda topic Approve Minutes from 6-17-17 and 6-12-17 and 6-7-17 | Presenter Rob Pallas

Meeting minutes were approved by Rob Pallas and seconded by Ester Turner.

Action items	Person responsible	Deadline
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N/A

Time allotted | N/A | Agenda topic New Business-Exercise stations at Dominicus Hanson Park | Presenter Shaun & Mark Collopy, Boy Scout Troop 186

Discussion: Shaun presented to the trustees his desire to do an eagle scout project consisting of a fitness park in the Dominicus Hanson Park. He presented the trustees with his ideas for either a single station or group of stations consisting of 9-12 units that allow citizens to stretch and exercise along the outer loop of the trail. His plan includes fundraising from the community, planning and executing the construction, type of material to be used, budget process with excess funds left to the trustees for future repairs or maintenance if needed. A motion by Ester Turner was made to approve the plan with a follow up meeting at Dominicus Hanson Park, seconded by Rob Pallas. A request for input from runners as to which design, single or multiple stations, would work best and references from the vendor to be able to look at and touch the product in its natural placement. Additionally, it was requested to include the Rochester Recreation Department for some input into this project.

Conclusion: Shaun will now present his project to the Boy Scouts of America for approval and get back to us

Action items	Person responsible	Deadline
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None at this time

Time allotted | N/A | Agenda topic Legal Fees | Presenter Rob Pallas

Discussion: An email from Terry Knowles clearly stated that unless a written request was made to have the legal fees taken out of the trust any and all fees must be paid by the City. Ester Turner made a motion to submit previous bill for reimbursement now that we know who pays for what, Sherry Beaudoin seconded the motion. Rob Pallas

will submit not only the current legal bill but the one from last month for direct payment and reimbursement to the trust for legal fees charged by Hoefle, Phoenix, Gormley & Roberts for legal fees to date.

Conclusion: The city pays for legal fees pertaining to trust changes

Action items	Person responsible	Deadline
Email to Attorney O'Rourke with copies of bills for payment	Rob Pallas	ASAP

Time allotted | N/A | Agenda topic *City Welfare Meeting* | Presenter Sherry Beaudoin

Discussion: Met with Todd Marsh at City Welfare on Monday, 6-19-17 and discussed with him the amount of funds available and for what we would like to use them for. He and his team will be putting together a list of items that would be beneficial to the city welfare office and we will discuss how to execute trust money to help those in need.

Conclusion: Items like bus tickets, gas cards, and applicants who miss out on benefits due to marginal income overage are some of the items we want to help out with as well as the existing fuel assistance trust.

Action items	Person responsible	Deadline
None at this time		

Time allotted | N/A | Agenda topic *Cemetery Issues* | Presenter Rob Pallas

Discussion: Nobody has returned Rob's email questions about the Rochester Cemetery management. It was agreed a full meeting with the city manager, Rochester Cemetery Association and all trustees must take place to clarify which cemeteries are 501C and which ones are City of Rochester managed. Then we must start on maintenance and repairs issues already sited during a previous meeting.

Conclusion:

Action items	Person responsible	Deadline
Arrange full meeting with City Manager & Boyen Thompson & trustees	Sherry Beaudoin	ASAP

Time allotted | N/A | Agenda topic *future items* | Presenter Various trustees

Discussion: The need for a gift acceptance policy going forward. Fundraising and execution of memorial plaques on benches in the Dominicus Hanson Park for any tragedies of fallen Rochester High School students moving forward. Possible ambassadors at the park on the weekends, follow up with volunteer(s).

Conclusion:

Action items	Person responsible	Deadline
Early planning and discussion for the above	Ester Turner	12-31-17

Meeting adjourned at 7:20 pm by Rob Pallas