**Rochester Trustees of the Trust Funds**

**Meeting Minutes**

**Friday, April 1, 2022**

**5:00 PM Rochester City Hall Conference Room**

**Members Present:**

Rob Pallas

Ray Varney

Brett Johnson

Matthew Winders

**Minutes**

**I. Call to Order:**

Mr. Pallas called the meeting to order at 5:00 PM.

**II. Roll Call and public input:**

No one from the public was present.

**III. Approval of minutes from last meeting:**

***Rob made a motion to approve the minutes from our meeting on March 15, 2022. Trustee Winders seconded the motion. The motion passed unanimously.***

**IV. Open issues:**

1. **George & Hatti Pray and Seth Adams Fund review of applications and approval.**

The Trustees received two applications. There is total income of $580.22 in the Seth Adams Fund. There is total income of $742.20 in the George & Hatti Pray Fund. Trustee Winders made a motion to split the funds equally between both applicants. Ray seconded the motion. The motion passed unanimously. Each applicant will receive $371.10 from the George & Hatti Pray Fund and $290.11 from the Seth Adams Fund.

1. **William Evans Trust discussion of applications and make final decisions on payments.**

The Trustees received a total of eleven applications The Trustees greatly appreciate the work of these organizations to benefit the residents of Rochester. The total income available from this Fund is $20,911.81. Trustee Winders made the motion to provide a total of $9500 to Cornerstone VNA, $4000 to NH Food Bank, $7200 to SHARE FUND and $200 to the Rochester Museum of Fine Arts. Brett seconded this motion. The motion passed unanimously. $7000 of the funds to Cornerstone VNA will go towards the Rochester Community Clinics. $2500 to the Kiddie Cornerstone event. The $4000 to NH Food Bank will go towards providing food and meals to 11 local hunger relief organizations. The $7200 to SHARE FUND will go towards their fresh dairy program. The $200 to the Rochester Museum of Fine Arts will go towards commissioning local sculptor Adam Pearson to create 30-50 honey bees, creating a fun and inviting atmosphere for visitors.

1. **Scholarship update from Matt Winders**

The Scholarship Committee has completed their work this year. The Trustees will discuss options to make the process go more smoothly next year.

**V. New business:**

1. **Discuss process for setting up a new memorial scholarship fund for Robert Bouchard.**

The Trustees reached out to the City of Rochester and the State of NH for guidance on how to establish a new fund. Trustee Winders reached out to some neighboring communities to find out their process for setting up new funds. The Trustees will continue this discussion at their next meeting. Trustee Johnson will reach out to Charter Trust to see if they have any examples of established guidelines from other communities they work with.

1. **Other**

Trustee Winders did some research on who other communities use for management companies. This discussion will continue at their next meeting on creating a formal RFP to examine future options.

The Trustees received a nice thank you note from CAP of Strafford County for the heating assistance funds provided by the Mary McDuffee Whitehouse Fund. Trustee Johnson will work with CAP and the City of Rochester in putting out a joint press release to inform the public of this generous fund assistance.

Discussion was brought up by Trustee Winders about including financial reports on our website. Concerns were brought up about including sensitive account information. Trustee Johnson made a motion to revisit this at our July meeting. Ray seconded this motion. The motion passed unanimously.

**VI. Adjournment and public input:**

No one from the public was present.

***A motion was made and unanimously approved to adjourn the meeting at 6:05 PM.***

Minutes respectfully submitted by Brett Johnson.