**Rochester Trustees of the Trust Funds**

**Meeting Minutes**

**Tuesday, November 10, 2021**

**5:30 PM. Rose Room at Rochester Library**

**Members Present:**

Rob Pallas

Ray Varney

Brett Johnson

Matthew Winders

**Minutes**

**I. Call to Order:**

Mr. Pallas called the meeting to order at 5:35 PM.

**II. Roll Call and public input:**

No one from the public was present.

**III. Approval of minutes from last meeting:**

***Brett made a motion to accept the October 12, 2021 meeting minutes as presented. The motion was seconded by Ray. The motion passed unanimously.***

**IV. Open issues:**

1. **Invited guest Katie Ambrose, Deputy City Manager and Director of Finance to discuss the School Dept. Capital Reserve Fund and the possibility of investing more long term.**  Items discussed related to when the money would be needed, how to invest the fund money and how the Capital Reserve funds are being utilized. Deputy City Manager Ambrose invited the Trustees to the Rochester City Finance Committee meeting scheduled for Tuesday, January 11, 2022, in order to discuss these items. Rob will reach out to Charter Trust and invite them to this meeting as well.
2. **Discuss and decide on non-profits to invite to apply for the William Evans funds.** Trustee Winders submitted a proposal on how he thinks we can allocate the funds. The proposal would be to distribute a larger amount to only 1 or 2 select charities and designate the funds to be used for a specific project. Ray will obtain a list of local charities who have applied for Community Development Block Grants (CDBG) and we will review to decide on how to proceed with this fund.
3. **E-mail has been sent to Blaine regarding cemetery (fence) repair at the Old Cemetery, will wait to hear from him, possibly in the spring.**

**V. New business:**

1. **Review and sign Rotary request for payment for work done on cemetery plots.** The Trustees signed the required requisition forms for payment processing.
2. **Sign payment requisition form for the Spaulding High School golf team for the double eagle driving range, $600.00.** The Trustees signed the required requisition forms for payment processing.
3. **Charter Trust will be sending monthly reports from now on, please review upon arrival and report any discrepancies. It sounds like they are unable to have individual account numbers for every trust.** Rob will reach out to Charter Trust to add Trustee Winders to the email distribution list.

**VI. Adjournment and public input:**

No one from the public was present. The Trustees will meet next on Wednesday, January 5, 2022, at 5:30 PM in the Rose Room at Rochester Library.

***A motion was made and unanimously approved to adjourn the meeting at 6:27 PM.***

Minutes respectfully submitted by Brett Johnson.