



**ROCHESTER, NEW HAMPSHIRE**

DEPARTMENT OF BUILDING, ZONING &  
LICENSING SERVICES  
CITY HALL

TELEPHONE: 603-332-3508  
FAX: 603-509-1912

# Application for Temporary Food Establishment Permit

Name of Licensee: \_\_\_\_\_  
(Person's Name)

Legal Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Cell: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
\_\_\_\_\_

Name of Establishment: \_\_\_\_\_ Telephone: \_\_\_\_\_  
(Business Name) Cell: \_\_\_\_\_

Address of Establishment: \_\_\_\_\_

Name of Representative: \_\_\_\_\_ Telephone: \_\_\_\_\_  
(Contact's Name) Cell: \_\_\_\_\_

Permit For: \_\_\_\_\_ Date Held: \_\_\_\_\_  
(Type of Function)

Non-profit Organization: \_\_\_\_\_  
(If Applicable)

I agree to comply with all rule and regulations pertaining to Chapter 25, Article 3 of the Rochester City Ordinances and the Sanitary Food Code for the State of New Hampshire, Department of Health and Welfare, Division of Public Services as adopted by the City of Rochester.

\_\_\_\_\_  
Signature Date

**OFFICIAL USE:**

Date of Issue: \_\_\_\_\_ Class: \_\_\_\_\_  
Date of Expiration: \_\_\_\_\_ Permit Number: \_\_\_\_\_  
Date of Inspection: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

Issued by: \_\_\_\_\_  
Health Officer

**25.17 Issuance of License and Fees.** Every applicant for a license to operate a food service establishment shall make written application therefore on forms provided by the Board. Upon receipt of an application and the designated license fee, and after inspection to insure compliance with the Sanitary Food Code, a license shall be issued to the applicant by the Board if the requirements of this ordinance have been met. All licenses issued hereunder shall expire on the first day of July in each year.

**FEES:**

**Class of License: Check all descriptions that apply to your establishment – Then check highest class that applies.**

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| <p><input type="checkbox"/> <b>CLASS A</b> <span style="float: right;"><b><u>\$300.00</u></b></span></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Food Service Establishments having a seating capacity of 200 persons or more.</li> <li><input type="checkbox"/> Retail Food Store with four (4) or more food preparation areas.</li> </ul> <p><input type="checkbox"/> <b>CLASS B</b> <span style="float: right;"><b><u>\$200.00</u></b></span></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Food Service Establishments having a seating capacity of 100 through 199 persons.</li> <li><input type="checkbox"/> Retail Food Store with two (2) or three (3) food preparation areas.</li> </ul> <p><input type="checkbox"/> <b>CLASS C</b> <span style="float: right;"><b><u>\$150.00</u></b></span></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Food Service Establishments having a seating capacity of more than 25 but less than 100 persons.</li> <li><input type="checkbox"/> Retail food stores with one (1) food preparation area.</li> <li><input type="checkbox"/> Caterers</li> <li><input type="checkbox"/> Bar or Lounge that serves food</li> <li><input type="checkbox"/> Service/Fraternal Clubs with liquor lounges</li> <li><input type="checkbox"/> Nursing Homes</li> </ul> <p><input type="checkbox"/> <b>CLASS D</b> <span style="float: right;"><b><u>\$100.00</u></b></span></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Food Service Establishments with a seating capacity of 25 or less.<br/>*including, but not limited to, bakeries)</li> <li><input type="checkbox"/> Food Service Establishments with take-out service and no seating</li> <li><input type="checkbox"/> Drive-In movie theaters</li> <li><input type="checkbox"/> Service Fraternities and sororities.</li> <li><input type="checkbox"/> Group Day Care Facilities.</li> <li><input type="checkbox"/> Shared Homes; rest homes; sheltered homes; boarding homes</li> <li><input type="checkbox"/> Home food manufacturers</li> <li><input type="checkbox"/> Mobile Food Operators</li> </ul> <p><input type="checkbox"/> <b>CLASS E</b> <span style="float: right;"><b><u>\$85.00</u></b></span></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Bed and breakfast.</li> <li><input type="checkbox"/> Ice cream vendors – scooping.</li> <li><input type="checkbox"/> Lodging facilities serving continental breakfast.</li> </ul> | <p><input type="checkbox"/> <b>CLASS F</b> <span style="float: right;"><b><u>\$75.00</u></b></span></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Retail Food Store – no preparation areas.</li> <li><input type="checkbox"/> Wholesaler/distributors of TSC* Food.</li> <li><input type="checkbox"/> Vending Machines Serving TSC* Food.</li> <li><input type="checkbox"/> Bakeries which do not service TSC* foods or have seating.</li> <li><input type="checkbox"/> Non-Profit charitable organizations not holding a liquor license.</li> <li><input type="checkbox"/> Food Service Establishments selling only pre-packaged products.</li> </ul> <p><input type="checkbox"/> <b>CLASS G</b> <span style="float: right;"><b><u>\$50.00</u></b></span></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Bar or Lounge with no food preparation area that serves alcohol</li> <li><input type="checkbox"/> Arena/Theater concessions serving non-YSC* Food.</li> <li><input type="checkbox"/> Retail Food stores serving pre-packaged ice-cream only</li> <li><input type="checkbox"/> Institutions, Senior Meal Sites</li> <li><input type="checkbox"/> Sellers of Pre-packaged frozen USDA meat or poultry</li> <li><input type="checkbox"/> Temporary Food Establishments</li> <li><input type="checkbox"/> Vending Machine operators Per Location that do not dispense TSC* Foods.</li> <li><input type="checkbox"/> Social Clubs.</li> <li><input type="checkbox"/> Residential Day Care Facilities</li> </ul> <p><input type="checkbox"/> <b>CLASS H</b> <span style="float: right;"><b><u>NO FEE</u></b></span></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Non-Profit charitable organizations not holding a liquor license and not serving meals on a daily basis.</li> <li><input type="checkbox"/> Public and private schools.</li> <li><input type="checkbox"/> Government Facilities.</li> </ul> <p><input type="checkbox"/> <b>CLASS I</b> <span style="float: right;"><b><u>Seasonal Food Service Establishments</u></b></span><br/>(Open longer than 14 days but less than 6 months)<br/>** Fee is one-half (1/2) the annual fee for corresponding Non-seasonal Class A through Class H establishments set forth above.</p> <p><input type="checkbox"/> <b>CLASS J</b> <span style="float: right;"><b><u>\$65.00</u></b></span><br/><b>Food Establishments at the Rochester Fair</b></p> |
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All applications for food service establishment licenses shall be filed with the Board on or before June 20th of each year. In addition to the fees provided for in this section, there shall be a \$10.00 late fee for any renewal application received after June 20th of any year.