



First Program Year Action Plan



The City of Rochester, N.H.

DUNS # 099446879

**First Program Year Action Plan (July 1, 2020 – June 30, 2021)
Consolidated Plan (PY 2020-2025)**

Approved May 5, 2020

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This Action Plan represents the first year (PY 2020; July 2020-June 2021) of the City of Rochester's current Five Year Consolidated Plan (PY 2020-2025) for its Community Development Block Grant (CDBG) program. This plan is an extension of the identified needs as defined in the Program Year (PY) 20-25 Consolidated Action Plan.

The PY 2020 Community Development Block Grant (CDBG) amount for the City of Rochester is \$254,500, with \$50,900.00 (20%) allocated for planning and administration, \$38,175.00 (15%) for public services, and the balance of \$174,934.74 (\$165,425.00 + \$9,509.74 in prior year funds) for projects focused on the areas of housing rehabilitation and public facilities/infrastructure. The U.S. Department of Housing and Urban Development (HUD) restricts public services funding (non-construction operating expenses) to 15% of the city's overall annual grant allocation and administrative costs to 20% of the city's overall annual grant allocation.

The primary focus of the PY 2020 Action Plan is to support the regional homeless shelters and their services and to prevent homelessness through support of rental assistance and home rehabilitation programs aimed at low to moderate income Rochester residents. Each activity addresses one of the three national objectives set forth by HUD for CDBG grant expenditures: (1) to provide decent housing; (2) to provide a suitable living environment; or (3) to expand economic opportunities.

2. Summarize the objectives and outcomes identified in the Plan

The PY 2020 Action Plan's goals and objectives are based on the extensive research and consultations that the Community Development Coordinator has conducted with local public service agencies, relevant government agencies and departments, and the residents of the City of Rochester. These programs and activities are aimed at meeting one or more of HUD's outcomes for CDBG funding: to provide decent housing, to provide a suitable living environment, and to expand economic opportunities.

The individual activities were established to meet HUD outcomes and are those seen to best meet the identified needs of the City's low to moderate income population over the next year. Prioritization was based on first meeting basic needs, such as housing and health, and then addressing less urgent needs as funding and staff capacity allows.

Program Goal #1: To Provide Decent Housing

1. Affordable Housing for Homeless Persons and Persons At Risk of Homelessness

- Homeless shelters
- Rental assistance programs

2. Affordable Housing Stock Creation/Retention

- Housing rehabilitation/weatherization programs, including lead paint contamination testing efforts
- Rental assistance/subsidy programs for low-income residents

3. Affordable and Quality Housing for All Residents

- Rent assistance/subsidy programs for low-income residents

Program Goal #2: To Provide a Suitable Living Environment

1. Improving the Safety/Livability of Neighborhoods

- Continued review of neighborhood conditions in low-income neighborhoods
- Improvements for child care centers, libraries, and public parks

2. Increase Access to Quality Facilities and Services

- New construction or renovations for Homeless Center for Strafford County, Rochester Child Care Center, HAVEN, and Triangle Club
- Participation in and regional and local coalitions of service providers (e.g., Balance of State Continuum of Care, Tri-City Homelessness Task Force, and Home for All (formerly the Greater Seacoast Coalition to End Homelessness))

3. Providing Services for Residents with SUD

- Building renovations for Triangle Club, which hosts a large number of regional recovery meetings
- Municipal funding for SOS Recovery Center operating expenses

Program Goal #3: To Expand Economic Opportunities

1. Establishment/Stabilization/Expansion of Small Businesses

- Revolving loan fund for small business financing
- Revolving loan fund for job creation for low to moderate income residents

2. Public Services Concerned with Employment

- Educational/high school equivalency programs for low-income residents
- Vocational skills programs for young low-income residents

Total CDBG funding for PY 2020: \$254,500.00

Administration (20% cap set by HUD): \$50,900.00

Administration (staff salary, benefits, travel, training, public notices, environmental reviews, Davis-Bacon Act labor monitoring, action plan preparation, annual report preparation, etc.)

Public Services (15% cap set by HUD): \$38,175.00

My Friends' Place: \$10,000.00

Cross Roads House: \$10,000.00

SHARE Fund: \$4,000.00

Dover Adult Learning Center: \$5,000.00

Strafford Nutrition Meals on Wheels: \$2,000.00

Tri-City Co-op: \$1,000.00

MY TURN: \$4,000.00

CASA of NH: \$1,000.00

HAVEN: \$1,175.00

Housing Rehabilitation and Public Facilities (remaining 65% of grant allocation): \$174,934.74
(\$165,425.00 + \$9,509.74 in prior year funds)

Homeless Center for Strafford County – New Shelter Kitchen: \$50,000.00

Rochester Child Care Center – Fire Doors: \$10,000.00

Haven – New Facility Land Acquisition: \$25,000.00

Triangle Club – Electrical System Upgrades: \$9,500.00

Community Action Partnership for Strafford County – Weatherization Program: \$60,434.74

Lead Remediation – Matching Funds for State Program: \$20,000.00

3. Evaluation of past performance

A significant portion of the previous PY 2015-2020 Consolidated Plan and its five associated Annual Action Plans focused on the needs of the City's homeless population, and funding was provided to the three primary homeless shelters in the region (providing seasonal, transitional, and year-round services). Other CDBG priorities included rental assistance and housing rehabilitation to preserve affordable housing stock and activities and projects located in low- to moderate-income city census tracts, as these are the areas of continued greatest need. Throughout the PY 2015-2020 period, the greatest amount of public service agency funding (which is capped by HUD at 15% of the City's overall grant) went to regional homeless shelter services.

For maintaining affordable housing for low-moderate income residents, CDBG funding was awarded to the SHARE Fund to provide rental assistance to lower income residents and to Community Partners to provide rental assistance for residents with mental illnesses and/or developmental disabilities. Such rental support represents an important affordable housing strategy of the city's CDBG program, as the rental market remains a large provider of affordable

housing for Rochester residents. Also, throughout the PY 2015-2020 period, CDBG funding was awarded to the Community Action Partnership of Strafford County to provide weatherization for homes owned by low-moderate income residents. For most residents, this greatly reduces energy costs for the home, thereby keeping the home affordable for the owner.

For the most part, actual numbers of residents to be served for these activities have consistently met or exceeded the projected numbers for City residents to be served. Overall, significant and substantial progress was made across all funding categories to provide services meeting the identified needs in the PY 2015-2020 Consolidated Plan. For public services activities other than low/moderate income housing benefit, which comprised most public service agency funding throughout the PY 2015-2020 Consolidated Plan, goals for number of clients served were consistently met or exceeded. This was especially true of overnight bed stays and other emergency shelter services provided to homeless residents, who were a top priority of the PY 2015-2020 Consolidated Plan.

4. Summary of Citizen Participation Process and consultation process

The City of Rochester has conducted extensive public outreach: two public hearings, attendance at all six of the local neighborhood ward meetings, consultations with local public service agencies, consultations with relevant government agencies, consultations with local business organizations, social media outreach, and an online survey. This outreach was conducted in accordance with the Citizen Participation Plan outlined in the PY 2015-2020 Consolidated Action Plan and the Citizen Participation Plan outlined in the draft PY 2020-2025 Consolidated Action Plan. Seeking out public input venues where residents already congregate and using social media resources are two key strategies that were used to broaden public participation in the development of the plan.

Two public hearings were held related to the Annual Action Plan. The first public hearing was held on November 19, 2019. No comments were received at the hearing.

The Community Development Committee voted on its grant application funding recommendations at the March 16, 2020 Community Development Committee meeting. Throughout the evaluation process, careful attention was paid to the priorities identified in the draft PY 2020-2025 Consolidated Action Plan as well as public input on CDBG funding recommendations gathered during the PY 2020 citizen participation process.

The formal public comments period notice was posted in local newspaper *Foster's Daily Democrat* on March 29, 2020, and copies of the public comments notice were also posted on the City's website, and on the Office of Economic and Community Development's Facebook page on March 30, 2020. In the notice, the public was invited to review the draft Annual Action Plan on the City's Community Development Division webpage or via email request. No comments were received. (Note: Due to the COVID-19 pandemic in spring 2020, the City of Rochester's offices were closed to the public. Usually, the public comments notice would be posted at City Hall, the Rochester Public Library, and the Rochester Community Center, as well as online, but this was not possible.)

The draft PY 2020 Annual Action Plan was presented for a first reading to the full City Council at the April 7, 2020 City Council Meeting. A second public hearing was held on April 21, 2020. One comment was received at this hearing, from a member of the Homeless Center for Strafford County's board of trustees, requesting that City Council approve the Homeless Center for Strafford County's CDBG funding requests. (Note: Due to the COVID-19 pandemic in spring 2020, the City of Rochester changed its usual public input procedures allow for public input during the public hearing while still ensuring participant safety and social distancing. Per Executive Order by Governor Sununu, scheduled gatherings of 10 or more people were prohibited. Therefore, those wishing to share comment with the Council were encouraged to do so by email at PublicInput@rochesternh.net or by leaving a voicemail at 603-330-7107. Voicemail had to be received no later than 12:00 p.m. on said meeting date in order to be transcribed and email correspondence had to be received no later than 5:00 p.m. of said meeting date. All email and voicemail communications were included with the Council packet as an addendum.)

A second reading of the draft plan occurred at the May 5, 2020 City Council meeting. City Council adopted the PY 2020 Annual Action Plan at the May 5, 2020 meeting.

5. Summary of public comments

The following comments from the public regarding the PY 2020-2025 Consolidated Action Plan were received:

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Downtown residents and businesses	About 20 residents/business owners	Need for downtown beautification, green spaces, more housing, fewer vacancies, more consequences for negligent landlords	N/A. All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Persons with disabilities Elderly residents	About 40 residents and service providers	Need for more transportation, walkable communities/access to community resources, palliative care, Alzheimer's/dementia, lack of home care providers workforce, need for better education on existing resources and better partnerships between resource providers	N/A. All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Residents of Ward 4	About 5 residents, 2 police officers	Concerns regarding increase in drug events and overdoses, concerns regarding unsheltered homeless persons, support for funding for veterans' services, support for SOS Recovery Center, suggestion for more recreational options for youth such as music or teen center, especially in East Rochester.	N/A. All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Residents of Ward 5	About 2 residents, 1 city councilor, 2 police officers	Support for East Rochester Library projects, support for permanent supportive housing projects, support for a teen center.	N/A. All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Meeting	Residents of Ward 6	About 10 residents, 2 city councilors	Concerns regarding sidewalk conditions and safety, support for downtown percussion wall, support for Homeless Center for Strafford County, support for Rochester Public Library projects, lack of support for Strafford CAP funding, support for MY TURN funding, suggestion for a seasonal ice rink at the Rochester Commons.	N/A. All comments were accepted.	

6	Public Meeting	Non-targeted/ broad community	About 16 residents	This was a public meeting held to gather input in drafting an updated Transportation Master Plan. Comments were offered on needs for a more walkable downtown, improved sidewalks for pedestrian safety, traffic calming in the downtown, a desire for dog parks, and support for the Cooperative Alliance for Seacoast Transportation (COAST).	N/A. All comments were accepted.	
7	Public Meeting	Non-targeted/	About 24 residents, 1	Concerns were	N/A. All comments	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
		broad community Ward 3 residents	police officer	offered about residential and public facility accessibility , concerns about transportation, support for Statewide Independent Living, need for school bus stops, concerns regarding unsheltered homeless residents, concerns about substance use disorders.	were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Public Meeting	Non-targeted/ broad community Ward 2 residents	About 9 residents, 2 city councilors	Concerns were offered about thefts and burglaries; about homelessness, mental health, and substance use disorders; and regarding playground safety at McClelland School. Support was expressed for school accessibility projects.	N/A. All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
9	Public Meeting	Non-targeted/ broad community Ward 1 residents	About 18 residents, 1 police officer	Concerns were expressed regarding about homelessness, conditions of streets, reuse of Gafney Home building, vandalism, emergency evacuation from Tara Estates manufactured home park due to only one entrance.	N/A. All comments were accepted.	
10	Public Hearing (First)	Non-targeted/ broad community	There was no attendance.	No comments were received.	N/A.	

11	Online survey	Non-targeted/ Broad community	Four respondents	Housing is judged to be “moderately” or “slightly” affordable in Rochester; becoming “much less” affordable; it is “moderately easy” or “slightly easy” for residents with disabilities to navigate the city; support for broad range of homeless services and substance use disorder recovery services, support for continued funding for SHARE Fund, Meals on Wheels, and	N/A. All comments were accepted.	https://www.surveymonkey.com/r/GML27JZ
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				Community Partners; lack of support for continued funding for Dover Adult Learning Center and Tri-City Coop.		
12	Public Comments Period	Non-targeted/broad community	No comments were received.	No comments were received.	N/A. No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
13	Public Hearing (Second)	Non-targeted/broad community	There was one comment received.	A member of the Homeless Center for Strafford County's board of trustees requested that HCSC's CDBG funding requests be funded.	HCSC's request for funding for new kitchen equipment was approved. HCSC's request for general operating support was not approved due to lack of funding and the funding of two other homeless shelters serving Rochester residents, My Friend's Place and Cross Roads House.	

Table 1 – Citizen Participation Outreach

6. Summary of comments or views not accepted and the reasons for not accepting them

A member of the Homeless Center for Strafford County's board of trustees requested that HCSC's CDBG funding requests be funded. HCSC's request for funding for new kitchen equipment was approved. HCSC's request for general operating support was not approved due to lack of funding and the funding of two other homeless shelters serving Rochester residents, My Friend's Place and Cross Roads House.

7. Summary

The PY 2020 Annual Action Plan focuses on the community needs identified during the PY 2020-2025 Consolidated Action Plan community needs assessment process, the PY 2020 Annual Action Plan citizen participation process, and the PY 2020 Annual Action Plan consultations with government and non-profit agencies. This includes needs that continue to exist from previous Annual Action Plans, such as services for homeless residents and affordable housing, and needs that have not been fully addressed in previous annual action plans. The PY 2020 Annual Action Plan will be used to evaluate new funding and project opportunities as they arise, and continuing community needs analyses will be incorporated throughout the implementation of this plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	ROCHESTER	Office of Economic & Community Development

Table 2 – Responsible Agencies

Narrative (optional)

The CDBG Administrator (Community Development Coordinator) for the City of Rochester is in charge of administering the city’s CDBG program. The CDBG Administrator prepares the Five Year Consolidated Plan, annual action plans, and annual progress reports for the CDBG program. The CDBG Administrator also conducts environmental reviews for all CDBG-funded activities and Davis-Bacon Act labor monitoring for construction-related projects.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

As the City of Rochester enters the PY 2020-2025 performance period, it continues to work to enhance coordination between the Rochester Housing Authority, non-profit organizations providing housing and related services, and relevant City departments such as the Welfare Office and Planning Department. The City's Community Development Division meets at minimum on a semiannual basis with the Rochester Housing Authority to discuss the needs of public housing, building maintenance concerns, CDBG and other funding opportunities, and fair housing concerns. The City of Rochester's Community Development Coordinator also engages in significant outreach and involvement in relevant community organizations, such as active involvement with the Home for All coalition (formerly the Greater Seacoast Coalition on Homelessness), the Tri-City Homelessness Task Force, and the New Hampshire Balance of State Continuum of Care.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

As the City of Rochester enters the PY 2020-2025 performance period, it continues to work to enhance coordination between the Rochester Housing Authority, non-profit organizations providing housing and related services, and relevant City departments such as the Welfare Office and Planning Department. The City's Community Development Division meets at minimum on a semiannual basis with the Rochester Housing Authority to discuss the needs of public housing, building maintenance concerns, CDBG and other funding opportunities, and fair housing concerns. The City of Rochester's Community Development Coordinator also engages in significant outreach and involvement in relevant community organizations, such as active involvement with the Home for All coalition (formerly the Greater Seacoast Coalition on Homelessness), the Tri-City Homelessness Task Force, and the New Hampshire Balance of State Continuum of Care.

The Community Development Coordinator attends many meetings and trainings organized by agencies that provide services such as housing, homelessness prevention, rental assistance, etc. In addition, the Tri-City Homelessness Task Force and Home for All Coalition are both comprised of a diverse set of both municipal, county government, and non-profit entities, including housing agencies, homeless services providers, public health entities, local welfare officers, and others.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Community Development Coordinator serves as the primary liaison between the City of Rochester and the New Hampshire Balance of State Continuum of Care, regularly attends scheduled Continuum of Care meetings in Concord, and shares information received at Continuum meetings with relevant City staff and local public service agencies. This includes but is not limited to the Rochester Welfare Office, the Rochester Families in Transition coordinator (school district homeless liaison) and Rochester School Department Title I Coordinator, and CDBG grant subrecipients.

The Community Development Coordinator is also an actively engaged with the regional Home for All coalition (formerly the Greater Seacoast Coalition on Homelessness), which meets bimonthly to discuss homelessness issues in the region and functions as a local-level continuum of care. One of the recent Home for All meetings focused on the statewide Coordinated Entry implementation, which focuses on residents experiencing chronic homelessness, and staff from the state 211 (<https://www.211nh.org/>) were invited to discuss the Coordinated Entry implementation.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

N/A. The City of Rochester does not receive ESG funding.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Agency/Group/Organization	U.S. National Oceanic and Atmospheric Administration
Agency/Group/Organization Type	Other government – Federal
What section of the Plan was addressed by Consultation?	Housing Need Assessment, Other – Natural Hazard Mitigation
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and a consultant with the U.S. National Oceanic and Atmospheric Administration. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include the inclusion of natural hazard mitigation measures, such as storm water management techniques, in public facilities and infrastructure projects.
Agency/Group/Organization	Welfare Office, City of Rochester
Agency/Group/Organization Type	Services – Housing, Services – Homeless, Services – Employment, Other government – Local, Grantee Department
What section of the Plan was addressed by Consultation?	Housing Need Assessment, Homeless Needs – Chronically homeless, Homeless Needs – Families with children, Homeless Needs – Veterans, Homeless Needs – Unaccompanied youth, Homelessness Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the City of Rochester Welfare Director. The consultation was conducted in-person. Areas for improved coordination identified were better plan coordination and resource sharing between the county and municipalities. Anticipated outcomes include initiatives and funding support aimed at low-barrier services for chronically homeless residents and unsheltered homeless residents.
Agency/Group/Organization	Welfare Office, City of Dover
Agency/Group/Organization Type	Services – Housing, Services – Homeless, Services – Employment, Other government – Local
What section of the Plan was addressed by Consultation?	Housing Need Assessment, Homeless Needs – Chronically homeless, Homeless Needs – Families with children, Homeless Needs – Veterans, Homeless Needs – Unaccompanied youth, Homelessness Strategy

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the City of Dover Welfare Director. The consultation was conducted in-person. Areas for improved coordination identified were better plan coordination and resource sharing between the county and municipalities. Anticipated outcomes include initiatives and funding support aimed at low-barrier services for chronically homeless residents and unsheltered homeless residents.
Agency/Group/Organization	Tri-City Consumers' Action Cooperative
Agency/Group/Organization Type	Services – Persons with Disabilities
What section of the Plan was addressed by Consultation?	Housing Need Assessment, Homeless Needs – Chronically homeless, Homeless Needs – Families with children, Homeless Needs – Veterans, Homeless Needs – Unaccompanied youth, Homelessness Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the executive director of the Tri-City Consumers Action Cooperative. The consultation was conducted in-person. Areas for improved coordination identified were better plan coordination and resource sharing between the county and municipalities. Anticipated outcomes include initiatives and funding support aimed at low-barrier services for chronically homeless residents, unsheltered homeless residents, and homeless residents with mental illnesses, developmental disabilities, and/or substance use disorders.
Agency/Group/Organization	Cross Roads House
Agency/Group/Organization Type	Services – Housing, Services – Homeless
What section of the Plan was addressed by Consultation?	Housing Need Assessment, Homeless Needs – Chronically homeless, Homeless Needs – Families with children, Homeless Needs – Veterans, Homelessness Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the executive director at Cross Roads House. The consultation was conducted in-person. Areas for improved coordination identified were better plan coordination and resource sharing between the county and municipalities. Anticipated outcomes include initiatives and funding support aimed at low-barrier services for chronically homeless residents and unsheltered homeless residents.

Agency/Group/Organization	Region 6 Integrated Delivery Network
Agency/Group/Organization Type	Services – Housing, Services – Homeless, Services – Health, Publicly Funded Institution/System of Care, Other government – County
What section of the Plan was addressed by Consultation?	Housing Need Assessment, Homeless Needs – Chronically homeless, Homeless Needs – Families with children, Homeless Needs – Veterans, Homelessness Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the director of population health for the Region 6 Integrated Delivery Network. The consultation was conducted in-person. Areas for improved coordination identified were better plan coordination and resource sharing between the county and municipalities. Anticipated outcomes include initiatives and funding support aimed at low-barrier services for chronically homeless residents and unsheltered homeless residents.
Agency/Group/Organization	Rochester Housing Authority Tenant Advisory Board
Agency/Group/Organization Type	Housing, PHA, Services – Housing, Other government – Local
What section of the Plan was addressed by Consultation?	Housing Need Assessment, Public Housing Needs, Homeless Needs – Chronically homeless, Homelessness Strategy, Non-Homeless Special Needs, Anti-poverty Strategy, Other – Transportation, food insecurity, sidewalk and road infrastructure
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator, the director of Rochester Housing Authority, and the Rochester Housing Authority Tenant Advisory Board. The consultation was conducted in-person. No areas for improved coordination were identified. Anticipated outcomes include initiatives and funding support for affordable housing, substance use disorder recovery and mental health services, and public infrastructure improvements in low to moderate income neighborhoods.
Agency/Group/Organization	U.S. Department of Housing and Urban Development
Agency/Group/Organization Type	Housing, Services – Housing, Services – Children, Services – Homeless, Other government – Federal
What section of the Plan was addressed by Consultation?	Homeless Needs – Unaccompanied youth, Homelessness Strategy

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and U.S. Department of Housing and Urban Development staff. The consultation was conducted via webinar. An area for improved coordination identified was to include youth as active collaborators and partners in youth homelessness initiatives. Anticipated outcomes include initiatives and funding support for homeless services and homeless prevention initiatives, as well as coordination with the Rochester School Department homeless student liaison to better serve homeless youth.
Agency/Group/Organization	National Youth Forum on Homelessness
Agency/Group/Organization Type	Services – Housing, Services – Children, Services – Homeless
What section of the Plan was addressed by Consultation?	Homeless Needs – Unaccompanied youth, Homelessness Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and staff from the National Youth Forum on Homelessness. The consultation was conducted via webinar. An area for improved coordination identified was to include youth as active collaborators and partners in youth homelessness initiatives. Anticipated outcomes include initiatives and funding support for homeless services and homeless prevention initiatives, as well as coordination with the Rochester School Department homeless student liaison to better serve homeless youth.
Agency/Group/Organization	Atlantic Broadband
Agency/Group/Organization Type	Business Leaders, Major Employer, Other – Broadband Provider
What section of the Plan was addressed by Consultation?	Other – Broadband access
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the Senior Commercial Account Executive from Atlantic Broadband. The consultation was conducted via email. No areas of improved coordination were identified. Anticipated outcomes include initiatives and funding support for greater broadband access for lower-income residents.
Agency/Group/Organization	Strafford County Addiction Taskforce

Agency/Group/Organization Type	Services – Persons with Disabilities, Services – Health, Health Agency, Publicly Funded Institution/System of Care, Other government - County
What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs, Other – Substance use disorders
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the members of the Strafford County Addition Taskforce. The consultation was conducted in person. An area of improved coordination identified was the need to avoid unnecessary duplication of services. Anticipated outcomes include affordable recovery housing initiatives, respite housing initiatives, and continued support for peer to peer recovery services.
Agency/Group/Organization	New Hampshire Municipal Association
Agency/Group/Organization Type	Other government - State
What section of the Plan was addressed by Consultation?	Other – Broadband access
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and consultants and staff for the New Hampshire Municipal Association. The consultation was conducted in person. No areas of improved consultation were identified. Anticipated outcomes include collaboration with other City of Rochester departments on ensuring broadband access providers are able to construct and maintain broadband infrastructure within the City of Rochester.
Agency/Group/Organization	New Hampshire Department of Health and Human Services, Public Health Division
Agency/Group/Organization Type	Services – Health, Health Agency, Other government – State
What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the Health Officer Liaison at the Public Health Division of the New Hampshire Department of Health and Human Services. The consultation was conducted in person. An area of improved coordination identified was to pool financial and other resources with the county to initiate lead safety programs in the Strafford County region. Anticipated outcomes include increased blood lead level testing of children ages 0 to 6 and increased residential lead abatement within the City of Rochester.
Agency/Group/Organization	University of New Hampshire, Carsey School of Public Policy
Agency/Group/Organization Type	Services – Education, Other government – State, Civic Leaders
What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and NH Listens program staff at the Carsey School of Public Policy at the University of New Hampshire. The consultation was conducted in person. An area of improved coordination identified was to pool financial and other resources with the county to initiate lead safety programs in the Strafford County region. Anticipated outcomes include increased blood lead level testing of children ages 0 to 6 and increased residential lead abatement within the City of Rochester.
Agency/Group/Organization	New England AIDS Education and Training Center
Agency/Group/Organization Type	Services – Persons with HIV/AIDS, Services – Health, Services – Education, Regional organization
What section of the Plan was addressed by Consultation?	HOPWA Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and staff at the New England AIDS Education and Training Center. The consultation was conducted via webinar. No areas of improved coordination were identified. Anticipated outcomes include the funding of mental health services and substance use disorder prevention and recovery services, due to the correlation between HIV/AIDS, mental health, and substance use disorders.

Agency/Group/Organization	Court-Appointed Special Advocates of New Hampshire
Agency/Group/Organization Type	Services – Children, Services – Victims of Domestic Violence, Child Welfare Agency, Regional Organization
What section of the Plan was addressed by Consultation?	Homeless Needs – Families with children, Homeless Needs – Unaccompanied youth, Non-Homeless Special Needs, Other – needs of abused/neglected children
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the Development Director and GAL Program Director at Court-Appointed Special Advocates of New Hampshire (CASA of NH). The consultation was conducted in person. No areas of improved coordination were identified. Anticipated outcomes include the funding of child abuse and neglect prevention and legal services, the funding of substance use disorder recovery and treatment services, and the funding of homeless shelters and other homeless services, as CASA of NH has seen significant increases in the number of cases related to substance use disorders and homelessness.
Agency/Group/Organization	AIDS Response Seacoast
Agency/Group/Organization Type	Services – Persons with HIV/AIDS, Services – Health, Regional Organization
What section of the Plan was addressed by Consultation?	HOPWA Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the executive director for AIDS Response Seacoast. The consultation was conducted in person. No areas of improved coordination were identified. Anticipated outcomes include the funding of mental health services and substance use disorder prevention and recovery services, due to the correlation between HIV/AIDS, mental health, and substance use disorders.
Agency/Group/Organization	Rochester Main Street
Agency/Group/Organization Type	Business Leaders, Civic Leaders, Business and Civic Leaders
What section of the Plan was addressed by Consultation?	Market Analysis, Economic Development, Other – Downtown revitalization

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the executive director for Rochester Main Street. The consultation was conducted in person. An area of improved coordination identified was to hold quarterly meetings between Rochester Main Street and the Rochester Community Development Division to provide shared updates and brainstorm areas for collaboration. Anticipated outcomes include the funding of downtown revitalization projects such as parks and downtown code and fire safety improvements.
Agency/Group/Organization	Rochester Economic Development Commission
Agency/Group/Organization Type	Business Leaders, Civic Leaders, Business and Civic Leaders
What section of the Plan was addressed by Consultation?	Market Analysis, Economic Development, Other – Downtown revitalization
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the members of the Rochester Economic Development Commission. The consultation was conducted in person. An area of improved coordination identified was to include the REDC on the list of annual CDBG grant application recipients. Anticipated outcomes include the funding of downtown revitalization projects and facade improvement for commercial buildings.
Agency/Group/Organization	Strafford Regional Planning Commission
Agency/Group/Organization Type	Planning organization, Regional organization
What section of the Plan was addressed by Consultation?	Economic Development, Other – Downtown revitalization
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the Senior Regional Planning at Strafford Regional Planning Commission. The consultation was conducted in person. No areas of improved coordination were identified. Anticipated outcomes include the funding of downtown revitalization projects and other economic development activities.
Agency/Group/Organization	Rochester Planning Department
Agency/Group/Organization Type	Planning organization, Grantee Department
What section of the Plan was addressed by Consultation?	Economic Development, Other – Downtown revitalization

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the Rochester Planning Director. The consultation was conducted in person. No areas of improved coordination were identified. Anticipated outcomes include the funding of downtown revitalization projects and other economic development activities.
Agency/Group/Organization	Rochester Rise Up
Agency/Group/Organization Type	Civic Leaders, Business Leaders, Neighborhood Organization
What section of the Plan was addressed by Consultation?	Economic Development, Other – Downtown revitalization
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the leadership of downtown revitalization organization Rochester Rise Up. The consultation was conducted in person. An area of improved coordination identified was to provide information to businesses and organization in hard copy format in addition to online formats. Anticipated outcomes include the funding of downtown revitalization projects and other economic development activities.
Agency/Group/Organization	Strafford County Public Health Network
Agency/Group/Organization Type	Services-Health, Publicly Funded Institution/System of Care, Other government – County, Regional organization
What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs, Other – Substance use disorder, public health
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the PHAC Coordinator for the Strafford County Public Health Network. The consultation was conducted in person. An area of improved coordination identified was to distribute information on food pantries, soup kitchens, and farmers markets to a greater variety of social service agencies. Anticipated outcomes include the funding of mental health supportive services and public recreation projects that promote exercise opportunities.
Agency/Group/Organization	NH Division of Children, Youth, and Families
Agency/Group/Organization Type	Services-Children, Services-Victims of Domestic Violence, Services-Victims, Child Welfare Agency, Other government-State

What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs, Other – Child welfare
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the Foster Care Manager with NH DCYF. The consultation was conducted in person. An area of improved coordination identified was to involve regional communities of faith in abuse and neglect prevention, foster care, and adoption. Anticipated outcomes include the funding of child welfare agencies, such as CASA of NH.
Agency/Group/Organization	Rochester School District
Agency/Group/Organization Type	Services-Children, Services-Homeless, Services-Education, Other government-Local, Grantee Department
What section of the Plan was addressed by Consultation?	Homeless Needs-Families with Children, Homeless Needs-Unaccompanied Youth, Homelessness Strategy, Non-Homeless Special Needs, Other – Child welfare
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the Homeless Liaison for the Rochester School District. The consultation was conducted in person. An area of improved coordination identified was to involve regional communities of faith in abuse and neglect prevention, foster care, and adoption. Anticipated outcomes include the funding of affordable housing initiatives, homeless prevention and emergency shelter services, and child welfare agencies, such as CASA of NH.
Agency/Group/Organization	New Hampshire Housing Finance Authority
Agency/Group/Organization Type	Services-Housing, Other government-State
What section of the Plan was addressed by Consultation?	Housing Need Assessment, Market Analysis
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and New Hampshire Housing Finance Authority staff and consultants. The consultation was conducted in person. No areas for improved coordination were identified. Anticipated outcomes include the funding of affordable housing initiatives and ongoing analysis of municipal ordinances to identify incentives for affordable housing and for reducing housing development costs.
Agency/Group/Organization	Rochester Housing Authority

Agency/Group/Organization Type	Services-Housing, PHA, Other government-Local
What section of the Plan was addressed by Consultation?	Public Housing Needs, Market Analysis
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and Rochester Housing Authority executive director. The consultation was conducted in person. No areas for improved coordination were identified. Anticipated outcomes include the funding of public housing facilities projects, such as lead remediation and accessibility upgrades; relocation assistance in cases where housing units change; and funding for mental health supportive services and permanent supportive housing projects.
Agency/Group/Organization	New Hampshire Balance of State Continuum of Care
Agency/Group/Organization Type	Services-Housing, Services-homeless, Publicly funded institution/system of care, Other government-state
What section of the Plan was addressed by Consultation?	Housing Need Assessment, Homeless Needs – Chronically homeless, Homelessness Strategy, Anti-poverty Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the Bureau Chief of the NH Bureau of Housing Supports. The consultation was conducted via email. No areas for improved coordination were identified. Anticipated outcomes include the funding of homeless shelter services and projects and efforts to advance supportive housing projects.
Agency/Group/Organization	National Housing Law Project
Agency/Group/Organization Type	Services-Housing, Services-Fair housing
What section of the Plan was addressed by Consultation?	Other-Fair housing, needs of domestic violence survivors
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and National Housing Law Project staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include the funding of domestic violence services and outreach to agency partners regarding fair housing laws and initiatives.
Agency/Group/Organization	Bureau of Elderly and Adult Services, New Hampshire Department of Health and Human Services

Agency/Group/Organization Type	Services-Elderly, Services-Domestic violence, Services-Victims, Other government-State
What section of the Plan was addressed by Consultation?	Other-Needs of elderly residents
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This consultation was between the Community Development Coordinator and the Bureau of Elderly and Adult Services staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include the funding of weatherization services so that lower-income elderly residents can remain in their homes.

Table 3 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

N/A. All agencies were consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	New Hampshire Balance of State Continuum of Care	Recent Balance of State Continuum of Care planning efforts have focused on chronic homelessness and veterans' homelessness. This Annual Action Plan addresses homelessness through funding of regional homeless shelters services and facilities projects, as well as homeless prevention activities such as weatherization assistance and rental assistance.
Current Estimates and Trends in New Hampshire's Housing Supply - 2010-2017 Update	State of New Hampshire Office of Strategic Initiatives	This report discusses an increase in housing supply, with the highest growth in southeastern New Hampshire. This Annual Action Plan addresses increasing affordable housing through a variety of approaches, including land use policy analysis, rental assistance, and city incentivizing of affordable housing construction.
Employment Trends Among People Living in Publicly Supported Homes – December 2018	Public and Affordable Housing Research Corporation	This report discusses that most public housing residents who are able to work are working but that increasingly jobs require post-secondary education and training. This Annual Action Plan addresses the needs of public housing residents through the City of Rochester Section 3 policies and through educational and vocational services for lower-income residents.

2018 Community Needs Assessment	Community Action Partnership of Strafford County	This report discusses the community needs of lower-income Strafford County residents, focusing on housing and homelessness, substance use disorder treatment and recovery, and transportation. This Annual Action Plan focuses on homeless services and affordable housing needs.
2018 State of Homelessness in New Hampshire	New Hampshire Coalition to End Homelessness	This report discusses homelessness trends statewide as well as economic and housing market factors that impact homelessness. This Annual Action Plan focuses on homeless services and affordable housing needs.
2018 Annual Report	Cross Roads House	This report discusses homelessness trends and services provided in the Seacoast New Hampshire region. This Annual Action Plan focuses on homeless services and affordable housing needs.
Climate Adaptation Policy	Town of Exeter, New Hampshire	This report discusses climate adaptation strategies the Town of Exeter plans to use to address climate change issues such as severe weather, sea-level rise, and storm surges/flooding. This Annual Action Plan addresses hazard mitigation planning in analysis and consideration of public infrastructure projects.
Downtown Rochester Housing Workshop Final Report	City of Rochester, NH; Workforce Housing Coalition of the Greater Seacoast	This report discusses downtown housing and revitalization needs. This Annual Action Plan prioritizes the downtown area for public infrastructure and facilities projects, as well as affordable housing projects.

Affordable Single-Family Housing Study – August 2018	New Hampshire Housing Finance Authority	This study discusses the importance of land subsidies and financing incentives to encourage affordable housing development. This Annual Action Plan addresses affordable housing challenges and solutions in supporting rental assistance programs and the exploration of municipal-level affordable housing development incentives.
Affordable Rental Housing Developments: Characteristics of Residents of New Hampshire Low Income Housing Tax Credit Apartments	New Hampshire Housing Finance Authority	This report discusses the demographics of residents of Low Income Housing Tax Credit housing and homeownership barriers for these residents. This Annual Action Plan addresses homeownership barriers faced by public housing residents in the public housing section.
Moving the Needle on Youth Homelessness in New Hampshire	True Colors Fund and National Law Center on Homelessness and Poverty	This report discusses youth homelessness needs in New Hampshire. This Annual Action Plan addresses youth homelessness through various homeless services and homeless prevention initiatives.

<p>Economic Development Strategic Plan Update – 2018</p>	<p>The City of Rochester – Economic Development Office</p>	<p>This plan outlines a need for more affordable housing for Rochester’s workforce; a need for higher-paying jobs, as much of the Rochester economy is based on lower-paying retail work; a need for downtown revitalization; and a need for continued education to support economic growth and the reduction and elimination of poverty in the long term. This Annual Action Plan addresses these identified needs through a prioritization of affordable housing and downtown revitalization initiatives, support for educational and vocational programs such as the Dover Adult Learning Center and MY TURN, and the Job Opportunity Benefit (JOB) revolving loan fund.</p>
<p>Comprehensive Economic Development Strategy – 2018 Update</p>	<p>Stafford Regional Planning Commission</p>	<p>The updated CEDS discusses a growth in the regional economy’s retail sector, which is lower-paying than manufacturing; infrastructure and public transit needs; hazard mitigation planning, and the continuing need for workforce training programs. This Annual Action Plan addresses these identified needs through support for educational and vocational programs such as the Dover Adult Learning Center and MY TURN, inclusion of hazard mitigation measures in public infrastructure and facility projects, and the Job Opportunity Benefit (JOB) revolving loan fund.</p>

New Hampshire State Plan on Aging – Draft – 2019-2023	New Hampshire Bureau of Elderly and Adult Services	This draft report outlines the needs of the state’s growing elderly population, including transportation, social services, meal delivery, affordable housing, and in-home health care. This Annual Action Plan addresses these identified needs through the funding of various social services, including meal delivery, and affordable housing efforts such as rental assistance and weatherization rehab projects.
Community Health Needs Assessment – January 2019	Frisbie Memorial Hospital	This report described the health care priorities for Rochester-area patients as mental health services, substance use disorder recovery and treatment services, affordable prescriptions, senior services, and dental care. This Annual Action Plan addresses mental health and senior services needs through the funding of Tri-City Coop and Strafford Nutrition Meals on Wheels.
2019 Housing Impact Report	Public and Affordable Housing Research Corporation	This report discusses the need to expand affordable housing stocks through updating of zoning regulations, support of accessory dwelling units, conversion of vacant commercial space to residential use, expansion of funding sources, and development of partnerships. This Annual Action Plan addresses affordable housing through ongoing analysis of city zoning ordinances, coordination with the Rochester Planning Department on pro-development initiatives, and funding of affordable housing efforts such as rental assistance and weatherization rehab projects.

<p>Strengthening Systems for Ending Rural Homelessness: Promising Practices and Considerations</p>	<p>U.S. Interagency Council on Homelessness</p>	<p>This report discusses the aging population of rural regions and the importance of development relationships with local landlords. This Annual Action Plan addresses the development of landlord relationships through the Rochester Community Development Division’s ongoing participation in the Home for All coalition.</p>
<p>Downtown Rochester Business Support Plan</p>	<p>Rochester Rise Up</p>	<p>This draft plan discusses the need for downtown beautification, bicycle racks, informational kiosks, additional lighting, and need to better include business owners in downtown decision-making. This Annual Action Plan sought out Rochester Rise Up and Rochester Main Street for consultation on downtown business owner concerns, and the downtown region has been identified as a target area for the CDBG program.</p>
<p>2018 Lead Exposure Data Brief: Strafford County</p>	<p>New Hampshire Division of Public Health Services</p>	<p>This report discusses elevated blood lead level rates in Strafford County, for which Rochester has the highest rate of all municipalities. This Annual Action Plan addresses lead poisoning hazards through lead containment and abatement in weatherization rehab projects, continuing participation in the statewide Community of Action for Lead Safety initiative, and partnering with New Hampshire Housing to provide matching funds for the state lead hazard mitigation program for Rochester residences.</p>

<p>New Hampshire Coastal Flood Risk Summary, Part II: Guidance for Using Scientific Projections</p>	<p>University of New Hampshire</p>	<p>This guidance document outlines natural hazard risks for the New Hampshire region as extreme winter weather events, sea level rise, and increase in precipitation. This Annual Action Plan involves analysis of natural hazard risks for all public facility and infrastructure projects.</p>
<p>CDBG Partnership Challenges and Opportunities at the Local, State, and Federal Levels</p>	<p>U.S. Department of Housing and Urban Development</p>	<p>This report describes the funding challenges of the federal CDBG grant program and the ongoing importance of public/private partnerships. This Annual Action Plan involved the careful consideration of subrecipients' ability to leverage CDBG funds in the selection and funding of PY 20 projects.</p>
<p>Recommendations to Address New Hampshire's Housing Shortage</p>	<p>New Hampshire Governor's Task Force on Housing</p>	<p>This report describes the extremely low rental vacancy rates and lack of entry-level priced housing statewide and provides recommendations for addressing the lack of housing and especially affordable housing. This Annual Action Plan addresses affordable housing through ongoing analysis of city zoning ordinances, coordination with the Rochester Planning Department on pro-development initiatives, and funding of affordable housing efforts such as rental assistance and weatherization rehab projects.</p>

Housing Market Report – November 2019	New Hampshire Housing Finance Authority	This report describes continuing low rental vacancy rates (of under 1%) in the Strafford County region and statewide, as well as the lack of homes for sale under \$300,000. This Annual Action Plan addresses affordable housing through ongoing analysis of city zoning ordinances, coordination with the Rochester Planning Department on pro-development initiatives, and funding of affordable housing efforts such as rental assistance and weatherization rehab projects.
2019 Annual Homeless Assessment Report – Part 1	U.S. Department of Housing and Urban Development	This report describes recent trends in homelessness at the national, state, and Continuum of Care levels. This Annual Action Plan addresses homelessness through various homeless services and homeless prevention initiatives.

Table 4 – Other local / regional / federal planning efforts

Narrative (optional)

N/A.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Rochester has conducted extensive public outreach: two public hearings, attendance at all six of the local neighborhood ward meetings, consultations with local public service agencies, consultations with relevant government agencies, consultations with local business organizations, social media outreach, and an online survey. This outreach was conducted in accordance with the revised Citizen Participation Plan outlined in the PY 2015-2020 Consolidated Action Plan and in the draft PY 2020-2025 Consolidated Plan.

Two public hearings were held related to the Annual Action Plan. The first public hearing was held on November 19, 2019. No comments were received at this public hearing.

The Community Development Committee voted on its grant application funding recommendations at the March 16, 2020 Community Development Committee meeting. Throughout the evaluation process, careful attention was paid to the priorities identified in the draft PY 2020-2025 Consolidated Action Plan as well as public input on CDBG funding recommendations gathered during the PY 2020 citizen participation process.

The formal public comments period notice was posted in local newspaper *Foster's Daily Democrat* on March 29, 2020, and copies of the public comments notice were also posted at City Hall, the Rochester Public Library, the City's Community Center, on the City's website, and on the Office of Economic and Community Development's Facebook page on March 30, 2020. In the notice, the public was invited to review the draft Annual Action Plan in-person at the Office of Economic and Community Development, the City Clerk's Office at City Hall, the public library, and/or on the City's Community Development Division webpage. No comments were received.

The draft PY 2020 Annual Action Plan was presented for a first reading to the full City Council at the April 7, 2020 City Council Meeting. A second public hearing was held on April 21, 2020. One comment was received at this hearing, from a member of the Homeless Center for Strafford County's board of trustees, requesting that City Council approve the Homeless Center for Strafford County's CDBG funding requests. (Note: Due to the COVID-19 pandemic in spring 2020, the City of Rochester changed its usual public input procedures allow for public input during the public hearing while still ensuring participant safety and social distancing. Per Executive Order by Governor Sununu, scheduled gatherings of 10 or more people were prohibited. Therefore, those wishing to share comment with the Council were encouraged to do so by email at PublicInput@rochesternh.net or by leaving a voicemail at 603-330-7107. Voicemail had to be received no later than 12:00 p.m. on said meeting date in order to be transcribed and email correspondence had to be received no later than 5:00 p.m. of said meeting date. All email and voicemail communications were included with the Council packet as an addendum.)

A second reading of the draft plan occurred at the May 5, 2020 City Council meeting. City Council adopted the PY 2020 Annual Action Plan at the May 5, 2020 meeting.

Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
In-person	Residents of Ward 4/General Public	About 5 residents, 2 police officers	Concerns regarding increase in drug events and overdoses, concerns regarding unsheltered homeless persons, support for funding for veterans' services, support for SOS Recovery Center, suggestion for more recreational options for youth such as music or teen center, especially in East Rochester.	N/A. All comments were accepted.	

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
In-person	Residents of Ward 5/General Public	About 2 residents, 1 city councilor, 2 police officers	Support for East Rochester Library projects, support for permanent supportive housing projects, support for a teen center.	N/A. All comments were accepted.	

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
In-person	Residents of Ward 6/General Public	About 10 residents, 2 city councilors	Concerns regarding sidewalk conditions and safety, support for downtown percussion wall, support for Homeless Center for Strafford County, support for Rochester Public Library projects, lack of support for Strafford CAP funding, support for MY TURN funding, suggestion for a seasonal ice rink at the Rochester Commons.	N/A. All comments were accepted.	

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
In-person	General Public	About 16 residents	This was a public meeting held to gather input in drafting an updated Transportation Master Plan. Comments were offered on needs for a more walkable downtown, improved sidewalks for pedestrian safety, traffic calming in the downtown, a desire for dog parks, and support for the Cooperative Alliance for Seacoast Transportation (COAST).	N/A. All comments were accepted.	

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
In-person	Residents of Ward 3/General Public	About 24 residents, 1 police officer	Concerns were offered about residential and public facility accessibility, concerns about transportation, support for Statewide Independent Living, need for school bus stops, concerns regarding unsheltered homeless residents, concerns about substance use disorders.	N/A. All comments were accepted.	

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
In-person	Residents of Ward 2/General Public	About 9 residents, 2 city councilors	Concerns were offered about thefts and burglaries; about homelessness, mental health, and substance use disorders; and regarding playground safety at McClelland School. Support was expressed for school accessibility projects.	N/A. All comments were accepted.	

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
In-person	Residents of Ward 1/General Public	About 18 residents, 1 police officer	Concerns were expressed regarding about homelessness, conditions of streets, reuse of Gafney Home building, vandalism, emergency evacuation from Tara Estates manufactured home park due to only one entrance.	N/A. All comments were accepted.	

Online Survey	General residents	4 residents	Housing is judged to be “moderately” or “slightly” affordable in Rochester; becoming “much less” affordable; it is “moderately easy” or “slightly easy” for residents with disabilities to navigate the city; support for broad range of homeless services and substance use disorder recovery services, support for continued funding for SHARE Fund, Meals on Wheels, and Community Partners; lack of support for continued funding for Dover Adult Learning Center	N/A. All comments were accepted.	https://www.surveymonkey.com/r/GML27JZ
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Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
			and Tri-City Coop.		
Public Hearing	General residents	No residents	No comments were received.	N/A. No comments were received.	
Public Comments	General residents	No residents	No comments were received.	N/A. No comments were received.	
Public Hearing	General residents	There was one comment received.	A member of the Homeless Center for Strafford County's board of trustees requested that HCSC's CDBG funding requests be funded.	HCSC's request for funding for new kitchen equipment was approved. HCSC's request for general operating support was not approved due to lack of funding and the funding of two other homeless shelters serving Rochester residents, My Friend's Place and Cross Roads House.	

Table 5 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The PY 2020 CDBG grant application requested information on whether CDBG funding would be used to leverage other funding available to the public service agencies. This information was taken under consideration as a factor by the Community Development Committee during the grant application evaluation process, with the goal of maximizing CDBG funding impact through taking advantage of available leveraging opportunities.

The City of Rochester also provides local general city funds to public service agencies every fiscal year: Community Action Partnership of Strafford County, The Homemakers/Easter Seals, and Cornerstone VNA. These agencies serve low-income residents, elderly residents, and residents with disabilities. The City of Rochester also uses general city funds to support Rochester Main Street, which provides economic development services to the downtown business district; the Cooperative Alliance for Seacoast Transportation (COAST), which is the main public transportation agency for the region; SOS Recovery Center, which provides substance use disorder recovery services; and the East Rochester Library.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public – federal	Acquisition, Admin and Planning, Economic Development, Housing Rehabilitation, Public Facilities and Infrastructure Improvements, Public Services	\$254,500.00	\$98,198.16	\$9,509.74	\$362,207.90	\$850,500.00	Program income is calculated in the form of anticipated repayments to the JOB Opportunity Benefit Loan Program.

Table 6 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

The PY 2020 CDBG grant application requested information on whether CDBG funding would be used to leverage other funding available to the public service agencies. This information was taken under consideration as a factor by the Community Development Committee during the grant application evaluation process, with the goal of maximizing CDBG funding impact through taking advantage of available leveraging opportunities.

The City of Rochester also provides local general city funds to public service agencies every fiscal year: Community Action Partnership of Strafford County, The Homemakers/Easter Seals, and Cornerstone VNA. These agencies serve low-income residents, elderly residents, and residents with disabilities. The City of Rochester also uses general city funds to support Rochester Main Street,

which provides economic development services to the downtown business district; the Cooperative Alliance for Seacoast Transportation (COAST), which is the main public transportation agency for the region; SOS Recovery Center, which provides substance use disorder recovery services; and the East Rochester Library, which is not owned by the city but a separate non-profit entity.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

The City of Rochester owns and maintains several recreational facilities, including the land of Hanson Pines Park, Squamanagonic Recreation Area, the Gonic Pool, the East Rochester Pool, Roger Allen Park, and the Rochester Ice Arena. The City also owns the land of Central Square, downtown Factory Court, the land of Rochester Commons, the buildings that house the Rochester Public Library and the Rochester Opera House, the building that houses the Rochester Community Center, and all public school buildings. Public school buildings include the eight elementary schools (Chamberlain St. School, East Rochester School, Gonic School, Maple St. Magnet School, McClelland School, Nancy Loud School, School St. School, William Allen School), Rochester Middle School, Spaulding High School, and the Richard W. Creteau Regional Technology Center.

Discussion

Total CDBG funding for PY 2020: \$254,500.00

Administration (20% cap set by HUD): \$50,900.00

Administration (staff salary, benefits, travel, training, public notices, environmental reviews, Davis-Bacon Act labor monitoring, action plan preparation, annual report preparation, etc.)

Public Services (15% cap set by HUD): \$38,175.00

My Friends' Place: \$10,000.00

Cross Roads House: \$10,000.00

SHARE Fund: \$4,000.00

Dover Adult Learning Center: \$5,000.00

Strafford Nutrition Meals on Wheels: \$2,000.00

Tri-City Co-op: \$1,000.00

MY TURN: \$4,000.00

CASA of NH: \$1,000.00

HAVEN: \$1,175.00

Housing Rehabilitation and Public Facilities (remaining 65% of grant allocation): \$174,934.74 (\$165,425.00 + \$9,509.74 in prior year funds)

Homeless Center for Strafford County – New Shelter Kitchen: \$50,000.00

Rochester Child Care Center – Fire Doors: \$10,000.00

Haven – New Facility Land Acquisition: \$25,000.00

Triangle Club – Electrical System Upgrades: \$9,500.00

Community Action Partnership for Strafford County – Weatherization Program: \$60,434.74

Lead Remediation – Matching Funds for State Program: \$20,000.00

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Assisting Homeless Persons to Obtain Affordable Housing and Assisting Persons at Risk of Homelessness	2020	2025	Affordable Housing, Homeless	Citywide	Affordable housing and homeless assistance	\$21,175	Homeless person overnight shelter: 240 persons
Retention and Creation of Affordable Housing Stock	2020	2025	Affordable Housing	Citywide	Affordable housing stock creation and retention	\$80,434.74	Homeowner housing rehabilitated: 35 housing units (55 individuals)
Increase Access to Quality Public and Private Facilities and Services	2020	2025	Non-Homeless Special Needs, Non-Housing Community Development	Rochester Low-Moderate Income Census Tracts	Improved safety and livability of neighborhoods	\$94,500 \$4,000	Public facility or infrastructure activities other than low/moderate income housing benefit: 640 persons Public service activities for non-housing low/moderate income benefit: 118 persons
Increase Access to Affordable and Quality Housing for All Residents	2020	2025	Affordable Housing, Non-Homeless Special Needs	Citywide	Affordable housing assistance	\$4,000	Public activities for low/moderate income housing benefit: 30 households
Establishment, Stabilization, and Expansion of small Businesses, Including Micro-Businesses	2020	2025	Non-Housing Community Development, Economic Development	Citywide	Creation and retention of jobs for low/moderate income residents	\$98,198.16 (JOB Loan Program RLF)	Jobs created/retained: 2 jobs

Provision of Public Services Concerned with Employment	2020	2025	Non-Housing Community Development, Economic Development	Citywide	Public services concerned with education and employment	\$9,000	Public service activities for non-housing low/moderate income benefit: 195 persons
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Table 7 – Goals Summary

Goal Descriptions

Goal Name	Assisting Homeless Persons to Obtain Affordable Housing and Assisting Persons at Risk of Homelessness
Goal Description	<ul style="list-style-type: none"> • Cross Roads House (600 Lafayette Rd., Portsmouth, NH 03801): Homeless shelter and services for Rochester residents • My Friend's Place (368 Washington St., Dover, NH 03820): Homeless shelter and supportive services for Rochester residents • HAVEN (20 International Dr., Suite 300, Portsmouth, NH 03801): Housing First services for Rochester domestic violence survivors
Goal Name	Retention and Creation of Affordable Housing Stock
Goal Description	<ul style="list-style-type: none"> • Community Action Partnership of Strafford County - Weatherization Assistance Program (642 Central Ave., Dover, NH 03820): Weatherization rehabilitation of low-income homes in Rochester • Lead Remediation – Matching Funds for New Hampshire Housing’s lead hazard mitigation program (31 Wakefield St., Rochester, NH 03867): Removal of lead hazards from residential homes
Goal Name	Increase Access to Quality Public and Private Facilities and Services
Goal Description	<ul style="list-style-type: none"> • Strafford Nutrition Meals on Wheels (69 Bartlett Ave., Somersworth, NH 03878): Meal delivery services for lower-income elderly residents and residents with disabilities • Tri-City Coop (55 Summer St., Rochester, NH 03867): Peer to peer mental health services for lower-income residents with mental illnesses • CASA of NH (25 St. Thomas St., Dover, NH 03820): Guardian ad litem services for abused and neglected children • Triangle Club – Electrical System Upgrades (120 Broadway, Dover, NH 03820): Substance use disorder recovery services and peer support • Rochester Child Care Center – Fire Doors (95 Charles St., Rochester, NH 03867): Child care services for low to moderate income residents • Homeless Center for Strafford County – New Shelter Kitchen (202 Washington St., Rochester, NH 03867): Installation of kitchen equipment in new, larger homeless shelter • HAVEN – New Shelter Land Acquisition (20 International Dr., Suite 300, Portsmouth, NH 03801): Purchase of land to construct new, larger shelter for homeless domestic violence survivors
Goal Name	Increase Access to Affordable and Quality Housing for All Residents
Goal Description	<ul style="list-style-type: none"> • SHARE Fund (150 Wakefield St., Rochester, NH 03820): Rental assistance for low-income rental households in Rochester
Goal Name	Establishment, Stabilization, and Expansion of Small Businesses, Including Micro-Businesses

Goal Description	<ul style="list-style-type: none"> Job Opportunity Benefit (JOB) Loan Program (31 Wakefield St., Rochester, NH 03867): Loans to small businesses that commit to the creation or retention of jobs for low to moderate income persons
Goal Name	Provision of Public Services Concerned with Employment
Goal Description	<ul style="list-style-type: none"> Dover Adult Learning Center (61 Locust St., Rochester, NH 03820): High school equivalency testing services for low-income Rochester residents MY TURN (1 Winter St., Suite 1, Rochester, NH 03867): Vocational skills training and supportive services for low-income young adults

Projects

AP-35 Projects – 91.220(d)

Introduction

The individual activities selected for funding in PY 2020 were established to meet HUD outcomes and were those judged to maximize meeting the most vital needs of the City's low to moderate income population as identified at present and projected over the PY 2020-2025 time span. Within the context of these identified needs and objectives, other eligible activities can and may be undertaken and supported with CDBG funding as new opportunities are defined.

For public services activities, it is estimated that 583 low-moderate income individuals, predominantly homeless families and families at risk of becoming homeless will benefit from the planned activities. For housing rehabilitation activities, it is estimated that 55 low-income individuals (approximately 35 low-income families) will benefit from the planned activities. For Job Opportunity Benefit Loan Program activities, it is estimated that 2 low-moderate income individuals will benefit from the planned activities. For public facilities and infrastructure activities, it is estimated that 640 individuals, primarily low-moderate income families, will benefit from the planned activities.

Projects

#	Project Name
1	Planning and Administration
2	Public Services
3	Housing Rehabilitation
4	Job Opportunity Benefit Loan Program
5	Public Facilities and Infrastructure

Table 8 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

These priorities are based on the PY 2015-2020 Consolidated Action Plan as well as the PY 2020 research and consultations that the Community Development Coordinator conducted with local social service agencies, relevant government agencies and departments, local business and civic organizations, and general Rochester residents. Activities and programs providing homeless services and affordable housing were prioritized based on continuing community needs for these services.

Obstacles to addressing underserved needs mostly include the ability of leveraged funding to provide services and administer programs. The available non-CDBG funding of public service agencies applying for CDBG funding was assessed during the grant application process, as well as the extent of need for a proposed project or program and anticipated long-term poverty reduction benefits of a proposed project or program.

AP-38 Project Summary
Project Summary Information

Project Name	Planning and Administration
Target Area	Citywide
Goals Supported	<p>Assisting Homeless Persons to Obtain Affordable Housing and Assisting Persons at Risk of Homelessness</p> <p>Retention and Creation of Affordable Housing Stock</p> <p>Providing Services for Residents with Substance Use Disorder and Addressing Root Causation</p> <p>Improving the Safety and Livability of Neighborhoods</p> <p>Increase Access to Quality Public and Private Facilities and Services</p> <p>Increase Access to Affordable and Quality Housing for All Residents</p> <p>Establishment, Stabilization, and Expansion of small Businesses, Including Micro-Businesses</p> <p>Provision of Public Services Concerned with Employment</p>
Needs Addressed	<p>Affordable housing and homeless assistance</p> <p>Affordable housing stock creation and retention</p> <p>Substance use disorder treatment, recovery, and prevention services</p> <p>Improved safety and livability of neighborhoods</p> <p>Improved access to quality facilities and services</p> <p>Affordable housing assistance</p> <p>Creation and retention of jobs for low/moderate income residents</p> <p>Public services concerned with education and employment</p>
Funding	CDBG: \$50,900
Description	Planning and administration expenses for CDBG program.
Target Date	6/30/2021
Estimate the number and type of families that will benefit from the proposed activities	N/A.
Location Description	<p>Office of Economic and Community Development</p> <p>City of Rochester</p> <p>33 Wakefield St.</p> <p>Rochester, NH 03867</p>

Planned Activities	Planning and administration costs for the City of Rochester CDBG program (salary, office supplies, environmental reviews, Davis-Bacon Act monitoring, etc.)
Project Name	Public Services
Target Area	Citywide
Goals Supported	Assisting Homeless Persons to Obtain Affordable Housing and Assisting Persons at Risk of Homelessness Increase Access to Affordable and Quality Housing for All Residents Provision of Public Services Concerned with Employment
Needs Addressed	Affordable housing and homeless assistance Improved access to quality facilities and services Public services concerned with education and employment
Funding	CDBG: \$38,175
Description	CDBG public service agency funding.
Target Date	6/30/2021
Estimate the number and type of families that will benefit from the proposed activities	583 low-moderate income individuals, predominantly homeless families and families at risk of becoming homeless
Location Description	Cross Roads House: 600 Lafayette Rd., Portsmouth, NH 0380 My Friend's Place: 368 Washington St., Dover, NH 03820 HAVEN: 20 International Dr., Portsmouth, NH 03801 SHARE Fund: 150 Wakefield St., Rochester, NH 03867 Dover Adult Learning Center: 63 S. Main St., Rochester, NH 03867 Strafford Nutrition Meals on Wheels: 25 Bartlett Ave., Suite A, Somersworth, NH 03878 Tri-City Co-op: 55 Summer St., Rochester, NH 03867 MY TURN: 1 Winter St., Suite 1, Rochester, NH 03867 CASA of NH: 25 St. Thomas St., Dover, NH 03820

Planned Activities	Homeless shelter funding, emergency rental assistance funding (e.g., security deposits, back rent, first month's rent) for low-moderate income residents, employment and educational assistance funding, meal delivery services, peer to peer mental health services, domestic violence services, child abuse and neglect legal services
Project Name	Housing Rehabilitation
Target Area	Citywide, Rochester Low-Moderate Income Census Tracts
Goals Supported	Retention and Creation of Affordable Housing Stock
Needs Addressed	Affordable housing stock creation and retention
Funding	CDBG: \$80,434.74
Description	Housing rehabilitation grants for low-income residents for weatherization and lead remediation.
Target Date	6/30/2021
Estimate the number and type of families that will benefit from the proposed activities	55 low-income individuals (approximately 35 low-income families).
Location Description	Multiple locations. All homeowners will be low-moderate income residents.
Planned Activities	Weatherization assistance and lead remediation rehabilitation for low-income homeowners.
Project Name	Job Opportunity Benefit Loan Program
Target Area	Citywide, Rochester Low-Moderate Income Census Tracts
Goals Supported	Establishment, Stabilization, and Expansion of Small Businesses
Needs Addressed	Creation and retention of jobs for low/moderate income residents
Funding	CDBG: \$98,198.16
Description	JOB Loans job creation loan program (revolving loan fund). Funds are from previously established RLF, not entitlement funds.
Target Date	6/30/2021

Estimate the number and type of families that will benefit from the proposed activities	2 low-moderate income individuals
Location Description	Office of Economic and Community Development City of Rochester 33 Wakefield St. Rochester, NH 03867
Planned Activities	JOB Loans job creation loan program
Project Name	Public Facilities and Infrastructure
Target Area	Rochester Low-Moderate Income Census Tracts
Goals Supported	Increase Access to Quality Public and Private Facilities and Services
Needs Addressed	Improved access to quality facilities and services
Funding	CDBG: \$94,500
Description	Building renovations, land acquisition, and new construction for public facilities.
Target Date	6/30/2021
Estimate the number and type of families that will benefit from the proposed activities	640 individuals, primarily low-moderate income families
Location Description	<ul style="list-style-type: none"> • Triangle Club – Electrical System Upgrades: 120 Broadway, Dover, NH 03820 • Rochester Child Care Center – Fire Doors: 95 Charles St., Rochester, NH 03867 • Homeless Center for Strafford County – New Shelter Kitchen: 202 Washington St., Rochester, NH 03867 • HAVEN – New Shelter Land Acquisition: 20 International Dr., Suite 300, Portsmouth, NH 03801

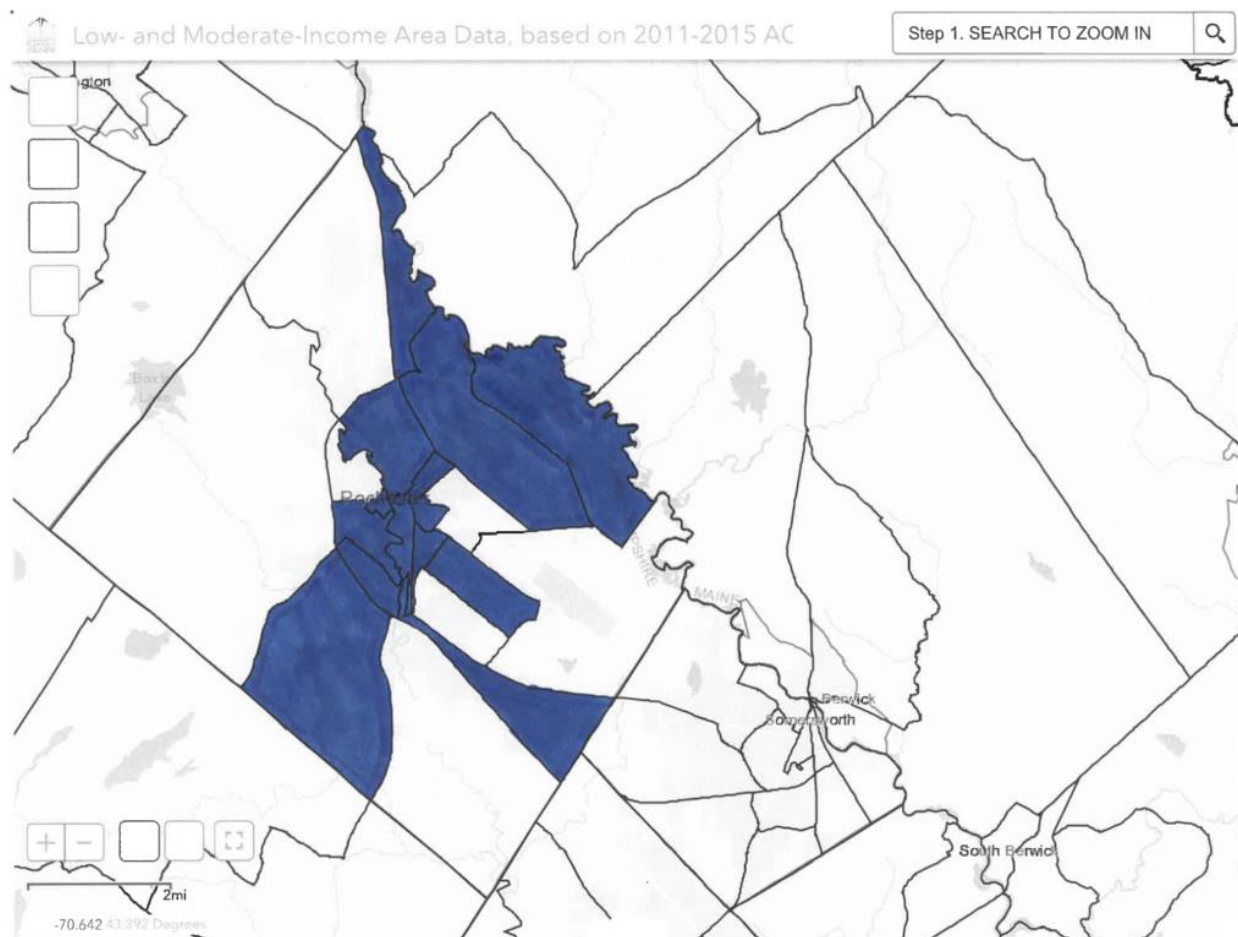
Planned Activities	<ul style="list-style-type: none">• Triangle Club – Electrical System Upgrades: Substance use disorder recovery services and peer support• Rochester Child Care Center – Fire Doors: Child care services for low to moderate income residents• Homeless Center for Strafford County – New Shelter Kitchen: Installation of kitchen equipment in new, larger homeless shelter• HAVEN – New Shelter Land Acquisition: Purchase of land to construct new, larger shelter for homeless domestic violence survivors
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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Assistance will be directed primarily to low-income residents. This prioritization will be achieved through two methods. First, assistance will be provided through public services aimed specifically at low-income clients, such as homeless shelter and rental assistance services, and through housing and facilities projects that benefit low-income persons, such as weatherization of low-income housing. Second, assistance will be directed toward census tracts identified by HUD as comprised of 51% or greater low-income households. These census tracts will be prioritized in consideration for public facilities projects.

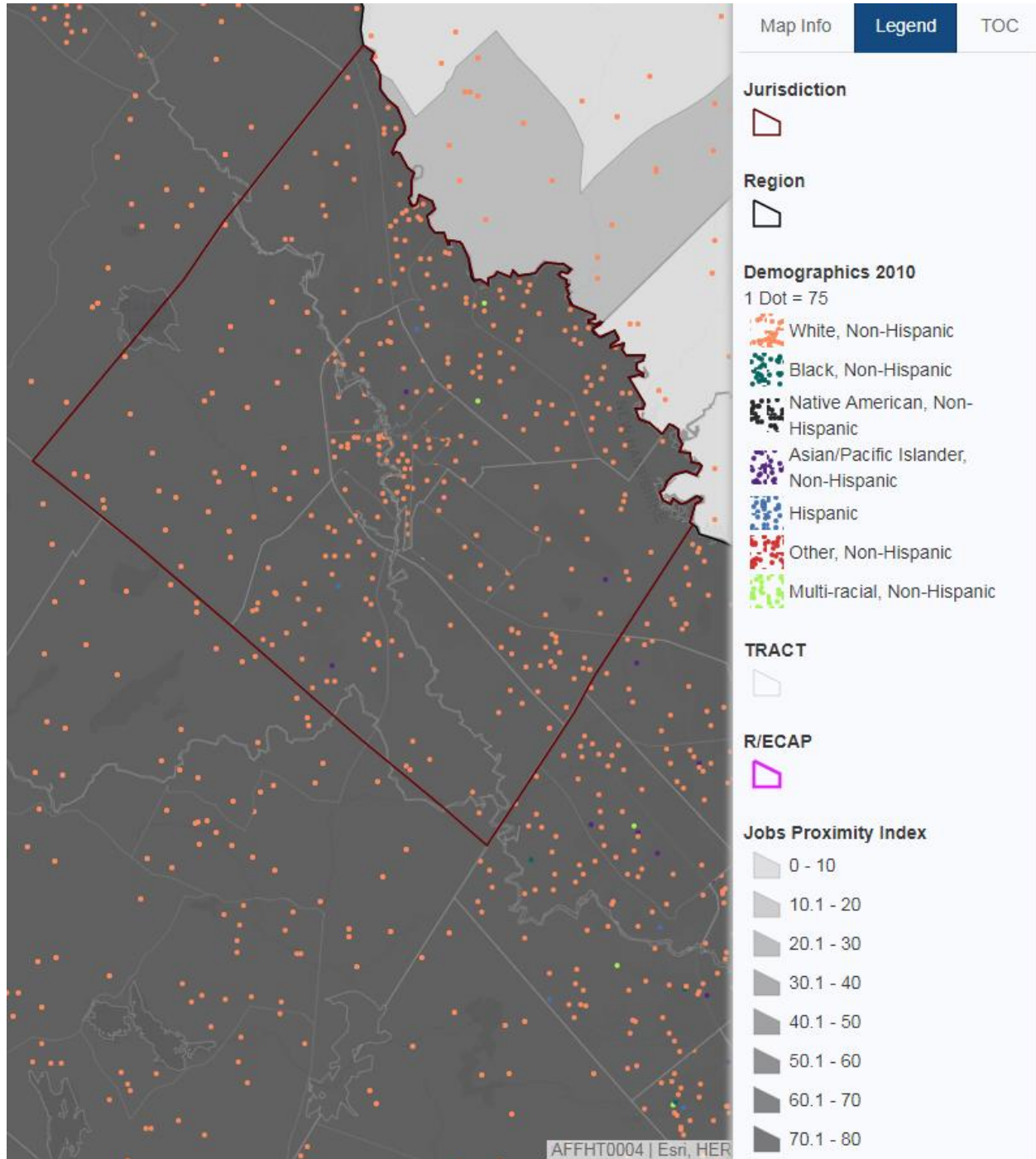
The most recently updated census tract information from HUD indicates that there is low to moderate income concentration in several census tracts of the city, which is indicated on the map below.



The blue regions are 51% or more low to moderate income residents as determined by the most recent (2016) American Community Survey data.

Data from HUD and from Strafford Regional Planning Commission indicate that there are no Racially or Ethnically Concentrated Areas of Poverty (R/ECAP) within the City of Rochester. There are small

concentrations of Asian/Pacific Islander and multiracial residents in the north and northeast of the city, however, and small concentrations of Hispanic and Asian/Pacific Islander residents in the south of the city. This is shown on the map below, created using the HUD Affirmatively Furthering Fair Housing Data and Mapping Tool.



Map of Race/Ethnicity – City of Rochester

These areas overlap, to large extent, the census tracts classified by HUD as 51% or greater low to moderate income.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	45
Rochester Low-Moderate Income Census Tracts	55

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Combining clientele-specific targeting (such as projects aimed specifically at residents with disabilities or residents experiencing homelessness) and low-income census tract-specific targeting is calculated to serve the greatest number of low-income residents.

Discussion

The 45% of funding that will not occur within Rochester low-moderate income census tracts is funding for the homeless shelters (My Friend’s Place, Cross Roads House, and the Homeless Center for Strafford County) and the land purchase for a new domestic violence shelter for HAVEN. All individual clients served through these funds will be low- to moderate-income based on presumed benefit (i.e., status as homeless person and/or a domestic violence survivor).

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Focus is placed on housing stock rehabilitation, rather than housing acquisition, as housing rehabilitation have been identified as budget-maximizing approaches to increasing access to affordable housing. A large number of elderly residents live in manufactured housing that requires weatherization services, and Community Action Partnership of Strafford County's weatherization assistance program consistently reports that over half of its served Rochester clients are elderly residents and/or living in manufactured housing.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	35
Special-Needs	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	30
The Production of New Units	0
Rehab of Existing Units	35
Acquisition of Existing Units	0
Total	65

Table 11 - One Year Goals for Affordable Housing by Support Type

Discussion

While both the Homeless Center for Strafford County and HAVEN facilities projects will result in additional beds for homeless residents and domestic violence survivors, these are multi-year projects and likely will not be completed within FY 2021.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Rochester's Community Development Division plans to continue to work with the Rochester Housing Authority (RHA) to identify and address public housing needs, such as the need for more transportation options for public housing residents, especially elderly residents and residents with disabilities, and the need for mental health services and supportive housing for residents with mental illnesses and developmental disabilities. The City of Rochester also plans to continue to assist RHA in identifying funding opportunities to obtain funds to complete the renovation of a vacant Charles Street property, owned by the housing authority, to create new units of affordable housing.

Actions planned during the next year to address the needs to public housing

The City of Rochester's Community Development Division plans to continue to work with the Rochester Housing Authority (RHA) to identify and address public housing needs, such as the need for more transportation options for public housing residents, especially elderly residents and residents with disabilities, and the need for mental health services and supportive housing options. The City of Rochester also plans to continue to assist RHA in identifying funding opportunities to obtain funds to complete the renovation of a vacant Charles Street property, owned by the housing authority, to create new units of affordable housing.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Community Development Coordinator and Rochester Housing Authority will continue to hold meetings to engage public housing residents in the management process as well as to help identify unmet community needs and opportunities for new programs to better serve Rochester Housing Authority residents. The Rochester Housing Authority also has a residents' advisory council, comprised of public housing residents, that meets regularly with the RHA executive director.

To encourage participation in homeownership, the Rochester Community Development Coordinator makes available to the Rochester Housing Authority informational brochures on state homeownership programs aimed at lower-income potential homebuyers, as well as grant opportunities that might be able to fund homeownership or public housing programs.

As part of the City of Rochester's Section 3 compliance measures, the Community Development Coordinator also ensures that all CDBG-funded construction project bid invitations are provided to Rochester Housing Authority residents so that residents have an opportunity to bid on such projects. This helps RHA residents to build the financial security and savings that can facilitate homeownership.

If the PHA is designated as troubled, describe the manner in which financial assistance will be

provided or other assistance

N/A. The Rochester Housing Authority is not designated as troubled.

Discussion

N/A.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Consultations with public service agencies and local government staff regarding housing issues and homelessness indicate a continuing and substantial need for homeless shelters and supportive services. Public input consistently echoed these concerns, as well. This Annual Action Plan incorporates continued funding for the provision of services through regional homeless shelters as well as services aimed at preventing homelessness, such as rental assistance and mental health supportive services.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In PY 2020, the City of Rochester plans to continue to participate actively with Home for All (formerly the Greater Seacoast Coalition to End Homelessness) and the New Hampshire Balance of State Continuum of Care. The City of Rochester will assist the state in implementing statewide coordinated entry in any way possible. This will include attendance by the Community Development Coordinator at all relevant meetings with regional homeless services providers, the City of Rochester's welfare officer, and other key officials and stakeholders to coordinate on serving the City's homeless population.

The City of Rochester will also participate in a subcommittee that is implementing the work of the Tri-City Mayoral Task Force on Homelessness that in PY 2019 drafted a master plan addressing homelessness in the neighboring cities of Rochester, Dover, and Somersworth. Both Rochester elected officials and Rochester city staff, including the Rochester Community Development Coordinator, will participate in the subcommittee. The subcommittee, and the master plan it's implementing, both focus on the needs of chronically homeless, unsheltered residents, and these homeless demographics will receive prioritization for any new projects or services.

The City of Rochester will also fund a wide range of public service agencies that provide services such as emergency housing and homelessness prevention. This includes direct CDBG funding to three of the region's homeless shelters, including the largest-capacity shelter in the region, and rental assistance to those who are homeless or at risk of becoming homeless. The homeless shelters, as part of their protocols and their partnerships with local welfare offices, assess individual needs during the intake process and prioritize unsheltered persons for shelter and services.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Rochester will fund the region's three primary homeless shelters. My Friend's Place provides emergency and transitional shelter for families and single women. Cross Roads House

provides emergency shelter for men, women, and families, as well as Housing First programs and post-housing case management. Cross Roads House is also the largest capacity shelter in the Seacoast region. The Homeless Center for Strafford County, which is physically located within the City of Rochester, provides emergency and transitional shelter for families and single women.

The City of Rochester will also participate in a subcommittee that is implementing the work of the Tri-City Mayoral Task Force on Homelessness that in PY 2019 drafted a master plan addressing homelessness in the neighboring cities of Rochester, Dover, and Somersworth. Both Rochester elected officials and Rochester city staff, including the Rochester Community Development Coordinator, will participate in the subcommittee. The subcommittee, and the master plan it's implementing, both focus on the needs of chronically homeless, unsheltered residents, and these homeless demographics will receive prioritization for any new projects or services.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Rochester will fund the region's three primary homeless shelters. My Friend's Place provides emergency and transitional shelter for families and single women. Cross Roads House provides emergency shelter for men, women, and families, as well as Housing First programs and post-housing case management. Post-housing case management focuses on eviction prevention for recently homeless clients. My Friend's Place and Homeless Center for Strafford County both provide transitional and emergency shelter services for families with children as well as for single women.

The City of Rochester will also participate in a subcommittee that is implementing the work of the Tri-City Mayoral Task Force on Homelessness that in PY 2019 drafted a master plan addressing homelessness in the neighboring cities of Rochester, Dover, and Somersworth. Both Rochester elected officials and Rochester city staff, including the Rochester Community Development Coordinator, will participate in the subcommittee. The subcommittee, and the master plan it's implementing, both focus on the needs of chronically homeless, unsheltered residents, and these homeless demographics will receive prioritization for any new projects or services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving

assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Rochester plans to support low-income individuals and families to avoid becoming homeless through a variety of approaches. Rochester will fund rental assistance to those who are at risk of becoming homeless as well as fund programs and activities aimed at assisting low-income individuals and families over a longer term through investments in educational and employment/vocational training, such as Dover Adult Learning Center's provision of high-school equivalency exam preparation services and MY TURN's provision of employment training and supportive services for low-income young adults. Finally, Rochester will fund mental health supportive services, such as Tri-City Consumers' Cooperative and its peer to peer mental health support services.

Discussion

N/A.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Barriers to affordable housing in the City of Rochester largely mirror those of the Strafford County region and of New Hampshire generally: the combination of high rental rates (over 30% of lower income renters' income) and very low vacancy rates in the rental housing market (hovering around 1% vacancy in the Strafford County area). In PY 2020, the City of Rochester plans to continue its ongoing partnerships with regional public service agencies, such as the SHARE Fund, Community Partners, and the Community Action Partnership of Strafford County, to address these continuing barriers to affordable housing. In addition, the City of Rochester's Community Development Division plans to work with the Rochester Housing Authority to identify potential funding sources for permanent supportive housing and public housing projects.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

Barriers to affordable housing in the City of Rochester largely mirror those of the Strafford County region and of New Hampshire generally: the combination of high rental rates (over 30% of lower income renters' income) and very low vacancy rates in the rental housing market (hovering around 1% vacancy in the Strafford County area). In PY 2020, the City of Rochester plans to continue its ongoing partnerships with regional public service agencies, such as the SHARE Fund, Community Partners, and the Community Action Partnership of Strafford County, to address these continuing barriers to affordable housing. In addition, the City of Rochester's Community Development Division plans to work with the Rochester Housing Authority to identify potential funding sources for permanent supportive housing and public housing projects and to work with the Rochester Planning Department to explore how to increase density allowances so that the development of more affordable housing becomes more financially feasible for developers.

Discussion:

N/A.

AP-85 Other Actions – 91.220(k)

Introduction

The Community Development Coordinator plans to continue collaborations with to regional public service agencies, local and state government entities, and local business organizations to maximize the impact of available CDGB funds. This will include leadership with the Home for All coalition (formerly the Greater Seacoast Coalition to End Homelessness) on its housing opportunities workgroup, participation in the subcommittee continuing the work of the Tri-City Mayoral Homelessness Task Force, and partnership with agencies such as the Community Action Partnership of Strafford County and Strafford County Public Health Network to address lead-based paint hazards in housing.

Actions planned to address obstacles to meeting underserved needs

Underserved needs continue to be comprised mostly of continued shortage of affordable housing and the need for comprehensive, integrated services for mental health. In PY 20, the City of Rochester's CDBG funding will go toward homeless services, rental assistance for low-income residents, and peer to peer mental health supportive services.

In addition, the Community Development Coordinator will continue to be actively engaged with the regional Home for All coalition (formerly known as the Greater Seacoast Coalition on Homelessness), which meets bimonthly to discuss homelessness issues in the region and functions as a local-level continuum of care, and the planning subcommittee of the Tri-City Homelessness Task Force, which meets monthly to implement the task force's master plan strategies regarding homeless prevention and reduction in the neighboring cities of Rochester, Somersworth, and Dover.

Actions planned to foster and maintain affordable housing

Barriers to affordable housing in the City of Rochester continue to consist primarily of regional high rental rates (over 30% of lower income renters' income and, in many cases, over 50% of lower income renters' income), very low vacancy rates in the rental housing market (hovering around 1% vacancy in the Portsmouth-Rochester metropolitan region), and preferences among real estate developers for higher-end market rate housing over more affordable housing (due in part to continuing high construction costs). In PY 21, the City of Rochester plans to continue its ongoing partnerships with regional public service agencies, such as the SHARE Fund and the Community Action Partnership of Strafford County, to address these continuing barriers to affordable housing.

Community Action Partnership's weatherization assistance program reduces energy expenses and thereby lowers overall home ownership and maintenance expenses for low-income householders. Rental assistance, provided by the SHARE, helps low-income residents to obtain safe, quality housing in a rental market with continually rising rent rates. Focus is placed on rental assistance and housing stock rehabilitation because both of these activities are

considerably lower cost than the creation of new housing.

Actions planned to reduce lead-based paint hazards

During PY 19, the City of Rochester has participated in a statewide lead poisoning community project being organized by New Hampshire Listens, the Conservation Law Foundation, and New Hampshire Legal Assistance. The City of Rochester assembled a project team comprised of staff from the Community Development Division; Planning Department; and Building, Zoning, and Licensing Services Department. The Community Action Partnership of Strafford County and Strafford County Public Health Network were also represented on the project team. Through the community project, the City of Rochester planned to (1) identify where best to target limited municipal resources for maximum impact, (2) how to productively partner with community organizations to implement effective lead poisoning prevention and reduction strategies; and (3) how to evaluate progress and success of our implemented strategies.

Based on this planning work, the Rochester project team proposed that \$50,000 of PY 20 CDBG funding be used as matching funds for the New Hampshire Housing Finance Authority's statewide lead hazard mitigation program for Rochester properties. The City of Rochester ultimately allocated \$20,000 toward this project.

The City of Rochester also will continue to fund the housing weatherization work of the Community Action Partnership of Strafford County, which includes lead-safe work practices and lead remediation when applicable. The City of Rochester will ensure lead-based paint safe practices and/or lead-based paint removal in all other construction-based activities funded, as well.

Actions planned to reduce the number of poverty-level families

The City of Rochester plans to support a range of anti-poverty efforts in PY 20. High school equivalency testing, supplied by the Dover Adult Learning Center, will be funded, as the City of Rochester continues to recognize the value of investing in education for ensuring residents' long-term advancement out of poverty. MY TURN provides vocational skills training, transportation and child care assistance, and paid internship opportunities for lower-income young adults.

The City of Rochester also will continue to operate and promote its Job Opportunity Benefits (JOB) Loan Program, which provides loans to small businesses to encourage the hiring of low and moderate income employees. Conditions for receiving a loan require a commitment to creating or retaining a certain number of jobs that are made available to low and moderate income employees. Such jobs must include the potential for advancement. Recent JOB Loan Program loan recipients have included an investment casting company and a start-up microbrewery.

Actions planned to develop institutional structure

The City of Rochester's Community Development Division plans to work with other City

departments (such as the Office of Economic Development, the Planning Department, the Department of Public Works, and the Welfare Office) to implement the programs and activities outlined in this Annual Action Plan. The Community Development Division will also continue to work with other City departments to identify further program needs within the City and to research other funding sources for City projects that are not and/or cannot be funded through CDBG funds. The Rochester Community Development Coordinator also plans in PY 20 to continue to serve as a liaison between the City and Rochester Housing Authority and between the City's CDBG program and the New Hampshire Balance of State Continuum of Care.

Actions planned to enhance coordination between public and private housing and social service agencies

The Community Development Division plans to build on existing relationships to coordinate activities among a broad range of non-profit agencies, for-profit housing developers, and city staff. This will include regional non-profit housing developer the Housing Partnership, the statewide New Hampshire Housing Finance Authority, the Workforce Housing Coalition of the Greater Seacoast, and the Community Action Partnership of Strafford County. The Community Development Coordinator also plans to actively participate in the New Hampshire Balance of State Continuum of Care, the Home for All coalition (formerly the Greater Seacoast Coalition to End Homelessness), and the Tri-City Mayoral Homeless Task Force. All three coalitions focus on enhancing coordination between government officials, housing providers, and social service agencies.

Discussion

N/A.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

The program income from the Job Opportunity Benefit (JOB) Loan Program is continually reinvested back into the JOB Loan Program.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	76.47%