



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

May 13, 2021

The Honorable Caroline McCarley
Mayor of Rochester
15 Nature Lane
Rochester, NH 3867

Dear Mayor McCarley:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2021 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country. Public Law 116-260 includes FY 2021 funding for these programs. Please note that this letter reflects a revised amount for the Community Development Block Grant and Section 108 borrowing authority. Your jurisdiction's FY 2021 available amounts are as follows:

Community Development Block Grant (CDBG)	\$272,861
Recovery Housing Program (RHP)	\$0
HOME Investment Partnerships (HOME)	\$0
Housing Opportunities for Persons With AIDS (HOPWA)	\$0
Emergency Solutions Grant (ESG)	\$0

Individuals and families across the country are struggling in the face of four converging crises: the COVID-19 pandemic, the resulting economic crisis, climate change, and racial inequity. Through these bedrock programs, CPD seeks to develop strong communities by promoting integrated approaches that provide decent housing and suitable living environments while expanding economic opportunities for low- and moderate-income and special needs populations, including people living with HIV/AIDS. We urge grantees to strategically plan the disbursement of grant funds to provide relief for those affected by these converging crises and help move our country toward a robust recovery.

Based on your jurisdiction's CDBG allocation for this year, you also have \$1,364,305 in available Section 108 borrowing authority. Since Section 108 loans are federally guaranteed, this program can leverage your jurisdiction's existing CDBG funding to access low-interest, long-term financing to invest in Opportunity Zones or other target areas in your jurisdiction.

HUD continues to emphasize the importance of effective performance measurements in all its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensure grantees comply with program requirements and policies, provide demographic and income information about the persons that benefited from a community's activities, and participate in HUD-directed grantee monitoring. Your ongoing attention to ensuring

complete and accurate reporting of performance measurement data continues to be an invaluable resource with regard to the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote simple steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

A handwritten signature in blue ink, appearing to read 'James', with a stylized flourish at the end.

James Arthur Jemison II
Principal Deputy Assistant Secretary
for Community Planning and Development

	<p>Planning Commission would be drafting the grant application and overseeing the project, so the city's necessary involvement would be minimal.</p> <p>Councilor Lauterborn asked Mr. Long to request the input of City Manager Blaine Cox and Deputy City Manager Katie Ambrose. Mr. Long stated that he would do so.</p> <p><i>Motion was made by Councilor Bogan to recommend that the City Council approve a state CDBG grant application for funds for the Gafney Home affordable senior housing project, and the motion was seconded by Councilor Hainey. The motion passed unanimously.</i></p>
<p>FY 2022 CDBG AWARD REVISION – Review and Funding Recommendations</p>	<p>The City of Rochester has received notice that HUD has made an error in determining the annual CDBG allocations. Originally, the city was informed that its FY 2022 CDBG allocation was \$268,898. The revised allocation for FY 22 is \$272,861. The revised breakdown by funding subcategory is:</p> <p><u>Administration</u>: \$54,572.20 (+ \$792.60)</p> <p><u>Public Services</u>: \$40,929.15 (+ \$594.45)</p> <p><u>Housing Rehab and Public Facilities</u>: \$177,359.65 (+ \$2,575.95)</p> <p>The committee discussed the additional available funds and the FY 2022 CDBG grant applications. <i>Motion was made by Councilor Lauterborn and seconded by Councilor Bogan to make the following funding recommendations. The motion passed unanimously.</i></p> <div style="border: 2px solid red; padding: 5px;"> <ul style="list-style-type: none"> • <u>Administration</u> – Planning and administration activities, to be allocated to subfunds by the Finance Department: \$792.60 • <u>Public Services</u> – My Friend's Place: \$594.45 • <u>Housing Rehab and Public Facilities</u> – Waypoint NH – New Drop-in Center for Homeless Youth: \$2,575.95 </div>
<p>COMMUNITY DEVELOPMENT PROGRAM REPORT</p>	<p>Mr. Long provided a brief overview of recent CDBG program activity. There has been a longer than usual annual CDBG monitoring process this program year, due to the extra CDBG subrecipients who have received CDBG COVID-19 funding. There have been no findings identified during the monitoring meetings thus far. Mr. Long also provided updates on the Rochester Child Care Center's fire sprinklers update project and new fire doors project.</p>
<p>OTHER BUSINESS</p>	<p>The committee discussed resident concerns regarding the new SOS Recovery Center location and the nearby syringe exchange program.</p>

The meeting was adjourned at 6:42 p.m.

Next Meeting – Monday, July 19, 2021, at 6:00 p.m., Cocheco Conference Room, City

RESOLUTION AMENDING THE FY 2022 ROCHESTER CDBG
“ACTION PLAN FOR THE CITY OF ROCHESTER, N.H.” AND
APPROVING AND APPROPRIATING THE FY 2022 COMMUNITY DEVELOPMENT
BUDGET FOR THE CITY OF ROCHESTER

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

I. That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, hereby adopt the one-year FY 2022 (July 1, 2021—June 30, 2022) “Action Plan for the Community Development Block Grant (CDBG) Program for the City of Rochester, N.H.,” as prepared and presented to the Mayor and City Council by the City of Rochester Office of Economic and Community Development, in connection with the City’s CDBG program, including the goals, objectives, and concepts set forth therein;

II. Further, that a twelve (12) month Community Development Block Grant budget for the Office of Economic and Community Development for the City of Rochester in the total amount of Two Hundred Seventy Two Thousand Eight Hundred Sixty One Dollars (\$272,861.00) be, and hereby is, approved and appropriated for fiscal year 2022 (July 1, 2021—June 30, 2022). Included in said approval and appropriation are expenditures set forth in the one-year action plan of the Office of Economic & Community Development for the City of Rochester for the Community Development Block Grant program, in the following categories and amounts:

Administration and Planning	\$ 54,572.20
Public Service Agencies	\$ 40,929.15
Housing/Public Facilities/Infrastructure	\$ 177,359.95
Total	\$ 272,861.00

III. Further, that One Hundred Forty Three Thousand Eight Hundred Sixty Five Dollars and Ninety Cents (\$143,865.90) in the Job Opportunity Benefit revolving loan fund loan fund, plus the principal and interest received monthly from existing loans’ repayments, be appropriated for continued use in the FY 2022 Action Plan year in granting loans to qualified small businesses that commit to the creation and/or retention of jobs made available to low to moderate-income Rochester residents.

IV. Further, that Ten Thousand Six Hundred One Dollars and Sixteen Cents (\$10,601.16) in prior year unexpended Community Development Block Grant Funds be appropriated for use in the FY 2022 Action Plan for housing rehabilitation and public facilities activities.

This budget and the one-year action plan for FY 2022 may be reconsidered if federal funding is changed or if it is inconsistent with the total FY 2022 budget adopted for the Office of Economic and Community Development.

The sums necessary to fund the above appropriation in the amount of Two Hundred Seventy Two Thousand Eight Hundred Sixty One Dollars (\$272,861.00) shall be drawn in their entirety from the above-mentioned FY 2022 Community Development Block Grant from the federal government to the City of Rochester. The Finance Director is hereby authorized to create such line item accounts as shall be necessary to implement this Resolution.

Furthermore, in the event that federal funding for the above Community Development Block Grant budget is less than the total appropriation amount provided for in this Resolution, then, and in such event, the City Manager, or the City Manager's designee in the Office of Economic and Community Development, is authorized to adjust the amounts for the budgetary categories stated above, as well as for any planned grants and/or other expenditures made from within such budgetary categories.