



**Second Program Year Action Plan**



**The City of Rochester, N.H.**

**DUNS # 073960874**

**Second Program Year Action Plan (July 1, 2021 – June 30, 2022)  
Consolidated Plan (PY 2020-2025)**

Approved May 4, 2021

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## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

This Action Plan represents the second year (PY 2021; July 2021-June 2022) of the City of Rochester's current Five Year Consolidated Plan (PY 2020-2025) for its Community Development Block Grant (CDBG) program. This plan is an extension of the identified needs as defined in the Program Year (PY) 20-25 Consolidated Action Plan.

The PY 2021 Community Development Block Grant (CDBG) amount for the City of Rochester is \$268,898, with \$53,779.60 (20%) allocated for planning and administration, \$40,334.70 (15%) for public services, and the balance of \$174,783.70 for projects focused on the areas of housing rehabilitation and public facilities/infrastructure. The U.S. Department of Housing and Urban Development (HUD) restricts public services funding (non-construction operating expenses) to 15% of the city's overall annual grant allocation and administrative costs to 20% of the city's overall annual grant allocation.

The primary focus of the PY 2021 Action Plan is (1) to support the regional homeless shelters and their services to prevent homelessness through support of rental assistance and home rehabilitation programs aimed at low to moderate income Rochester residents and (2) to address the economic and social services impacts of the continuing COVID-19 pandemic for lower-income Rochester households. Each activity addresses one of the three national objectives set forth by HUD for CDBG grant expenditures: (1) to provide decent housing; (2) to provide a suitable living environment; or (3) to expand economic opportunities.

#### 2. Summarize the objectives and outcomes identified in the Plan

The PY 2021 Action Plan's goals and objectives are based on the extensive research and consultations that the Community Development Coordinator has conducted with local public service agencies, relevant government agencies and departments, and the residents of the City of Rochester. These programs and activities are aimed at meeting one or more of HUD's outcomes for CDBG funding: to provide decent housing, to provide a suitable living environment, and to expand economic opportunities.

The individual activities were established to meet HUD outcomes and are those seen to best meet the identified needs of the City's low to moderate income population over the next year. Prioritization was based on first meeting basic needs, such as housing and health, and then addressing less urgent needs as funding and staff capacity allows.

### **3. Evaluation of past performance**

A significant portion of the previous PY 2015-2020 Consolidated Plan and its five associated Annual Action Plans focused on the needs of the City's homeless population, and funding was provided to the three primary homeless shelters in the region (providing seasonal, transitional, and year-round services). Other CDBG priorities included rental assistance and housing rehabilitation to preserve affordable housing stock and activities and projects located in low- to moderate-income city census tracts, as these are the areas of continued greatest need. In addition, in response to the COVID-19 pandemic which reached the state of New Hampshire in March 2019, the City of Rochester focused allocation of its Coronavirus Aid, Relief, and Economic Security (CARES) Act Round 1 funding on homeless shelter decompression.

In PY 2019, performance goals were slightly exceeded for the number of homeless households and individuals provided with homeless shelter services. The one-year goal was to provide emergency shelter beds for 105 homeless residents in PY 2019, while actual emergency shelter beds were provided to 114 homeless residents in PY 2019. In spring 2020, in response to the COVID-19 pandemic, local homeless shelter providers struggled to create socially distanced bed spaces and quarantine/isolation spaces. The shelters have accomplished this through increased staffing hours and through hotel room rentals.

Due to the COVID-19 pandemic, most of the PY 2019 public facilities projects were delayed or postponed and were incomplete at the end of PY 2019. However, for the Rochester Child Care Center fire sprinklers system project, a lack of project readiness also placed a part in the project delays and problems. In reviewing proposed PY 2021 public facilities projects, the Community Development Coordinator and Community Development Committee probed the project readiness of each proposal to avoid projects that would not be able to expend funds in a timely fashion or to be completed within the program year.

### **4. Summary of Citizen Participation Process and consultation process**

The City of Rochester has conducted extensive public outreach: two public hearings, an online and hard copy community survey, consultations with local public service agencies, consultations with relevant government agencies, consultations with local business organizations, and social media outreach. This outreach was conducted in accordance with the Citizen Participation Plan outlined in the PY 2020-2025 Consolidated Action Plan. While usually the Community Development Coordinator would also solicit public input at the neighborhood ward meetings in the autumn, these meetings were cancelled during this time period due to the ongoing COVID-19 pandemic. The hard copy community development surveys, placed in high-traffic locations such as the City Clerk's Office and Tax Assessor's Office, were developed to help broaden public input reach.

The first public hearing was held on December 15, 2020. No comments were received. The Community Development Committee voted on its grant application funding recommendations at the February 22, 2021 Community Development Committee meeting.

Throughout the evaluation process, careful attention was paid to the priorities identified in the PY 2020-2025 Consolidated Action Plan as well as public input on CDBG funding recommendations gathered during the PY 2020 citizen participation process.

The formal public comments period notice was posted in local newspaper *Foster's Daily Democrat* on March 4, 2021, and copies of the public comments notice were also posted on the City's website and on the Office of Economic and Community Development's Facebook page on March 4, 2021. In the notice, the public was invited to review the draft Annual Action Plan on the City's Community Development Division webpage or in person at the City's offices. Two comments were received, both from Rochester residents who work for Waypoint NH, in support of the proposed Waypoint NH drop-in center for homeless youth project. A second public hearing was held on March 16, 2021. Two comments were received, both from Rochester residents who work for Waypoint NH, in support of the proposed Waypoint NH drop-in center for homeless youth project.

**5. Summary of public comments**

Mode of Outreach	Target of Outreach	Summary of Response/Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (if applicable)
Hard Copy Community Survey	Non-targeted/broad community	Twenty-seven respondents	Respondents stated that Rochester housing is "slightly affordable" or "moderately affordable," broad support for variety of anti-poverty and homeless programs, broad support for mental health and substance use	N/A. All comments were accepted.	

			disorder recovery services, and strong support for sidewalk and park projects.		
Online Community Survey	Non-targeted/broad community	Fifteen respondents	Respondents stated that Rochester housing is “slightly affordable” or “moderately affordable,” broad support for variety of anti-poverty and homeless programs, broad support for mental health and substance use disorder recovery services, and strong support for sidewalk and park projects.		<a href="https://www.surveymonkey.com/r/BTC7M9Y">https://www.surveymonkey.com/r/BTC7M9Y</a>
Public Hearing (First)	Non-targeted/broad community	There was no attendance.	No comments were received.	N/A.	
Public Comments Period	Non-targeted/broad community	Two members of the public	Two members of the public expressed support for the Waypoint NH homeless youth drop-in center.	N/A.	
Public Hearing (Second)	Non-targeted/broad community	Two members of the public	Two members of the public expressed support for the Waypoint NH	N/A.	

			homeless youth drop-in center.		
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**6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A. All comments were accepted.

**7. Summary**

The PY 2021 Annual Action Plan focuses on the community needs identified during the PY 2020-2025 Consolidated Action Plan community needs assessment process, the PY 2021 Annual Action Plan citizen participation process, and the PY 2021 Annual Action Plan consultations with government and non-profit agencies. This includes needs that continue to exist from previous Annual Action Plans, such as services for homeless residents and affordable housing, and newly identified needs, such as supportive services for residents negatively impacted by the COVID-19 pandemic. The PY 2021 Annual Action Plan will be used to evaluate new funding and project opportunities as they arise, and continuing community needs analyses will be incorporated throughout the implementation of this plan.

***PY 2021 Funding Allocations***

Administration: \$53,779.60

Public Services: \$40,334.70

- My Friend’s Place: \$10,834.70
- Dover Adult Learning Center: \$5,000
- Strafford Nutrition Meals on Wheels: \$3,000
- MY TURN: \$4,000
- Cross Roads House: \$10,000
- Court-Appointed Special Advocates of NH: \$1,000
- HAVEN: \$2,500
- SHARE Fund: \$4,000



Housing Rehabilitation and Public Facilities: \$185,385.86 (\$174,783.70 + \$10,601.16 in prior year funds)

- Homeless Center for Strafford County – Ductwork for New Shelter: \$35,000
- Waypoint NH – New Drop-in Center for Homeless Youth: \$85,385.86
- Community Action Partnership of Strafford County – Weatherization Program: \$65,000

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator	ROCHESTER	Office of Economic & Community Development

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The CDBG Administrator (Community Development Coordinator) for the City of Rochester is in charge of administering the city’s CDBG program. The CDBG Administrator prepares the Five Year Consolidated Plan, annual action plans, and annual progress reports for the CDBG program. The CDBG Administrator also conducts environmental reviews for all CDBG-funded activities and Davis-Bacon Act labor monitoring for construction-related projects.

**Consolidated Plan Public Contact Information**

Julian Long  
Community Development Coordinator  
Office of Economic and Community Development  
31 Wakefield St.  
Rochester, NH 03867  
603-335-7522  
julian.long@rochesternh.net

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **Introduction**

The City of Rochester continues to work to enhance coordination between the Rochester Housing Authority, non-profit organizations providing housing and related services, and relevant City departments such as the Welfare Office and Planning Department. The City's Community Development Division meets at minimum on a semiannual basis with the Rochester Housing Authority to discuss the needs of public housing, building maintenance concerns, CDBG and other funding opportunities, and fair housing concerns. The City of Rochester's Community Development Coordinator also engages in significant outreach and involvement in relevant community organizations, such as active involvement with the Home for All coalition (formerly the Greater Seacoast Coalition on Homelessness) and its leadership team, the Tri-City Homelessness Task Force and its committees, and the New Hampshire Balance of State Continuum of Care.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies**

The City of Rochester continues to work to enhance coordination between the Rochester Housing Authority, non-profit organizations providing housing and related services, and relevant City departments such as the Welfare Office and Planning Department. The City's Community Development Division meets at minimum on a semiannual basis with the Rochester Housing Authority to discuss the needs of public housing, building maintenance concerns, CDBG and other funding opportunities, and fair housing concerns. The City of Rochester's Community Development Coordinator also engages in significant outreach and involvement in relevant community organizations, such as active involvement with the Home for All coalition (formerly the Greater Seacoast Coalition on Homelessness) and its leadership team, the Tri-City Homelessness Task Force and its committees, and the New Hampshire Balance of State Continuum of Care.

In addition to these agencies, the Community Development Division participates in task forces organization by the Strafford County Public Health Network and maintains regular communications with CDBG subgrantee Tri-City Coop, which serves Rochester residents with mental illnesses. The Community Development Division also maintains regular communications with the housing development and lead remediation staff at New Hampshire Housing, and in PY 2020 CDBG funds were allocated to New Hampshire Housing in support of lead remediation work in Rochester.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

The Community Development Coordinator serves as the primary liaison between the City of Rochester and the New Hampshire Balance of State Continuum of Care, regularly attends scheduled Continuum of Care meetings in Concord (or via video conference, after the pandemic started), and shares information received at Continuum meetings with relevant City staff and local public service agencies. This includes but is not limited to the Rochester Welfare Office, the Rochester Families in Transition coordinator (school district homeless liaison) and Rochester School Department Title I Coordinator, and CDBG grant subrecipients.

The Community Development Coordinator is also an actively engaged with the regional Home for All coalition, which meets bimonthly to discuss homelessness issues in the region and functions as a local-level continuum of care, as a member of its leadership team. The current main project of Home for All is a landlord incentive project to encourage regional landlords to accept housing vouchers from homeless shelter clients seeking to exit the shelters.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

N/A. The City of Rochester does not receive ESG funding.

**Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

<b>Agency/Group/Organization</b>	New Hampshire Housing Finance Authority
<b>Agency/Group/Organization Type</b>	Services-Housing, Services-Homeless, Services-Fair Housing, Other government-State
<b>What section of the Plan was addressed by the consultation?</b>	Housing Need Assessment, Market Analysis
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and New Hampshire Housing Finance Authority staff and consultants. The consultation was conducted in person. No areas for improved coordination were identified. Anticipated outcomes include the funding of affordable housing initiatives and ongoing analysis of municipal ordinances to identify incentives for affordable housing and for reducing housing development costs.
<b>Agency/Group/Organization</b>	University of New Hampshire – Cooperative Extension
<b>Agency/Group/Organization Type</b>	Services-Education, Agency-Managing Flood Prone Areas, Agency-Management of Public Land or Water Resources, Other government-State, Civic leaders
<b>What section of the Plan was addressed by the consultation?</b>	Other-natural hazards
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and University of New Hampshire Cooperative Extension staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include addressing seasonal flooding issues in the development and implementation of public facilities projects.
<b>Agency/Group/Organization</b>	Antioch University – Center for Climate Preparedness and Community Resilience
<b>Agency/Group/Organization Type</b>	Services-Education, Agency-Managing Flood Prone Areas, Agency-Management of Public Land or Water Resources, Civic Leaders
<b>What section of the Plan was addressed by the consultation?</b>	Other-natural hazards
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and Antioch University staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include addressing seasonal flooding issues in the development and implementation of public facilities projects.
<b>Agency/Group/Organization</b>	Strafford County Public Health Network
<b>Agency/Group/Organization Type</b>	Services-Health, Publicly Funded Institution/System of Care, Health Agency, Other government-County, Regional organization
<b>What section of the Plan was addressed by the consultation?</b>	Non-Homeless Special Needs, Other-Substance use disorder, public health
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the Strafford County Public Health Network's Addiction Taskforce members. The consultation was conducted via web conference. No areas for improved coordination were identified. Anticipated outcomes include funding for substance use disorder treatment and recovery services and telehealth services.
<b>Agency/Group/Organization</b>	New Hampshire Community Development Finance Authority
<b>Agency/Group/Organization Type</b>	Services-Housing, Services-Homeless, Other government-State
<b>What section of the Plan was addressed by the consultation?</b>	Housing Need Assessment, Market Analysis, Homelessness Strategy

<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and NH CDFA staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for homeless shelters and shelter services, homelessness prevention, and affordable housing projects.
<b>Agency/Group/Organization</b>	Tri-City Homelessness Task Force
<b>Agency/Group/Organization Type</b>	Services-Homeless, Other government-County, Other government-Local, Regional organization
<b>What section of the Plan was addressed by the consultation?</b>	Housing Need Assessment, Market Analysis, Homelessness Strategy, Homeless Needs-Chronically homeless, Homeless Needs-Families with children, Homeless Needs-Veterans, Homeless Needs-Unaccompanied youth
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the members of the Tri-City Homelessness Task Force's fidelity committee. The consultation was conducted via web conference. No areas for improved coordination were identified. Anticipated outcomes include funding for homeless shelter and shelter services, shelter decompression related to the ongoing COVID-19 pandemic, Housing First projects, and substance use disorder recovery and mental health services.
<b>Agency/Group/Organization</b>	National Housing Law Project
<b>Agency/Group/Organization Type</b>	Services-Housing, Services-Fair Housing, Services-Victims, Services-Victims of Domestic Violence
<b>What section of the Plan was addressed by the consultation?</b>	Housing Need Assessment, Other-domestic violence survivors' rights
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and NHLP staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for domestic violence survivor services.
<b>Agency/Group/Organization</b>	Rockingham Planning Commission
<b>Agency/Group/Organization Type</b>	Planning organization, Regional organization
<b>What section of the Plan was addressed by the consultation?</b>	Other-transportation, COVID-19 pandemic
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the transportation planner with the Rockingham Planning Commission. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for transportation projects and COVID-19 pandemic relief services.
<b>Agency/Group/Organization</b>	Southern NH Planning Commission
<b>Agency/Group/Organization Type</b>	Planning organization, Regional organization, Services-Broadband Internet Service Providers, Services-Narrowing the Digital Divide
<b>What section of the Plan was addressed by the consultation?</b>	Other-broadband access needs, COVID-19 pandemic

<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the executive director of the Southern NH Planning Commission. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for broadband access for low-income neighborhoods and COVID-19 pandemic relief services.
<b>Agency/Group/Organization</b>	Home for All Coalition
<b>Agency/Group/Organization Type</b>	Housing, Services-homeless, Services-housing, Regional organization
<b>What section of the Plan was addressed by the consultation?</b>	Housing Need Assessment, Homeless Needs – Chronically homeless, Homeless Needs – Families with children, Homeless Needs – Veterans, Homeless Needs – Unaccompanied youth, Homelessness Strategy
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the executive director for the Home for All coalition. The consultation was conducted via web conference. No areas for improved coordination were identified. Anticipated outcomes include funding for affordable housing projects and rental assistance programs.
<b>Agency/Group/Organization</b>	U.S. Department of Housing and Urban Development
<b>Agency/Group/Organization Type</b>	Housing, Services-Housing, Services-Children, Services-Homeless, Other government-Federal
<b>What section of the Plan was addressed by the consultation?</b>	Housing Need Assessment, Homeless Needs – Chronically homeless, Homeless Needs – Families with children, Homeless Needs – Veterans, Homeless Needs – Unaccompanied youth, Homelessness Strategy, Other-COVID-19 pandemic
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and Office of Special Needs Assistance Programs staff at the U.S. Department of Housing and Urban Development. The consultation was conducted via web conference call. No areas for improved coordination were identified. Anticipated outcomes include funding for homeless shelter projects, homeless prevention services, and COVID-19 pandemic relief services.
<b>Agency/Group/Organization</b>	Centers for Disease Control and Prevention
<b>Agency/Group/Organization Type</b>	Agency-Emergency Management, Publicly funded institution/system of care, Other government-Federal
<b>What section of the Plan was addressed by the consultation?</b>	Other-COVID-19 pandemic
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and Centers for Disease Control and Prevention staff. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for COVID-19 pandemic relief services.
<b>Agency/Group/Organization</b>	National Healthcare for the Homeless Council
<b>Agency/Group/Organization Type</b>	Housing, Services-Housing, Services-Homeless, Services-Health
<b>What section of the Plan was addressed by the consultation?</b>	Housing Need Assessment, Homeless Needs – Chronically homeless, Homeless Needs – Families with children, Homeless Needs – Veterans, Homeless Needs – Unaccompanied youth, Homelessness Strategy, Other-COVID-19 pandemic

<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the clinical director at the National Healthcare for the Homeless Council. The consultation was conducted via web conference call. No areas for improved coordination were identified. Anticipated outcomes include funding for homeless shelter projects, homeless prevention services, and COVID-19 pandemic relief services.
<b>Agency/Group/Organization</b>	New England AIDS Education and Training Center
<b>Agency/Group/Organization Type</b>	Services – Persons with HIV/AIDS, Services-Health, Services-Education, Regional organization
<b>What section of the Plan was addressed by the consultation?</b>	HOPWA Strategy, Other-elderly needs
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and staff with the New England AIDS Education and Training Center. The consultation was conducted via web conference call. No areas for improved coordination were identified. Anticipated outcomes include funding for elderly health services and supportive health services for persons living with HIV/AIDS.
<b>Agency/Group/Organization</b>	Strafford County Public Health Network
<b>Agency/Group/Organization Type</b>	Services-Health, Publicly Funded Institution/System of Care, Other government-County, Regional organization
<b>What section of the Plan was addressed by the consultation?</b>	Lead-based Paint Strategy
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and staff with the Strafford County Public Health Network. The consultation was conducted via web conference. Areas of improved coordination include better outreach to regional property owners and landlords. Anticipated outcomes include funding for lead paint remediation programs.
<b>Agency/Group/Organization</b>	HAVEN
<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence, Services-Homeless, Regional Organization
<b>What section of the Plan was addressed by the consultation?</b>	Other-Needs of domestic violence survivors, COVID-19 pandemic
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the executive director of HAVEN. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for domestic violence supportive services and COVID-19 pandemic relief services.
<b>Agency/Group/Organization</b>	Rochester Economic Development Commission
<b>Agency/Group/Organization Type</b>	Business Leaders, Civic Leaders, Business and Civic Leaders, Other-Local government, Grantee department
<b>What section of the Plan was addressed by the consultation?</b>	Market Analysis, Economic Development
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the members of the Rochester Economic Development Commission. The consultation was conducted via video conference call. An area for improved coordination is increased outreach to the local Rochester business community. Anticipated outcomes include continued funding for the Job Opportunity Benefit (JOB) Loan Program and funding for COVID-19 pandemic relief services.



<b>Agency/Group/Organization</b>	Rochester Planning Department
<b>Agency/Group/Organization Type</b>	Planning organization, Grantee department
<b>What section of the Plan was addressed by the consultation?</b>	Market Analysis, Lead-based Paint Strategy
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the Rochester Planning Director. The consultation was conducted in person. An area of improved coordination is inter-department work on outreach to Rochester property owners and landlords regarding lead paint remediation. Anticipated outcomes include funding for affordable housing projects and lead remediation programs.
<b>Agency/Group/Organization</b>	Rochester Housing Authority
<b>Agency/Group/Organization Type</b>	Services-Housing, PHA, Other government-Local
<b>What section of the Plan was addressed by the consultation?</b>	Public Housing Needs, Housing Need Assessment, Lead-based Paint Strategy, Other-Broadband access needs
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the Rochester Housing Authority executive director. The consultation was conducted via telephone. No areas for improved coordination were identified. Anticipated outcomes include funding for accessibility renovations at PHA properties and lead remediation at PHA properties.
<b>Agency/Group/Organization</b>	City of Dover Community Development, City of Portsmouth Community Development, City of Nashua Community Development
<b>Agency/Group/Organization Type</b>	Services-Housing, Services-Homeless, Services-Employment, Other government-Local
<b>What section of the Plan was addressed by the consultation?</b>	Economic Development, Other-Fair housing, COVID-19 pandemic
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the community development staff of the cities of Dover, Portsmouth, and Nashua. The consultation was conducted via video conference call. No areas for improved coordination were identified. Anticipated outcomes are funding for economic development activities, such as the JOB Loan Program, and fair housing initiatives.
<b>Agency/Group/Organization</b>	New Hampshire Balance of State Continuum of Care
<b>Agency/Group/Organization Type</b>	Services-Housing, Services-Homeless, Publicly funded institution/system of care, Other government-State
<b>What section of the Plan was addressed by the consultation?</b>	Housing Need Assessment, Homeless Needs-Unaccompanied youth, Homelessness Strategy, Anti-poverty Strategy
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator, the member organization of the Continuum of Care, and the staff of the New Hampshire Department of Health and Human Resources. The consultation was conducted via web conference call. No areas for improved coordination were identified. Anticipated outcomes include funding for emergency winter shelter projects, homeless shelter services, and emergency rental assistance services.
<b>Agency/Group/Organization</b>	New Hampshire Legal Assistance
<b>Agency/Group/Organization Type</b>	Services-Fair Housing, Services-Victims of Domestic Violence, Services-Victims
<b>What section of the Plan was addressed by the consultation?</b>	Other-Fair housing, needs of domestic violence survivors

<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the Domestic Violence Project Director with New Hampshire Legal Assistance. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for services and programs for domestic violence survivors.
<b>Agency/Group/Organization</b>	City of Rochester Welfare Office
<b>Agency/Group/Organization Type</b>	Grantee Department, Other government-Local
<b>What section of the Plan was addressed by the consultation?</b>	Housing Need Assessment, Homelessness Strategy, Anti-poverty Strategy
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and the Rochester Welfare Director. The consultation was conducted via video conference call. No areas for improved coordination were identified. Anticipated outcomes include funding for homeless prevention services and homeless shelter services.
<b>Agency/Group/Organization</b>	Court Appointed Special Advocates of New Hampshire
<b>Agency/Group/Organization Type</b>	Services-Children, Services-Victims, Services-Victims, Services-Domestic Violence, Child Welfare Agency
<b>What section of the Plan was addressed by the consultation?</b>	None-Homeless Special Needs, Other-Child welfare
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was between the Community Development Coordinator and staff at Court Appointed Special Advocates of New Hampshire. The consultation was conducted via video conference call. No areas for improved coordination were identified. Anticipated outcomes include funding for guardian ad litem services for neglected and abused children.
<b>Agency/Group/Organization</b>	New Hampshire Office of Strategic Initiatives
<b>Agency/Group/Organization Type</b>	Housing, Planning organization, Other government-State
<b>What section of the Plan was addressed by the consultation?</b>	Housing Need Assessment
<b>Briefly describe how the agency/group/organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The consultation was between the Community Development Coordinator and staff at the New Hampshire Office of Strategic Initiatives. The consultation was conducted via webinar. No areas for improved coordination were identified. Anticipated outcomes include funding for affordable housing activities.

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A. All agencies were consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	New Hampshire Balance of State Continuum of Care	Recent Balance of State Continuum of Care planning efforts have focused on chronic homelessness and youth homelessness. This Annual Action Plan addresses homelessness through funding of regional homeless shelters services and facilities projects, as well as homeless prevention activities such as weatherization assistance and youth employment services.
New Hampshire HIV Prevention and Care Plan – 2017-2021	New Hampshire Division of Public Health Services	This report discusses the needs of persons living with HIV/AIDS, including dental care, mental health services, nutrition therapy, and housing services. This Annual Action Plan addresses the needs of PLWHA through funding of rental assistance, homeless prevention activities, and meal delivery services.
CDBG Mitigation Funding – Criticality of Planning and Coordination	ICF International	This report discusses the use of CDBG funding to address natural disasters and natural hazard mitigation efforts. This Annual Action Plan addresses natural hazard mitigation for building in flooding resiliency in public facilities and other construction projects.
Coronavirus (COVID-19) Impact Planning Report	Strafford Regional Planning Commission	This report discusses the regional impacts of the COVID-19 pandemic on regional communities in Strafford County, New Hampshire. This Annual Action Plan addresses the ongoing effects of the pandemic through funding homeless services, housing support services, and employment assistance programs.

Housing Discrimination and the Pollution Exposure Gap in the United States	University of Virginia	This report discusses how racial and ethnic minorities frequently experience fewer housing choices for areas with low pollution exposure. This Annual Action Plan addresses these issues through incorporating analysis of pollution exposure impact on minority communities for all construction projects.
A Community of Action for Lead Safety Summary Report	New Hampshire Listens	This report discusses lead poisoning hazards within New Hampshire communities and local community efforts to reduce these hazards. This Annual Action Plan addresses lead poisoning hazards through funding of housing renovation projects and participation in the Strafford County lead action workgroup.
2020 Housing Impacts Report: Seniors	Public and Affordable Housing Research Corporation	This report discusses the increasing need for public housing and affordable housing for elderly low-income residents. This Annual Action Plan addresses these issues through funding of weatherization programs that primarily serve elderly residents.
Strategic Plan FY 2020-2022	Strafford Regional Planning Commission	This report discusses the Strafford County regional needs for affordable housing, economic development, broadband access, and natural hazard mitigation. This Annual Action Plan addresses these issues through funding of weatherization programs that help maintain/provide affordable housing, funding of the Job Opportunity Benefit Loan Program, and analysis of construction projects to minimize environmental impacts and to protect against flooding and other hazards.

COVID-19 and Substance Use in New Hampshire Survey Report	Dartmouth-Hitchcock Substance Use and Mental Health Initiative	This report discusses increase in substance use during the COVID-19 pandemic. This Annual Action Plan addresses these needs through funding of mental health supportive services and through funding with municipal funds for substance use recovery services.
NH Coming Together to End Youth Homelessness Summary Report	New Hampshire Department of Health and Human Services	This report discusses the need for youth-specific shelters and services, more affordable housing, and more transportation services. This Annual Action Plan addresses these needs through funding for a drop-in center for homeless youth.
Transportation Master Plan Update – February 2020	City of Rochester	This report discusses Complete Streets initiatives and need for accommodation of bicyclists and pedestrians. This Annual Action Plan addresses these needs through consideration of how public facilities projects can improve multimodal transportation opportunities.
Business Retention Survey Report	City of Rochester	This report discusses the needs of the downtown business district. This Annual Action Plan addresses the city's economic development needs through continued funding of the Job Opportunity Benefit Loan Program.
Research Note: State and Local Rental Assistance Programs	National Low Income Housing Coalition	This report discusses the housing needs of lower-income residents resulting from the COVID-19 pandemic. This Annual Action Plan addresses the ongoing effects of the pandemic through funding homeless services, housing support services, and employment assistance programs.

The Security of Home: How Rental Assistance Provides Low-Income Seniors With a Healthier Future	Public and Affordable Housing Research Corporation	This report discusses the needs of low-income seniors living in publicly subsidized housing. This Annual Action Plan addresses these issues through funding of meal delivery services and weatherization programs that primarily serve elderly residents.
Challenges and Opportunities in Addressing Rural Youth Homelessness	University of Chicago	This report discusses the needs of homeless youth in rural regions. This Annual Action Plan addresses homeless youth needs through funding of homeless shelter services and a drop-in center for homeless youth.
Housing Market Report – October 2020	New Hampshire Housing Finance Authority	This report discusses impacts of the COVID-19 pandemic on the New Hampshire housing market, including home sales, evictions, etc. This Annual Action Plan addresses these issues through funding of weatherization programs that help maintain/provide affordable housing, homeless prevention services, and homeless shelter services.
New Hampshire Ten Year Mental Health Plan Progress Report – September 2020	New Hampshire Department of Health and Human Services	This report discusses the need for telehealth services, youth mental health services, and regional integration. This Annual Action Plan addresses these needs through funding of a youth drop-in center for homeless youth that will provide supportive services.
Housing is Healthcare: FEMA Response to People Experiencing Homelessness in Non-Congregate Shelters During the Pandemic	National Low Income Housing Coalition	This report discusses the need for non-congregate shelters and need for affordable housing for homeless people during the COVID-19 pandemic. This Annual Action Plan addresses these needs through funding of homeless shelter services.



<p>Current Estimates and Trends in New Hampshire's Housing Supply – December 2020</p>	<p>New Hampshire Office of Strategic Initiatives</p>	<p>This report discusses new housing construction trends within the state of New Hampshire. This Annual Action Plan addresses local housing supply issues through funding of weatherization programs that help maintain/provide affordable housing, homeless prevention services, and homeless shelter services.</p>
<p>The State of Homelessness in New Hampshire Annual Report – 2020</p>	<p>New Hampshire Coalition to End Homelessness</p>	<p>This report discusses a statewide increase in unsheltered homelessness, the impact of the COVID-19 pandemic on homelessness, and racial disparities in homelessness. This Annual Action Plan addresses these issues through funding of weatherization programs that help maintain/provide affordable housing, homeless prevention services, and homeless shelter services.</p>
<p>Strafford Regional Broadband Plan</p>	<p>Strafford Regional Planning Commission</p>	<p>This report discusses the current state of broadband access in Strafford County and proposes goals and implementation strategies for increasing access. This Annual Action Plan addresses these issues through including broadband access needs in analyzing potential public facilities and housing rehabilitation projects.</p>

New Hampshire Department of Health and Human Services	2019 Lead Exposure in New Hampshire Data Brief	This report discusses current lead testing and lead poisoning levels in New Hampshire and select high-risk communities, including the City of Rochester. This Annual Action Plan addresses lead poisoning issues through Rochester participation in the Strafford County Lead Poisoning Prevention Workgroup.
U.S. Department of Housing and Urban Development	2020 Annual Homeless Assessment Report (Part I)	This report discusses current data related to homelessness among individuals, youth, families, veterans, and chronically homeless individuals. This Annual Action Plan addresses homelessness through weatherization programs that help maintain/provide affordable housing, homeless prevention services, and homeless shelter services.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

N/A.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Rochester has conducted extensive public outreach: two public hearings, an online and hard copy community survey, consultations with local public service agencies, consultations with relevant government agencies, consultations with local business organizations, and social media outreach. This outreach was conducted in accordance with the Citizen Participation Plan outlined in the PY 2020-2025 Consolidated Action Plan. While usually the Community Development Coordinator would also solicit public input at the neighborhood ward meetings in the autumn, these meetings were cancelled during this time period due to the ongoing COVID-19 pandemic. The hard copy community development surveys, placed in high-traffic locations such as the City Clerk's Office and Tax Assessor's Office, were developed to help broaden public input reach.

The first public hearing was held on December 15, 2020. No comments were received at this hearing. The Community Development Committee voted on its grant application funding recommendations at the January 25, 2021 and February 22, 2021 Community Development Committee meetings. Then, after the actual PY 2021 grant allocation was announced by HUD, the Community Development Committee met on March 15, 2021 to revise its recommendations.

Throughout the evaluation process, careful attention was paid to the priorities identified in the PY 2020-2025 Consolidated Action Plan as well as public input on CDBG funding recommendations gathered during the PY 2020 citizen participation process.

The formal public comments period notice was posted in local newspaper *Foster's Daily Democrat* on March 4, 2021, and copies of the public comments notice were also posted on the City's website and on the Office of Economic and Community Development's Facebook page on March 4, 2021. In the notice, the public was invited to review the draft Annual Action Plan on the City's Community Development Division webpage or in person at the City's offices. Two comments were received at the hearing from members of the public who also work for Waypoint NH. Both comments expressed support for the Waypoint NH drop-in center for homeless youth. A second public hearing was held on March 16, 2021. Two comments were received at the hearing from members of the public who also work for Waypoint NH. Both comments expressed support for the Waypoint NH drop-in center for homeless youth.

**Citizen Participation Outreach**

<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of Response/Attendance</b>	<b>Summary of Comments Received</b>	<b>Summary of Comments Not Accepted and Reasons</b>	<b>URL (if applicable)</b>
Hard Copy Community Survey	Non-targeted/broad community	Twenty-seven respondents	Respondents stated that Rochester housing is “slightly affordable” or “moderately affordable,” broad support for variety of anti-poverty and homeless programs, broad support for mental health and substance use disorder recovery services, and strong support for sidewalk and park projects.	N/A. All comments were accepted.	
Online Community Survey	Non-targeted/broad community	Fifteen respondents	Respondents stated that Rochester housing is “slightly affordable” or “moderately	N/A. All comments were accepted.	<a href="https://www.surveymonkey.com/r/BTC7M9Y">https://www.surveymonkey.com/r/BTC7M9Y</a>

			affordable,” broad support for variety of anti-poverty and homeless programs, broad support for mental health and substance use disorder recovery services, and strong support for sidewalk and park projects.		
Public Hearing (First)	Non-targeted/broad community	There was no attendance.	No comments were received.	N/A. No comments were received.	
Public Comments Period	Non-targeted/broad community	Two comments received	Two comments were received at the hearing from members of the public who also work for Waypoint NH. Both comments expressed support for the Waypoint NH drop-in center for homeless youth.	All comments were accepted.	
Public Hearing (Second)	Non-targeted/broad community	Two members of the public	Two comments were received at the hearing from members of the public who also work	All comments were accepted.	

			for Waypoint NH. Both comments expressed support for the Waypoint NH drop-in center for homeless youth.		
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**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The PY 2021 CDBG grant application requested information on whether CDBG funding would be used to leverage other funding available to the public service agencies. This information was taken under consideration as a factor by the Community Development Committee during the grant application evaluation process, with the goal of maximizing CDBG funding impact through taking advantage of available leveraging opportunities.

The City of Rochester also provides local general city funds to public service agencies every fiscal year: Community Action Partnership of Strafford County, The Homemakers/Easter Seals, and Cornerstone VNA. These agencies serve low-income residents, elderly residents, and residents with disabilities. The City of Rochester also uses general city funds to support Rochester Main Street, which provides economic development services to the downtown business district; the Cooperative Alliance for Seacoast Transportation (COAST), which is the main public transportation agency for the region; SOS Recovery Center, which provides

substance use disorder recovery services; and the East Rochester Library.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public – Federal	Acquisition, Admin and Planning, Economic Development, Housing Rehabilitation, Public Facilities and Infrastructure Improvements, Public Services	\$268,898.00	\$154,664.82	\$10,601.16	\$434,163.98	\$581,602.00	Program income is calculated in the form of anticipated repayments to the Job Opportunity Benefit Loan Program

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The PY 2021 CDBG grant application requested information on whether CDBG funding would be used to leverage other funding available to the public service agencies. This information was taken under consideration as a factor by the Community Development Committee during the grant application evaluation process, with the goal of maximizing CDBG funding impact through taking advantage of available leveraging opportunities.

The City of Rochester also provides local general city funds to public service agencies every fiscal year: Community Action Partnership of Strafford County, The Homemakers/Easter Seals, and Cornerstone VNA. These agencies serve low-income residents, elderly residents, and residents with disabilities. The City of Rochester also uses general city funds to support Rochester Main Street,



which provides economic development services to the downtown business district; the Cooperative Alliance for Seacoast Transportation (COAST), which is the main public transportation agency for the region; SOS Recovery Center, which provides substance use disorder recovery services; and the East Rochester Library.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Rochester owns and maintains several recreational facilities, including the land of Hanson Pines Park, Squamanagonic Recreation Area, the Gonic Pool, the East Rochester Pool, Roger Allen Park, and the Rochester Ice Arena. The City also owns the land of Central Square, downtown Factory Court, the land of Rochester Commons, the buildings that house the Rochester Public Library and the Rochester Opera House, the building that houses the Rochester Community Center, and all public school buildings. Public school buildings include the eight elementary schools (Chamberlain St. School, East Rochester School, Gonic School, Maple St. Magnet School, McClelland School, Nancy Loud School, School St. School, William Allen School), Rochester Middle School, Spaulding High School, and the Richard W. Creteau Regional Technology Center.

**Discussion**

Total CDBG funding for PY 2020: \$268,898.00

Administration (20% cap set by HUD): \$53,779.60

Administration (staff salary, benefits, travel, training, public notices, environmental reviews, Davis-Bacon Act labor monitoring, action plan preparation, annual report preparation,

Public Services (15% cap set by HUD): \$40,334.70

- My Friend's Place: \$10,834.70
- Dover Adult Learning Center: \$5,000
- Strafford Nutrition Meals on Wheels: \$3,000
- MY TURN: \$4,000
- Cross Roads House: \$10,000
- Court-Appointed Special Advocates of NH: \$1,000
- HAVEN: \$2,500
- SHARE Fund: \$4,000

Housing Rehabilitation and Public Facilities (remaining 65% of grant allocation): \$185,385.86 (\$174,783.70 + \$10,601.16 in prior year funds)

- Homeless Center for Strafford County – Ductwork for New Shelter: \$35,000
- Waypoint NH – New Drop-in Center for Homeless Youth: \$85,385.86
- Community Action Partnership of Strafford County – Weatherization Program: \$65,000

# **Annual Goals and Objectives**

## **AP-20 Annual Goals and Objectives**

### **Goals Summary Information**

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Assisting Homeless Persons to Obtain Affordable Housing and Assisting Persons at Risk of Homelessness	2020	2025	Affordable Housing, Homeless	Citywide	Affordable housing and homeless assistance	\$55,834.70	Homeless person overnight shelter: 615 persons
Retention and Creation of Affordable Housing Stock	2020	2025	Affordable Housing	Citywide	Affordable housing stock creation and retention	\$65,000	Homeowner housing rehabilitated: 25 housing units (40 individuals)
Increase Access to Quality Public and Private Facilities and Services	2020	2025	Non-Homeless Special Needs, Non-Housing Community Development	Rochester Low-Moderate Income Census Tracts	Improved safety and livability of neighborhoods	\$50,000  \$4,000	Public facility or infrastructure activities other than low/moderate income housing benefit: 150 persons  Public service activities for non-housing low/moderate income benefit: 157 persons
Increase Access to Affordable and Quality Housing for All Residents	2020	2025	Affordable Housing, Non-Homeless Special Needs	Citywide	Affordable housing assistance	\$4,000	Public activities for low/moderate income housing benefit: 25 households
Establishment, Stabilization, and Expansion of small Businesses, Including Micro-Businesses	2020	2025	Non-Housing Community Development, Economic Development	Citywide	Creation and retention of jobs for low/moderate income residents	\$154,664.82 (JOB Loan Program RLF)	Jobs created/retained : 2 jobs

Provision of Public Services Concerned with Employment	2020	2025	Non-Housing Community Development , Economic Development	Citywide	Public services concerned with education and employment	\$9,000	Public service activities for non-housing low/moderate income benefit: 165 persons
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**Table 6 – Goals Summary**

**Goal Descriptions**

<b>Goal Name</b>	Assisting Homeless Persons to Obtain Affordable Housing and Assisting Persons at Risk of Homelessness
<b>Goal Description</b>	<ul style="list-style-type: none"> <li>• Cross Roads House (600 Lafayette Rd., Portsmouth, NH 03801): Homeless shelter and services for Rochester residents</li> <li>• My Friend's Place (368 Washington St., Dover, NH 03820): Homeless shelter and supportive services for Rochester residents</li> <li>• HAVEN (20 International Dr., Suite 300, Portsmouth, NH 03801): Housing First services for Rochester domestic violence survivors</li> <li>• Homeless Center for Strafford County (202 Washington St., Rochester, NH 03869): Homeless shelter and services for Rochester residents</li> </ul>
<b>Goal Name</b>	Retention and Creation of Affordable Housing Stock
<b>Goal Description</b>	<ul style="list-style-type: none"> <li>• Community Action Partnership of Strafford County - Weatherization Assistance Program (642 Central Ave., Dover, NH 03820): Weatherization rehabilitation of low-income homes in Rochester</li> </ul>
<b>Goal Name</b>	Increase Access to Quality Public and Private Facilities and Services
<b>Goal Description</b>	<ul style="list-style-type: none"> <li>• Strafford Nutrition Meals on Wheels (69 Bartlett Ave., Somersworth, NH 03878): Meal delivery services for lower-income elderly residents and residents with disabilities</li> <li>• CASA of NH (25 St. Thomas St., Dover, NH 03820): Guardian ad litem services for abused and neglected children</li> <li>• Waypoint NH (3 Wallace St., Rochester, NH 03867): Drop-in center and supportive services for homeless Rochester youth</li> </ul>
<b>Goal Name</b>	Increase Access to Affordable and Quality Housing for All Residents
<b>Goal Description</b>	<ul style="list-style-type: none"> <li>• SHARE Fund (150 Wakefield St., Rochester, NH 03820): Rental assistance for low-income rental households in Rochester</li> </ul>
<b>Goal Name</b>	Establishment, Stabilization, and Expansion of Small Businesses, Including Micro-Businesses
<b>Goal Description</b>	<ul style="list-style-type: none"> <li>• Job Opportunity Benefit (JOB) Loan Program (31 Wakefield St., Rochester, NH 03867): Loans to small businesses that commit to the creation or retention of jobs for low to moderate income persons</li> </ul>
<b>Goal Name</b>	Provision of Public Services Concerned with Employment
<b>Goal Description</b>	<ul style="list-style-type: none"> <li>• Dover Adult Learning Center (61 Locust St., Rochester, NH 03820): High school equivalency testing services for low-income Rochester residents</li> <li>• MY TURN (1 Winter St., Suite 1, Rochester, NH 03867): Vocational skills training and supportive services for low-income young adults</li> </ul>

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The individual activities selected for funding in PY 2021 were established to meet HUD outcomes and were those judged to maximize meeting the most vital needs of the City’s low to moderate income population as identified at present and projected over the PY 2020-2025 time span. Within the context of these identified needs and objectives, other eligible activities can and may be undertaken and supported with CDBG funding as new opportunities are defined.

For public services activities, it is estimated that 937 low-moderate income individuals, predominantly homeless families and families at risk of becoming homeless will benefit from the planned activities. For housing rehabilitation activities, it is estimated that 40 low-income individuals (approximately 25 low-income families) will benefit from the planned activities. For Job Opportunity Benefit Loan Program activities, it is estimated that 2 low-moderate income individuals will benefit from the planned activities. For public facilities and infrastructure activities, it is estimated that 150 individuals, primarily low-moderate income families, will benefit from the planned activities.

### Projects

#	Project Name
1	Planning and Administration
2	Public Services
3	Housing Rehabilitation
4	Job Opportunity Benefit Loan Program
5	Public Facilities and Infrastructure

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

These priorities are based on the PY 2020-2025 Consolidated Action Plan as well as the PY 2021 research and consultations that the Community Development Coordinator conducted with local social service agencies, relevant government agencies and departments, local business and civic organizations, and general Rochester residents. Activities and programs providing homeless services and affordable housing were prioritized based on continuing community needs for these services.

Obstacles to addressing underserved needs mostly include the ability of leveraged funding to provide services and administer programs. The available non-CDBG funding of public service agencies applying for CDBG funding was assessed during the grant application process, as well as the extent of need for a proposed project or program and the impact of a proposed project or program in addressing needs created by the COVID-19 pandemic.

**AP-38 Project Summary**  
**Project Summary Information**



<b>Project Name</b>	<b>Planning and Administration</b>
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Assisting Homeless Persons to Obtain Affordable Housing and Assisting Persons at Risk of Homelessness Retention and Creation of Affordable Housing Stock Providing Services for Residents with Substance Use Disorder and Addressing Root Causation Improving the Safety and Livability of Neighborhoods Increase Access to Quality Public and Private Facilities and Services Increase Access to Affordable and Quality Housing for All Residents Establishment, Stabilization, and Expansion of small Businesses, Including Micro-Businesses Provision of Public Services Concerned with Employment
<b>Needs Addressed</b>	Affordable housing and homeless assistance Affordable housing stock creation and retention Substance use disorder treatment, recovery, and prevention services Improved safety and livability of neighborhoods Improved access to quality facilities and services Affordable housing assistance Creation and retention of jobs for low/moderate income residents Public services concerned with education and employment
<b>Funding</b>	CDBG: \$53,779.60
<b>Description</b>	Planning and administration expenses for CDBG program.
<b>Target Date</b>	6/30/2022
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A.
<b>Location Description</b>	Office of Economic and Community Development City of Rochester 33 Wakefield St. Rochester, NH 03867
<b>Planned Activities</b>	Planning and administration costs for the City of Rochester CDBG program (salary, office supplies, environmental reviews, Davis-Bacon Act monitoring, etc.)
<b>Project Name</b>	<b>Public Services</b>
<b>Target Area</b>	Citywide

<b>Goals Supported</b>	Assisting Homeless Persons to Obtain Affordable Housing and Assisting Persons at Risk of Homelessness Increase Access to Affordable and Quality Housing for All Residents Provision of Public Services Concerned with Employment
<b>Needs Addressed</b>	Affordable housing and homeless assistance Improved access to quality facilities and services Public services concerned with education and employment
<b>Funding</b>	CDBG: \$40,334.70
<b>Description</b>	CDBG public service agency funding.
<b>Target Date</b>	6/30/2022
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	937 low-moderate income individuals, predominantly homeless families and families at risk of becoming homeless
<b>Location Description</b>	Cross Roads House: 600 Lafayette Rd., Portsmouth, NH 0380 My Friend's Place: 368 Washington St., Dover, NH 03820 HAVEN: 20 International Dr., Portsmouth, NH 03801 SHARE Fund: 150 Wakefield St., Rochester, NH 03867 Dover Adult Learning Center: 63 S. Main St., Rochester, NH 03867 Strafford Nutrition Meals on Wheels: 25 Bartlett Ave., Suite A, Somersworth, NH 03878 MY TURN: 1 Winter St., Suite 1, Rochester, NH 03867 CASA of NH: 25 St. Thomas St., Dover, NH 03820
<b>Planned Activities</b>	Homeless shelter funding, emergency rental assistance funding (e.g., security deposits, first month's rent) for low-moderate income residents, employment and educational assistance funding, meal delivery services, domestic violence services, child abuse and neglect legal services
<b>Project Name</b>	<b>Housing Rehabilitation</b>
<b>Target Area</b>	Citywide, Rochester Low-Moderate Income Census Tracts
<b>Goals Supported</b>	Retention and Creation of Affordable Housing Stock
<b>Needs Addressed</b>	Affordable housing stock creation and retention
<b>Funding</b>	CDBG: \$65,000
<b>Description</b>	Housing rehabilitation grants for low-income residents for weatherization and lead remediation.
<b>Target Date</b>	6/30/2022

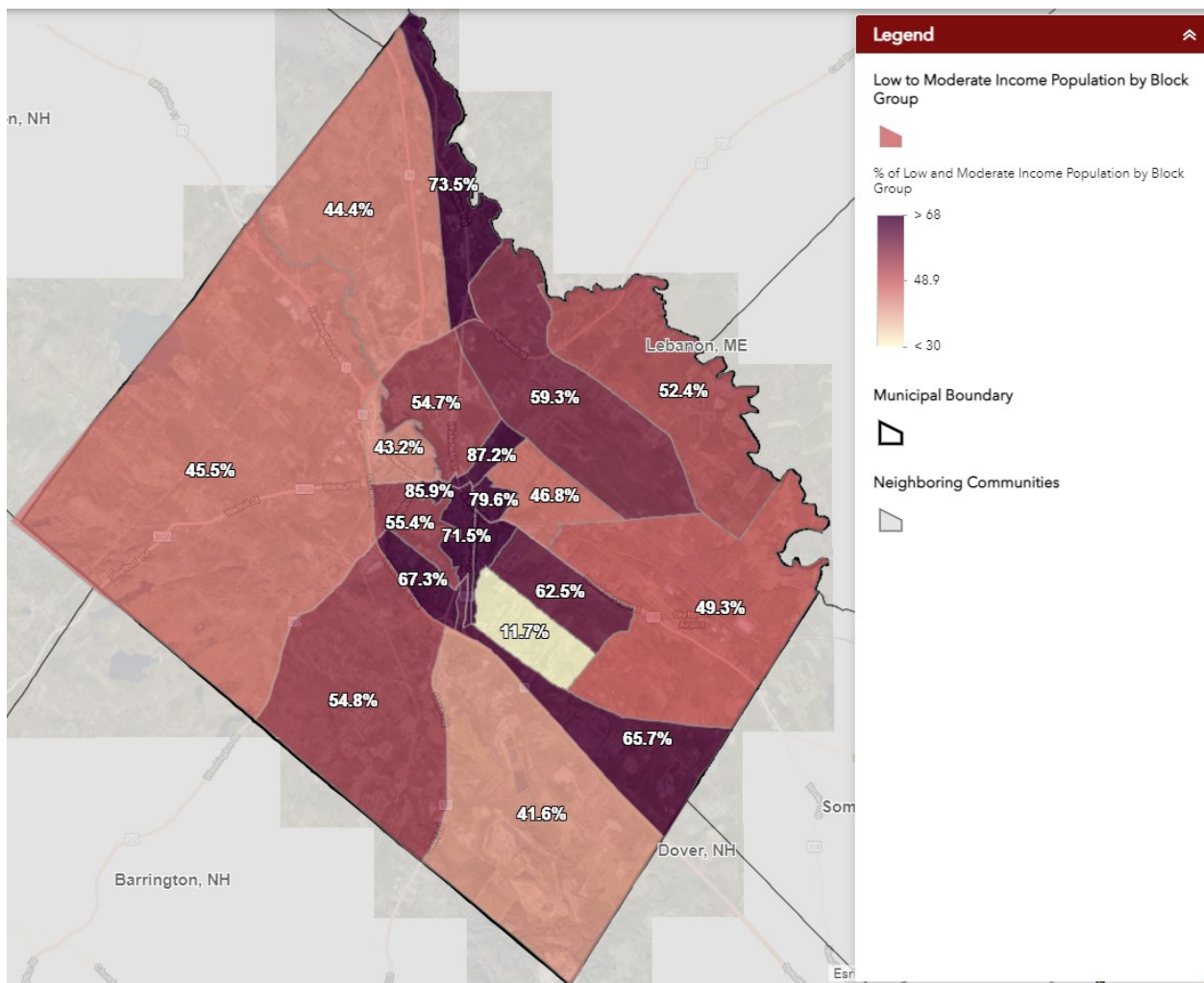
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 low-income individuals (approximately 25 low-income families).
<b>Location Description</b>	Multiple locations. All homeowners will be low-moderate income residents.
<b>Planned Activities</b>	Weatherization assistance and lead remediation rehabilitation for low-income homeowners.
<b>Project Name</b>	<b>Job Opportunity Benefit Loan Program</b>
<b>Target Area</b>	Citywide, Rochester Low-Moderate Income Census Tracts
<b>Goals Supported</b>	Establishment, Stabilization, and Expansion of Small Businesses
<b>Needs Addressed</b>	Creation and retention of jobs for low/moderate income residents
<b>Funding</b>	CDBG: \$154,664.82
<b>Description</b>	JOB Loans job creation loan program (revolving loan fund). Funds are from previously established RLF, not entitlement funds.
<b>Target Date</b>	6/30/2022
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 low-moderate income individuals
<b>Location Description</b>	Office of Economic and Community Development City of Rochester 33 Wakefield St. Rochester, NH 03867
<b>Planned Activities</b>	JOB Loans job creation loan program
<b>Project Name</b>	<b>Public Facilities and Infrastructure</b>
<b>Target Area</b>	Rochester Low-Moderate Income Census Tracts
<b>Goals Supported</b>	Increase Access to Quality Public and Private Facilities and Services
<b>Needs Addressed</b>	Improved access to quality facilities and services
<b>Funding</b>	CDBG: \$120,385.86
<b>Description</b>	Building renovations, land acquisition, and new construction for public facilities.
<b>Target Date</b>	6/30/2022

<b>Estimate the number and type of families that will benefit from the proposed activities</b>	150 individuals, primarily low-moderate income families
<b>Location Description</b>	<ul style="list-style-type: none"> <li>• Homeless Center for Strafford County – Ductwork: 202 Washington St., Rochester, NH 03867</li> <li>• Waypoint NH – Drop-in Center for Homeless Youth: 3 Wallace St., Rochester, NH 03867</li> </ul>
<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• Homeless Center for Strafford County – Ductwork: Installation of ductwork in new, larger homeless shelter</li> <li>• Waypoint NH – Drop-in Center for Homeless Youth: Purchase of property to open drop-in center for homeless youth</li> </ul>

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

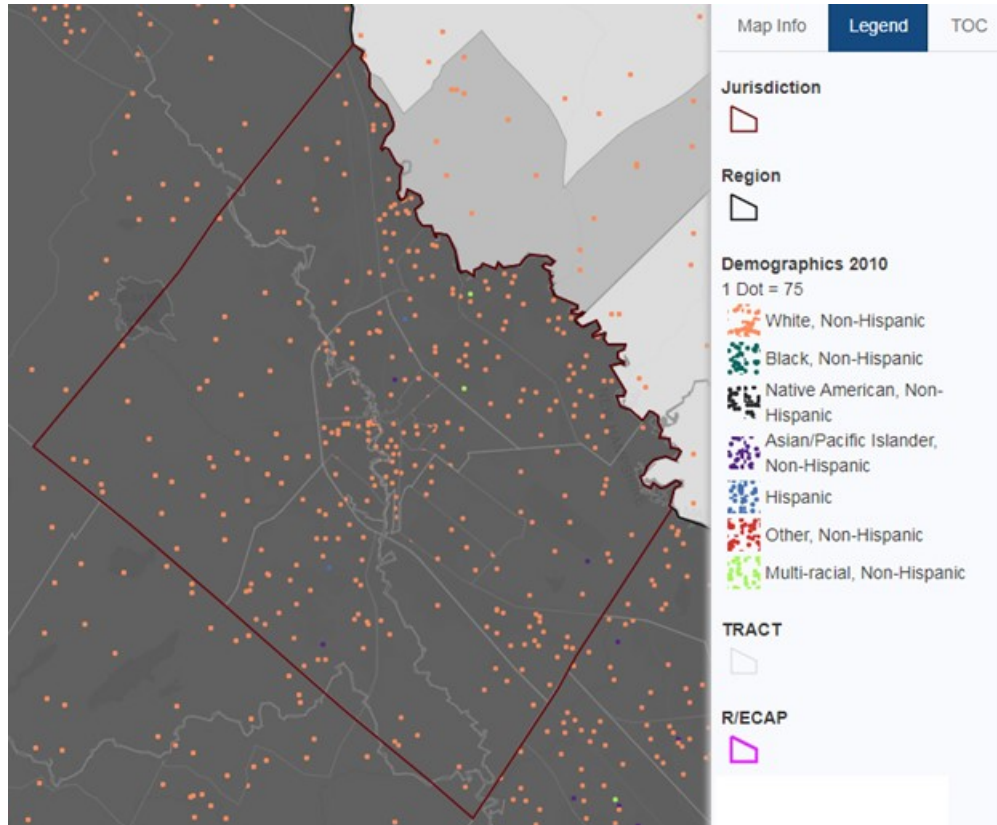
Assistance will be directed primarily to low-income residents. This prioritization will be achieved through two methods. First, assistance will be provided through public services aimed specifically at low-income clients, such as homeless shelter and rental assistance services, and through housing and facilities projects that benefit low-income persons, such as weatherization of low-income housing. Second, public facilities projects that are not based on clientele verified income will be directed toward census tracts identified by HUD as comprised of 51% or greater low-income households.



Map of Rochester, NH Census Block Groups

Data from HUD and from Strafford Regional Planning Commission indicate that there are no Racially or Ethnically Concentrated Areas of Poverty (R/ECAP) within the City of Rochester. There are small concentrations of Asian/Pacific Islander and multiracial residents in the north and northeast of the city, however, and small concentrations of Hispanic and Asian/Pacific Islander residents in the south of the

city. This is shown on the map below, created using the HUD Affirmatively Furthering Fair Housing Data and Mapping Tool.



**Map of Race/Ethnicity – City of Rochester**

These areas overlap, to large extent, the census tracts classified by HUD as 51% or greater low to moderate income.

**Geographic Distribution**

Target Area	Percentage of Funds
Citywide	26
Low-Moderate Income Census Tracts	74

**Table 8 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

Combining clientele-specific targeting (such as projects aimed specifically at residents with disabilities or residents experiencing homelessness) and low -income census tract-specific

targeting is calculated to serve the greatest number of low-income residents.

### **Discussion**

The 26% of funding that will not occur within Rochester low-moderate income census tracts is funding for the homeless shelters (My Friend's Place and Cross Roads House). All individual clients served through these funds will be low- to moderate-income based on presumed benefit (i.e., status as homeless person and/or a domestic violence survivor).

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Focus is placed on housing stock rehabilitation, rather than housing acquisition, as housing rehabilitation have been identified as budget-maximizing approaches to increasing access to affordable housing. A large number of elderly residents live in manufactured housing that requires weatherization services, and Community Action Partnership of Strafford County’s weatherization assistance program consistently reports that over half of its served Rochester clients are elderly residents and/or living in manufactured housing.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	615
Non-Homeless	40
Special-Needs	0
Total	150

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	25
Acquisition of Existing Units	0
Total	25

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The Homeless Center for Strafford County new homeless shelter project, funded in PY 2019, and the HAVEN new shelter for domestic violence survivors project, funded in PY 2020, will result in additional beds for homeless residents and domestic violence survivors. These are multi-year projects are anticipated to reach completion during PY 2021.



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Rochester’s Community Development Division plans to continue to work with the Rochester Housing Authority (RHA) to identify and address public housing needs, such as the need for more transportation options for public housing residents, especially elderly residents and residents with disabilities, and the need for mental health services and supportive housing for residents with mental illnesses and developmental disabilities.

### **Actions planned during the next year to address the needs to public housing**

The City of Rochester’s Community Development Division plans to continue to work with the Rochester Housing Authority (RHA) to identify and address public housing needs, such as the need for more transportation options for public housing residents, especially elderly residents and residents with disabilities, and the need for mental health services and supportive housing options. This Annual Action Plan provides for funding for transportation services for elderly residents through municipal funding of COAST public transit services.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Community Development Coordinator and Rochester Housing Authority plan to continue to hold meetings to engage public housing residents in the management process as well as to help identify unmet community needs and opportunities for new programs to better serve Rochester Housing Authority residents. During the ongoing COVID-19 pandemic, these meetings will likely be held as virtual meetings via video conferencing software. The Rochester Housing Authority also has a residents’ advisory council, comprised of public housing residents, that meets regularly with the RHA executive director.

To encourage participation in homeownership, the Rochester Community Development Coordinator makes available to the Rochester Housing Authority informational brochures on state homeownership programs aimed at lower-income potential homebuyers, as well as grant opportunities that might be able to fund homeownership or public housing programs.

As part of the City of Rochester’s Section 3 compliance measures, the Community Development Coordinator also ensures that all CDBG-funded construction project bid invitations are provided to Rochester Housing Authority residents so that residents have an opportunity to bid on such projects. This helps RHA residents to build the financial security and savings that can facilitate homeownership.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be**

**provided or other assistance**

N/A. The Rochester Housing Authority is not designated as troubled.

**Discussion**

N/A.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Consultations with public service agencies and local government staff regarding housing issues and homelessness indicate a continuing and substantial need for homeless shelters, homeless prevention, and housing supportive services. Public input consistently echoed these concerns, as well. This Annual Action Plan incorporates continued funding for the provision of services through regional homeless shelters as well as services aimed at preventing homelessness, such as weatherization to preserve affordable housing stock.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In PY 2021, the City of Rochester plans to continue to participate actively with the Home for All homeless coalition and the New Hampshire Balance of State Continuum of Care. The City of Rochester will assist the state in implementing statewide coordinated entry in any way possible. This will include attendance by the Community Development Coordinator at all relevant meetings with regional homeless services providers, the City of Rochester's welfare officer, and other key officials and stakeholders to coordinate on serving the City's homeless population.

The City of Rochester will also continue to participate in a subcommittee that is implementing the work of the Tri-City Mayoral Task Force on Homelessness that in PY 2019 drafted a master plan addressing homelessness in the neighboring cities of Rochester, Dover, and Somersworth. The subcommittee, and the master plan it's implementing, both focus on the needs of chronically homeless and unsheltered residents, and these homeless demographics will receive prioritization for any new projects or services.

The City of Rochester will also fund a wide range of public service agencies that provide services such as emergency housing and homelessness prevention. This includes direct CDBG funding to three of the region's homeless shelters, including the largest-capacity shelter in the region. The homeless shelters, as part of their protocols and their partnerships with local welfare offices, assess individual needs during the intake process and prioritize unsheltered persons for shelter and services.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Rochester will fund the region's three primary homeless shelters. My Friend's Place provides emergency and transitional shelter for families and single women. Cross Roads House provides emergency shelter for men, women, and families, as well as Housing First programs and post-housing case management. Cross Roads House is also the largest capacity shelter in the Seacoast region. The Homeless Center for Strafford County, which is physically located within the City of Rochester, provides emergency and transitional shelter for families and single

women.

The City of Rochester will also participate in the subcommittee that is implementing the work of the Tri-City Mayoral Task Force on Homelessness that in PY 2019 drafted a master plan addressing homelessness in the neighboring cities of Rochester, Dover, and Somersworth. The subcommittee, and the master plan it's implementing, both focus on the needs of chronically homeless and unsheltered residents, and these homeless demographics will receive prioritization for any new projects or services.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of Rochester will fund the region's three primary homeless shelters. My Friend's Place provides emergency and transitional shelter for families and single women. Cross Roads House provides emergency shelter for men, women, and families, as well as Housing First programs and post-housing case management. Post-housing case management focuses on eviction prevention for recently homeless clients. My Friend's Place and Homeless Center for Strafford County both provide transitional and emergency shelter services for families with children as well as for single women.

In addition, in PY 2021 the City of Rochester plans to fund guardian ad litem services for abused and neglected children, which includes homeless children and children at risk for homeless, and the renovation of building space to serve as a drop-in center for homeless youth. Both projects are intended to serve unaccompanied youth as well as accompanied youth.

The City of Rochester will also participate in a subcommittee that is implementing the work of the Tri-City Mayoral Task Force on Homelessness that in PY 2019 drafted a master plan addressing homelessness in the neighboring cities of Rochester, Dover, and Somersworth. The subcommittee, and the master plan it's implementing, both focus on the needs of chronically homeless and unsheltered residents, and these homeless demographics will receive prioritization for any new projects or services.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City of Rochester plans to support low-income individuals and families to avoid becoming

homeless through a variety of approaches. Rochester will fund rental assistance to those who are at risk of becoming homeless as well as fund programs and activities aimed at assisting low-income individuals and families over a longer term through investments in educational and employment/vocational training, such as Dover Adult Learning Center's provision of high-school equivalency exam preparation services and MY TURN's provision of employment training and supportive services for low-income young adults.

**Discussion**

N/A.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

Barriers to affordable housing in the City of Rochester largely mirror those of the Strafford County region and of New Hampshire generally. These barriers include the combination of high rental rates (median rent of \$1,291 for a two-bedroom apartment in Strafford County, an increase of 26% over the last five years) and continuing low vacancy rates in the rental housing market (currently, a bit under 2% vacancy statewide). In PY 2021, the City of Rochester plans to continue its ongoing partnerships with regional public service agencies, such as the Community Action Partnership of Strafford County, to address these continuing barriers to affordable housing. In addition, the City of Rochester's Community Development Division plans to continue to coordinate with the Rochester Housing Authority to identify potential funding sources for permanent supportive housing and public housing projects.

### **Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Barriers to affordable housing in the City of Rochester largely mirror those of the Strafford County region and of New Hampshire generally. These barriers include the combination of high rental rates (median rent of \$1,291 for a two-bedroom apartment in Strafford County, an increase of 26% over the last five years) and continuing low vacancy rates in the rental housing market (currently, a bit under 2% vacancy statewide). In PY 2021, the City of Rochester plans to continue its ongoing partnerships with regional public service agencies, such as the Community Action Partnership of Strafford County, to address these continuing barriers to affordable housing. In addition, the City of Rochester's Community Development Division plans to continue to coordinate with the Rochester Housing Authority to identify potential funding sources for permanent supportive housing and public housing projects.

In addition, the Rochester Community Development Coordinator serves on the leadership team of the Home for All coalition. In PY 2021, Home for All plans to expand its pilot landlord incentives program that is aimed at encouraging landlords to rent to low-income tenants who hold housing vouchers. Incentives include sign-up bonuses, case management services, and damage mitigation funds.

### **Discussion**

N/A.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

The Community Development Coordinator plans in PY 2021 to continue collaborations with regional public service agencies, local and state government entities, and local business organizations to maximize the impact of available CDGB funds. This will include serving on the leadership team of the Home for All homeless coalition, participation in the subcommittee continuing the work of the Tri-City Mayoral Homelessness Task Force, and partnership with agencies such as the Community Action Partnership of Strafford County and Strafford County Public Health Network to address lead-based paint hazards in housing.

### **Actions planned to address obstacles to meeting underserved needs**

Underserved needs continue to be comprised mostly of continued shortage of affordable housing and the need for comprehensive, integrated services for mental health. In PY 21, the City of Rochester's CDBG funding will go toward homeless services, rental assistance for lower income residents, and funding for a youth drop-in shelter that will provide supportive services for homeless youth.

In addition, the Community Development Coordinator will continue to be actively engaged with the Home for All homeless coalition, which meets bimonthly to discuss homelessness issues in the region and functions as a local-level continuum of care, and the planning subcommittee of the Tri-City Homelessness Task Force, which meets monthly to implement the task force's master plan strategies regarding homeless prevention and reduction in the neighboring cities of Rochester, Somersworth, and Dover.

### **Actions planned to foster and maintain affordable housing**

Barriers to affordable housing in the City of Rochester largely mirror those of the Strafford County region and of New Hampshire generally. These barriers include the combination of high rental rates (median rent of \$1,291 for a two-bedroom apartment in Strafford County, an increase of 26% over the last five years) and continuing low vacancy rates in the rental housing market (currently, a bit under 2% vacancy statewide). In PY 2021, the City of Rochester plans to continue its ongoing partnerships with regional public service agencies, such as the Community Action Partnership of Strafford County, to address these continuing barriers to affordable housing. In addition, the City of Rochester's Community Development Division plans to continue to coordinate with the Rochester Housing Authority to identify potential funding sources for permanent supportive housing and public housing projects.

Community Action Partnership's weatherization assistance program reduces energy expenses and thereby lowers overall home ownership and maintenance expenses for low-income householders. Rental assistance, provided by the SHARE Fund, helps lower-income residents to obtain safe, quality housing in a rental market with continually rising rent rates. Focus is placed on rental assistance and housing stock rehabilitation because both of these activities are

considerably lower cost than the creation of new housing.

### **Actions planned to reduce lead-based paint hazards**

In PY 2021, the City of Rochester plans to continue to fund the housing weatherization work of the Community Action Partnership of Strafford County, which includes lead-safe work practices and lead remediation when applicable. The City of Rochester also plans to expend any remaining PY 20 lead remediation program funds on lead remediation grants for low-income households. The City of Rochester also has joined a workgroup led by the Strafford County Public Health Network that focuses on lead-based paint hazards on the regional level. The Rochester Community Development Coordinator will continue as part of this workgroup in PY 2021.

### **Actions planned to reduce the number of poverty-level families**

The City of Rochester plans to support a range of anti-poverty efforts in PY 2021. High school equivalency testing, supplied by the Dover Adult Learning Center, will be funded, as the City of Rochester continues to recognize the value of investing in education for ensuring residents' long-term advancement out of poverty. MY TURN provides vocational skills training, transportation and child care assistance, and paid internship opportunities for lower-income young adults.

The City of Rochester also will continue to operate and promote its Job Opportunity Benefits (JOB) Loan Program, which provides loans to small businesses to encourage the hiring of low and moderate income employees. Conditions for receiving a loan require a commitment to creating or retaining a certain number of jobs that are made available to low and moderate income employees. Such jobs must include the potential for advancement. Recent JOB Loan Program loan recipients have included an investment casting company, a microbrewery, and a printing company.

### **Actions planned to develop institutional structure**

The City of Rochester's Community Development Division plans to work with other City departments (such as the Office of Economic Development, the Planning Department, the Department of Public Works, and the Welfare Office) to implement the programs and activities outlined in this Annual Action Plan. The Community Development Division will also continue to work with other City departments to identify further program needs within the City and to research other funding sources for City projects that are not and/or cannot be funded through CDBG funds. This includes meeting with newly hired staff in such departments, such as the Planning Department, to plan new projects focusing on downtown and the historic district.

The Rochester Community Development Coordinator also plans in PY 2021 to continue to serve as a liaison between the City and Rochester Housing Authority and between the City's CDBG program and the New Hampshire Balance of State Continuum of Care.

### **Actions planned to enhance coordination between public and private housing and social**



## **service agencies**

The Community Development Division plans to build on existing relationships to coordinate activities among a broad range of non-profit agencies, for-profit housing developers, and city staff. This will include regional non-profit housing developer and housing services provider Community Action Partnership of Strafford County, the statewide New Hampshire Housing Finance Authority, and the Workforce Housing Coalition of the Greater Seacoast. The Community Development Coordinator also plans to actively participate in the New Hampshire Balance of State Continuum of Care, the Home for All homeless coalition, and the Tri-City Mayoral Homeless Task Force. All three coalitions focus on enhancing coordination between government officials, housing providers, and social service agencies.

## **Discussion**

N/A.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction

The program income from the Job Opportunity Benefit (JOB) Loan Program is continually reinvested back into the JOB Loan Program.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

#### Other CDBG Requirements

1. The amount of urgent need activities:

0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan:

99%, PY 2021