

ROCHESTER RIVERWALK COMMITTEE MINUTES

March 19, 201

CITY HALL ANNEX, COCHECO ROOM

33 WAKEFIELD STREET, ROCHESTER, NH

MEMBERS PRESENT –Jon Batson, Ray Felts, Peter Bruckner, Andrea LeMire, Stacey Marchionni

MEMBERS ABSENT – Donna Bogan, Sandra Keans, Dave Walker

OTHERS Present –Jenn Marsh; Peter Nourse, DPW Director; Julian Long, CDBG Coordinator

- A. Stacey called the meeting to order at 5:41 pm.
- B. APPROVAL –March 5, 2019. Peter B made a motion to accept the minutes as written, Ray seconded. AIF.
- C. DISCUSSION: RTP grant budget and project timeline:  
Stacey updated Peter Nourse on the project and noted that the grant amount adjusted to \$55,000 with a 20% match which can be cash or in kind donations. She explained the original bridge project was abandoned due to higher than expected project costs. Now there is an ADA compliant footbridge which will be constructed. Julian mentioned the archeology survey that needs to be completed before the contract is signed with the grant originator. Peter N will send some names from projects that DPW has used in the past.  
Julian reminded the committee that US made steel and iron where required to be used on this project. Jenn and Peter N discussed the City process of having to put the project out to bid per City requirements. Peter N also mentioned he might be able to install the benches for the project.  
Next steps:
  - 1. Phase 1 archeological survey
  - 2. Sign contract
  - 3. Peter N will work with his staff and engineers to see if the quote received is accurate.

Stacey discussed the recommendation from the Community Development Committee to give the Riverwalk \$25,000 for a kayak launch. There will be a public hearing on the CDBG funds on April 16<sup>th</sup> at the City Council meeting. If approved by full City Council the project would not be funded until July 1<sup>st</sup> and available to start until late August.

Peter N mentioned a project on Woodman and Myrtle Street that he would like to discuss further with the Riverwalk Committee in regards to possible access to the intervalle. The plans are currently 75% complete.

- D. DISCUSSION –Spring Riverwalk Fundraiser

Stacey mentioned she was looking to hear back from the kayak company. It was discussed that we did not need a company and could ask anyone who wanted to join and have their own kayaks or canoes to join us. John Gris had offered to a member to take aerial photos of the event. Jenn and Stacey are going to talk to Angela with Moe's to confirm date and availability.

E. Meeting Times:

The committee discussed that meeting for longer might help in getting more done at meetings. It was noted some members had a difficult time making a 5:30 meeting.

Peter B made a motion to move the meeting to the 4<sup>th</sup> Thursday of the month from 6-7:30 once the absent members consented. Andrea seconded, AIF. All other members confirmed after the meeting and the meeting will be moved as of April.

ADJOURN – A motion was made by Jon, second by Andrea. Meeting adjourned at 6:41 pm.

Next meeting will be held on Thursday April 25, 2019 – City Hall Annex, Cocheco Room, 33 Wakefield St., Rochester, NH

Respectfully submitted by Jenn Marsh