

Rochester Police Commission**Rochester, NH 03867**

Derek J. Peters, Chairman
Bruce E. Lindsay, Commissioner
Lucien G. Levesque, Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting in City Hall Council Chambers on Wednesday, November 2, 2016. Present at this meeting was Comm. Peters, Comm. Lindsay, Comm. Levesque, Chief Allen, Dep. Chief Toussaint, Capt. Boudreau, Chaplain Lachapelle, Pastor Edward Cilley, and Secretary Warburton as well as members of the Department, the public, and the media.

The meeting was called to order at 7:00 P.M.

A. Pledge. All participated in the Pledge of Allegiance.

B. Prayer. Pastor Edward Cilley led the opening prayer.

C. Roll Call. The clerk called the roll marking all Commission members present.

2. PUBLIC COMMENT:

There was no comment from the public.

3. ACCEPTANCE OF MINUTES:

A. October 5, 2016, regular meeting.

Comm. Lindsay MOVED to accept the minutes of the October 5, 2016, regular meeting as presented. SECOND by Comm. Levesque and PASSED unanimously.

4. OLD AND UNFINISHED BUSINESS:

No old business for discussion.

5. NEW BUSINESS:

A. Oath of Office

1. Officer Nicole Mann – New Officer. The oath of office was administered to Officer Mann by Attorney Andrea Mitrushi.

2. Officer Scott Loignon - Promotion to Sergeant. The oath of office was administered to Sergeant Loignon by Attorney Andrea Mitrushi.

B. Retirement Recognition

1. Sgt. Anthony Deluca. Recognition was given for Anthony Deluca who retired from full time service but is remaining with the Department part time. Flowers were presented to his wife, he was presented with a retired identification, a shadowbox of his shirt and a city gift of a clock.

2. Officer John Harding. Recognition was given for John Harding who retired from full time service. Flowers were presented to his wife, he was presented with a retired identification, a shadowbox of his shirt and a city gift of a clock.

C. Monthly Reports

1). Operations. Capt. Boudreau noted that 3 of the six wards met this period. There was discussion about drug activity and the recovery center. Housing had 17 police related calls, and five background checks for new residents. The K9 team had six call outs; 5 tracks and one drug search, all in Rochester. He attended Teen Night, a community day at Home Depot and a fundraiser at McDonalds.

We are still showing productive results in comp stat. Officer Moore has been moved to the MV unit with the retirement of Off. Harding. He is very proactive. The Crime analyst is working on predictions for days and times for crimes that are occurring, particularly burglaries. Property Crime is still trending down.

We have been getting requests for the speed trailers. Both are available for deploying.

The Support Bureau had 85 cases assigned. 18 cases were presented to the Grand Jury, all returning true bills. There were three call outs this period, one

untimely death and two bank robberies. A suspect has been linked to both bank robberies and has since been arrested.

The new specialist in the Center starts next week. She comes to us with a lot of existing training with another agency. Sgt. Babine will replace Sgt. Deluca as the support sergeant.

There were 246 teens at the opening night of Teen Night. We are looking forward to another great year.

1). Administrative. Dep. Chief Toussaint said the Council approved the JAG grant funds. We will move forward to purchase Patrol PC MDTs for the cruisers. This money will fund half and the rest of the funds are coming from our budget and some from the MIS department.

The Council accepted the E-ticket system, which has a scanner, printer and GPS to backfill information on warnings or summonses on traffic stops. This is going to be a big efficiency boost for our officers.

The Council approved accepting the use of grant funds that are managed by the County under the OARI Grant, also known as Granite Hammer. This pays overtime for drug enforcement to be conducted in the City. We will coordinate with the Task Force as well as the DEA. The Task Force has started working with granite hammer money. We have yet to drawn on the funds as we were pending the final approval of the Council.

Comm. Peters inquired how long it will take to get the E-Ticket system up and running.

Dep. Chief Toussaint said that it will be a few weeks. We have to set up accounts and process purchase orders.

The COPS grant also received final approval. This will backfill a position for an elementary school resource officer, which will also cover the St. Elizabeth Seton School. This officer will be teaching the LEAD program to the third grades. This is a critical aspect to our prevention strategy, and getting the message out at a younger age than we have ever done. This program is designed as grade specific.

Comm. Peters said we are rolling this out in January. Chief Allen confirmed.

Comm. Lindsay asked if we are the only ones in the State offering LEAD?

Chief Allen said there is one other also offering LEAD. This is a New Jersey based program that has branched out to NH and Vermont.

Comm. Peters said he is looking forward to the feedback from the program.

Chief Allen thanked the City Council for supporting the application of the grant and acceptance of the money. It is a difficult decision to add new personnel especially given the tax cap and difficult budget constraints. I really appreciate the fact that they had a strong willingness to support and accept the funds. We believe this is going to make a difference in the community toward stemming the tide of the opiate crisis.

Additional grants accepted by the Council were the Highway Safety Grants for DWI, STEP (also referred to as speed patrols) and the Bike and Pedestrian safety grants. We have posted the entire year of this grant to be able to see at a glance and manage them which will be a big help to the motor vehicle efforts in the City.

We are underway in getting ready for the FY18 Budget. We will start to hold our planning meetings in the middle of November so we can have all data entered and submitted on time.

Dep. Chief Toussaint said we are about 33% through the year and are watching a couple of lines, including overtime and vehicle maintenance. Our supervisors do a weekly overtime analysis to ensure that we are only spending when necessary. The vehicle line is about 45% spent and we are hoping to get that back in line with the delivery of the new cruisers which is slated for the end of November according to the vendor. As soon as we take delivery we can get them outfitted for the road. It takes about a week per vehicle to have everything installed.

The three officers in FTO are doing well. Officer Brave is anticipated to be released the middle of November, and Officer Gagnon and Officer Alexander we are looking to the end of November.

Other training of note that occurred this period was search and seizure mobile enforcement which is a prerequisite for spending Granite Hammer funds. Lt. Pinkham completed the emerging leaders program through Primex. This is an

extensive program that spans several months and is highly sought after training. This is quite an accomplishment for the Department and Lt. Pinkham. Chief Allen said we were only permitted one slot for this session as demand is high. You have to be nominated by your Chief. We plan to put others through the program.

Officer Nicole Mann started this week. She will attend the academy in January. We are opening another hiring process as we do have several openings to fill with retirements and resignations. We've had 18 people respond to the invite so far.

The Drug Take Back day on October 22, 2016 was successful. We took in 8 large boxes of unwanted, expired medication.

Red Ribbon week was October 23-31, 2016. All offices wore ribbons to support our anti drug efforts and prevention and the message we put out to support this effort.

G. Other

1. Chaplain. Comm. Peters noted that Chaplain Lachapelle is retiring in December and Pastor Ed Cilley will assume the role of Chaplain in the new year.

2. Comm. Lindsay noted the recent 60 Minutes segment on issues arising out of legal cannabis in the State of Colorado.

3. Comm. Peters noted our response times are improving when compared to 2014 to current date. That is certainly a credit to the Department. Chief Allen concurred and noted that can be attributed also to better staffing levels.

6. **CORRESPONDENCE:**

Correspondence for the month included: Specialists Behr, Colwell and Bowley are recognized for exemplary teamwork during a major structure fire in Gonic in June. Det. Mundy is recognized by Asst. County Attorney Tim Sullivan for his work on a sexual assault investigation. Off. Benjamin, Off. Loignon, and Off. Worthley are thanked by UNH Chief Dean for assisting in opening day at the University ensuring a smooth day. Off. Danie, Off. Garstin, Off. Mackenzie, Off. Miehle, Off. Moore, Off. Pendlebury, and Off. Powers were all recognized as outstanding local officers by McDonald's as part of capital campaign partnering with the NH Chiefs of Police Association. Off. Cilley is thanked by Evidence Technician Steve Kerlee for his assistance in locker management. Off. Williams-Hurley is for his patience in handling

a call for service involving an Involuntary Emergency Admission. Sgt. Babine altered his shift to cover an extended military leave which was beneficial to the remaining shifts. Off. Jackson is thanked for his help in addressing a matter resulting in a positive outcome. Off. Powers was instrumental in locating and apprehending a fugitive.

7. INFORMATION:

A. Information Other; enclosed with Agenda. No discussion.

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Levesque MOVED to enter a nonpublic session at 8:21 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel) and section E (legal.) SECOND by Comm. Lindsay. The motion PASSED by roll call vote 3 – 0 with Comm. Levesque, Comm. Lindsay and Comm. Peters all voting in the affirmative. A five-minute recess was called. The non-public session closed at 8:36 P.M. on a MOTION by Comm. Peters. SECOND by Comm. Lindsay and PASSED unanimously.

9. MISCELLANEOUS

Comm. Lindsay MOVED to award merit increases on the respective anniversary dates to Off. Jeremiah Murphy (3.45%), Off. Geoffrey Moore (3.7%), Off. Marc Cilley (3.15%) and Off. Craig Forrest (4.10%) .The motion was SECONDED by Comm. Levesque and PASSED 3-0.

Comm. Peters MOVED to accept with regret the retirement of Chief Michael Allen effective December 31, 2016 and to appoint Dep. Chief Paul Toussaint as the Chief of Police effective 1/1/17. The motion was SECONDED by Comm. Levesque and PASSED 3-0.

10. ADJOURNMENT:

Comm. Peters MOVED to adjourn. SECOND by Comm. Lindsay at 8:42 P.M.

Respectfully Submitted

**Rebecca J. Warburton
Secretary**

