



**PLANNING & DEVELOPMENT DEPARTMENT**  
**City Hall Annex**  
**33 Wakefield Street**  
**Rochester, New Hampshire 03867-1917**  
**(603) 335-1338 - Fax (603) 330-0023**  
**Web Site: [www.rochesternh.net](http://www.rochesternh.net)**

Planning Board  
Conservation Commission  
Historic District Commission  
Arts & Culture Commission

## **NOTICE OF DECISION**

September 13, 2018

Norman P. Vetter Rev Trust &  
Stacia R. Vetter Rev Trust  
PO Box 181  
Rochester, NH 03866

**Re: Site plan for a 8,640 sq.ft. warehouse structure to be used for contractor storage and a 900 sq.ft. accessory office building.  
Case# 117 – 2-8 – I – 18**

Dear Applicant:

This is to inform you that the Rochester Planning Board at its September 10, 2018 meeting **APPROVED** your application referenced above.

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"Applicant", herein, refers to the property owner, business owner, individual(s), or organization submitting this application and to his/her/its agents, successors, and assigns.

**Precedent Conditions** [Office use only. Date certified: \_\_\_\_\_; CO signed off? \_\_\_\_\_;

As- Builts received? \_\_\_\_\_; All surety returned? \_\_\_\_\_]

All of the precedent conditions below must be met by the applicant, at the expense of the applicant, prior to the plans being certified by the Planning Department. Certification of the plans is required prior to issuance of a building permit or recording of any plans. Once these precedent conditions are met and the plans are certified the approval is considered final.

*Please note\* If all of the precedent conditions are not met within 6 calendar months to the day of the board's approval – by March 10, 2019 - the board's approval will be considered to have lapsed and resubmission of the application will be required. It is the sole responsibility of the applicant (or his/her agent) to ensure that these conditions are met by this deadline. We urge the applicant to carefully track his/her progress in meeting the individual conditions. See RSA 674:39 on vesting.*

- 1) Plan modification. Make the following modifications to the plan drawings:
  - a) None at this time.
- 2) Plan notes. Add the following notes (or equivalent) to the plan drawings:
  - a) None at this time.
- 3) A more compressive list of materials and quantities to be stored in the large building is needed. What materials, chemicals, and produts will be stored? Will there be concrete weather proofing materials? Will any sort of gas/fuel be stored onsite (Including welding gas)?

We must know this to ensure conformance with Site Plan Regulation Article III, Section 12 (Public Health and Safety).

- 4) Drainage easement language shall be submitted, reviewed by City Staff, approved, and then recorded at the Registry of Deeds.

A portion of this property's (117 – 2-8) drainage is proposed to be directed into a stormwater treatment system on the abutting property (117 – 2-7). The easement shall describe the metes and bounds of the drainage feature, and speak to the need for both properties to not alter the drainage feature, perform maintenance, keep a maintenance lot, etc...

Per Site Plan Regulation Article III Section 13.B.5.

- 5) The stormwater maintenance document needs revisions to make is specific to the stormwater treatment systems proposed; the current document includes language for treatment systems that will not be part of this project. This document shall also be referenced in the easement (note above) and both documents shall be recorded at the Registry of Deeds along with a copy of the site plan sheet and grading and drainage sheet.
- 6) Provide the sewer easement language for the shared sewer service. Language must be submitted, reviewed by City Staff, approved, and then recorded at the Registry of Deeds.
- 7) A 2' wide, 12" deep stone infiltration drip trench is proposed at the rear of the storage building to capture all of the roof drainage. The roof is proposed to overhang the structure wall by 1-foot. The roof pitch is unknown. The area of the roof is 8,640 sq.ft. It is highly possible that the roof water will shoot past the drip in heavy rain. Please evaluate this design. If stormwater bypasses the trench, Staff reserves the right to require this be addressed at a later date.
- 8)# Current use. The subject property or a portion of it is not presently in Current Use.
- 9) State plane coordinates. The plans are to be tied into the State Plane Coordinate System.

- 10) Inspections. The applicant must sign the Agreement for Payment of Inspection Fees and make a cash deposit to cover the expected costs of inspections, in an amount that is determined by the Public Works Department. (The inspections will be conducted by the City of Rochester Public Works Department or its designee. The applicant must pay for inspections – at an hourly rate as determined by the Public Works Department – of the site, including all new infrastructure serving the site).
- 11) Pre-Construction meeting. The pre-construction meeting agreement is to be signed by the property owner.
- 12) Other permits. All required state and federal permits must be obtained – including any water, sewer, as appropriate – with copies of permits or confirmation of approvals delivered to the Planning Department.
- 13) Drainage maintenance. A drainage maintenance agreement approved by Public Works must be executed. In addition, a stormwater operations and maintenance plan and schedule shall be submitted.
- 14) Final drawings. (a) One set of mylar plus (b) five sets of large black-line plus (c) one set of 11" x 17" final approved site plan drawings plus (d) one electronic version by pdf or CD must be on file with the City. *Each individual sheet in every set of drawings must be stamped and signed by the land surveyor, engineer, or architect responsible for the site plans.* (The applicant need only submit additional black-line sets of drawings or individual sheets, as needed, to make five complete sets – consult the Planning Department). At the discretion of the Planning Department minor changes to drawings (as required in precedent condition, above) may be marked by hand. Note. If there are significant changes to be made to the plans, as specified above, one full size paper check print must be sent to the Planning Department for review prior to producing these final drawings. (The primary set of plans was last received August 14, 2018). An updated set of architectural drawings shall be included.

#### **General and Subsequent Conditions**

All of the conditions below are attached to this approval.

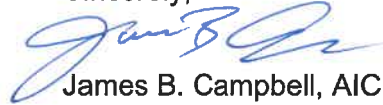
- 1) Prior to a building permit being approved, please submit and present to Planning Staff the proposed building colors for staff review and approval.
- 2) The Fire Department reserves the right to assess the operation of the proposed gate to ensure easy access for emergency vehicles.
- 3) The 25-foot wetland buffer at the north east of the lot must be marked with protected natural area signs at 50' intervals; signs are available for purchase for \$1 each from the Planning Department. This is required prior to Certificate of Occupancy.
- 4) If the 25' wetland buffer has been disturbed it must be replanted under the direction/planting plan of a Certified Wetland Scientist. This is required prior to Certificate of Occupancy.

- 5) Lot corner monuments are to be set prior to Certificate of Occupancy, per Site Plan Regulation Article III Section 7.C. This is required prior to Certificate of Occupancy.
- 6) Address identification numbers shall be posted at the intersection of the driveway and Allen Street, directory style at the driveway split, and on the buildings. These shall be at least 3.5" tall, contrasting in color from the mounting surface, and clearly visible. This is required prior to Certificate of Occupancy.
- 7)# Site work. **No site work may be undertaken until: a) all of the precedent conditions are met; b) the pre-construction meeting with City staff has taken place; c) the limits of the proposed tree line are marked; and d) all appropriate erosion and sedimentation control structures are in place.** These erosion and sedimentation control measures and the orange fence must be in place prior to the pre-construction meeting in order that they may be inspected at the meeting. Contact the City Planning Department to arrange for the pre-construction meeting.
- 8) Performance Guarantee. If applicable, prior to issuance of a building permit or beginning site work **for each phase**, the applicant shall provide site improvement and restoration security. The **performance guarantee** shall be an amount equal to 10% of the approved Construction Cost Estimate (including a 10% contingency) to ensure the proper and timely completion of site work and site restoration within the development. Before the subdivision/site plan can be recorded, lots deeded to third parties, or structures occupied the applicant shall provide a cost estimate or remaining site work including labor, and provide the City with a security equal to 100% of the estimated cost for remaining site work. (Any existing surety being held at this time may be considered toward this amount). This amount shall include preparation of as-built plans.
- Construction Cost estimate for this project shall be submitted for review and approval. Estimate shall be based on the Department of Public Works Construction Surety Schedule and shall include a 10% Contingency. Costs for items not specifically addressed in the Surety Schedule will be based on 1) City standards, 2) NHDOT weighted averages, 3) industry standards, or 4) contractor estimates.
- The Department of Public Works reviewed the construction cost estimate and has determined that \$27,384.17 is the appropriate performance guarantee amount.
- 9) Variances. Not applicable.
- 10) Erosion control. All erosion and sedimentation control structures must remain in place and be maintained until vegetation is established or ground surface is suitably stabilized. Note that the filter fabric on silt fences must be buried at least 12" below the ground surface in order to function properly. Best management practices must be followed for wetlands protection.

- 11) As-builts. Three sets of full size (measuring at least 22" x 34") or black line paper plus one full size mylar plus 1 set of 11" x 17" plus one digital pdf copy of the as-built site plans ( or "record drawings") stamped and signed by the Engineer or Surveyor are to be submitted to the Planning Department prior to issuance of the Certificate of Occupancy (or use/occupancy of the site where no CO is required). The as-built drawings must include the language or equivalent: "This as-built drawing substantially conforms with the final plans approved by the City of Rochester Planning Board and certified by the Planning and Development Department except for the following significant modifications:...". If no significant modifications were made simply state "none". Otherwise, itemize the modifications on the as-built or on an accompanying letter. The Department relies on the good judgment and good faith of the Engineer/Surveyor in determining which modifications should be considered significant (for example, minor adjustments in locations of plant materials would not be significant whereas relocation of a catch basin would be).
- 12) Execution. The project must be built and executed exactly as specified in the approved application unless changes are approved by the City.
- 13) Approval. All of the documentation submitted in the application package by the applicant and any requirements imposed by other agencies are part of this approval unless otherwise updated, revised, clarified in some manner, or superseded in full or in part. In the case of conflicting information between documents, the most recent documentation and this notice herein shall generally be determining.
- 14) Violations. In the event of any violations of these conditions of approval or of any pertinent local, state, or federal laws – such as those regarding erosion and sedimentation control, wetlands, stormwater management, and general site development standards – the City of Rochester reserves the right to take any appropriate permissible action, including, but not limited to, withholding of building permits, withholding of Certificates of Occupancy, withholding of driveway permits, revocations of permits/approvals, referring violations to other agencies, and calling of bonds.
- 15) Other permits. It is the responsibility of the applicant to obtain all other local, state, and federal permits, licenses, and approvals which may be required as part of this project. Contact the City of Rochester's Building, Zoning and Licensing Department at 332-3508 regarding building permits. Please also contact the City of Rochester Fire Department at 330-7182 to ensure that the proposed building meets all Fire Codes. Finally, please contact the Department of Public Works for any stormwater, sewer, or water permits or fees that are required.

(Note: In both sections above, the numbered conditions marked with a # and all conditions below the # are standard conditions on all or most applications of this type).

Sincerely,

A handwritten signature in blue ink, appearing to read "James B. Campbell".

James B. Campbell, AICP,  
*Director of Planning & Development*

cc: Norway Plains Assoc.  
Viewpermit  
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