

**City Council Workshop  
June 15, 2021  
Council Chambers  
6:30 PM**

**COUNCILORS PRESENT**

Councilor Abbott  
Councilor Belken  
Councilor Bogan  
Councilor Gray  
Councilor Hainey  
Councilor Hamann  
Councilor Jean  
Councilor Lachapelle  
Councilor Rice  
Councilor Walker  
Deputy Mayor Lauterborn  
Mayor McCarley

**OTHERS PRESENT**

Blaine Cox, City Manager  
Katie Ambrose, Deputy City Manager  
Terence O'Rourke, City Attorney  
Joanne Houston, Spaulding Music Director  
Cheryl Richardson, Spaulding Music Director

**Members Excused or Not Present**

Councilor Hutchinson

**Minutes**

**1. Call to Order**

Mayor McCarley called the City Council Workshop meeting to order at 6:30 PM and asked for a roll call. Deputy City Clerk Cassie Givara took the roll. All Councilors were present in Council Chambers except for Councilor Hutchinson, who was absent.

**2. Public Input**

There was no one present to speak during public input.

**3. Communications from the City Manager**

Deputy City Manager Ambrose gave a reminder regarding the low and moderate income homeowner's property tax relief program (RSA 198:57). Ms. Ambrose said that information and the DP-8 application form can be found at [revenue.nh.gov](http://revenue.nh.gov) or by calling (603) 203-5001. The deadline to file for this program is June 31<sup>st</sup>.

Deputy City Manager Ambrose also reported that the first issue tax bills had been mailed today and they would have a due date of July 15, 2021.

#### **4. Communications from the Mayor**

Mayor McCarley reminded Council that anyone who is interested in being considered for the role of deputy mayor would need to express their interest to City Attorney O'Rourke as soon as possible. Attorney O'Rourke will be drafting a ballot with the names of all nominees and the City Council will be taking a vote at the July 6 Regular City Council meeting.

Mayor McCarley also reminded Council that her resignation goes into effect as of June 31 and Deputy Mayor Lauterborn will be sworn in as the new mayor on Thursday, July 1<sup>st</sup>. Deputy Mayor Lauterborn will conduct her first meeting as Mayor on July 6.

##### **4.1 Presentation of Keys to the City – Joanne Houston & Cheryl Richardson**

Mayor McCarley presented keys to the City to Joanne Houston and Cheryl Richardson ahead of their retirement from the Spaulding High School music program. Mayor McCarley thanked each of them for their decades of service to the music department. Mayor McCarley spoke about the contributions each had made to the Spaulding music program, how the program had grown and developed under their expertise, and the influence their tutelage had on countless music students. Ms. Houston and Ms. Richardson both spoke about their experiences working with students in the Rochester music program and the legacy they would be leaving behind.

#### **5. Department Reports**

There were no questions or discussion on the department reports.

#### **6. Other**

Deputy Mayor Lauterborn presented Mayor McCarley with an honorary gavel and engraved plaque to thank her, not only for her 5 ½ years serving as the first female mayor of Rochester, but also for her 18 years of service on the Rochester school board as well as her years serving Rochester on the State senate.

#### **7. Adjournment**

Mayor McCarley **ADJOURNED** the City Council Workshop meeting at 7:43 PM.

Respectfully Submitted,

Cassie Givara,  
Deputy City Clerk