



## **City Council Workshop**

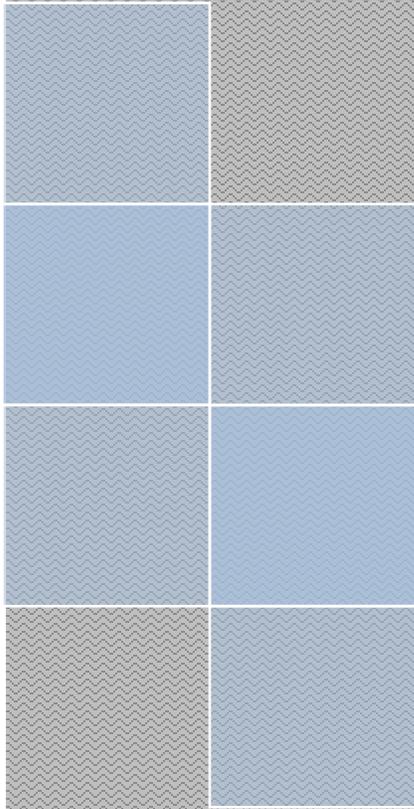
September 20, 2016

Council Chambers

7:00 PM

### Agenda

1. Call to Order
2. Public Input
3. Communications from the City Manager
  - 3.1. City Manager Citations
4. Communications from the Mayor
5. The Ridge Marketplace: Park/ Greenspace
6. Planning and Development Software Update P. 3
7. Multi-Family Apartment Building Inspection Program P. 5
8. NHMA Legislative Policy Process – Floor Proposals Discussion P. 7
9. Department Reports P. 15
10. Other
11. Non-Public Meeting per RSA 91-A: 3, II(a) "Personnel"
12. Non-Public Meeting per RSA 91-A: 3, II (d) "Land"
13. Adjournment



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### City of Rochester Formal Council Meeting

### AGENDA BILL

**NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

<b>AGENDA SUBJECT</b> Planning & Permitting Software Update
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<b>COUNCIL ACTION ITEM</b> <input type="checkbox"/>
<b>INFORMATION ONLY</b> <input checked="" type="checkbox"/>

<b>FUNDING REQUIRED?</b> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
* IF YES ATTACH A FUNDING RESOLUTION FORM

<b>RESOLUTION REQUIRED?</b> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
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<b>FUNDING RESOLUTION FORM?</b> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
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<b>AGENDA DATE</b>	September 20, 2016
<b>DEPT. HEAD SIGNATURE</b>	NA
<b>DATE SUBMITTED</b>	August 12, 2016
<b>ATTACHMENTS</b> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED

#### COMMITTEE SIGN-OFF

<b>COMMITTEE</b>	NA
<b>CHAIR PERSON</b>	NA

#### DEPARTMENT APPROVALS

<b>DEPUTY CITY MANAGER</b>	signature on file
<b>CITY MANAGER</b>	signature on file

#### FINANCE & BUDGET INFORMATION

<b>DIRECTOR OF FINANCE APPROVAL</b>	NA
<b>SOURCE OF FUNDS</b>	NA
<b>ACCOUNT NUMBER</b>	NA
<b>AMOUNT</b>	NA
<b>APPROPRIATION REQUIRED</b> YES <input type="checkbox"/> NO <input type="checkbox"/>	NA

#### LEGAL AUTHORITY

NA
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**CC FY 17 09-20 AB 31**

**SUMMARY STATEMENT**

The Planning & Permitting software purchased by the City has been in use for approximately 6 months. An update of the project and the functionality of the software to date will be provided to the City Council.

**RECOMMENDED ACTION**

None.



**City of Rochester Formal Council Meeting**

**AGENDA BILL**

**NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT Multi Family Apartment Building Inspection Program
--

COUNCIL ACTION ITEM <input type="checkbox"/> INFORMATION ONLY <input checked="" type="checkbox"/>
--

FUNDING REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
--

RESOLUTION REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
--

FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
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AGENDA DATE	9.20.2016	
DEPT. HEAD SIGNATURE	<i>Norm Anderson Jr.</i>	
DATE SUBMITTED	8/19/16	
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	2

**COMMITTEE SIGN-OFF**

COMMITTEE	
CHAIR PERSON	

**DEPARTMENT APPROVALS**

DEPUTY CITY MANAGER	
CITY MANAGER	

**FINANCE & BUDGET INFORMATION**

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

**LEGAL AUTHORITY**

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**CC FY 17 09-20 AB 32**

**SUMMARY STATEMENT**

This agenda item is to inform the council and public about the inspection program we will be initiating for multi-family apartment buildings. We will be mailing out pamphlets to property owners of such buildings. The program will start off by choosing one street at a time as fire prevention resources allow.

**RECOMMENDED ACTION**

No action is recommended as this is for informative purposes only.

09/15/2016

~~09/15/2016~~

CITY OF  
Received

AUG 19 2016

City Manager  
ROCHESTER



**TO:** Key Officials  
**FROM:** Judy A. Silva, Executive Director  
Cordell A. Johnston, Government Affairs Counsel  
**DATE:** August 18, 2016  
**RE:** 2017-2018 Legislative Policy Conference ~ Friday, September 23, 2016

**Floor Proposals and Legislative Principles**

Enclosed please find a copy of the seven floor policy proposals that have been submitted for discussion and vote at the NHMA Legislative Policy Conference. These floor policies supplement the policy recommendations prepared by the three legislative policy committees, which were mailed to each municipality on June 20, 2016. In addition to the policy recommendations and the floor proposals, delegates at the conference will vote on NHMA's Legislative Principles, which also were included in the June 20 mailing. If you need copies of any of these documents, you can find them on the NHMA website, [www.nhmunicipal.org](http://www.nhmunicipal.org). (Near the top of the home page, click on the "Advocacy" tab, then use the menu on the left to find "Legislative Principles," "2017-2018 Legislative Policy Recommendations," and "2017-2018 Floor Policies.")

**Voting Delegate**

Each member municipality has one vote at the Policy Conference. Each governing body is asked to appoint a voting delegate to cast the municipality's vote on the policy proposals presented. We are sending a voting delegate card to the chief administrative officer in each municipality (or the governing body chair if no administrative staff) to return to us indicating the governing body's appointment for voting delegate. Please mail this card back to us no later than Friday, September 16. See the Legislative Policy Process Questions & Answers document, also sent with the June 20 mailing and available on the NHMA website, for a description of who will have voting privileges for a municipality in the absence of any formal designation.

**Policy Conference**

The Legislative Policy Conference is scheduled for Friday, September 23, 2016, at 9:00 a.m. at NHMA's offices at 25 Triangle Park Drive in Concord.

We urge the governing body of each municipality to discuss the full slate of policy recommendations, along with these floor proposals, and take a position on each proposal to give guidance to your voting delegate. ***Do not send your positions on the policy recommendations to NHMA; they are only for the guidance of your voting delegate, and each municipality can register its positions only by voting at the conference.*** At the conference, delegates may vote to approve, reject, amend, or table a policy proposal. They may also vote to change the order of priority of the various policies.

This is an important opportunity for each member municipality to participate in determining NHMA legislative policy for the 2017-2018 biennium—we count on your input! As always, please do not hesitate to call or e-mail ([governmentaffairs@nhmunicipal.org](mailto:governmentaffairs@nhmunicipal.org)) the Government Affairs Staff with any questions, comments, or concerns. We look forward to seeing you on September 23!



**New Hampshire Municipal Association  
2017 - 2018 Legislative Policy Process**

**Floor Policy Proposal**

**Submitted by (name):** Roger Coutu

**Date:** August 10, 2016

**City or Town:** Hudson

**Title of Person Submitting Policy:** Selectman

**Floor Policy Proposal approved by vote of the governing body on (date)**

**August 9, 2016**

**To see if NHMA will SUPPORT/OPPOSE:**

***To see if NHMA will support legislation to allow municipal library budgets to appear as a separate warrant article on the Town Meeting SB2 ballot.***

**Municipal Interest to be accomplished by proposal:**

***To give the voters greater visibility to the appropriations necessary to operate the municipal library when they vote at the Annual Town Meeting.***

**Explanation:**

***Currently, in SB2 communities, the operating budget for the Town appears as a separate warrant article. The article raises and appropriates a sum of money for the operation of the Town and also defines a default budget should the proposed budget not pass. In 2014, separate warrant articles were allowed on the ballot to raise and appropriate funds to run a municipal water utility and a municipal sewer utility. Each of these articles also identified a default budget should the article(s) not pass. The Hudson Board of Selectmen believe that it would be appropriate to allow SB2 communities to put municipal library budgets, separate from the Town's general fund budget, so that the voters would have greater visibility into the cost to operate the library as well as the ability to vote for a library default budget. Another strong argument in favor of allowing the library budget to be a separate warrant article is that the Library Trustees are a separately elected body, not subject to the direction of the Board of Selectmen.***



**New Hampshire Municipal Association  
2017 - 2018 Legislative Policy Process**

**Floor Policy Proposal**

Submitted by (name): *Roger Coutu*

Date: *August 10, 2016*

City or Town: *Hudson*

Title of Person Submitting Policy: *Selectman*

Floor Policy Proposal approved by vote of the governing body on (date)

*August 9, 2016*

To see if NHMA will SUPPORT/OPPOSE:

*To see if NHMA will support legislation to allow municipalities to borrow funds from either their Special Revenue Funds and/or Capital Reserve Funds for the purpose of financing municipal building construction approved via warrant articles approved by the voters.*

Municipal Interest to be accomplished by proposal:

*This would allow municipalities access to their own funds which could generate a greater yield than other investments.*

Explanation:

*This would give municipalities an option to self finance capital building projects and possibly generate higher returns on their funds.*

**New Hampshire Municipal Association  
2017-2018 Legislative Policy Process**

**Floor Policy Proposal**

Submitted by: (name) City of Portsmouth

Date: August 2, 2016

City or Town: Portsmouth Title of Person Submitting Policy: CHRISTINE DWYER, MEMBER OF THE PORTSMOUTH CITY COUNCIL AND LEGISLATIVE SUBCOMMITTEE. THE SUBCOMMITTEE SUBMITS THIS FLOOR POLICY ON THE PORTSMOUTH CITY COUNCIL'S BEHALF.

**Floor Policy Proposal approved by vote of the governing body on (date): THE PORTSMOUTH CITY COUNCIL APPROVED THIS POLICY BY MAJORITY VOTE ON AUGUST 1, 2016 FOR SUBMISSION AS A FLOOR POLICY AT THE NHMA LEGISLATIVE POLICY CONFERENCE.**

To see if NHMA will SUPPORT:

Legislation that amends RSA 674 regarding Accessory Dwelling Units (ADUs) to prohibit either the principal dwelling unit or the ADU from being used for short term rentals which are defined as the rental of either the principal dwelling unit or the ADU for a period of less than thirty days.

Municipal interest to be accomplished by proposal:

The Legislature's express purpose in amending RSA 674 to require municipalities to permit ADUs was to provide affordable housing for NH citizens, specifically acknowledging the needs of the elderly and disabled to provide living space for in-home caregivers. Allowing ADUs to be used as short term rentals will have the effect of reducing or eliminating affordable housing opportunities for this vulnerable population and their caregivers. Without this limitation every single family residence in every zoning district could become a short term rental business, reducing affordable housing stock for the elderly, disabled and their caregivers, and creating unintended consequences for neighbors.

**Explanation:**

Many communities throughout the country that are tourist destinations have been faced with the substantial reduction of available affordable housing units due to the recent exponential growth of the short term rental business. The legislative purpose of RSA 674 regarding ADUs will be undermined and likely completely thwarted if either the principal dwelling or ADU can be used as a short term rental. Use of either the principal dwelling or ADU as a short term rental would be against the spirit and intent of the express stated purpose of the legislation.

Each proposed floor policy should record the date of the governing body vote approving the proposal. It should include a brief (one or two sentence) policy statement, a statement about the municipal interest served by the proposal, and an explanation which describes the nature of the problem or concern from a municipal perspective and discusses the proposed action which is being advocated to address the problem. Fax to 224-5406; mail to 25 Triangle Park Drive, Concord, NH 03301; or email to [governmentsaffairs@nhmunicipal.org](mailto:governmentsaffairs@nhmunicipal.org).

Must be received by August 12, 2016.

**New Hampshire Municipal Association  
2017-2018 Legislative Policy Process**

4.

**Floor Policy Proposal**

Submitted by: (name) City of Portsmouth

Date: August 2, 2016

City or Town: Portsmouth Title of Person Submitting Policy: CHRISTINE DWYER, MEMBER OF THE PORTSMOUTH CITY COUNCIL AND LEGISLATIVE SUBCOMMITTEE. THE SUBCOMMITTEE SUBMITS THIS FLOOR POLICY ON THE PORTSMOUTH CITY COUNCIL'S BEHALF.

Floor Policy Proposal approved by vote of the governing body on (date): THE PORTSMOUTH CITY COUNCIL APPROVED THIS POLICY BY MAJORITY VOTE ON AUGUST 1, 2016 FOR SUBMISSION AS A FLOOR POLICY AT THE NHMA LEGISLATIVE POLICY CONFERENCE.

**To see if NHMA will SUPPORT:**

Legislation that allows municipalities to adopt an additional surcharge under the meals and rooms tax on hotel occupancy within its municipality whereby the deposited funds would be collected by the Department of Revenue Administration and paid to the municipality into a capital reserve fund, revolving fund, or other special revenue fund to help defer additional costs municipalities face due to tourism.

**Municipal interest to be accomplished by proposal:**

The State of New Hampshire wants to promote tourism throughout the State because the tourism industry generates jobs and Meals and Rooms Tax revenue. Enabling legislation that gives local communities the ability to create locally a hotel surcharge to generate funds to help pay for municipal services, infrastructure improvements and capital needs without relying on the property tax would help cities and towns recoup some of the costs they have had to assume over the last decade due to loss of revenue from the State. This overreliance on the property tax has put an increased burden on all property taxpayers, but particularly those with limited sources of income who struggle to pay their property taxes each year.

**Explanation:**

Not every community has the same assets or needs. Enabling legislation permitting cities and towns to create a hotel surcharge could help defer the cost of municipal services, infrastructure improvements and capital needs, lessen the burden on the property tax and the financial burden on cities and towns created by the loss of revenue from the State over the last decade from the elimination of shared revenues, state aid grants, retirement contributions and failure to return the proper percentage of Meals and Rooms Tax revenue to cities and towns. The State Legislature has established a precedent for municipalities to charge fees to create a local source of revenue from fees associated with motor vehicle registration.

Each proposed floor policy should record the date of the governing body vote approving the proposal. It should include a brief (one or two sentence) policy statement, a statement about the municipal interest served by the proposal, and an explanation which describes the nature of the problem or concern from a municipal perspective and discusses the proposed action which is being advocated to address the problem.

Fax to 224-5406; mail to 25 Triangle Park Drive, Concord, NH 03301; or email to [governmentsaffairs@nhmunicipal.org](mailto:governmentsaffairs@nhmunicipal.org).

Must be received by August 12, 2016.

New Hampshire Municipal Association  
2017-2018 Legislative Policy Process

5.

Floor Policy Proposal

Submitted by: (name) City of Portsmouth Date: August 2, 2016

City or Town: Portsmouth Title of Person Submitting Policy: CHRISTINE DWYER, MEMBER OF THE PORTSMOUTH CITY COUNCIL AND LEGISLATIVE SUBCOMMITTEE. THE SUBCOMMITTEE SUBMITS THIS FLOOR POLICY ON THE PORTSMOUTH CITY COUNCIL'S BEHALF.

Floor Policy Proposal approved by vote of the governing body on (date): THE PORTSMOUTH CITY COUNCIL APPROVED THIS POLICY BY MAJORITY VOTE ON AUGUST 1, 2016 FOR SUBMISSION AS A FLOOR POLICY TO NHMA AT ITS LEGISLATIVE POLICY CONFERENCE.

To see if NHMA will SUPPORT:

Legislation that defines short term rentals as a home business and permits municipalities to regulate and inspect these businesses for life safety issues.

Municipal interest to be accomplished by proposal:

The State of New Hampshire wants to help encourage the growth of new businesses and to support innovative business models. Legislation that permits local communities to define short term rentals as home businesses and allows them to regulate and inspect these businesses for life safety issues will support the emergence of new businesses while recognizing that there is a public interest in ensuring safety, which would benefit and protect business owners, users and all New Hampshire citizens and communities.

Explanation:

Municipalities want to help improve their local economy and need a way to ensure that new business models are encouraged if conducted in a manner that ensures the safety of all users. Local regulation actually recognizes that new models are emerging. Legislation that defines short term rental businesses as home businesses and permit municipalities to regulate and inspect for life safety issues will recognize the right and obligation of municipalities to protect the health, safety and welfare of their citizens while protecting owners and users and all New Hampshire citizens and communities.

Each proposed floor policy should record the date of the governing body vote approving the proposal. It should include a brief (one or two sentence) policy statement, a statement about the municipal interest served by the proposal, and an explanation which describes the nature of the problem or concern from a municipal perspective and discusses the proposed action which is being advocated to address the problem. Fax to 224-5406; mail to 25 Triangle Park Drive, Concord, NH 03301; or email to [governementaffairs@nhmunicipal.org](mailto:governementaffairs@nhmunicipal.org).  
Must be received by August 12, 2016.



6.

**New Hampshire Municipal Association  
2017-2018 Legislative Policy Process**

**Floor Policy Proposal**

Submitted by (name) CITY OF PORTSMOUTH Date: AUGUST 2, 2016

City or Town PORTSMOUTH Title of Person Submitting Policy CHRISTINE DWYER, MEMBER OF THE PORTSMOUTH CITY COUNCIL AND LEGISLATIVE SUBCOMMITTEE. THE SUBCOMMITTEE SUBMITS THIS FLOOR POLICY ON THE PORTSMOUTH CITY COUNCIL'S BEHALF.

Floor Policy Proposal approved by vote of the governing body on (date) THE PORTSMOUTH CITY COUNCIL APPROVED THIS POLICY BY MAJORITY VOTE ON AUGUST 1, 2016 FOR SUBMISSION AS A FLOOR POLICY

To see if NHMA will SUPPORT: A POLICY THAT REQUIRES THE NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION TO ADOPT, DEVELOP AND IMPLEMENT A TYPE II PROGRAM FOR NOISE ABATEMENT ON EXISTING HIGHWAYS.

Municipal interest to be accomplished by proposal:

HIGHWAY TRAFFIC NOISE HAS A NEGATIVE IMPACT ON THE HEALTH, SAFETY AND WELFARE OF NH CITIZENS WHO RESIDE ALONGSIDE EXISTING HIGHWAYS. THE NH DOT'S FAILURE TO ADOPT A TYPE II PROGRAM TO ABATE NOISE ALONG EXISTING HIGHWAYS HAS DEPRIVED MUNICIPALITIES OF FUNDS NEEDED TO CONSTRUCT NOISE BARRIERS TO PROTECT THEIR RESIDENTS.

Explanation:

FUNDING IS NOT AVAILABLE TO CONSTRUCT NOISE BARRIERS ALONG EXISTING HIGHWAYS UNLESS THE STATE ADOPTS A TYPE II PROGRAM. CERTAIN HIGHWAYS WERE CONSTRUCTED OR EXPANDED WITHOUT NOISE BARRIERS. THE VEHICULAR TRAFFIC ON THESE HIGHWAYS HAS INCREASED SUBSTANTIALLY OVER TIME, AS HAS THE NEGATIVE IMPACT OF NOISE ON NEIGHBORHOODS THAT ABUT THESE HIGHWAYS. NH DOT'S FAILURE TO ADOPT A TYPE II POLICY PREVENTS MUNICIPALITIES FROM BEING ABLE TO RECEIVE FUNDING TO CONSTRUCT NOISE BARRIERS WHICH ARE NECESSARY TO PROTECT THE HEALTH, SAFETY AND WELFARE OF NH RESIDENTS.

**New Hampshire Municipal Association  
2017-2018 Legislative Policy Process**

7.

**Floor Policy Proposal**

**Submitted by:**

**Bruce Johnson, Select Board Chairman, Webster  
Clyde Carson, Select Board Chairman, Warner**

**Date: June 30, 2016**

**Under Finance and Revenue Policy recommendation #19 - State Revenue Structure and State Education Funding:**

**To see if the New Hampshire Municipal Association will support legislation to reduce local property taxes by 1) fully funding the NH Education Trust fund as defined in RSA 198:38 and 2) significantly reducing the amount of \$363 million to be raised by the state property tax as defined in RSA 76:3 with any reduction to be replaced from other state revenues.**

**Municipal interest to be accomplished by proposal:**

- 1. Relieving property tax burdens on all property owners. There are times when people stand up at Town meeting and say they are overburdened on property taxes, and therefore, they cannot support town funding for needed responsibilities and projects. Well, the majority of those property taxes are not local taxes but school taxes. If reform can address the school portion of the tax bills with meaningful help from the State, then small towns can take care of what they need to care of.**
- 2. Improved quality education for all children and teens across the state. This means improved educational opportunities for children and teens in poor towns that equals that from more wealthy towns.**

**Explanation:**

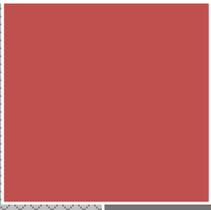
**Every year at annual school district meetings or city council meetings across the State, discussions and votes pit struggling taxpayers against children in need of an education. The reason for this is a funding formula that does not include meaningful contributions by the State of New Hampshire. It is time to correct this, and for the State to step up and increase its contributions so that local property taxpayers are not overly burdened, and so that all children receive a decent education.**

**Approved by a vote of:**

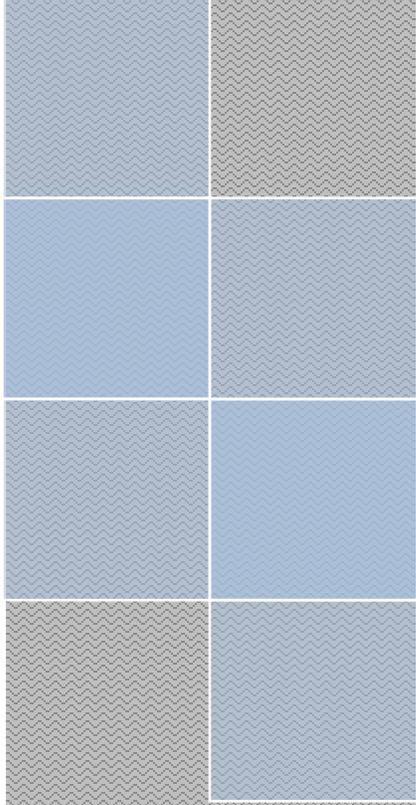
**Andover Board of Selectmen – July 25, 2016  
Hopkinton Board of Selectmen – August 8, 2016  
Salisbury Board of Selectmen – August 3, 2016  
Warner Board of Selectmen – July 26, 2016  
Webster Board of Selectmen – July 5, 2016**

## August 2016 Department Reports

- Assessing P. 17
- Building, Zoning, and Licensing Services P. 19
- City Clerk's Office P. 23
- Economic Development Department P. 25
- Finance Department P. 43
- Fire Department P. 47
- Library P. 81
- Planning Department P. 83
- Police Department P. 87
- Public Works Department P. 111
- Recreation and Arena P. 115
- Tax Collector P. 117
- Welfare P. 119



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**City of Rochester, New Hampshire**  
**Assessor's Office**  
19 Wakefield Street  
Rochester, New Hampshire 03867-1915

09/15/2016

Telephone  
(603) 332-5109  
Fax  
(603) 335-7591

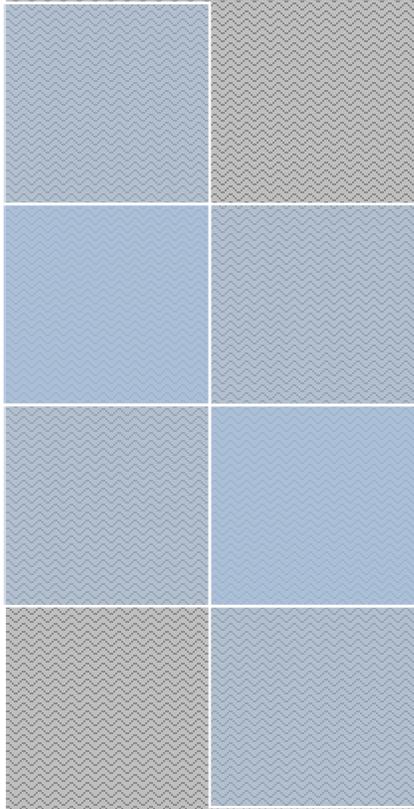
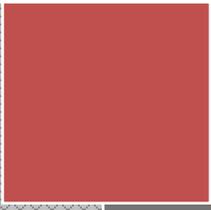
September 12, 2016

To: City Manager/Council  
From: Rick Vincent, Assessor  
Subject: August Council Report

Revenue Received/Collection Warrants issued:

Land Use Change Tax	\$8,000.00
Property Records, Maps & Copies	\$ 27.50

- Field Assessors are verifying property data on a systematic lot by lot basis. They continue to work in the Route 202A area west of the Spaulding Turnpike.
- Rick Vincent, Chief Assessor, announced his resignation, after accepting the chief Assessor position for the city of Lebanon, New Hampshire.



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To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of August 2016 with the fiscal Year to Date

The following data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

**Department Revenue**

Permit Type	August 2016	Year to Date
Building Permits	\$47,527.00	\$108,420.00
Electrical Permits	\$8,764.00	\$12,210.00
Gas Permits	\$0.00	\$0.00
Plumbing Permits	\$9,666.00	\$10,709.00
Zoning Permits	\$1,269.20	\$2,128.63
FireSuppression Permits	\$150.00	\$345.00
FireAlarm Permits	\$140.00	\$140.00
Sprinkler Permits	\$1,146.00	\$1,722.00
Mechanical Permits	\$2,644.00	\$5,904.00
Food_Milk Licenses	\$1,795.00	\$13,282.50
Taxi Licenses	\$160.00	\$170.00
General Licenses	\$100.00	\$770.00
<b>Net Revenue</b>	<b>\$73,361.20</b>	<b>\$155,801.13</b>

## Building Permit Detail

New Permits		August 2016		Fiscal Year to Date	
Permit Type	Permit For	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Building Permits	Addition - Residential	2	\$58,000.00	3	\$118,000.00
	Alteration - Residential	8	\$80,514.00	16	\$160,049.00
	Alterations- Non Residential	8	\$3,687,602.00	12	\$3,912,602.00
	Apartment	1	\$875.00	1	\$875.00
	Building - Non-Residential	1	\$900,000.00	2	\$966,000.00
	Condo	0	\$0.00	2	\$10,000.00
	Deck	10	\$51,300.00	32	\$221,238.00
	Demolition	4	\$32,325.00	11	\$60,100.00
	Fence	2	\$6,778.45	8	\$30,391.45
	Footing	9	\$10,000.00	19	\$876,500.00
	Garage	5	\$103,800.00	9	\$187,300.00
	Manufactured Home	7	\$743,200.00	12	\$1,116,999.00
	New Home	10	\$1,391,100.00	12	\$2,351,600.00
	Other	14	\$3,587,635.00	31	\$4,063,234.00
	Pool - Above Ground	1	\$6,494.95	1	\$6,494.95
	Pool - In Ground	0	\$0.00	1	\$20,500.00
	Repair/Replace - Non-Residential	0	\$0.00	0	\$0.00
	Repair/Replace - Residential	0	\$0.00	0	\$0.00
	Roofing	13	\$111,665.00	33	\$350,661.00
	Shed	4	\$8,606.00	8	\$22,005.00
	Siding	3	\$33,175.00	5	\$62,248.00
	Sign	6	\$37,073.00	8	\$48,938.00
	Windows	3	\$65,407.00	5	\$73,519.00
Electrical Permits	Electrical Underground	4	\$24,300.00	5	\$25,300.00
	Generator	0	\$0.00	1	\$6,300.00
	Meters	3	\$3,150.00	3	\$3,150.00
	Service	10	\$12,665.99	21	\$37,415.99
	Solar Electric System	11	\$1,200,619.00	21	\$1,326,035.00
	Temp Service	0	\$0.00	2	\$5,000.00
	Wiring	37	\$1,115,374.99	60	\$1,251,524.99
FireAlarm Permits	Fire Alarm Permit	3	\$41,635.00	5	\$59,935.00

Fire Suppression Permits	Fixed Fire Suppression System	1	\$15,000.00	1	\$15,000.00
Mechanical Permits	Air Conditioning	4	\$103,461.99	7	\$121,883.99
	Furnace/Boiler	1	\$5,400.00	8	\$113,350.00
	Gas Line	3	\$2,194.00	7	\$30,964.00
	Gas Piping	4	\$16,050.00	12	\$22,000.00
	Heating	8	\$95,700.00	14	\$122,645.00
	Hot Water Heater	1	\$460.00	3	\$820.00
	Mechanical Underground	2	\$9,495.00	2	\$9,495.00
	Pressure Testing	0	\$0.00	0	\$0.00
	Propane Tank	6	\$7,450.00	13	\$13,350.00
	Sheet Metal Work	0	\$0.00	0	\$0.00
	Tank Installation	2	\$2,450.00	4	\$4,700.00
	Ventilation	1	\$49,700.00	3	\$58,160.00
	Plumbing Permits	Plumbing	27	\$951,628.00	42
Water Heater		1	\$80,000.00	2	\$81,800.00
Sprinkler Permits	Fire Sprinkler Systems	5	\$76,880.00	9	\$111,800.00
	<b>Total Permit Issued</b>	245	\$14,729,164.37	476	\$19,112,839.37



09/15/2016

**City of Rochester, New Hampshire**  
**Department of Building, Zoning and Licensing**  
**Services**

31 Wakefield Street \* Rochester, NH 03867  
(603) 332-3508 \* Fax (603) 509-1912

August 2016

**APPLICATIONS REVIEWED BY THE ZONING BOARD**

**2016-18** Ronald Couture applicant for a Variance request to allow a carport to be two (2) feet to the side property line, where ten (10) feet is the allowed set back in the Residential One Zone. This is according to the City's Zoning Ordinance Chapter 42.19, Table A.

**Location:** 17 Letourneau St. Map 0116 Lot 0089 Block 0000, Residential 1 Zone-**APPROVED** with stipulations:

The setback between the wall of the carport and the property line be no closer than three (3) feet instead of the requested two (2) feet; and applicant will provide a certified site plan.

**2016-19** William C Stowell, applicant for a Variance to allow the subdivision of an existing parcel into two, 2 acre building lots. One with 150' of frontage; and one with less than 150' of frontage. This is according to the City's Zoning Ordinance Chapter 42, Table 19 A- Dimensional Standards- Residential Districts.

**Location:** 56 Whitehouse Rd. Map 0256 Lot 0010, Block 0000, Agricultural Zone - **APPROVED**

**2016-20** Ekimbor, LLC applicant requests a Variance to permit 5,452 sq. ft. of lot area for each unit on lot 1, instead of the required 7,500 sq. ft. per unit.

This request is according to the City's Zoning Ordinance Chapter 42.19, Section b.8.

**Location:** 15 Norway Plains Rd. Map 0215 Lot 0017 Block 0000, Residential 2 Zone **APPROVED** with stipulations:

1. The road is to remain privately maintained.
2. No more than forty (40) two bedroom units.

**2016-21** Donald and Bonnie Toy applicants request a Variance to the terms of Article 42, Table 18-A and ask that said terms be waived to permit the expansion of an existing manufactured housing park/ mobile home park and allow the application of the Chapter 43 Mobile Home Park Ordinance after April 22, 2014.

Variance to the terms of Article 42, Table 18- B and ask that said terms be waived to permit the expansion of an existing manufactured housing park/ mobile home park and allow the application of the Chapter 43 Mobile Home Park Ordinance after April 22, 2014.

**Location:** 418 Old Dover Rd. Map 0256 Lot 0054 Block 0001, Agricultural Zone. - **POSTPONED**



**City Clerk's Office**  
**City Hall - First Floor**  
**31 Wakefield Street, Room 105**  
**ROCHESTER, NEW HAMPSHIRE 03867-1917**  
**(603) 332-2130 - Fax (603) 509-1915**  
**Web Site: <http://www.rochesternh.net>**

Clerk of the Council  
 Elections  
 Vital Records  
 Dog Licensing  
 Notary Public Services

## City Clerk's Report FY 2017

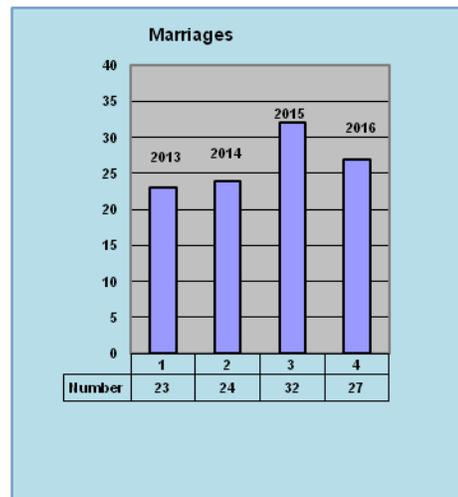
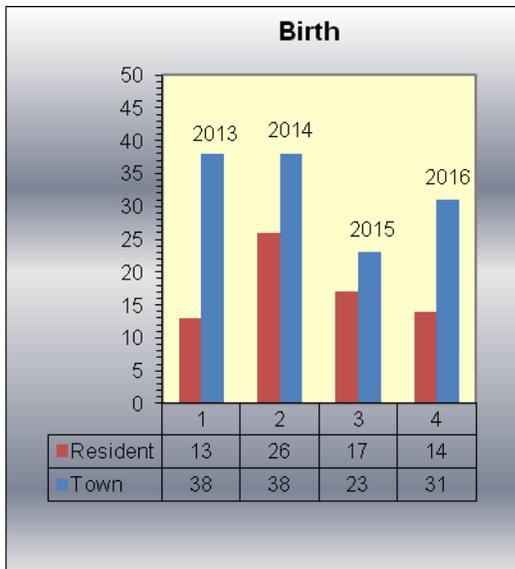
September 20, 2016

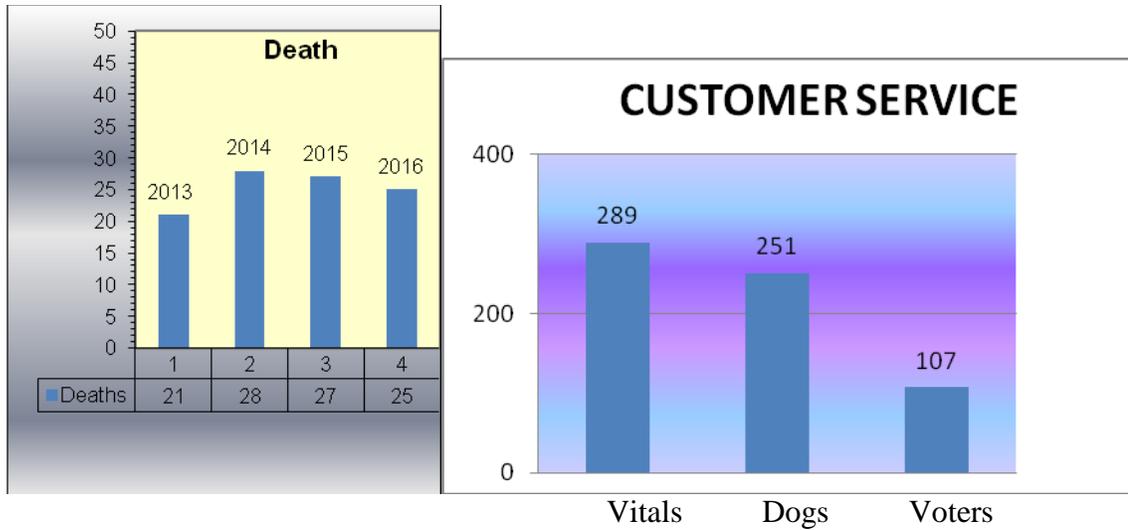
### Vital Statistics

The City Clerk's staff issued 289 initial copies of vital records, 189 subsequent copies of vital records, and 27 marriage licenses in August. The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester: there were 31 babies born in Rochester during the month of August, 14 of which were of Rochester residents; a total of 25 resident deaths occurred in Rochester during the month of August

#### Revenue – Vital Records/Marriage Licenses

	<b>State</b>	<b>City</b>
Initial/Subsequent copies	\$3,257	\$2,968
Marriage Licenses	<u>\$1,161</u>	<u>\$ 189</u>
	\$4,418	\$3,157





**Dog Licensing**

The City Clerk’s office licensed 251 dogs during the month of August. Civil Forfeitures were collected for late dog licenses in the amount of \$2,545.

**Elections**

**Voter registration summary by party as of August 31, 2016:**

	<b><u>Democrats</u></b>	<b><u>Republicans</u></b>	<b><u>Undeclared</u></b>	<b><u>Total</u></b>
<b><u>Ward 1</u></b>	1,023	1,119	1,143	3,285
<b><u>Ward 2</u></b>	956	1,070	1,346	3,372
<b><u>Ward 3</u></b>	1,017	1,159	1,130	3,306
<b><u>Ward 4</u></b>	845	772	1,340	2,957
<b><u>Ward 5</u></b>	926	1,053	1,200	3,179
<b><u>Ward 6</u></b>	977	771	1,079	2,827
<b><u>Total</u></b>	5,744	5,944	7,238	18,926

Respectfully submitted,

*Marcia H. Roddy*

Marcia H. Roddy  
Deputy City Clerk

# Economic & Community Development Management Report

August 31

# 2016

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The City of Rochester is one of the fastest-growing cities in the Seacoast region. As a growing retail and entertainment destination, our dynamic and expanding business climate is attributed to the proud industrial history of the area, a renewed downtown district and the expanding aerospace and advanced composites manufacturing sectors.

City of  
Rochester,  
New  
Hampshire



**Karen Pollard, Economic Development Manager**

***EDC of the Month: Take small bites for strategic success – How Rochester has created wealth in the last decade.***

---

Manager Pollard had numerous meetings with individual businesses for retention and attraction purposes. Ms. Susan Siegel of Albany International is retiring and Ms. Pollard had a farewell lunch with her. Two people have been assigned to take on her roles within Albany. Amy Monk is based in Rochester and Heather Kralik is

based in Salt Lake City, Utah.

Manager Pollard completed extensive follow up with prospects from the International Council of Shopping Centers Deal Making in Boston, MA in July. August 5<sup>th</sup> was a VIP Tour of the new Market Basket at The Ridge which opened to the public on August 7<sup>th</sup>.

Ms. Pollard was a guest speaker at the UNH Economic Development Academy and shared with students her methods on preparing a project plan and outline for implementation. She also was a judge for the Stay-Work-Play Awards, Great Bay Community College Advisory Board as well as Business Relations Committee and continues as Chair of the Northeast Economic Developers Association Marketing Awards Committee which held their judging in August for presentation at the September Annual Conference. The Seacoast Start Up Competition is heading into its fourth year and in August more than \$10,000 of the prize was raised in cash and in-kind donations, more than half of the goal for this year. Alpha Loft has agreed to be the fiscal agent, and Bank of New Hampshire is the lead sponsor again as well. The website [www.seacoastnhstartup.com](http://www.seacoastnhstartup.com) has been updated and is now LIVE for entrepreneurs or sponsors to visit. The event will be held Wednesday, November 2 at the Frisbie Community Education Center. Two new projects have been identified, the Riverwalk Committee will be reinstated and there is an opportunity for Rochester to apply for highway logo signs on the Spaulding Turnpike. Ms. Pollard will lead on the Highway Signs project and Ms. Marsh will lead with the Riverwalk Committee.

For more information, please contact Karen Pollard, CECD, [Karen.pollard@rochesternh.net](mailto:Karen.pollard@rochesternh.net) or 603-335-7522.



**Jenn Marsh, Economic Development Specialist**

Market Basket held its Grand Opening of their 77<sup>th</sup> store located at the Ridge on August 7<sup>th</sup>. City Officials and guests were invited to tour the store the Friday before to check out the new expanded store and meet with store management. This new store is 70,000 square feet compared to the 60,000 Milton Road location. <http://www.seacoastonline.com/news/20160807/new-rochester-market-basket-opens-today>

The 4<sup>th</sup> Annual Start Up Competition is in the works and planned for November 2<sup>nd</sup> in the Strafford Room at the Frisbie Conference Center.

This business contest targets entrepreneurs and startup ventures throughout the state of New Hampshire, but has a particular focus on the Seacoast Region and greater Rochester area. The mission is to:

- Identify entrepreneurs and small start ups
- Offer technical and financial assistance
- Grow local small business and encourage new start up firms
- Create a supportive network of firms for small business

I am a part of the Strategic Planning Committee with the Creteau Technical Center and we are currently planning to hold a record breaking event at the Lilac Mall on October 16<sup>th</sup> at 9am. Mayor McCarley, The Chamber of Commerce, Committee members and local businesses will be working together to break a current world record and put Rochester's name in the Guinness Book of World Records. The current record holder from April 2016 was held in Miura, Kanagawa, Japan by the Miura Beach 900 Challenge Executive Committee with 958 people throwing discs at the same time. This started as a school-focused idea and has become a community project. At the event participants are asked to bring a nonperishable food item to help our local families in need while attempting to break a world record. Everyone is invited to attend the event (must be at least in 1<sup>st</sup> grade to throw a Frisbee). School groups will dress in their uniforms and all businesses are welcome to wear their logo on their clothing to show their support for this community event. <http://www.fosters.com/article/20160810/NEWS/160819981>

The First Impressions project has been working with UNH Cooperative to finalize the reports of the community visits. Rochester and Littleton will meet on September 8<sup>th</sup> to discuss reports that are being generated by our visits. The volunteers discussed ways of how to deliver the reports in a public setting and have been working with The Rochester Listens group to use the data received as a part of community discussion on branding, image and media in Rochester. These two projects will fit nicely together as part of the Rochester Listens group discussions have been about our perception of our City and how local residents feel and Littleton volunteers will show us what their first impression is from someone outside of our community. There will be a framing meeting to discuss the agenda for the community discussion on September 19<sup>th</sup> from 11-1pm and we are looking for Council representation. The Rochester Listens community discussion is scheduled October 26<sup>th</sup> from 6-8 pm. Both meetings will be held at the Frisbie Conference Center.

“Veterans Matter at the Rochester Farmer’s Market”. Over the last six years or so, a World War 2 helmet has sat on the counter by the cash register in Benedicts Grill in Rochester. It started out as a way to make enough money to help Honor Flight New England take local World War 2 veterans, all expenses paid, to Washington D.C. to see the WW2 Memorial. Since that time the helmet has stayed on the counter collecting money for local veterans. Local Veteran groups were notified of the fund. After some disbursements, the account has been dormant for two years and after some discussion it was decided to give the remainder of the money to the Rochester Farmers Market on the Rochester Common for disbursement to Strafford County Veterans. This is a way for the RFM and community to say thank you to all our local heroes. Beginning Tuesday September 6th, Strafford County Veterans may go to the Rochester Farmers Market to receive \$25.00 in vouchers for market purchases. The vouchers will be distributed in five - \$5.00 vouchers. There is no cash value and they are not transferrable.

Vouchers are redeemable September, 2016 only.

To be eligible to receive the vouchers, veterans need to bring to the Rochester Farmers Market official tent, a copy of their DD214 or their healthcare enrollee ID card from Veteran's Affairs plus a current NH Driver's license showing they live in Strafford County. The vouchers are redeemable all Tuesdays in September. The RFM intends on giving out these vouchers throughout September as long as there is money in the account to do so. If there is money remaining at the end of September, they will do it again beginning September 2017.

The Rochester Arts Awards were held by the Rochester Arts and Culture Committee on August 15<sup>th</sup>. Rochester Economic Development along with Rochester Main Street and the Rochester Times won an award for their role in the local Author's Fair which is held in April at the Public Library. There were approximately 100 people in attendance who were there to support our local arts and culture in Rochester. <http://fosters.com/news/20160815/hoerman-honored-with-humanitarian-award> The Rochester Arts Committee is also working alongside the Economic Development Committee to distribute Arts and Prosperity surveys. Our participation in this important research project will allow us to quantify the economic impact of the arts and culture industry in Rochester. We all know that our industry supports jobs and generates government revenue. In June of 2017, we'll receive a final report that tells us just how many jobs and how much money we represent!

#### **Jennifer Marsh**

City of Rochester

Economic Development Specialist - Office of Economic & Community Development

Office: 150 Wakefield Street

Mailing: 31 Wakefield Street

Rochester, NH 03867

(603) 509-1910 -direct line

(603) 335-7597 - fax

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[jennifer.marsh@rochesternh.net](mailto:jennifer.marsh@rochesternh.net)

[www.ThinkRochester.biz](http://www.ThinkRochester.biz)



### **Jennifer Murphy Aubin, Economic Development Executive Secretary**

#### **Project Management**

Executive Secretary Aubin is now on maternity leave but in her place is Interim Executive Secretary Judith Schlenker who is busy starting up and working on our annual competition, **Start Up 2016**, which will be held this year on November 2, 2016.

She has also been developing strategies with Karen Pollard and Jenn Marsh for administering and collecting the Arts & Prosperity Surveys for Americans for the Arts.



### **Community Development Coordinator Report**

**Prepared and submitted by the Community Development Coordinator  
July/August 2016**

#### ***Continuing Projects***

- **Bicycle Racks:** The Department of Public Works determined that there was not adequate room at Central Square for a bicycle rack, especially in light of the accessibility improvements to the Square. As downtown bicycle racks are provided at Factory Court and by the River Walk, the bicycle rack initially to be installed at Central Square was instead installed at the Rochester Commons. The old removable bicycle racks at the Commons were then moved to Gonic Pool, which was not eligible to receive a bicycle rack. The remaining purchased bicycle racks were installed at the Rochester Public Library, Rochester Commons, Cocheco River Walk, and East Rochester Pool.
  - **Economic Development Small Business Development Program:** The Economic Development Department held a second small business development workshop in late June.
  - **Spaulding High School Elevator:** The project is at 40% completion. Installation of the new elevator is projected to be complete by the end of August.

- **CDBG Program**
  - Strafford CAP Weatherization Assistance Program Refund: Strafford CAP issued a refund to the City of Rochester in the amount of \$968.10. After invoicing for a weatherization project, Strafford CAP received funds from one of its other funders, so CAP refunded the \$968.10 to avoid double dipping. The Finance Department consulted with HUD as to the appropriate handling of these funds, and the funds must be formally appropriated through approval by the City Council.
  - Hope on Haven Hill: The Community Development Coordinator has continued work on the environmental review for this project, coordinating with the State Historic Preservation Office and relevant City departments. The environmental review for Hope on Haven Hill has been unusually complex as the home is listed on the state historic register.
  - CAP Weatherization: The Community Development Coordinator has conducted the Quarter 4 progress update phone call with CAP personnel. This is a required component to the CAP corrective action plan. Solid progress continues to be made, and the corrective action plan will be reduced/removed for FY 2016-2017.
  - FY 2016-2017 Contracts: The Community Development Coordinator continued to coordinate contract signing for the FY 2016-2017 CDBG subrecipients, as well as the non-profit recipients of general City funds (The Homemakers, Cornerstone VNA, Strafford CAP, and COAST). The only remaining contracts to be signed are the Hope on Haven Hill and Rochester Main Street contracts.
  - FY 2016-2017 Environmental Reviews: The Community Development Coordinator has continued the process of conducting environmental reviews for FY 2016-2017 CDBG-funded activities and projects. The Request for Release of Funds for all projects besides Hope on Haven Hill will be submitted to HUD on or about August 3<sup>rd</sup>. The release of funds from HUD should be received by late August or early September.
  - End of Year On-Site Monitoring: The Community Development Coordinator has conducted end of year on-site monitoring visits with the FY 2015-2016 CDBG subrecipients. On-site monitoring of New Hampshire Legal Assistance has been postponed, to accommodate the scheduled surgeries of key personnel. At these visits, general program success, CDBG regulatory compliance, financials, change in key agency personnel, and related topics were discussed with the subrecipients.
  - Change in Agency Personnel: Bob O'Connell has retired as executive director of My Friend's Place and has been replaced by Susan Ford, former executive

director of the Homeless Center for Strafford County. The new executive director at the Homeless Center for Strafford County is Sally Struble.

- FY 2016-2017 Annual Action Plan: HUD approved the City of Rochester's FY 16-17 Annual Action Plan on June 27<sup>th</sup>. Grant award documents are en route to the City Manager.
- Section 3 Reporting: The City of Rochester received a letter from HUD dated July 18, 2016, stating that Section 3 compliance reports (HUD Form 60002) had not been submitted for FY 2013, 2014, and 2015 and requesting that the reports be submitted online by August 12, 2016. The Community Development Coordinator verified that reports had in fact been submitted for all three years and submitted supporting documentation to the City's HUD representative showing this. The reports were not found in the online system, which has had multiple technical issues and bugs in the past, and the Community Development Coordinator reentered data from all three reports on July 22, 2016. The City's HUD representative apologized for the inconvenience and explained that it is a system error, with other CDBG grantees experiencing similar issues.
- Programmatic Agreement with NH Division of Historical Resources: The Programmatic between the NH Division of Historical Resources (NH DHR) and the City of Rochester has been signed by both the City and NH DHR.
- Language Access Plan: At a recent HUD-sponsored training, the need for HUD grantees to have a language access plan, providing for Limited English Proficiency residents to access municipal resources, was discussed. The Community Development Coordinator has drafted a language access plan based on Rochester's demographic data. The draft plan is attached to this report.
- ***FY 2015-2016 Consolidated Annual Performance and Evaluation Report***
  - CAPER: HUD requires the submission of the Consolidated Annual Performance and Evaluation Report (CAPER) within 90 days of the end of the program year (September 30<sup>th</sup>). There must also be a 15 day public comment period before the CAPER is submitted. The draft FY 2015-2016 CAPER is attached for initial Committee review. Overall, the City of Rochester performed well in FY 2015-2016, spent funds in a timely manner, and met most performance goals for the CDBG program. The draft FY 2015-2016 CAPER has been uploaded to the Community Development webpage for public access.
  - Section 3 Report (Form 60002): The Section 3 report for FY 2015-2016 must be submitted at the same time as the CAPER. The Community Development Coordinator will prepare the report and submit with or before the CAPER.

- **Other Activities**

- New Hampshire Housing National Housing Trust Fund Allocation Plan (Draft): The Community Development Coordinator drafted and submitted public comments on New Hampshire Housing's National Housing Trust Fund Allocation Plan urging prioritization of the City of Rochester for affordable housing funding.
- City Hall Annex: The Community Development Coordinator coordinated with Planner Michelle Mears to finalize, assemble, and submit the Land & Community Heritage Investment Program (LCHIP) grant application requesting funding for historic restoration work to the City Hall Annex building. The Community Development Coordinator also drafted and set up an educational webpage on the City Hall Annex restoration project, as part of fulfillment of the public education requirement of the CLG Grant. The webpage is available at <http://www.rochesternh.net/planning-development/pages/city-hall-annex-restoration> and will be updated by the Community Development Coordinator throughout the span of the restoration project.
- COPS Hiring Program Grant: The Community Development Coordinator assisted the Police Department in drafting and submitting this grant application.
- HUD Lead Hazard Reduction Grant: The Community Development Coordinator has drafted the project abstract and has started drafting the project narrative for this grant application. This project has taken up a significant amount of time due to the extensive research and writing requirements of the grant (*e.g.*, the narrative will be approximately 40 single-spaced pages).

- **Report Attachments**

- HUD Notice to Submit Form 60002 for Section 3 Compliance Reports (July 18, 2016)

Article about Market Basket Opening

Shopping Centers

Visit the paper online [nerej.com](http://nerej.com)

## Shopping Centers

79,000 S/F STORE ON FARMINGTON RD. IN ROCHESTER, NH

# Market Basket opens at Waterstone's THE RIDGE Marketplace

**ROCHESTER, NH** According to Waterstone, owner and developer of THE RIDGE Marketplace, Market Basket has opened their doors on Rte. 11 on Farmington Rd. Market Basket opened their 79,000 s/f grocery store offering customers a variety of products including specialty, organic, international and prepared foods, as well as a wide selection of grocery items. Customers will enjoy a dining area with flat screen TV's, free WIFI and an in-store café serving coffees, lattes, self-service ice cream, milkshakes and more. An expanded prepared food section offers customers with the convenient hot and cold meals to go.

Josh Levy, principal of Waterstone



said, "We are thrilled that Market Basket has joined the great line-up of shops and restaurants at THE RIDGE Marketplace. We could not be more proud to be affiliated with such a quality company that will continue to serve the Rochester community, surrounding areas and the millions of tourists traveling through Rochester annually. I saw with my own eyes how Market Basket draws from not only a local market, but there are many customers shopping from 40 miles away. Not surprising with their great deals and impressive customer loyalty!"

**The EDITOR'S BLOG**  
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Office of Economic Development

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Retail & Entertainment Destination

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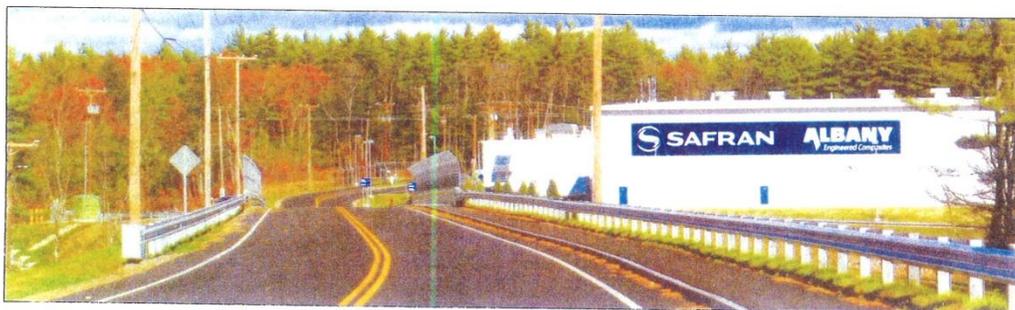
BUSINESS FACILITIES

51

**ROCHESTER'S RECIPE FOR SUCCESS**

"Economic development" is a term frequently used but often misunderstood. In its simplest form, it is the creation of wealth in a specific area, and this is often measured in jobs created, capital investment and new property tax base. At the last board retreat of the Northeast Economic Developer's Association it was discussed how, in New England, most communities include vitality, sustainability and other types of revenue generation such as sales or rooms and meals tax. Fortunately for those involved on the "action" side of economic development, and that includes real estate professionals, many communities and regions have created economic development strategic plans that will guide the way regarding what kind of development is desired, and what impacts are to be avoided.

The strategic plan for Rochester, NH



Safran Aerospace Composites, in partnership with Albany, built a 345,000-square-foot facility for composite jet engine components with the option for another 50 acres.

PHOTO: ANDREW POLANSKI/CECO

52 JULY/AUGUST 2016

A SPECIAL SECTION OF BUSINESS FACILITIES

STATE FOCUS: NEW ENGLAND



The Rochester Farmer's Market is one of many activities located in the city's Historic Downtown.

**The Granite State Business Park** next to Skyhaven Airport in Rochester, is the largest of the city's eight parks at 282 acres. Started in the late 80's by a private developer, the park was acquired by the city and expanded in 2010. Since then Albany International has expanded, moving their corporate headquarters from New York and their R&D facilities from Massachusetts and employing more than 400. Safran Aerospace Composites, in a unique partnership with Albany, has built a 345,000 square foot facility for composite jet engine components, and has secured an option on another 50 acres. NCS Global has built a LEED Certified Silver facility for their global headquarters on Innovation Drive. Phase 2 Medical, one of the fastest growing medical device firms in New Hampshire is located in a 75,000-square-foot facility. With Phases 1 & 2 of the park now under agreement, the city is focused on adding more land zoned for industry to the park on the south side of the city. Active rail, COAST bus service and Skyhaven Airport provide access in addition to SR-108 and Spaulding Turnpike Exit 12.

**Downtown Arts & Entertainment District.** Rochester became a National Main Street Community in 2006, gaining

approval from the National Trust for Historic Preservation for their strategic plan and achieving non-profit organization status. Similar to other New England historic mill towns, the city had suffered from disinvestment in infrastructure and buildings, depressing property values and losing foot traffic. The Main Street Approach targeted economic revitalization, events, Downtown design and organization outreach with their army of volunteers. Concerts on the Square, a Farmer's Market and National Comic Book Day are just a few of the new activities in the Historic Downtown.

The Rochester Museum of Fine Arts displays in several permanent locations, but also has been doing "pop-up" art shows in vacant storefronts improving the look and foot traffic of Downtown. The economic development office has been selected by Americans for the Arts to participate in Arts & Economic Prosperity V (AEP5) to measure the local economic impact created by public arts organizations in the community as well as to measure spending by arts audiences. The Rochester Opera House has been enjoying a renaissance, with 2015-2016 being its most successful season since it reopened in the 1990's.

Downtown occupancy and residency

is up dramatically, with 64 new dwelling units and a 5 percent drop in ground floor vacancy this past year alone. With input from Rochester Main Street, the city has improved city policies and ordinances, such as Signs, Zoning, Expedited Review, Outdoor Dining and much more.

**Rochester Public Works** has taken on multiple new road, water and sewer improvement projects that will support existing and continued growth in commercial and industrial development. A \$4 Million project on Salmon Falls Road and SR 125 North will be doubling water capacity for Crossroads Business Park and the Market Basket Marketplace. The visitor friendly vibe of Downtown will be enhanced by a "wayfinding" initiative, guiding pedestrians, bicyclists and autos to their favorite destinations and abundant free parking. City Hall offices will be expanded into the Annex. Once the Rochester Fire Department, the structure will be rehabilitated and historically restored to meet the city's need to bring Economic Development, Planning and Building, Zoning and Licensing Services together under one roof. This one-stop development center will be ready for occupancy by Summer 2017.

The overall economic impact of these accomplishments has made living and owning a business in Rochester a great investment. More than \$100 million in new buildings has been constructed, resulting in a 63 percent increase in commercial and industrial value generating new tax revenue for the city. As a percentage of the city, commercial and industrial development has increased from 19.3 percent in 2003 to 24.7 percent in 2015, distributing the property tax burden across a more diverse base and allowing for services in the city to keep pace with demand.

**CLAREMONT, NH IS BOOMING**

It has been a great year for economic development so far for Claremont, New Hampshire. As of July, five major projects are underway, expanding the City's

has been approved for the 10-year update in 2016, so it is an appropriate time to evaluate and benchmark the successes before bringing in a new slate of goals and objectives. The strategy approved in 2006 encouraged major changes to process and policy, and also focused on making incremental

improvements. As the joke says, "How do you eat an elephant? One bite at a time," and that is how Rochester created so much new wealth in the last decade.

**The Granite Ridge Development District.** The creation of the Granite Ridge Development District, a 913 acre commercial and entertainment zone, involved policy changes as well as active investment attraction. The city rezoned the acreage for maximum density and favorable construction conditions beneficial to commercial developers. One critical feature is the construction of Marketplace Boulevard, a city street interconnecting the developments and allowing double the development capacity. The NH Dept. of Transportation invested more than \$135 million into the Spaulding Turnpike in Rochester, directly impacting and making improvements for this massive development zone in the Seacoast of New Hampshire.



The 282-acre Granite State Business Park is located next to Skyhaven Airport in Rochester, NH.

Waterstone Retail of Needham, MA has a 500,000-square-foot center underway with Phase 1 now open and Phase 2 approved by the city. Thousands of jobs will be created, serving area residents and visitors to the region with shopping, entertainment and restaurants.

**GRANITE RIDGE DEVELOPMENT DISTRICT**

- ◆ 1995 Value \$28.1 Million
- ◆ Built 186,372 ft<sup>2</sup>
- ◆ 2016 \$66.6 Million
- ◆ Built 894,316 ft<sup>2</sup>
- ◆ 2030 Est. Value \$222.2 Million (+272%)
- ◆ Built 2.2 Million ft<sup>2</sup>

**GRANITE STATE BUSINESS PARK**

- ◆ 2003 Value \$5.1 Million
- ◆ Phase 1 – 125 acres
- ◆ Built 330,865 ft<sup>2</sup>
- ◆ 2016 \$16.6 Million
- ◆ Phase 1 & 2 – 235 acres
- ◆ Built 798,700 ft<sup>2</sup>
- ◆ 2030 Est. Value \$34.7 Million (+187%)
- ◆ Built 1.6 Million ft<sup>2</sup>
- ◆ Phases 1, 2 & 3 – 282 acres

**DOWNTOWN ARTS & ENTERTAINMENT**

- ◆ 2006-2015 Private Investment – \$10 Million
- ◆ 2015 Ground Floor Retail Occupancy – 83.7 percent
- ◆ 2015 New Businesses – 8, Total 227
- ◆ 2011 Audience Spending – \$16.09 pp
- ◆ 2011 FTE Arts Jobs – 287
- ◆ 2011 Direct Economic Impact – \$4.3 Million

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**CITY OF CLAREMONT, NEW HAMPSHIRE**

**2016 IS SHAPING UP TO BE A GREAT YEAR FOR BUSINESS EXPANSION AND RELOCATION IN CLAREMONT, NEW HAMPSHIRE.**

**FOUR MAJOR PROJECTS ARE UNDERWAY, WITH ALMOST 300,000 SQUARE FEET BEING DEVELOPED FOR MANUFACTURING, HISTORIC REUSE, FOOD PROCESSING, AND TRUCKING.**

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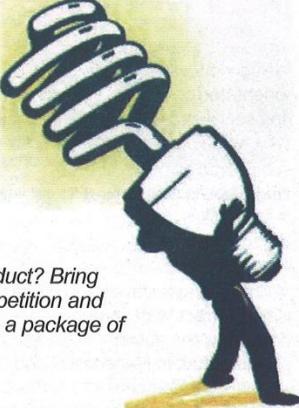
BUSINESS FACILITIES

53

The 2016 Startup Competition Ad was published in the Business NH Magazine, the NH Business Review and Seacoast Media.

**SEACOAST start up 2016**

**Bring your big idea to Rochester.**



*Got a big idea for a new business or product? Bring it to Rochester's 4th annual start up competition and you could win a \$20,000 cash prize, plus a package of more than \$10,000 in in-kind services.*

 **SEACOAST NH start up 2016**  
*presented by Rochester EDC*

SUPPORTED BY: **Alpha Loft**

DEADLINE TO APPLY: **October 5, 2016**  
FINALISTS' PITCH AND JUDGING: **November 2, 2016**  
APPLICATION + INFO: <http://www.seacoastnhstartup.com> or 603-335-7522



**THINK ROCHESTER**  
**NEW HAMPSHIRE**  
Office of Economic Development

The HUD letter of Notice to Submit  
Form 60002



**U.S. Department of Housing and Urban Development  
MASSACHUSETTS STATE OFFICE, NEW ENGLAND AREA  
Office of Community Planning and Development  
Thomas P. O'Neill, Jr. Federal Building  
10 Causeway Street - Fifth Floor  
Boston, Massachusetts 02222-1092  
Fax (617) 565-5442**

Julian Long  
Community Development Specialist  
City of Rochester  
31 Wakefield Street  
Rochester, NH 03867

JUL 18 2016

Greetings:

Subject: Notice to Submit Form 60002 for Section 3 Compliance Purposes

The purpose of this letter is to advise you that our records indicate that your agency has not submitted their Form 60002 for one or more years as required. Pursuant to Section 3 of the Housing and Urban Development Act of 1968, recipients of covered housing and community development funding are required to annually submit Form 60002 annually to the Office of Fair Housing and Equal Opportunity. The required method for submission of Form 60002 is via the online Section 3 Performance Evaluation and Registry System (SPEARS). While you may have submitted Form 60002 to this office, you are now being asked to submit the form via SPEARS by August 12, 2016 to be in compliance.

According to a report provided by HUD Headquarters, your agency is required to submit the following years:

2013, 2014, 2015.

We have enclosed a memorandum from Harriet Tregoning, Principal Deputy Assistant Secretary for Community Planning and Development, and Gustavo Velasquez, Assistant Secretary for Fair Housing and Equal Opportunity. This memorandum will serve as official notice of the submission requirement, and contains information on the statute as well as resources for assistance with the SPEARS System.

If you have any additional questions or require further technical assistance, please email to: [60002Questions@hud.gov](mailto:60002Questions@hud.gov). Thank you for your time and attention to this matter.

Sincerely,

Robert Shumeyko  
Director

Enclosures



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-1000

**JUL 12 2016**

Dear Recipient of HUD Community Planning and Development Assistance:

RE: Notice to Submit Form HUD 60002 for Section 3 Compliance Purposes

The Department of Housing and Urban Development (HUD) uses data to make compliance determinations pursuant to Section 3 of the Housing and Urban Development Act of 1968 (Section 3). As required by 24 CFR § 135.90, recipients of covered housing and community development funding are required to annually submit Form HUD 60002 to the Office of Fair Housing and Equal Opportunity (FHEO). The method of submitting Form HUD 60002 is through HUD's online Section 3 Performance Evaluation and Registry System (SPEARS).

According to our records, *Form HUD 60002 has not been submitted for your Agency for the 2013 and/or 2014 reporting period(s)*. Recipients of Community Planning and Development (CPD) assistance are required to submit Form HUD 60002 at the same time as the Consolidated Annual Performance and Evaluation Report (CAPER). Agencies that receive more than one type of covered HUD financial assistance (i.e., CDBG, HOME, HOPWA, etc.) are required to submit a separate report for each funding source.

Unless your agency has already done so, please submit Form HUD 60002 for the 2013 and/or 2014 "Section 3 reporting period" online through SPEARS by **August 12, 2016**. For your reference a clarification of Section 3 reporting periods is posted on the Section 3 website at <http://www.hud.gov/section3>. You should submit Form HUD 60002 for the 2015 reporting period, in SPEARS 90 days after your fiscal cycle or program year, at the same time you submit the CAPER.

Compliance with Section 3 reporting requirements is mandated in Certifications of Compliance specified at 24 CFR §91.225(a)(7). HUD will take steps to implement corrective or remedial actions pursuant to 24 CFR § 570.910 to prevent a continuation or recurrence of a failure to adhere to the reporting requirements of Section 3.

**Background**

Beginning in January 2014, FHEO issued a series of notices regarding the availability of SPEARS during an extended system outage to address technical problems. The third and final notice was issued December 16, 2014, to advise users of the status of the system and to remind them to maintain applicable records and supporting documentation to facilitate reporting of 2013 and 2014 reports once SPEARS became available. On August 24, 2015, the Department launched SPEARS, and users were given an initial deadline of October 30, 2015 to submit 2013 and 2014 Section 3 annual reports to HUD<sup>1</sup>.

<sup>1</sup> The initial deadline for submitting Section 3 annual reports was extended by 45 days to December 15, 2015

On March 26, 2016, HUD launched an enhanced version of SPEARS (v 2.0) with the following upgrades: 1) ability to report by individual CPD programs; 2) streamlined reporting for grantees that did not trigger Section 3 obligations; 3) ability to retrieve, delete or unlock previously submitted reports for editing and resubmission; 4) ability to determine remaining reports due to HUD; and 5) the ability to view line item LOCCS transactions of Section 3 covered funding.

Several resource documents are posted on the Section 3 website to facilitate your report submission(s), including: User Registration Instructions for access to HUD's Secure Systems; the SPEARS Quick Guide; Form HUD 60002 Report Instructions; a Program Area/Program Code Data Dictionary; and Clarification of Reporting Periods and Report Due Dates.

If you believe that you have received this message in error or need technical assistance, please reply by email to [60002Questions@hud.gov](mailto:60002Questions@hud.gov). Thank you for your prompt response to this request and your continued commitment to low-income residents and the businesses that employ them in your community.

Sincerely,



Gustavo Velasquez  
Assistant Secretary for  
Fair Housing and Equal Opportunity



Harriet Tregoning  
Principal Deputy Assistant Secretary for  
Community Development and Planning

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to accommodate users who encountered difficulties in obtaining credentials through HUD's security portal.



GLOBAL  
ENTREPRENEURSHIP  
WEEK

2015

# DISTINGUISHED PARTNER

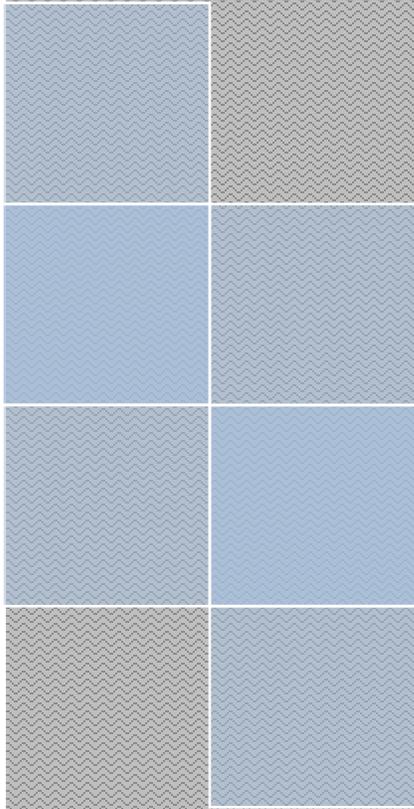
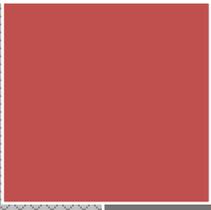
This certificate is in recognition of your dedication & outstanding support in shaping the next generation of entrepreneurs during Global Entrepreneurship Week.

*Jonathan Ortman*

**Jonathan Ortman**  
President | Global Entrepreneurship Network

*City of Rochester NH - Keren Pollard*

Founded by  
Ewing Marion  
**KAUFFMAN**  
Foundation



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# FINANCE COMMITTEE

## Agenda Item

09/15/2016

**Agenda Item Name:** Monthly Financial Statements Summary

For the full detail report, click here: [Monthly Financial Report](#)

### General Fund Revenues

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>REMAINING REVENUE</u>	<u>% COLL</u>
11031 CITY CLERK REVENUE	\$ 105,320	\$ 20,705	\$ 84,615	19.7
11051 ASSESSORS REVENUES	\$ -	\$ 103	\$ (103)	100.0
11061 BUSINESS OFFICE REVENUE	\$ 55,000	\$ 10,003	\$ 44,997	18.2
11062 BUSINESS OFFICE REVENUE	\$ 1,000	\$ -	\$ 1,000	0.0
11071 TAX COLLECTOR REVENUE	\$ 29,019,981	\$ 934,808	\$ 28,085,173	3.2
11081 GENERAL OVERHEAD REVENUE	\$ 2,752,193	\$ 199,700	\$ 2,552,493	7.3
11082 GENERAL OVERHEAD REVENUE	\$ 1,441,166	\$ -	\$ 1,441,166	0.0
11091 PUBLIC BLDGS REVENUE	\$ -	\$ 230	\$ (230)	100.0
11101 PLANNING	\$ 15,250	\$ 16,771	\$ (1,521)	110.0
11201 REV LEGAL OFFICE	\$ 50,000	\$ 8,333	\$ 41,667	16.7
12011 POLICE CITY REVENUE	\$ 318,495	\$ 30,874	\$ 287,622	9.7
12021 FIRE CITY REVENUE	\$ 17,325	\$ 1,833	\$ 15,492	10.6
12022 FIRE STATE REVENUE	\$ 13,500	\$ -	\$ 13,500	0.0
12031 DISPATCH CENTER	\$ 62,044	\$ 58,785	\$ 3,259	94.7
12041 CODE ENFORCEMENT REVENUE	\$ 362,975	\$ 147,003	\$ 215,972	40.5
13011 PUBLIC WORKS REVENUE	\$ 35,200	\$ 6,942	\$ 28,258	19.7
13012 STATE HIGHWAY SUBSIDY	\$ 530,930	\$ 189,846	\$ 341,084	35.8
14011 WELFARE REVENUE	\$ 7,500	\$ -	\$ 7,500	0.0
14021 RECREATION REVENUE	\$ 130,000	\$ 78,541	\$ 51,459	60.4
14031 LIBRARY REVENUE	\$ 12,915	\$ 2,867	\$ 10,048	22.2
<b>1000 GENERAL FUND</b>	<b>\$ 34,930,794</b>	<b>\$ 1,707,345</b>	<b>\$ 33,223,449</b>	<b>4.9</b>

### Enterprise Fund Revenues

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>REMAINING REVENUE</u>	<u>% COLL</u>
5001 WATER ENTERPRISE FUND	\$ 5,795,841	\$ 813,784	\$ 4,982,057	14.0
5002 SEWER ENTERPRISE FUND	\$ 6,877,157	\$ 918,591	\$ 5,958,566	13.4
5003 ARENA ENTERPRISE FUND	\$ 581,453	\$ 49,914	\$ 531,539	8.6

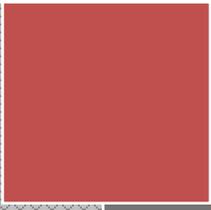
Note: Water and Sewer Fund Revenues Collected appear to fall short each fiscal year until final quarterly billings are posted in September.

General Fund Expenditures

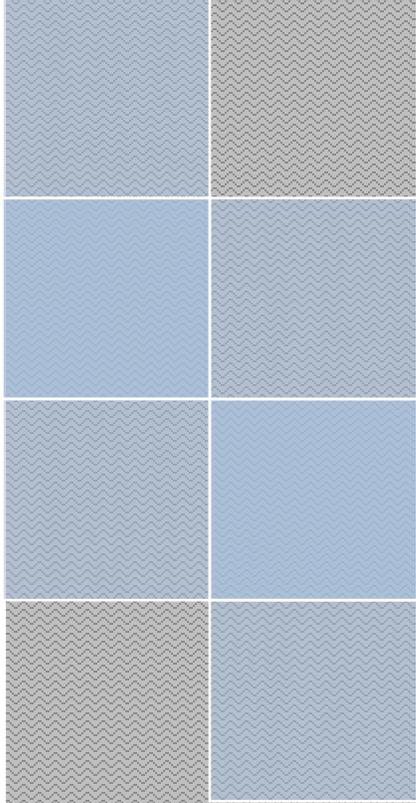
ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	AVAILABLE BUDGET	% USED
11000051 CITY MANAGER	\$ 399,650	\$ 54,366	\$ 6,306	\$ 338,978	15.20
11012351 ECONOMIC DEVELOPMENT	\$ 472,945	\$ 130,265	\$ 68,830	\$ 273,849	42.10
11020050 MUNICIPAL INFORMATION	\$ 412,982	\$ 65,181	\$ 33,340	\$ 314,461	23.90
11030051 CITY CLERK	\$ 289,921	\$ 36,332	\$ 31,960	\$ 221,629	23.60
11040050 ELECTIONS	\$ 46,251	\$ 1,080	\$ 9,040	\$ 36,131	21.90
11050070 ASSESSORS	\$ 408,335	\$ 73,602	\$ 6,626	\$ 328,107	19.60
11060051 BUSINESS OFFICE	\$ 509,376	\$ 103,919	\$ 2,530	\$ 402,926	20.90
11063151 HUMAN RESOURCES	\$ 139,811	\$ 20,920	\$ 5,785	\$ 113,106	19.10
11070070 TAX COLLECTOR	\$ 340,128	\$ 55,024	\$ 10,224	\$ 274,880	19.20
11080050 GENERAL OVERHEAD	\$ 908,668	\$ 64,003	\$ 182,320	\$ 662,346	27.10
11090050 PB CITY WIDE 50	\$ 583,134	\$ 115,417	\$ 4,802	\$ 462,914	20.60
11090051 PB CITY HALL 51	\$ 63,239	\$ 4,841	\$ 2,581	\$ 55,817	11.70
11090052 PB OPERA HOUSE 52	\$ 40,378	\$ 6,858	\$ -	\$ 33,520	17.00
11090053 PB OLD POLICE STATION	\$ 9,925	\$ -	\$ -	\$ 9,925	0.00
11090054 PB CENTRAL FIRE 54	\$ 16,411	\$ 1,587	\$ 1,471	\$ 13,353	18.60
11090055 PB GONIC FIRE 55	\$ 14,739	\$ 5,908	\$ 2,026	\$ 6,805	53.80
11090056 PB LIBRARY 56	\$ 38,002	\$ 3,663	\$ 3,519	\$ 30,820	18.90
11090057 PB DPW GARAGE 57	\$ 14,138	\$ 2,591	\$ 1,029	\$ 10,517	25.60
11090059 PB ER FIRE STATION 59	\$ 750	\$ 25	\$ -	\$ 725	3.30
11090061 PB HISTORICAL MUSEUM	\$ 1,600	\$ 146	\$ 1,210	\$ 244	84.70
11090063 PB HANSON POOL 63	\$ 5,005	\$ 179	\$ 1,679	\$ 3,147	37.10
11090064 PB GONIC POOL 64	\$ 2,880	\$ 40	\$ 863	\$ 1,977	31.40
11090065 PB EAST ROCHESTER POO	\$ 2,650	\$ 221	\$ 863	\$ 1,567	40.90
11090068 PB GROUNDS 68	\$ 9,960	\$ 678	\$ 320	\$ 8,962	10.00
11090069 PB DOWNTOWN 69	\$ 15,500	\$ 1,690	\$ 3,000	\$ 10,810	30.30
11090070 PB REVENUE BUILDING 7	\$ 28,687	\$ 2,781	\$ 151	\$ 25,755	10.20
11090071 PB PLAYGROUNDS 71	\$ 1,590	\$ -	\$ -	\$ 1,590	0.00
11090075 PB NEW POLICE STATION	\$ 35,796	\$ 3,432	\$ 3,281	\$ 29,083	18.80
11102051 PLANNING	\$ 357,871	\$ 58,002	\$ 7,519	\$ 292,350	18.30
11200051 LEGAL OFFICE	\$ 541,865	\$ 64,947	\$ 4,163	\$ 472,755	12.80
12010053 PD ADMINISTRATIVE SER	\$ 1,891,285	\$ 402,623	\$ 105,517	\$ 1,383,145	26.90
12012453 PD PATROL SERVICES	\$ 4,574,998	\$ 667,620	\$ -	\$ 3,907,378	14.60
12012553 PD SUPPORT SERVICES	\$ 392,773	\$ 56,223	\$ -	\$ 336,550	14.30
12020054 FIRE DEPARTMENT	\$ 4,211,028	\$ 702,200	\$ 24,427	\$ 3,484,401	17.30
12020055 FIRE DEPT 55 GONIC SU	\$ 28,556	\$ 1,892	\$ -	\$ 26,664	6.60
12020754 CALL FIRE	\$ 30,964	\$ 1,978	\$ -	\$ 28,986	6.40
12030153 DISPATCH CENTER	\$ 734,705	\$ 125,662	\$ 5,704	\$ 603,339	17.90
12040051 CODE ENFORCEMENT	\$ 564,099	\$ 106,744	\$ 3,709	\$ 453,647	19.60
12050050 AMBULANCE	\$ 56,468	\$ -	\$ 56,468	\$ -	100.00
13010057 PUBLIC WORKS	\$ 2,079,699	\$ 335,343	\$ 556,979	\$ 1,187,377	42.90
13010957 WINTER MAINTENANCE	\$ 463,953	\$ 4,262	\$ -	\$ 459,692	0.90
13020050 CITY LIGHTS	\$ 271,500	\$ 20,486	\$ 2,600	\$ 248,414	8.50
14010051 WELFARE	\$ 456,363	\$ 62,935	\$ 21,463	\$ 371,965	18.50
14022072 RECREATION ADMINISTRA	\$ 559,646	\$ 93,318	\$ 2,538	\$ 463,790	17.10
14022150 RECREATION PLAYGROUND	\$ 82,663	\$ 74,831	\$ 426	\$ 7,406	91.00
14022250 RECREATION POOLS	\$ 78,507	\$ 56,229	\$ 208	\$ 22,070	71.90
14030056 LIBRARY	\$ 1,121,163	\$ 196,930	\$ 38,314	\$ 885,919	21.00
15000051 COUNTY TAX	\$ 6,075,141	\$ -	\$ -	\$ 6,075,141	0.00
17010051 TRANSFERS/PAYMENTS DE	\$ 3,431,440	\$ 1,239,636	\$ -	\$ 2,191,804	36.10
17030050 OVERLAY	\$ 92,256	\$ -	\$ -	\$ 92,256	0.00
17040051 TRANSFER TO CIP & OTH	\$ 2,021,400	\$ -	\$ -	\$ 2,021,400	0.00
<b>1000 GENERAL FUND</b>	<b>\$ 34,930,794</b>	<b>\$ 5,026,610</b>	<b>\$ 1,213,792</b>	<b>\$ 28,690,392</b>	<b>17.90</b>

**Enterprise Fund Expenditures**

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCUMBRANCE</u>	<u>AVAILABLE BUDGET</u>	<u>% USED</u>
5001 WATER ENTERPRISE FUND	\$ 5,795,841	\$ 749,386	\$ 155,364	\$ 4,891,091	15.60
5002 SEWER ENTERPRISE FUND	\$ 6,877,157	\$ 1,880,891	\$ 169,355	\$ 4,826,911	29.80
5003 ARENA ENTERPRISE FUND	\$ 581,453	\$ 124,356	\$ 22,313	\$ 434,784	25.20



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**Rochester Fire Department**  
City of Rochester  
37 Wakefield Street – Rochester, NH 03867

**Norman Sanborn Jr.**  
Chief of Department

Tel (603) 335-7545  
Fax (603) 332-9711

September 12, 2016

TO: City Manager Dan Fitzpatrick  
Mayor Caroline McCarley & City Council Members

**MONTHLY REPORT**  
**AUGUST 2016**

On behalf of the Fire Department, I am pleased to provide you with the following report. It serves as a summary of the activities, projects and programs underway within the department.

**DEPARTMENT INFORMATION:**

During the month of August the Department responded to 256 calls for service. This represents a 26% increase over last August with only 203 runs and a 4% increase over July with 246 runs. Of the calls in August, there were 2 structure fires, 1 trash fire, 2 vehicle fires, 6 brush fires, and 1 outside equipment fire.

Crews also responded to an additional 36 calls for vehicle accidents, and 88 medical calls. 21 of those medical calls were overdoses. August so far accounts for 21% of this year's fire department response to overdoses. 2 of those drug overdoses in August were fatal, or 33% of this year's overdose fatalities occurred in August. We also responded to 2 calls for mutual aid assistance. The remaining calls included everything from alarm activations, good intent calls, and public service calls, as well as a multitude of various other type calls.

**ADMINISTRATIVE STAFF:**

Staff attended and participated in National Night Out which was held at the Commons.

Staff conducted interviews and testing for the Deputy Chief of Training position.

Staff attended the new Market Basket pre-opening at Granite Ridge.

Staff met with a Motorola radio vendor to discuss what was available for portable

radios.

Staff attended the bid opening for the HVAC replacement at Station 1.

Staff attended the open house and ribbon cutting for the new Art Nickless Housing.

Staff attended the kickoff for the City Hall Annex project.

Staff met with representatives from Eversource to talk about issues with fire response.

I attended a meeting with City Manager Dan Fitzpatrick and the City Managers with their Fire Chiefs from Somersworth and Dover to discuss shared services.

Fire Department held a reception at Station 1 for Deputy Zombeck who retired on August 31st.

**FIRE PREVENTION:**

Fire Prevention has designed a Multi-Family Rental Housing Inspection program that will be presented to council at a regular council meeting in September. This program is designed to improve the life safety components of the buildings that a majority of our residents sleep and live in. Things as simple as working smoke alarms to making sure paths of egress are checked to make sure they are compliant. Fire Prevention Captain Dennis Dube was promoted to Deputy Chief of Training which leaves an opening in fire prevention that we are currently looking to fill. We wish Chief Dube the best on his new adventure!

**DUTY SHIFT:**

All fulltime firefighters did 312 hours worth of training for the month of August doing assorted training.

**EMERGENCY MANAGEMENT:**

Staff met with Liz Lufkin from NH Emergency Management to go over the new traffic flow map for the Seabrook Power Plant evacuation plan.

Fire Department received final approval for the Generator Grant from NH Emergency Management.

Sincerely,

Norman G. Sanborn, Jr.  
Fire Chief

# Rochester Fire Department

## Office of Fire Prevention

31-Aug

Building Fire Code Inspections	11
Building Site Consultation	8
Construction Plan Review	8
Fire Drills	7
Fire Investigations	2
Fire Permits Issued	
Fire Prevention Education and Training	3
Foster Care / Day Care Inspections	1
Outdoor Burning Inspections	19
Permit of Assembly Inspections	8
Tank Removal/Installation Inspections	
Training Sessions	
Woodstove / Pelletstove Appliance Inspection	
<b>Total</b>	<b>76</b>

09/09/2016 07  
cindi

CITY OF ROCHESTER  
OPERATING BUDGET FY17

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glytdbud

FOR 2017

	ORIGINAL APPROP	BUDGET	EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	
1000 GENERAL FUND							
-----							
FIRE CITY REVENUE							
-----							
12021 402111 OUTSIDE SERVICES REVE	15,000	0	707.88	-70 .88			
12021 402157 00505 TANK REMOVAL	-25	25	-25.00	25.00			
12021 402157 00506 BLASTING	-25		-100.00	100.00		.00	100.0%
12021 402157 00507 INCIDENT REPORT	-25		-15.00	15.0		75.00	400.0%
12021 402157 00508 F M REPORT	-25		.00	.0		-10.00	60.0%
12021 402157 00510 CD PHOTOS	-25		.00	.00		-25.00	.0%*
12021 402157 00511 FIRE ALARM PLAN	-500		-50.00	50.00	.0		
12021 402157 00512 SPRINKLER PLAN	-1,000		735.00	548.0			
12021 402157 00513 COMM HFS/CA	-100		-200.00	150.00		100.00	200.0%
12021 402157 00514 RE-INSPECTION	-50		.00	.00		-50.00	.0%*
12021 402157 00515 FINE	-50		.00	-50		-50.00	.0%*
12021 406205 FIRE DONATIONS	-500		.00				
TOTAL FIRE CITY REVENUE	17,325	25	1,832.88	1,595.88			
TOTAL GENERAL FUND	17,325	,32	1,832.88	1,595.88		.12	
TOTAL REVENUES	17,325	, 25	1,832.88	1,595.88			
GRAND TOTAL	17,325	,3 5	-1,832.88	-1,595.88			

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## FIRE DEPARTMENT C

6

August-16

	Occurences Percentage		Occurences Percentage	
Fire/Explosion	5			
Overpressure Rupture	0			
Rescue Call			118	46.1
Hazardous Condition	16	6.5%	23	9.0%
Service Call	41	16.7%	23	9.0%
Good Intent Call	31	12.7%	37	14.5%
False Call				6.8%
Undetermined	2			
TOTAL				100.0%

Rochester Fire Department  
Incident Status

09/15/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1596-IN 1st Action: Location:	08/01/2016 Investigate	0837	Medical assist, assist EMS crew
16-1597-IN 1st Action: Location:	08/01/2016 Provide first aid & check for injuries	0940	Motor vehicle accident with injuries
16-1598-IN 1st Action: Location:	08/01/2016 Hazardous materials leak control & containment	1453	Vehicle accident, general cleanup
16-1599-IN 1st Action: Location:	08/01/2016 Cancelled en route	1724	Dispatched & canceled en
16-1602-IN 1st Action: Location:	08/01/2016 Assistance, other	0038	Water or steam leak
16-1620-IN 1st Action: Location:	08/01/2016 Investigate	2255	Vehicle accident, general cleanup
16-1621-IN 1st Action: Location:	08/01/2016 Investigate	2229	Medical assist, assist EMS crew
16-1603-IN 1st Action: Location:	08/02/2016 Assistance. other	1251	Medical assist, assist EMS crew
16-1604-IN 1st Action: Location:	08/02/2016 Investigate	0746	Alarm system sounded due to malfunction
6-1605-IN 1st Action: Location:	08/02/2016 Investigate	1042	Alarm system activation, no fire - unintentional
16-1606-IN 1st Action: Location:	08/02/2016 MEADERBORO RD BUDEL CONSTRUCTION CORP	252	Alarm system sounded due to malfunction
16-1607-IN 1st Action: Location:	08/02/2016 Investigate	1514	Motor vehicle accident with no injuries.
16-1608-IN 1st Action: Location:	08/02/2016 Investigate		Alarm system sounded due to malfunction
16-1609-IN 1st Action: Location:	08/02/2016 Investigate	2150	Good intent call, other

Rochester Fire Department  
Incident Status

09/15/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1619-IN 1st Action: Location:	08/02/2016	0049	Alarm system sounded due to malfunction
	Investigate		
	21 WHITEHALL RD FRISBIE MEMORIAL HOSPITAL		
16-1610-IN 1st Action: Location:	08/03/2016	0243	Dispatched & canceled en route
	Cancelled en route		
	1 KNIGHT ST CUMBERLAND FARMS		
16-1611-IN 1st Action: Location:	08/03/2016	0355	Dispatched & canceled en route
	Cancelled en route		
	39 TEMPLE DR		
16-1612-IN 1st Action: Location:	08/03/2016	0928	Alarm system activation, no fire - unintentional
	Investigate		
	65 LAFAYETTE ST STEVEN KURTS		
16-1613-IN 1st Action: Location:	08/03/2016	1101	Motor vehicle accident with no injuries.
	Investigate		
	163 WAKEFIELD ST MR BUBBLE'S CAR WASH		
6-1614-IN 1st Action: Location:	08/03/2016	1215	Medical assist, assist EMS crew
	Provide manpower		
16-1615-IN 1st Action: Location:	08/03/2016	1945	Service Call, other
	Investigate		
	90 SOUTH MAIN ST SERVICE CREDIT UNION		
16-1616-IN 1st Action: Location:	08/03/2016	2149	Service Call, other
	Investigate		
	HANCOCK ST		
16-1617-IN 1st Action: Location:	08/04/2016	0059	Medical assist, assist EMS crew
	Provide manpower		
16-1618-IN 1st Action: Location:	08/04/2016	0246	Medical assist, assist EMS crew
	Provide manpower		
16-1622-IN 1st Action: Location:	08/04/2016	1502	Good intent call, other
	Investigate		
	150 WAKEFIELD	ROCHESTER COMMUNITY CENTER	
16-1623-IN 1st Action: Location:	08/04/2016	1653	Good intent call, other
	Investigate		
	7 CRANE DR ROCHESTER HARLEY-DAVIDSON		
16-1624-IN 1st Action: Location:	08/04/2016		Motor vehicle accident with injuries
	As; 1st action: other		
	SPAULDING TPKE NB AT EXIT 2		
16-1625-IN 1st Action: Location:	08/04/2016	1948	Medical assist, assist EMS crew
	Provide manpower		

Rochester Fire Department  
Incident Status

09/15/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1626-IN 1st Action: Location:	08/04/2016	2213	Medical assist, assist EMS crew Standby
16-1627-IN 1st Action: Location:	08/04/2016	2315	Motor vehicle accident with injuries Assistance, other 754 COLUMBUS AVE STOP N GO DELI
16-1628-IN 1st Action: Location:	08/05/2016	0736	Medical assist, assist EMS crew Provide basic life support (BLS)
16-1629-IN 1st Action: Location:	08/05/2016	1022	Alarm system sounded due to malfunction Investigate 19 GLENWOOD AVE ARTHUR HOUSING
16-1630-IN 1st Action: Location:	08/05/2016	1627	Lock-out Forcible entry 116 FARMINGTON RD WALMART #2330
16-1631-IN 1st Action: Location:	08/05/2016	1655	Power line down Remove hazard 59 CHURCH ST
16-1632-IN 1st Action: Location:	08/05/2016	1803	Medical assist, assist EMS crew Provide manpower
16-1633-IN 1st Action: Location:	08/05/2016	1843	Service Call, other Investigate 11 SHERIDAN AVE [RP]
6-1634-IN 1st Action: Location:	08/06/2016	0229	Medical assist, assist EMS crew Provide manpower
635-IN 1st Action: Location:	08/06/2016	1110	Medical assist, assist EMS crew Provide manpower
16-1636-IN 1st Action: Location:	08/06/2016	336	Gasoline or other flammable liquid spill Hazardous materials control and confinement 30 WASHINGTON ST SHELL STATION
16-1637-IN 1st Action: Location:	08/06/2016	1645	CO detector activation due to malfunction Investigate 667 COLUMBUS AVE FORK 'N SUBS
16-1638-IN 1st Action: Location:	08/06/2016	1728	Dispatched & canceled en route Cancelled en route COMMON ST COMMONS
16-1639-IN 1st Action: Location:	08/06/2016	1720	Alarm system sounded due to malfunction Investigate 24 MEADERBORO RD [RP]

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Incident	Incident Date	Alarm Time	Incident Type
16-1640-IN 1st Action: Location:	08/06/2016	1820	Medical assist, assist EMS crew
		Provide manpower	
16-1641-IN 1st Action: Location:	08/06/2016	1559	Motor vehicle accident with no injuries.
		Investigate	
		242 MILTON RD @ 116 BETTS RD BY SHELL	
16-1642-IN 1st Action: Location:	08/06/2016	1646	Power line down
		Investigate	
		15 JACOBS DR WEISBERG RESIDENCE	
16-1643-IN 1st Action: Location:	08/06/2016	1653	Medical assist, assist EMS crew
		Provide manpower	
16-1645-IN 1st Action: Location:	08/06/2016	1907	Service Call, other
		Investigate	
		ROCHESTER HILL RD	
16-1646-IN 1st Action: Location:	08/06/2016	2104	Service Call, other
		Investigate	
		3 WALNUT ST [RP]	
16-1647-IN 1st Action: Location:	08/06/2016	2253	Good intent call, other
		Investigate	
		DOMINICUS CT HANSON PINES	
16-1648-IN 1st Action: Location:	08/06/2016	1640	Building fire
		Extinguishment by fire service personnel	
		416 PORTLAND ST	
16-1644-IN 1st Action: Location:	08/07/2016	0223	Assist invalid
		Provide manpower	
		7 NORTH DEWBERRY LN [EMS CAUTION]	
16-1649-IN 1st Action: Location:	08/07/2016	1411	EMS call, excluding vehicle accident with injury
		Emergency medical services, other	
16-1650-IN 1st Action: Location:	08/07/2016	722	Medical assist, assist EMS crew
		Provide manpower	
16-1651-IN 1st Action: Location:	08/07/2016	1640	Medical assist, assist EMS crew
		Provide manpower	
16-1652-IN	08/07/2016	1720	Medical assist, assist EMS crew
		Refer to proper authority	
16-1653-IN 1st Action: Location:	08/07/2016	1831	Detector activation, no fire - unintentional
		Investigate	
		8 SPENCER AVE	

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Incident	Incident Date	Alarm Time	Incident Type
16-1654-IN 1st Action: Location:	08/08/2016	0048	Passenger vehicle fire Extinguishment by fire service personnel 2 DRY HILL RD
16-1655-IN 1st Action: Location:	08/08/2016	0746	Good intent call, other Investigate 5 ROYAL CREST MHP
16-1656-IN 1st Action: Location:	08/08/2016	1145	Medical assist. assist EMS crew Assistance, other
16-1657-IN 1st Action: Location:	08/08/2016	1250	Electrical wiring/equipment problem, other Investigate 8 SPENCER AVE
16-1658-IN 1st Action: Location:	08/08/2016	1420	Natural vegetation fire, other Extinguishment by fire service personnel 160 WASHINGTON ST SLEEPY'S
16-1659-IN 1st Action: Location:	08/08/2016	1727	Natural vegetation fire, other Extinguishment by fire service personnel 39 JUSTIN LN
16-1660-IN 1st Action: Location:	<del>08/08/2016</del> 08/08/2016	<del>2134</del> 2134	Medical assist. assist EMS Investigate 1st Action: Location:
16-1661-IN 1st Action: Location:	08/08/2016	2315	Smoke detector activation due to malfunction Investigate
16-1662-IN 1st Action: Location:			
663-IN 1st Action: Location:			
16-1664-IN 1st Action: Location:			
16-1665-IN 1st Action: Location:			
16-1666-IN			
16-1667-IN 1st Action: Location:	08/10/2016	1622	Investigate 78 OLDE FARM LN

Assistance,  
other

Smoke detector activation due to malfunction

10  
WELLSWE  
EP CIR

08/09/2016 0736

Water or steam leak

Assistance,  
other

14  
PARTRIDG  
E GREEN  
APTS

08/09/2016 1442

Public service

Refer to  
proper  
authority

30  
COMMON  
ST

2 HUNTER CT ARTHURS MARKET

08/09/2016 1816

Motor vehicle accident with injuries

Investigate  
ALLEN ST  
BY NORM  
VETTERS

08/10/2016 1255  
Assistance. other

Medical assist, assist EMS crew

Medical assist, assist EMS crew

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Incident	Incident Date	Alarm Time	Incident Type
16-1668-IN 1st Action: Location:	08/10/2016 Investigate 24 WELLSWEEP CIR	1637	Smoke detector activation due to malfunction
16-1669-IN 1st Action: Location:	08/10/2016 Investigate 116 FARMINGTON RD WALMART #2330	1654	Motor vehicle accident with no injuries.
16-1670-IN 1st Action: Location:	08/10/2016 Ventilate 6 WELLSWEEP CIR	1824	Carbon monoxide incident
16-1671-IN 1st Action: Location:	08/10/2016 Investigate 105 WHITEHOUSE RD AMAZON PARK	2339	Carbon monoxide incident
16-1672-IN 1st Action: Location:	08/11/2016 Investigate 439 PORTLAND ST [RP]	0840	Alarm system activation, no fire - unintentional
16-1673-IN 1st Action: Location:	08/11/2016 Investigate 20 COLUMBUS AVE LINSOTT COURT APARTMENTS	0943	Good intent call, other
16-1674-IN 1st Action: Location:	08/11/2016 Emergency medical services, other	1121	EMS call, excluding vehicle accident with injury
16-1675-IN 1st Action: Location:	08/11/2016 Cancelled en route SPAULDING TPKE ROCHESTER TOLLS	1159	Dispatched & canceled en route
16-1676-IN 1st Action: Location:	08/11/2016 Investigate 13 YVONNE ST	1213	Smoke detector activation, no fire - unintentional
16-1677-IN 1st Action: Location:	08/11/2016 Investigate 145 FARMINGTON RD	1225	Smoke detector activation, no fire - unintentional
16-1678-IN 1st Action: Location:	08/11/2016 Provide manpower	646	Medical assist, assist EMS crew
16-1679-IN 1st Location:	08/11/2016 Provide manpower	1829	Medical assist, assist EMS crew
	08/12/2016 Cancelled en route 10 SUMMER	0141	Dispatched & canceled en route
16-1681-IN 1st Action: Location:	08/12/2016 Investigate 11 FAIRWAY AVE	0449	Smoke detector activation, no fire - unintentional

16-1680-IN

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Incident	Incident Date	Alarm Time	Incident Type
16-1682-IN 1st Action: Location:	08/12/2016	0606	Arcing, shorted electrical equipment
	Remove hazard 74 OLD DOVER RD PUBLIC SERVICE COMPANY OF NH		
16-1683-IN 1st Action: Location:	08/12/2016	1453	Public service assistance, other
	Investigate UNION ST PKLT		
16-1684-IN 1st Action: Location:	08/12/2016	1536	Power line down
	Investigate 306 WASHINGTON ST		
16-1685-IN 1st Action: Location:	08/12/2016	1606	Medical assist, assist EMS crew
	Assistance, other		
16-1686-IN 1st Action: Location:	08/12/2016	1925	EMS
	Investigate		
16-1687-IN 1st Action: Location:	08/12/2016	2010	Medical assist, assist EMS crew
	Investigate		
16-1688-IN 1st Action: Location:	08/12/2016	1839	Power line down
	Assistance, other 58 GEAR RD		
16-1697-IN 1st Action: Location:	08/12/2016	2330	Medical assist, assist EMS crew
	Investigate		
16-1698-IN 1st Action: Location:	08/12/2016	2200	Good intent call, other
	Investigate 11 VIOLET CT		
16-1689-IN 1st Action: Location:	08/13/2016	0316	Medical assist, assist EMS crew
	Assistance, other		
16-1690-IN 1st Action: Location:	Action: bocation:		
16-1691-IN 1st Action: Location:			
16-1692-IN 1st	08/13/2016		
	Investigate		
16-1693-IN 1st Action: Location:	08/13/2016	1547	Smoke detector activation, no fire - unintentional
	Investigate 23 MEADERBORO RD		

08/13/2016

0

39

Motor vehicle accident with injuries

Investigate

MONIC RD

LAGG ROAD

08/13/2016

1059

Alarm system sounded due to malfunction

Investigate

773 PORTLAND ST EAST ROCHESTER SCHOOL

Medical assist. assist EMS crew

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16-1699-IN <b>1st Action:</b> <b>Location:</b>	08/13/2016	0336	Medical assist, assist EMS crew Provide first aid & check for injuries
16-1694-IN <b>1st Action:</b> <b>Location:</b>	08/14/2016	0331	Motor vehicle accident with injuries Extricate, disentangle 25 OLD DOVER RD SHERWIN WILLIAMS COMPANY
16-1695-IN <b>1st Action:</b> <b>Location:</b>	08/14/2016	0405	Medical assist, assist EMS crew Assistance, other
16-1696-IN <b>1st Action:</b> <b>Location:</b>	08/14/2016	1103	Arcing, shorted electrical equipment Investigate 319 ROCHESTER HILL RD @ 61 QUAIL DR
16-1700-IN <b>1st Action:</b> <b>Location:</b>	08/14/2016	1131	Motor vehicle accident with rm injuries Investigate 10 WASHINGTON ST @ 168 NORTH MAIN ST
16-1701-IN <b>1st Action:</b> <b>Location:</b>	08/14/2016	0927	Vehicle accident, general cleanup Investigate QUAKER LN
16-1702-IN <b>1st Action:</b> <b>Location:</b>	08/14/2016	1115	Alarm system sounded due to malfunction Investigate 71 TRADE WIND LN
16-1703-IN <b>1st Action:</b> <b>Location:</b>	08/14/2016	1233	Alarm system sounded due to malfunction Investigate 21 PUNCH BROOK WAY BROOKSIDE PLACE
16-1704-IN <b>1st Action:</b> <b>Location:</b>	08/14/2016	1630	Water or steam leak Assistance, other 11 FARMINGTON RD GRANITE STEAK & GRILLE
16-1706-IN <b>1st Action:</b> <b>Location:</b>	08/14/2016	1802	Dispatched & canceled en route Cancelled en route 65 LAFAYETTE ST
16-1707-IN <b>1st Action:</b> <b>Location:</b>	08/14/2016	1813	Medical assist, assist EMS crew Provide manpower
16-1708-IN <b>1st Action:</b> <b>Location:</b>	08/14/2016		Good intent call. other Investigate 14 HILLSIDE DR
16-1709-IN <b>1st Action:</b> <b>Location:</b>	08/14/2016		Motor vehicle accident with no injuries. Investigate 767 SALMON FALLS RD
16-1710-IN <b>1st Action:</b> <b>Location:</b>	08/15/2016	001	Medical assist, assist EMS crew Investigate

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Incident	Incident Date	Alarm Time	Incident Type
16-1711-IN 1st Action: Location:	08/15/2016	1036	Dispatched & canceled en route
			Cancelled en route 24 GREEN ST EAST ROCHESTER POOL
16-1712-IN 1st Action: Location:	08/15/2016	1216	Medical assist, assist EMS crew
			Forcible entry
16-1713-IN 1st Action: Location:	08/15/2016	1437	Alarm system activation, no fire - unintentional
			Investigate 130 WAKEFIELD ST SPAULDING HIGH SCHOOL
16-1714-IN 1st Action: Location:	08/15/2016	1947	Motor vehicle accident with no injuries
			Investigate 48 OLD DOVER RD
16-1715-IN 1st Action: Location:	08/15/2016	1744	No incident found on arrival at dispatch address
			Investigate 10 FARMINGTON RD KEY COLLISION CENTER
16-1716-IN 1st Action: Location:	08/15/2016	2015	Motor vehicle accident with no injuries.
			Investigate 6 GLEN ST
16-1717-IN 1st Action: Location:	08/15/2016	2152	Medical assist, assist EMS crew
			Assistance, other
16-1760-IN 1st Action: Location:	08/15/2016	0317	Good intent call, other
			Investigate 119 OAK ST
16-1718-IN 1st Action: Location:	08/16/2016	0044	Medical assist, assist EMS crew
			Provide manpower
16-1719-IN 1st Action: Location:	08/16/2016	0838	Medical assist, assist EMS crew
			Standby
16-1720-IN 1st Action: Location:	08/16/2016	516	Good intent call, other
			Investigate 116 MILTON RD HOUSE NEXT TO BIG LOTS
16-1721-IN 1st Action: Location:	08/16/2016		Medical assist, assist EMS crew
			Investigate
16-1722-IN	08/16/2016	1219	Motor vehicle accident with injuries
			Assistance, other 400 BLACKWATER RD
16-1723-IN 1st Action: Location:	08/16/2016	1517	Carbon monoxide detector activation, no CO
			Investigate 11 WAVERLY ST

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16-1724-IN <b>1st Action:</b> <b>Location:</b>	08/16/2016 Assistance, other	1616	Medical assist, assist EMS crew
16-1725-IN <b>1st Action:</b> <b>Location:</b>	08/16/2016 Investigate 93 WINTER ST	1938	Good intent call, other
16-1726-IN <b>1st Action:</b> <b>Location:</b>	08/16/2016 Investigate 182 OLD DOVER RD	1950	Motor vehicle accident with no injuries.
16-1727-IN <b>1st Action:</b> <b>Location:</b>	08/17/2016 Investigate 22 MEADOWBROOK VILL	0259	Smoke detector activation due to malfunction
16-1728-IN <b>1st Action:</b> <b>Location:</b>	08/17/2016 Investigate 26 ACADEMY ST [RP]	0307	Smoke detector activation due to malfunction
16-1729-IN <b>1st Action:</b> <b>Location:</b>	08/17/2016 Investigate 150 WAKEFIELD ST ROCHESTER COMMUNITY CENTER	0857	Service Call, other
16-1730-IN <b>1st Action:</b> <b>Location:</b>	08/17/2016 Assistance, other	0938	Medical assist, assist EMS crew
16-1731-IN <b>1st Action:</b> <b>Location:</b>	08/17/2016 Investigate 99 MILTON RD RIDES OF ROCHESTER	1009	No incident found on arrival at dispatch address
16-1732-IN <b>1st Action:</b> <b>Location:</b>	08/17/2016 Provide basic life support (BLS)	0945	EMS call, excluding vehicle accident with injury
6-1733-IN			Alarm system sounded due to malfunction
16-1734-IN <b>1st Action:</b> <b>Location:</b>	Investigate		Medical assist, assist EMS crew
16-1735-IN <b>1st Action:</b> <b>Location:</b>	08/17/2016 Investigate		Medical assist, assist EMS crew
	08/17/2016 Investigate		
16-1737-IN <b>1st Action:</b> <b>Location:</b>	08/17/2016 Investigate		Medical assist, assist EMS crew

16-1736-IN

EMS call, excluding vehicle accident with injury

Incident	Incident Date	Alarm Time	Incident Type
16-1738-IN 1st Action: Location:	08/17/2016	1824	Medical assist, assist EMS crew Provide first aid & check for injuries
16-1739-IN 1st Action: Location:	08/18/2016	0848	CO detector activation due to malfunction Investigate 84 TRINITY CIR
16-1740-IN 1st Action: Location:	08/18/2016	0902	Alarm system sounded due to malfunction Investigate 31 FRONT ST BACON FELT CO
16-1741-IN 1st Action: Location:	08/18/2016	1046	Motor vehicle accident with no injuries. Investigate 144 COLUMBUS AVE @ 61 HANSON ST
16-1742-IN 1st Action: Location:	08/18/2016	1235	Motor vehicle accident with injuries Investigate 424 COLUMBUS AVE @ 90 SOUTH MAIN ST WALGREENS
16-1743-IN 1st Action: Location:	08/18/2016	1427	Smoke scare, odor of smoke Investigate 21 LINCOLN ST [RP]
16-1744-IN 1st Action: Location:	08/18/2016	1733	Motor vehicle accident with injuries Provide first aid & check for injuries GONIC RD @ HEMINGWAY DR BROOK FARM VILLAGE
16-1745-IN 1st Action: Location:	08/18/2016	1936	Alarm system sounded due to malfunction Investigate 47 BROCK ST ROCHESTER MIDDLE SCHOOL
6-1746-IN 1st Action: Location:	08/18/2016	2104	Good intent call, other Investigate 280 NORTH MAIN ST HOME DEPOT
747-IN 1st Action: Location:	08/18/2016	2059	Good intent call, other Investigate 24 NORWAY RD
16-1748-IN 1st Action: Location:	08/19/2016	0700 other	Medical assist, assist EMS crew
16-1749-IN 1st Action: Location:	08/19/2016	0940	Dispatched & canceled en route Cancelled en route 31 FRONT ST BACON FELT CO
	08/19/2016	1457	EMS call, excluding vehicle accident with injury Provide basic life support (BLS)
16-1751-IN 1st Action Location:	08/19/2016	1100	Good intent call, other Investigate 32 NORTH MAIN ST CARNEY MEDICAL SUPPLY

16-1750-IN

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Incident	Incident Date	Alarm Time	Incident Type
16-1752-IN 1st Action: Location:	08/19/2016	1747	Medical assist, assist EMS crew
	Assistance, other		
16-1753-IN 1st Action: Location:	08/19/2016	1532	Medical assist, assist EMS crew
	Provide manpower		
16-1754-IN 1st Action: Location:	08/19/2016	1610	Medical assist, assist EMS crew
	Provide manpower		
16-1755-IN 1st Action: Location:	08/19/2016	2145	Dispatched & canceled en route
	Cancelled en route		
	105 WHITEHOUSE RD AMAZON PARK		
16-1756-IN 1st Action: Location:	08/19/2016	1944	Alarm system activation, no fire -unintentional
	Investigate		
	303 NORTH MAIN ST DUNKIN DONUTS		
16-1757-IN 1st Action: Location:	08/19/2016	2244	Medical assist, assist EMS crew
	Assistance, other		
16-1758-IN 1st Action: Location:	08/20/2016	0001	No incident found on arrival at dispatch address
	Investigate		
	HANSONVILLE RD PARADISE ESTATES		
16-1759-IN 1st Action: Location:	08/20/2016	0425	Alarm system activation, no fire - unintentional
	Investigate		
	11 FURBUSH ST		
16-1761-IN 1st Action: Location:	08/20/2016	0850	Alarm system activation, no fire - unintentional
	Investigate		
	47 BROCK ST ROCHESTER MIDDLE SCHOOL		
16-1762-IN 1st Action: Location:	08/20/2016	0800	Motor vehicle accident with injuries
	Provide basic life support (BLS)		
	EASTERN AVE HIGHLAND		
16-1763-IN 1st Action: Location:	08/20/2016	1223	Vehicle accident, general cleanup
	Investigate		
	16 MILTON RD		
16-1764-IN 1st Location:	08/20/2016	1417	Medical assist, assist EMS crew
	Provide basic life support (BLS)		
	08/20/2016		
	Assistance,		
16-1766-IN 1st Action: Location:	08/20/2016	1637	Alarm system sounded due to malfunction
	Investigate		
	47 BROCK ST ROCHESTER MIDDLE SCHOOL		

16-1765-IN

Medical assist. assist EMS crew

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Incident	Incident Date	Alarm Time	Incident Type
16-1767-IN 1st Action: Location:	08/20/2016	1614	Brush or brush-and-grass mixture fire
	Extinguishment by fire service personnel		
	LILAC MALL JC PENNEY		
16-1768-IN 1st Action: Location:	08/20/2016	1929	Medical assist, assist EMS crew
	Provide manpower		
16-1769-IN 1st Action: Location:	08/20/2016	2136	Medical assist, assist EMS crew
	Provide basic life support (BLS)		
16-1770-IN 1st Action: Location:	08/21/2016	0945	Medical assist, assist EMS crew
	Investigate		
16-1771-IN 1st Action: Location:	08/21/2016	1115	Trash or rubbish fire, contained
	Investigate		
	63 SOUTH MAIN ST FIRST CONGREGATIONAL CHURCH		
16-1772-IN 1st Action: Location:	08/21/2016	1023	Medical assist, assist EMS crew
	Assistance, other		
16-1773-IN 1st Action: Location:	08/21/2016	1151	Service Call, other
	Investigate		
	18WELLSWEEP CIR		
16-1774-IN 1st Action: Location:	08/21/2016	1248	Brush or brush-and-grass mixture fire
	Fire control or extinguishment, other		
	ESTES RD BY MEADERBORO		
16-1775-IN 1st Action: Location:	08/21/2016	2325	Medical assist, assist EMS crew
	Assistance, other		
16-1798-IN 1st Action: Location:	08/21/2016	0042	Water or steam leak
	Investigate		
	15 SIGNAL ST ROCHESTER LAUNDROMAT		
16-1776-IN 1st Action: Location:	08/22/2016	038	Power line down
	Investigate		
	8 HILLCREST DR 22 NATURE LN		
16-1777-IN 1st Action: Location:	08/22/2016		Water problem, other
	Investigate		
	51 RIVER ST		
	08/22/2016	0840	
	Provide manpower		
16-1779-IN 1st Action: Location:	08/22/2016	2025	Motor vehicle accident with no injuries.
	Investigate		
	102 ESTES RD		

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Medical assist, assist EMS crew

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16-1780-IN <b>1st Action:</b> <b>Location:</b>	08/22/2016	2220	HazMat release investigation w/no HazMat
	Investigate		
	22 LAFAYETTE ST		
16-1781-IN <b>1st Action:</b> <b>Location:</b>	08/22/2016	2235	False alarm or false call, other
	Restore fire alarm system		
	62 ROCHESTER HILL RD COLONIAL HILL CARE & REHAB CENTER - SUNBRIDGE		
16-1782-IN <b>1st Action:</b> <b>Location:</b>	08/23/2016	0008	Unauthorized burning
	Enforce codes		
	12 APPLE ORCHARD RD @ BIRCH HOLLOW LN		
16-1783-IN <b>1st Action:</b> <b>Location:</b>	08/23/2016	1336	Medical assist, assist EMS crew
	Investigate		
16-1784-IN <b>1st Action:</b> <b>Location:</b>	08/23/2016	1245	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-1785-IN <b>1st Action:</b> <b>Location:</b>	08/23/2016	1959	Wrong location
	Investigate		
	479 GONIC RD RIVIERA MOTEL		
16-1786-IN <b>1st Action:</b> <b>Location:</b>	08/23/2016	2053	Dispatched & canceled en route
	Cancelled en route		
	105 WHITEHOUSE RD AMAZON PARK		
16-1787-IN <b>1st Action:</b> <b>Location:</b>	08/23/2016	1711	Motor vehicle accident with no injuries.
	Remove hazard		
	WASHINGTON ST BY GOODFELLAS		
16-1788-IN <b>1st Action:</b> <b>Location:</b>	08/23/2016	1823	Building fire
	Investigate		
	22 HEATON ST		
16-1789-IN <b>1st Action:</b> <b>Location:</b>	08/23/2016	2045	Medical assist, assist EMS crew
	Provide manpower		
16-1790-IN <b>1st Action:</b> <b>Location:</b>	08/24/2016	0130	Alarm system activation, no fire - unintentional
	Investigate		
	194 ROCHESTER HILL RD		
16-1791-IN <b>1st Action:</b> <b>Location:</b>	08/24/2016	03	Vehicle accident, general cleanup
	Investigate		
	12 TEBBETTS RD		
16-1792-IN <b>1st Action:</b> <b>Location:</b>	08/24/2016	101	Service Call, other
	Assistance, other		
	12 TEBBETTS RD BLACKWATER RD		
16-1793-IN <b>1st Action:</b> <b>Location:</b>	08/24/2016		Power line down
	Investigate		
	RAY DR		

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16-1794-IN 1st Action: Location:	08/24/2016 Investigate 69 PINE ST	1438	Power line down
16-1795-IN 1st Action: Location:	08/24/2016 Investigate 15 LINCOLN ST [RP]	1635	Motor vehicle accident with no injuries.
16-1797-IN 1st Action: Location:	08/25/2016 Refer to proper authority	0005	Medical assist. assist EMS crew
16-1799-IN 1st Action: Location:	08/25/2016 Investigate HAVEN HILL RD	0903	Motor vehicle accident with injuries
16-1800-IN 1st Action: Location:	08/25/2016 Fill-in or moveup MAPLE STREET EXT SOMERSWORTH FIRE STATION	1217	Cover assignment, standby, moveup
16-1801-IN 1st Action: Location:	08/25/2016 Provide first aid & check for injuries 132 BROCK ST @ 7 NICOLE ST	1306	Motor vehicle accident with injuries
16-1802-IN 1st Action: Location:	08/25/2016 Investigate	1623	Medical assist. assist EMS
16-1803-IN 1st Action: Location:	08/25/2016 Investigate MILTON RD BY MARKET BASKET	1603	Good intent call, other
16-1804-IN 1st Action: Location:	08/25/2016 Investigate 95 FARMINGTON RD NEAR SHELL (FARMINGTON ROAD)	1654	Good intent call, other
16-1805-IN 1st Action: Location:	08/25/2016 Provide basic life support (BLS)	1829	Medical assist. assist EMS crew
16-1806-IN 1st Action: Location:	08/25/2016 Forcible BERNARD RD	737	Lock-out
16-1807-IN 1st Action: Location:	08/25/2016 Investigate STILLWATER CIR SAND PITS	1910	Good intent call, other
	08/25/2016 Assistance. other	2140	
16-1809-IN 1st Action: Location:	08/25/2016 Provide manpower	2134	Medical assist. assist EMS crew

16-1808-IN

Medical assist, assist EMS crew

Rochester Fire Department  
Incident Status

09/15/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1810-IN 1st Action: Location:	08/25/2016	1610	Medical assist, assist EMS crew
	Provide manpower		
16-1811-IN 1st Action: Location:	08/26/2016	1328	Hazardous condition, Other
	Investigate		
	37 TONKA ST		
16-1812-IN 1st Action: Location:	08/26/2016	1450	Hazardous condition, Other
	Standby		
	19 WILLEY ST		
16-1813-IN 1st Action: Location:	08/26/2016	1546	Service Call, other
	Provide manpower		
	295 COLUMBUS AVE @ 5 DREYER WAY		
16-1814-IN 1st Action: Location:	08/26/2016	1717	Medical assist, assist EMS crew
	Provide manooover		
16-1815-IN 1st Action: Location:	08/26/2016	2109	Medical assist, assist EMS crew
	Provide manpower		
16-1816-IN 1st Action: Location:	08/27/2016	0242	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-1817-IN 1st Action: Location:	08/27/2016	1343	Alarm system activation, no fire - unintentional
	Investigate		
	130 WAKEFIELD ST SPAULDING HIGH SCHOOL		
16-1818-IN 1st Action: Location:	08/27/2016	1353	Assist police or other governmental agency
	Investigate		
	17 ALLEN ST		
	1st Action:		
81	08/27/2016	1644	
1st Action:	Provide manpower		
Location:	Medical assist, assist EMS crew		
16-1820-IN 1st Action: Location:	08/27/2016	1723	
	Provide manpower		
16-1821-IN 1st Action: Location:			
16-1822-IN			
16-1823-IN 1st Action: Location:	08/27/2016	2020	
	Provide manpower		

Medical assist, assist EMS crew

Medical assist, assist EMS crew

09/07/2016 1952  
Alarm system activation, no fire - unintentional  
Investigate  
120 MARKETPLACE BLVD

09/07/2016  
Motor vehicle accident with no injuries  
Investigate  
187 OLD DOVER RD

70  
TEBBETTS  
RD

Rochester Fire Department  
Incident Status

09/15/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1824-IN 1st Action: Location:	08/27/2016 Investigate	2228	Medical assist, assist EMS crew
16-1825-IN 1st Action: Location:	08/28/2016 Investigate	0003	Medical assist, assist EMS crew
16-1826-IN 1st Action: Location:	08/28/2016 Cancelled en route 274 LOWELL ST	0256	Dispatched & canceled en route
16-1827-IN 1st Action: Location:	08/28/2016 Investigate 11 LINCOLN ST LINCOLN TERRACE HOME	0330	Alarm system activation, no fire - unintentional
16-1828-IN 1st Action: Location:	08/28/2016 Investigate 106 WHITEHALL RD MICHAUD, WILFRED	1346	Alarm system sounded due to malfunction
16-1829-IN 1st Action: Location:	08/28/2016 Provide manpower	1338	Medical assist, assist EMS crew
16-1830-IN 1st Action: Location:	08/28/2016 Provide first aid & check for injuries	1108	Medical assist, assist EMS crew
16-1831-IN 1st Action: Location:	08/28/2016 Provide manpower	1012	Medical assist, assist EMS crew
16-1832-IN 1st Action: Location:	08/28/2016 Provide manpower	1819	Medical assist, assist EMS crew
833-IN 1st Action: Location:	08/28/2016 Investigate 65 LAFAYETTE ST STEVEN CURT SENIOR	1929	Alarm system activation, no fire - unintentional
16-1840-IN 1st Action: Location:	08/28/2016 Provide manpower 4 BERWICK RD	0525	Cover assignment, standby, moveup
16-1834-IN 1st Action: Location:	08/29/2016 Investigate 63 WHITEHALL RD	092	Smoke detector activation, no fire - unintentional
16-1835-IN 1st Action: Location:	08/29/2016 Investigate WHITEHALL RD		Arcing, shorted electrical equipment
16-1836-IN 1st Action: Location:	08/29/2016 Investigate 8 NUTTER ST		Brush or brush-and-grass mixture fire

Rochester Fire Department  
Incident Status

09/15/2016

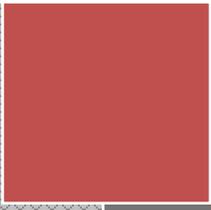
Incident	Incident Date	Alarm Time	Incident Type
16-1837-IN 1st Action: Location:	08/29/2016	1418	Motor vehicle accident with no injuries.
	Investigate		
	GLENWOOD AVE		
16-1838-IN 1st Action: Location:	08/29/2016	1651	Motor vehicle accident with no injuries.
	Investigate		
	394 SALMON FALLS RO @ 118 HIGHLAND ST		
16-1839-IN 1st Action: Location:	08/29/2016	2102	Motor vehicle accident with no injuries.
	Investigate		
	194 ROCHESTER HILL RO		
16-1863-IN 1st Action: Location:	08/29/2016	0320	Dispatched & canceled en
	Cancelled en route		
	106 WINTER ST [RP]		
16-1841-IN 1st Action: Location:	08/30/2016	0933	Medical assist. assist EMS crew
	Provide manpower		
16-1842-IN 1st Action: Location:	08/30/2016	1152	Smoke detector activation due to malfunction
	Investigate		
	9 FOREST MEADOWS		
16-1843-IN 1st Action: Location:	08/30/2016	1740	Medical assist. assist EMS
	Provide manpower		
16-1844-IN 1st Action: Location:	08/30/2016	1433	Natural vegetation fire, other
	Extinguishment by fire service personnel		
	2 WILLOW BROOK DR		
16-1845-IN 1st Action: Location:	08/30/2016	1911	Alarm system sounded due to malfunction
	Restore fire alarm system		
	120 MARKETPLACE BLVO PETCO		
16-1846-IN 1st Action: Location:	08/30/2016	1905	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-1847-IN 1st Action: Location:	08/30/2016	1808	Motor vehicle accident with no injuries.
	Investigate		
	664 COLUMBUS AVE 1 OLD DOVER RD		
16-1848-IN 1st Action: Location:	08/31/2016	0413	Outside equipment fire
	Investigate		
	291 NORTH MAIN ST MCDONALDS		
16-1849-IN 1st Action: Location:	08/31/2016	0924	Medical assist. assist EMS crew
	Provide manpower		

Rochester Fire Department

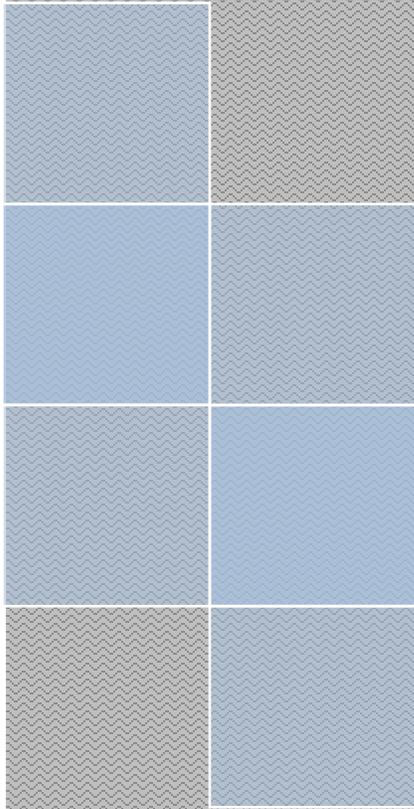
Incident Status

09/15/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1851-IN <b>1st Action:</b> <b>Location:</b>	08/31/2016	1411	Road freight or transport vehicle fire
	Extinguishment by fire service personnel		
	150 SOUTH MAIN ST U-HAUL		
16-1852-IN <b>1st Action:</b> <b>Location:</b>	08/31/2016	2157	Dispatched & canceled en route
	Cancelled en route		
	16 MOORES CT		
16-1864-IN <b>1st Action:</b> <b>Location:</b>	08/31/2016	0813	Vehicle accident, general cleanup
	Investigate		
	283 CHESLEY HILL RD @ 59 GONIC RD		
16-1865-IN <b>1st Action:</b> <b>Location:</b>	08/31/2016	1630	Power line down
	Investigate		
	5 TUTTLE CT		



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**Rochester Public Library**  
**65 South Main St.**  
**Rochester, NH 03867**

09/15/2016  
Main Desk: (603) 332-1428  
Reference: 335-7550  
Children's: 335-7549  
Fax: 335-7582  
[www.rpl.lib.nh.us](http://www.rpl.lib.nh.us)

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## **MONTHLY REPORT**

### **August 2016**

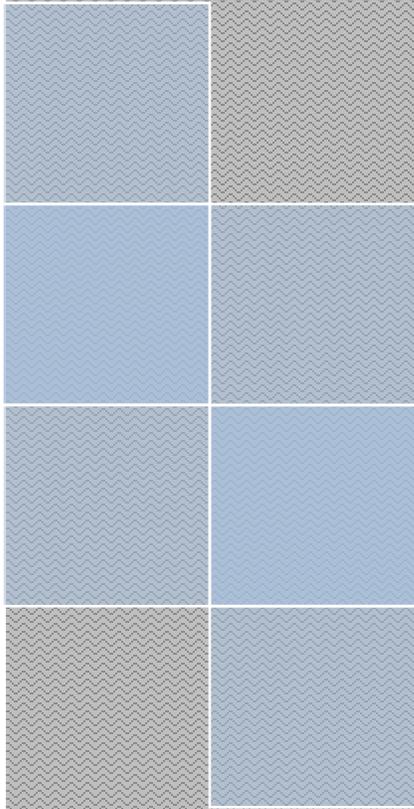
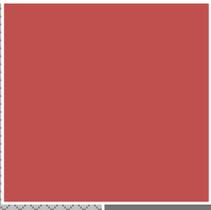
There were a total of 22,572 items circulated with 14,448 people visiting the library in the month of August. Two hundred fifty-eight patrons used the library's Internet computers for 1,355 hours. Visitors to the library's web site numbered 10,948. Current number of patron registrations is 36,522. Interlibrary loan activity included 62 materials borrowed from other libraries and 363 loaned to other libraries.

August 5<sup>th</sup> brought to a close another successful Children's Summer Reading program. Three hundred seventy-three children read 7,003 books, many reaching and exceeding individual goals made at the beginning of the program. Marie Kelly and staff congratulated the children on meeting their summer reading goals and rewarded them with an afternoon of refreshments, games and prizes. The 'Treasure a Good Book!' Party had 82 children and family members in attendance.

"Book It Through the Great Outdoors 2016" was the theme for the Adult Summer Reading Program. This successful program lasted over 10 weeks with 153 patrons entered into weekly drawings for gift cards to Amazon and Barnes&Noble. Patrons were also encouraged to read 5 books from our Great Outdoor displays to enter grand prize drawings to win a Nikon Coolpix S01 camera with leather case or a Samsung Galaxy Tab 4 Nook courtesy of the Friends of the Library.

In addition to the print versions of available books, 252 of our library patrons downloaded 1,360 e-books to media devices through the library's web site this month. The RPL website also enabled 30 patrons access to Mango Languages and 533 songs were downloaded from Freegal Music.

Trustees meet on September 20<sup>th</sup> in the Rose Room of the library at 6pm.



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Planning & Development Department  
 City Hall - Second Floor  
 31 Wakefield Street  
 ROCHESTER, NEW HAMPSHIRE 03867-1917  
 (603) 335-1338 - Fax (603) 335-7585  
 Web Site: <http://www.rochesternh.net>

Planning and Development  
 Conservation Commission  
 Historic District Commission  
 Arts & Culture Commission

## PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR AUGUST 2016

The Planning Board, Conservation Commission, and Historic District Commission (HDC) held their regular meetings in August. The Arts & Culture Commission did not have a meeting. The Planning Board also held a workshop meeting in August and discussed Accessory Dwellings, the Entertainment Overlay District, and Surety/Performance Guaranties. The discussions/agendas from the regular meetings of the Planning Board, Conservation Commission, and HDC are summarized below.

The Planning Staff attended various meetings throughout the month of August including the Strafford Metropolitan Planning Organization's Technical Advisory Committee, TRG meetings, minor site plans, Granite Ridge meetings, the Annex preconstruction meeting, a preconstruction meeting for the Monarch School, a public meeting regarding the River Walk project, the Arts Awards, the REDC meeting to discuss form-based codes, meeting with consultants, developers, citizens, and other City staff. Our staff held a site visit of the Annex with LCHIP to discuss the grant application that we hope will bring in additional funds for the renovation of the Annex. Staff also participated in the interviews for the new GIS position. We also received eight new applications to the Planning Board for their September meeting and began review of those applications and preparing them for hearings by the Board. We continue to be very busy in the Planning & Development Department and Seth, Michelle, and Crystal are doing a great job staying on top of things.

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### APPLICATIONS REVIEWED BY THE PLANNING BOARD

**Farmington Associates, LLC, 60 Farmington Road** (by Tighe & Bond) Request for extension to meet precedent conditions. Case# 216 – 8,9,10 – GRD – 15 **APPROVED**

**LP Gas Equipment, Inc., 28 Industrial Way** (by Norway Plains Associates) Lot line revision. Case # 230 – 20-1&20-2 – I – 16 **APPROVED**

**LAARS Heating Systems, 20 Industrial Way** (by CLD Consulting Engineers, Inc.) Site plan to construct a 35,200 sq ft warehouse. Case # 230 – 19 – I – 16 **APPROVED**

**Ekimbor, LLC, 15 Norway Plains Road** (by Tighe & Bond) Preliminary site plan for a 12-lot subdivision with 10 lots containing 4-unit townhomes; 1 lot for drainage structure; and 1 lot for a single family home. Case # 215 – 17 – R2 – 16 **DESIGN REVIEW**

**Anna/Ervin Fazekas Revocable Trusts, Flat Rock Bridge/Milton Road** (by Berry Surveying & Engineering) Subdivision and Site plan to construct 16 dwelling units. Case# 210 – 50,51,64,71 – HC/R1 – 16 **60 DAY EXTENTION GRANTED**

## APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

**1) Site walk:** On Sunday August 14, 2016 the Commission met with agent/applicants Chris Berry, Walter Cheney, and Alexx Schlieder Monastiero of Real Estate Advisors at 24 Jeremiah Lane to walk the prposed subdivision and wetland impact areas.

**2) Conservation Overlay District:** The commission met with the representatives of these Planning Board applications that propose wetland/buffer impacts:

**a) 24 Jeremiah Lane (Berry) 53-Lot conservation subdivision** for single and duplex housing, with wetland/wetland buffer impacts.

The Commission decided to support the NH DES Wetlands application for the wetland crossings, now that the proposed culverts had been changed to be larger. The applicant is working on other plan revisions and will return to the Conservation Commission in the near future.

**b) Volkswagon, 18 Farmington Rd (Berry).** Convert gravel parking area to porous pavement and add parking lot lighting, within wetland buffers.

The Commission voted to support this proposal with conditions that included reduced lighting, additional plantings, and proper snow storage plans.

**3) Reports:** An update on the status of TRG/PB applications was given; many were deemed still to be incomplete by the TRG and thus were not ready to be submitted to the Commission for review.

**4) Old Business:** Regarding the Current Use Tax penalties, it was encouraged to the members to look on the Town's web site to see the exact wording which is used.

**5) New Business:** **a)** A timber cut above Brenda Lane was reported by members and they had not seen an Intent to Cut application for this.

**b)** A possible wetland violation at Moose Lane was dicussed; NH DES will be made aware.

**6) Non-public:** Discussions regarding the acquisition of lands was had.

## APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION

**Progressive Esthetics**, 107 North Main Street, Application for Certificate of Approval for double sided projecting sign Case # 121-362-DC-16. **APPRIVED**

**One Wakefield Street**, Application for Certificate of Approval for 8 Heat A/C units. Case #120-394-DC-16. **APPROVED**

## ARTS AND CULTURE COMMISSION ACTIVITIES

On Monday August 15, 2016 at the Governors Inn, the Arts and Culture Commission held the 4<sup>th</sup> Annual Rochester Arts Awards which celebrated the accomplishments of Rochester artist and arts organization. Matt Wyatt Chair of the Arts and Culture Commission was the master of ceremonies. Nominees are recognized in the literary, artisan, movement, theater, visual arts, dining, and music categories. The ceremonies included a reception. The Rochester Arts Awards celebrated the vitality of the arts in the city of Rochester. The highlight of the evening is presentation of a "Lifetime Achievement Humanitarian Award" Dr. Walter Hoerman whose had dedicated and ongoing work has advanced the arts & cultural scene in the city of Rochester.

### 2016 Honoree's

Spaulding High School  
*Costume Design for Shrek*

Rochester Museum of Fine Arts  
*Short Film Series*

Rochester Opera House  
*Chicago*

Lilac City Grille  
*Live Music offerings*

RiverStones Custom Framing  
*Impressions of Ireland exhibition*

Rochester Public Library  
Rochester Main Street, Rochester Times  
Economic Development  
*Author's Fair*

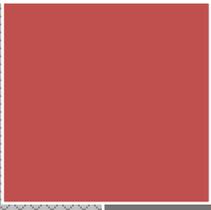
Rochester Main Street  
*Music on the Square*

Susan Page  
*Supporter of the Arts*

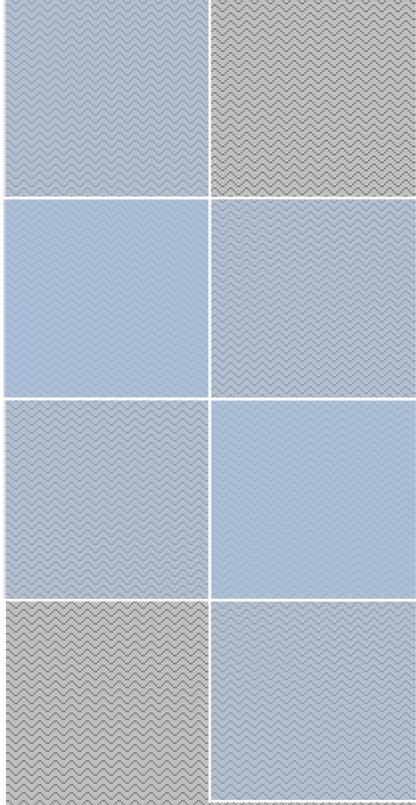
Dr. Walter Hoerman  
*Humanitarian Award*

Respectfully submitted,

James B. Campbell,  
*Director of Planning & Development*



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09/15/2016

# ROCHESTER POLICE DEPARTMENT



MICHAEL J. ALLEN  
*Chief of Police*

23 WAKEFIELD STREET  
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127  
FAX (603) 330-7159  
[www.rochesterpd.org](http://www.rochesterpd.org)

*"Dedication, Pride, Integrity"*

POLICE COMMISSION

DEREK J. PETERS  
*Chairman*  
BRUCE E. LINDSAY  
*Vice Chairman*  
LUCIEN G. LEVESQUE  
*Commissioner*



September 12, 2016

TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – August 2016

**OPERATIONS:** All six of the wards met this period, with good attendance from citizens, police, police commissioners and City Councilors. We reviewed the comp stat report and also reviewed the 2-year analysis completed by the crime analyst. There was a brief presentation by the evening shift MV officer. Additional discussions included the fireworks ordinance, the opiate crisis, the recovery center, and an overview of the new L.E.A.D. (law enforcement against drugs) program that we are introducing to replace the DARE program.

The investigations bureau had 50 cases sent from patrol for review or investigation. There are currently 90 cases assigned. There were 28 cases presented to the Grand Jury and all returned true bills. We logged in 296 pieces of evidence and returned 56 pieces. Detectives completed 28 registrations for sex offenders. There were six detective call outs this period, three deaths, one robbery, a search warrant and an assault. An arrest was made in the assault case.

**BRIDGING THE GAPS:** Coordinator Molly Martuscello along with Julian Long participated in a phone conference with the Community Anti-Drug Coalitions of America to update them on the coalition status as well as to receive assistance with sustainability and coalition building ideas. There was an advisory board meeting where the group decided to have a half-day summit in September to plan for the upcoming year. Molly and Michelle Haligan-Foley of the school district met to draft an updated MOU with the SAU.

**COMMUNICATIONS:** The Center remains at full staff which has helped with overtime replacements. We have an anticipated opening as one of the specialists is processing to be hired at a neighboring agency. We have posted to accept applications to build an eligibility list. The new radio software has been ordered. The center staff is entering motor vehicle summons to IMC (records management software) in order to assist while new prosecution staff is in training and getting up to speed.

**COMMUNITY ENGAGEMENT OFFICER:** In addition to several monthly meetings, Off. Miehle is working with the Veteran's Council, as their liaison, for the flag retirement ceremony scheduled for September 10<sup>th</sup>. He continues to work with the Code Compliance task force. Face book continues to be a valuable outreach source. We are up over 14,000 "likes" and each post averages between 3,000-10,000 "hits."

**COMP STAT:** Self initiated activities remain high. There were more than 1,000 traffic stops. Traffic stops, arrests from stops and field interview are all up year to date from this same period last year. We are using foot beats and mountain bikes in the downtown and surrounding areas. Property crime is up year to date, but showing a decrease in recent months. We continue to monitor property crimes and deploy our resources accordingly to address areas of concern.

**DIVERSION:** The Teen travel camp concluded for the year and was very successful. National Night Out was held on August 2<sup>nd</sup>. The weather was perfect and there were a lot of compliments from people about the location being moved to the Commons. Nicole had two new referrals to diversion. She has six open cases, and closed five others.

**HONOR GUARD:** The Honor Guard represented the City of Rochester by presenting the colors to open the Boston Red Sox game on August 29, 2016.

**HOUSING:** There were 25 police related calls for service this period. Officer Blair and Officer Funk attended the ribbon cutting ceremony for the new housing location on Glenwood Avenue.

**K9:** There were three tracks and one drug search in town. The K9 Unit also attended a fundraiser for the Working Dog Foundation at the New England Drag way.

**PROSECUTION:** In adult court this period there were 259 new cases with 373 charges. Of those there were 101 guilty pleas, 77 not guilty pleas and 52 failed to appear. Of the cases that went before the court there were 12 administrative guilty findings, 39 charges nol prossed as part of plea agreements, 5 cases dismissed by the court and 74 cases were continued.

In juvenile prosecution Lt. Gould had 2 arraignments, 6 review hearings, 4 violation hearings and 14 trials scheduled; of those there was one trial, two cases were dismissed, five cases were closed by plea and five were continued. There was one ex-parte hearing.

Lt. Gould met with the administrative team at Spaulding to discuss the school portion of juvenile petitions. She also met with the JPPO's (Juvenile Probation and Parole Officers), the truancy officer and court liaison from the district to discuss topics of student behavior and the courts.

**RENTAL PROPERTY OWNERS ASSOCIATION:** Lt. Bossi attended the recent meeting. He discussed elements of the city ordinance covering alcohol consumption on private property and the success we have had working with landlords in the past and how this has helped us to stop nuisance locations and neighbor issues.

**VETERANS COUNCIL:** The luncheon held at the State Veteran's Cemetery in Boscawen was attended by 70 people. The annual flag retirement ceremony is scheduled for September 10<sup>th</sup> at the Riverside Rest Home. Planning is underway for the Veteran's Day ceremonies on November 11 and Pearl Harbor Day on December 7, 2016.

**ADMINISTRATIVE:** Our in car video camera vendor, Watch guard was on site conducting training on the new cameras. The bid for the cruisers was awarded to Ford of Londonderry. We anticipate delivery in October.

An update to the e-ticket equipment grant; the Highway Safety Agency has enough funding for us to outfit ten of our frontline vehicles. Originally it was only five.

UNH will be providing us with some free backup data storage as part of a pilot plan they have developed. This program is called SC-Net.

Officers graduated from the 170<sup>th</sup> Police Academy. They will enter the in-house training phase before being assigned to field training.

We conducted oral boards for several officer candidates. The top five were invited to interviews before the Police Commission. Two were given conditional offers to move forward.

Both of the planned trainings mentioned last month (L.E.A.D. (law enforcement against drugs) training and “compassion fatigue” training) went very well. We also conducted annual refresher training through PRIMEX with the school crossing guards. New lightweight stop signs were purchased for their use after inspection of the existing signs showed replacement being overdue.

**FORFEITURE SPENDING:** There was no forfeiture spending this period.

**EMD USE:** There were three Taser displays and one Taser deploy this period.

Respectfully Submitted,

*Michael J. Allen*  
Michael J. Allen  
Chief of Police

PC: Rochester Police Commission  
File

## **Rochester Police Department**

23 Wakefield Street

Rochester, NH 03867

Compiled by: Katie Hoffman, Crime Analyst

August 1, 2016

### **2014-2016 Program Results Analysis**

#### ***Introduction***

This report serves to review data from the new patrol philosophy begun in July 2014 by the Rochester Police Department. This two year review will address the department's past approaches as well as explaining the development and implementation of the current patrol model. Next, property crime, violent crime, quality of life issues, and motor vehicle incidents such as accidents, DWI arrests, and traffic stops will be evaluated to compare data before the program (2012-2014) with results obtained after the switch (2014-2016). The report concludes with a discussion of both the positive results and challenges associated with this program, as well as a section of possible routes for improvement.

#### ***Before the DDACTS Operational Model***

In 2011, the department embraced the six voting wards that make up the City of Rochester and began to not only focus time downtown, but also in the more rural areas of the city. Officers were assigned to each ward and attended ward meetings, addressed quality of life issues within their wards, got to know the citizens, and familiarized them with potential problems that may arise in their neighborhoods. Community contact is a key to the success of the ward-based policing. As of 2016, officers are still assigned to wards and ward meetings still occur on a regular basis for citizens to voice their concerns about crime problems or quality of life issues. However, in 2012, the department readjusted their focus to the DDACTS operational model to address high crime and accidents areas.

#### ***DDACTS***

The Data-Driven Approaches to Crime and Traffic Safety (DDACTS) is an operational model for law enforcement that focuses on high visibility motor vehicle enforcement. Studies show that many crime types involve the use of motor vehicles. Accidents often also involve one or more motor vehicles. By examining where crime occurs in relation to higher accident areas, the patrol division concentrates their efforts in these high volume areas.

Using data on incidents including all offense reports and accidents calls for service generated in the previous 5 years (2006 - 2011), the crime analyst determined a high crime and accident zone in the city, which was to be saturated with patrols, traffic stops, field interviews, and communication with the public. The outcome of the hot spot maps indicated that the highest incident and accident area Washington Street from downtown to the Rochester Crossing (160 Washington Street), North Main Street up to the Route 16 Spaulding Turnpike Overpass, South Main Street from the Columbus intersection back into town, Columbus Avenue from the South Main Street intersection to Wakefield Street, all of Wakefield Street, the Lafayette Street, Gagne Street, Maple Street, Chestnut Street area including all of the streets that lead to Washington Street, and North Main Street back to the Rochester Fairground. DDACTS officially began on January 1, 2012.

Following a full year of departmental focus on DDACTS, the crime analyst completed an overview report to determine results of the program. This report concluded that overall the DDACTS program in Rochester did not have the desired effects. Results cited included a 4% increase in property crime offenses, a 2% increase in violent crime offenses, a citywide increase in Quality of Life related calls for service, and an 11% increase in motor vehicle accidents.

### ***Developing a New Model***

Moving forward from DDACTS, crime analyst Katie Hoffman and (at the time) Patrol Captain Paul Toussaint worked to construct a new approach moving forward. Multiple research studies have shown a tightly interconnected relationship between drug crime and property crime, particularly thefts, as well as possible connections between narcotics activity and violent crime. Captain Toussaint wanted to place increased emphasis on the connection between drug crime and property crime, while analyst Hoffman wanted to modify DDACTS to be more responsive to the feedback of patrol officers and changes to crime which were dependent on seasons and shifts.

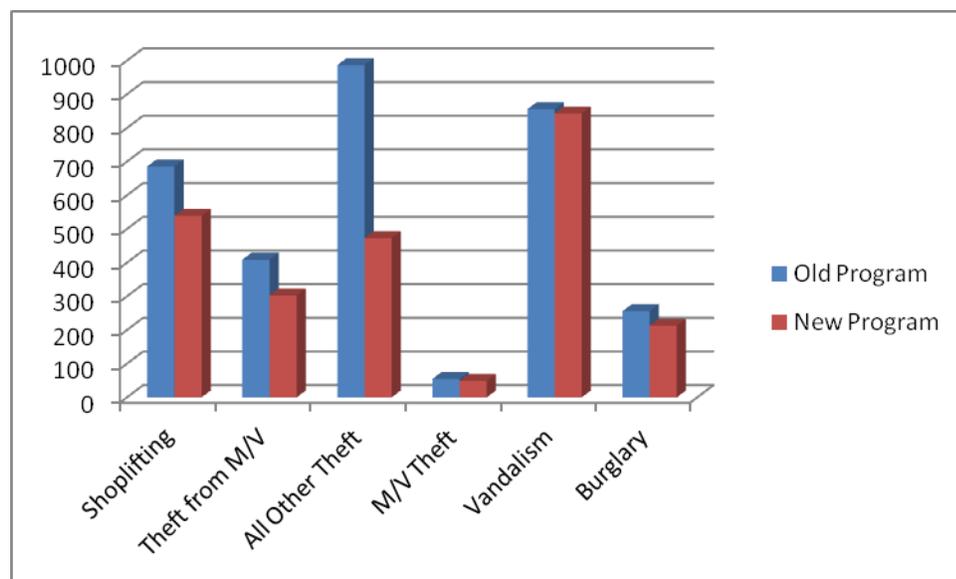
The result was a program which renewed focus on traffic stops, but in areas highlighted by recent drug intelligence in an ongoing series of maps and bulletins created by analyst Hoffman. This system, which launched on July 1, 2014, is similar to DDACTS in its focus on traffic enforcement to target crime, but places emphasis on narcotics activity in particular and is more responsive to patrol officer feedback and real time intelligence assembled by the analyst.

### ***Property Crime***

This section examines property crime offenses and arrests in relation to the new patrol model. Results from the two years of this model (July 1, 2014 – June 30, 2016) will be compared

to the previous two year period, including time in which the department focused on a traditional DDACTS approach (July 1, 2012 – June 30, 2014).

Property crimes to be discussed include: burglary, theft from motor vehicle, criminal mischief, motor vehicle theft, and all other theft. In the two year review period there was a 26% decrease in property crime offenses overall. All types of property crime decreased compared to the previous two years, with the smallest decrease being criminal mischief (reduced by 2%) and the largest drop being all other theft, which went down by 52%. Property crime arrests have decreased by only 2% during this period, leading to improved closure rates in every property offense type with the exception of theft from motor vehicles, which remained stagnant.



Property Crime comparison – 2012-2014 versus 2014-2016

### *Burglaries*

The number of burglary offenses in Rochester has decreased by 17% with the onset of the new model. The overall number of incidents was down by a total of 43. The number of burglary arrests increased by 22% as well, raising the closure rate for burglary from 14% on the old program to 21% in the past two years. The FBI Uniform Crime Report for 2014 lists the national average clearance rate for burglary at 13.6%, making Rochester's closure rate about 7% higher than the national average.

### *Criminal Mischief*

Criminal mischief decreased by 2% between 2014 and 2016. There were only 13 fewer incidents under the new patrol model as compared with the old; however, criminal mischief arrests increased by 15%, raising the closure rate for these offenses from 29% to 34%. Criminal

mischievous incidents in Rochester can come from a variety of sources, including domestic violence, juveniles, and thefts from motor vehicles which result in property damage, and are therefore less directly tied to drug crime and addiction than other types of property crime.

#### *Theft from Motor Vehicle*

The number of theft from motor vehicle incidents decreased by 26% over the past two years. There were 106 fewer incidents during the targeted time period as compared to the two years previous. Theft from motor vehicle arrests, however, remained unchanged, with 7 arrests and a 2% closure rate in both periods.

Although the number of theft from motor vehicle arrests is low compared to the number of incidents, suspects in theft from motor vehicle incidents are often identified through police information calls, pawn store visits by officers, and field interviews, as well as other avenues. When property is recovered, the individual is often arrested and charged with receiving stolen property rather than theft from motor vehicle, as it is difficult to prove that the suspect was indeed the person that opened the vehicle and took the property themselves. In the past two years, arrests for receiving stolen property have increased by 5%, which could indicate slightly improved closure rates for thefts from vehicles as well.

#### *Motor Vehicle Theft*

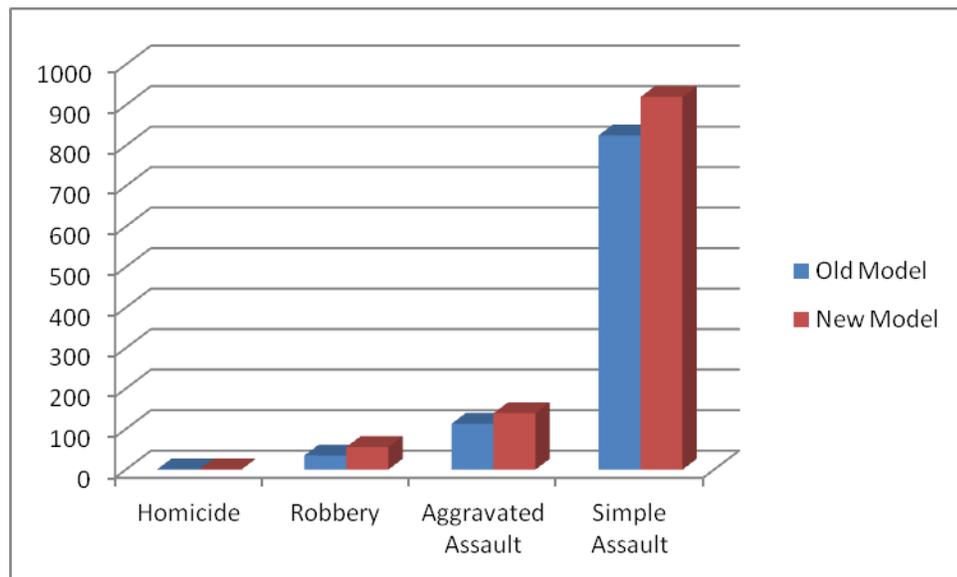
Motor vehicle theft reports in Rochester decreased by 11% overall; however, as the number of motor vehicle thefts in the city tends to be low; this represents a reduction of only 6 cases. The majority of motor vehicle thefts in Rochester are attributed to unauthorized use, whereby the owner of the vehicle knows who is using the vehicle, but did not authorize that individual to do so. The overall arrests also increased by 18% (3 cases) and increased the closure rate by 10%.

#### *All Other Theft Arrests*

This category includes all other theft arrests that do not fit into the theft from motor vehicle or motor vehicle theft categories. During the two year review period, the overall number of offenses dropped by 52%, or 512 cases. Arrests also decreased by only 4%, causing a 12% increase in the closure rate. A significant factor in the overall reduction of all other theft cases is that the police department, during this time period, stopped taking calls for theft of garbage cans, which previously was counted in this category. This also explains the lack of significant change in arrest numbers despite the large drop in the overall number of incidents.

### ***Violent Crime***

This section addresses the offenses and arrests associated with violent crime in the targeted two year period. Results from the two years of the new model (July 1, 2014 – June 30, 2016) will be compared to the previous two year period, including time in which the department focused on a traditional DDACTS approach (July 1, 2012 – June 30, 2014). Violent crime types to be discussed include homicide, robbery, aggravated assault, and simple assault. In the target period, violent crime offenses rose 15% compared to the previous two years, while arrests are also up 14%. All types of violent crime increased in this time period by between 12% (simple assault) and 60% (robbery), with the exception of homicide, which experienced no change.



*Violent Crime comparison – 2012-2014 versus 2014-2016*

### ***Robbery***

The total number of robberies throughout the city has risen by 60%, an increase of 21 cases compared to the previous two years. The total number of arrests has also increased by 136%, raising the closure rate for robbery from 31% to 46%. According to the FBI Uniform Crime Report for 2014, the national average clearance rate for robbery is 29.6%, making Rochester's clearance rate 16% higher than average.

### ***Simple Assault***

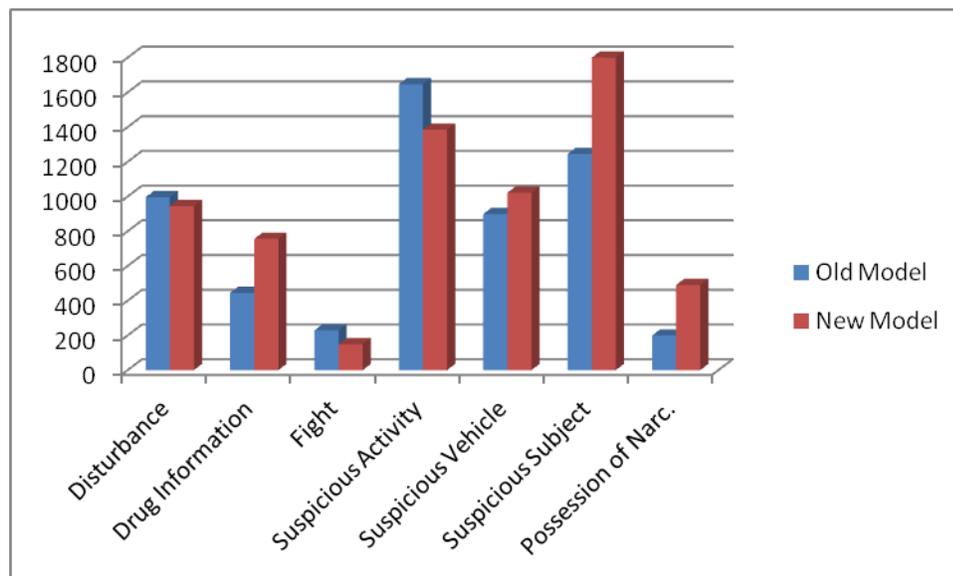
Between 2014 and 2016, simple assaults saw an increase of 12%, or 95 cases. Arrests for simple assault also increased by 10% during this time period, leaving the overall closure rate for this crime the same as under the previous patrol model. In 2015, 55% of simple assault cases in Rochester were related to domestic violence.

### *Aggravated Assault*

The percentage of aggravated assault offenses and arrests in Rochester increased by 23% in the past two year period; however, arrests increased by 20%, keeping the closure rate consistent with the previous two years. In 2015, 43% of aggravated assault cases in Rochester were related to domestic violence. According to the FBI Uniform Crime Report for 2014, the national average clearance rate for aggravated assault is 56.3%, making Rochester's clearance rate of 70% significantly higher than the national average.

### *Quality of Life Incidents*

Quality of life issues are always a priority for the department. This section addresses the offenses and arrests associated with quality of life issues in the targeted two year period to determine if any impact was made. Results from the two years of the new model (July 1, 2014 – June 30, 2016) will be compared to the previous two year period. In this report, quality of life issues to be examined include possession of narcotics, as well as calls for service associated with drug information, disturbances, fights, suspicious activity, suspicious vehicle, and suspicious subject calls. In the target period, the department saw large increases in drug related cases and calls for service, and decreases in multiple call types related to general quality of life.



Quality of Life comparison – 2012-2014 versus 2014-2016

### *Possession of Narcotics*

During the two year review period, the overall number of possession incidents increased by 147%, or 292 cases. Arrests also increased by 123%, or 220 cases. While for other crime types, a reduction in cases would meet the goals of the department, a significant increase in

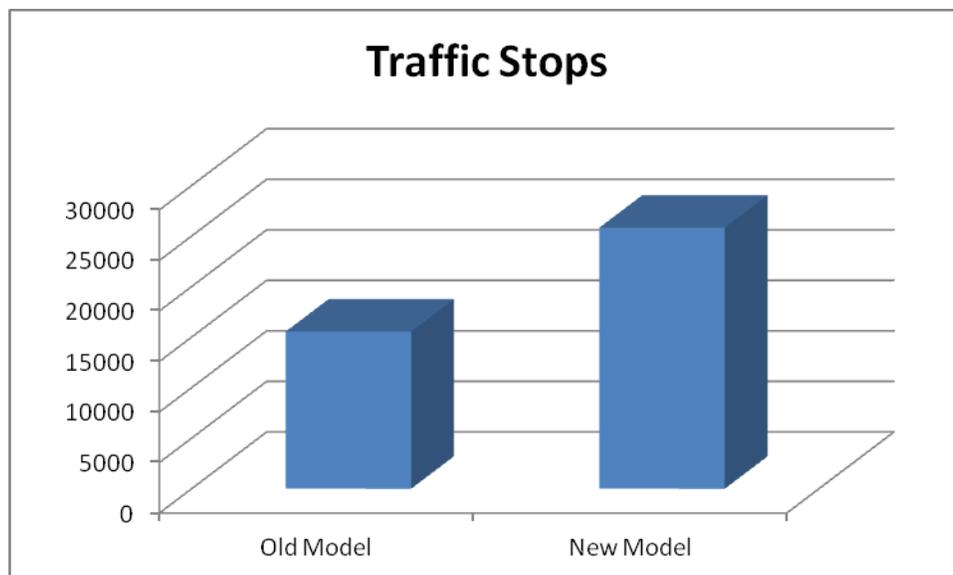
narcotics-related cases and arrests is one of the targets of the new model, as increased drug enforcement is meant to lead to a decline in other types of crime.

### *Quality of Life Calls for Service*

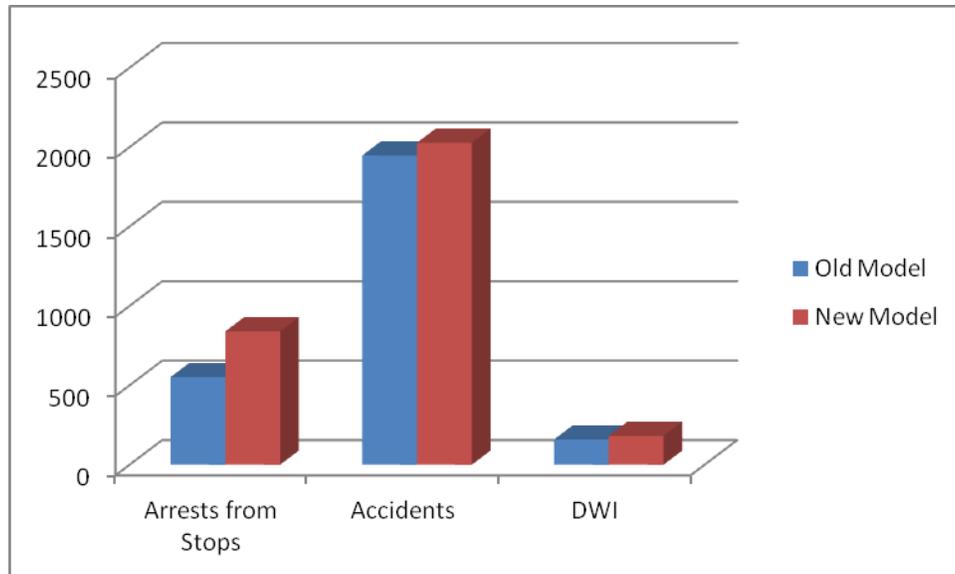
This section includes data on calls for service related to drug information, disturbances, fights, suspicious activity, suspicious vehicle, and suspicious subjects. From 2014 to 2016, disturbance calls for service decreased by 5%, or 51 incidents throughout the city. Fight calls also decreased by 35%, or 80 calls; suspicious activity calls dropped by 16%, or 262 incidents, and reports of drug information increased by 70%, or 311 calls. At the same time, calls reporting suspicious vehicles increased by 14% (123 calls) and suspicious subject calls rose by 45% (555 cases).

### **Motor Vehicle Incidents**

Accidents, traffic stops, arrests from stops, and driving while intoxicated (DWI) arrests will be addressed in this section. Accidents include crashes between two motor vehicles, vehicle and pedestrian, motorcycles, pedestrian and vehicle, as well as bicycles. Like property crime, violent crime, and quality of life issues; accidents, DWIs and traffic stops will also be analyzed by comparing the most recent two year period (July 1, 2014 - June 30, 2016) and the previous two years.



*Traffic stop comparison – 2012-2014 versus 2014-2016*



*Motor Vehicle incident comparison – 2012-2014 versus 2014-2016*

### *Accidents*

Overall, accidents increased by 4% in the targeted two year period, a difference of 80 individual incidents. Many factors can affect traffic safety, and it is worth noting that the winter of 2015 had particularly heavy snowfall, particularly in November 2014 and February 2015. 2015 as a whole had 1063 accidents, 2014 had 908, and both are lower than the total for 2013, which was 1142.

### *Traffic Stops and Arrests from Stops*

Traffic Stops are an integral part of the new patrol model. Studies of traditional DDACTS models show that increased motor vehicle activity and traffic stops in an area can lead to a decrease in accidents and crime. Traffic stops are a valuable tool because most criminals use a motor vehicle to move around, and in particular to transport narcotics, therefore, stopping vehicles will increase the chances of stopping a criminal in an area known for high crime and/or high traffic. The number of traffic stops for the two year period increased by 66% over the previous time period, and the number of arrests from stops increased by 52%. The percentage of traffic stops resulting in an arrest overall remained stagnant at 3%.

### *Driving While Intoxicated (DWI)*

The total number of driving while intoxicated arrests (DWIs) throughout the City increased 14%, or 23 cases, in the target two year period. Accidents resulting from DWI decreased by 10%, possibly indicating more DWIs being observed by patrol officers without resulting in a collision. Data for the type of intoxicant involved is not available for the full time

span being analyzed herein; however, partial data that does exist indicates a possible upward trend in the percentage of DWI arrests related to narcotics rather than alcohol.

### ***Discussion***

The discussion section addresses the significant increases and decreases in property crime, violent crime incidents, and quality of life calls for service, as well as accidents, traffic stops, and driving under the influence arrests (DWIs). Included in this section are the positive results of the new patrol model, categories which have remained unchanged, and the shortfalls observable in the results. Furthermore, the department's possible strategies for the future will be discussed to bring suggestions for the command staff and supervisors to consider.

### ***Positive Impacts***

The statistical impact of the new model on property crime is obvious. It cannot be called coincidence to observe a 26% average decrease in property crime through the course of two years, alongside a 10% average improvement in closure rates. These are obvious, quantifiable changes.

In addition to the numbers, there have been several individual case success stories from the past two years. One specific example occurred in December 2015. Following a drug information report from a community member, this residential address was listed on the weekly drug intelligence bulletin, along with vehicle information. A motor vehicle officer, observing the address, witnessed the suspect vehicle speeding while leaving the residence, and conducted a traffic stop.

Upon stopping the car, the officer noticed the suspect moving oddly, and displaying signs and behaviors associated with recent use of narcotics. The officer received verbal consent to search the suspect and found a used needle and what appeared to be heroin in a pocket. Following this, the suspect gave information on where he obtained the drugs, and from whom. This information was used to apply for a search warrant on the residence said to belong to the dealer. Execution of this search warrant resulted in the seizure of seventeen grams of heroin, multiple scales and other packaging used for drug distribution, a small number of other illegal substances, and the removal of two young children from the home. This case is an excellent model of the process officers have been taught to go through in the past two years, improving the safety of the community.

Also worth note in the results is the overall increase in certain types of calls for service since the inception of the new program. While common quality of life call types such as disturbance and fight reports have dropped off, the department has seen an increase in calls for

drug information, suspicious subjects, suspicious vehicles, and general police information. While it is difficult to determine an exact reason for this, it may in fact be another positive result of an increase in proactive policing.

As officers spend more time in proactive activities, they have more opportunity to interact positively with residents. Positive interactions with police have been shown to encourage reporting from citizens, who believe their concerns will be heard and acted upon. In turn, this information from the community provides the backbone of the department's drug intelligence bulletins, and informs patrol choices further.

#### *Potential Issues with the New Model*

Some minor increases with motor vehicle accidents and DWI numbers have already been noted and discussed in previous sections of this report. The primary issue noticeable in the results from the past two years is the overall 15% increase in violent crime, and accompanying stagnation of closure rates. Although the focus of this program was drug arrests and property crime, one might expect an accompanying decline in violent crime incidents.

Since the beginning of 2016, the city has seen some reduction in simple assault and aggravated assault cases (a 5% average decrease in violent crime overall this year); however, robbery – the violent crime type most often tied directly to drug activity – remains higher than previous years, although the overall number is still low (9 cases in 2016 year to date, compared to 7 each in the previous two years).

Analysis and prevention of violent crime is a complicated issue, often said to have less predictability or generalizability than property crime. However, recent study by George Mason University reviewed a large dataset of police department interventions with violent crime<sup>1</sup> and concluded that the most effective strategies for violent crime prevention are: informed by crime analysis, predictive, proactive, and geographically concentrated on the most problematic parts of a jurisdiction. This summary essentially describes the department's current program, despite the lack of marked improvement in this area.

Going forward, a key component to violent crime prevention in the city is continued monitoring for patterns, especially in robbery, and responsiveness to changing trends in this crime type.

<sup>1</sup> Telep, Cody; abstract - [http://cebcp.org/wp-content/onepaggers/InterventionsToReduceCrimeReview\\_Telep.pdf](http://cebcp.org/wp-content/onepaggers/InterventionsToReduceCrimeReview_Telep.pdf)

### *Future Goals*

The current operational model provides a good foundation to continue to positively impact crime in Rochester. From analysis of the past two years under this program, it is evident that the department's current strategies appear to have a significant impact on property crime and quality of life issues, but may need further observation and alteration with regard to violent crimes.

Recommended developments going forward include careful observation and intelligence-lead interventions in violence-prone areas and continued community engagement to encourage increased reporting by citizens. It is also of the utmost importance that this program remain receptive to feedback and concerns from patrol officers, and that the command staff continues to ensure that officers are encouraged and informed about the overall impact their often thankless work can have on improving the safety of the community.

### **Conclusion**

In reviewing data from the new patrol philosophy begun in July 2014 by the Rochester Police Department, this report concludes that overall results of the current program have been positive, with significant impact on property crime, and some possible impact on both quality of life issues and motor vehicle incidents. While continued attention and adaptability is needed to ensure ongoing benefits and results for the city, the current program continues to show promise going forward to both reduce crime and improve quality of life in Rochester while promoting positive engagement between the police and the community.

# **Rochester Police Dept.**

## **Compstat – August 2016**

FIELD ACTIVITIES										
	08/01/2016 - 08/31/2016	08/01/2015 - 08/31/2015	% Change	07/01/2016 - 07/31/2016	06/01/2016 - 06/30/2016	% Change	YTD 16	YTD 15	% Change	YTD 14
Traffic Stops	887	1048	-15%	1239	1179	5%	9259	8888	4%	5462
Arrests from Stops	37	32	16%	31	41	-24%	306	270	13%	182
Summons	82	77	6%	114	105	9%	794	739	7%	615
Warnings	743	910	-18%	1069	1000	7%	7969	7680	4%	4524
No Action	29	28	4%	28	29	-3%	212	224	-5%	165
Accidents	85	80	6%	96	89	8%	661	714	-7%	619
Summons from Accidents	2	7	-71%	5	8	-38%	48	58	-17%	28
Arrests from Accidents	8	5	60%	0	5	-100%	25	24	4%	12
Field Interviews	24	28	-14%	25	25	0%	162	162	0%	362
DWI	10	8	25%	3	9	-67%	51	66	-23%	46
Narcotics	4	6	-33%	0	2	-100%	14	27	-48%	11
Alcohol	6	2	200%	3	7	-57%	37	39	-5%	36
DWI from Accidents	6	3	100%	0	5	-100%	23	15	53%	7

PROPERTY CRIME - OF's by Incident												
Specific Crimes	08/01/2016 - 08/31/2016	08/01/2015 - 08/31/2015	% Change	07/01/2016 - 07/31/2016	06/01/2016 - 06/30/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Shoplifting	21	20	5%	17	18	-6%	192	158	22%	84%	72%	260
Theft from M/V	16	22	-27%	13	11	18%	79	107	-26%	1%	3%	166
All Other Theft	22	21	5%	14	18	-22%	144	136	6%	16%	24%	327
M/V Theft	5	3	67%	5	7	-29%	29	16	81%	28%	44%	16
Vandalism	42	34	24%	37	39	-5%	318	260	22%	30%	36%	287
Burglary	18	12	50%	11	11	0%	94	67	40%	13%	24%	97
<b>Total Property</b>	<b>124</b>	<b>112</b>	<b>11%</b>	<b>97</b>	<b>104</b>	<b>-7%</b>	<b>856</b>	<b>744</b>	<b>15%</b>	<b>29%</b>	<b>34%</b>	<b>1153</b>
PROPERTY CRIME - AR's by Incident												
Specific Crimes	08/01/2016 - 08/31/2016	08/01/2015 - 08/31/2015	% Change	07/01/2016 - 07/31/2016	06/01/2016 - 06/30/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Shoplifting	14	10	40%	15	22	-32%	162	114	42%	84%	72%	184
Theft from M/V	0	0	0%	0	0	100%	1	3	-67%	1%	3%	2
All Other Theft	4	5	-20%	1	0	0%	23	33	-30%	16%	24%	51
M/V Theft	1	1	0%	0	2	-100%	8	7	14%	28%	44%	2
Vandalism	13	10	30%	15	16	-6%	96	93	3%	30%	36%	84
Burglary	2	2	0%	1	2	-50%	12	16	-25%	13%	24%	12
<b>Total Property</b>	<b>34</b>	<b>28</b>	<b>21%</b>	<b>32</b>	<b>42</b>	<b>-24%</b>	<b>302</b>	<b>266</b>	<b>14%</b>	<b>29%</b>	<b>34%</b>	<b>335</b>
DRUG CRIME - OF's by Incident												
Specific Crimes	08/01/2016 - 08/31/2016	08/01/2015 - 08/31/2015	% Change	07/01/2016 - 07/31/2016	06/01/2016 - 06/30/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Possession	19	25	-24%	12	29	-59%	149	182	-18%	88%	75%	90
DRUG CRIME - AR's by Incident												
Specific Crimes	08/01/2016 - 08/31/2016	08/01/2015 - 08/31/2015	% Change	07/01/2016 - 07/31/2016	06/01/2016 - 06/30/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Possession	18	14	29%	11	28	-61%	131	137	-4%	88%	75%	64

VIOLENT CRIME - OF's by Incident												
Specific Crimes	08/01/2016 - 08/31/2016	08/01/2015 - 08/31/2015	% Change	07/01/2016 - 07/31/2016	06/01/2016 - 06/30/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Homicide	0	0	0%	0	0	0%	1	0	100%	100%	0%	1
Robbery	1	0	0%	1	1	0%	11	9	22%	91%	22%	26
Aggravated Assault	10	8	25%	7	4	75%	44	50	-12%	66%	72%	51
<i>from DV</i>	6	3	100%	1	3	-67%	23	17	35%			26
Simple Assault	52	58	-10%	41	48	-15%	335	342	-2%	55%	59%	305
<i>from DV</i>	28	20	40%	21	26	-19%	182	173	5%			133
<b>Total Violent</b>	<b>63</b>	<b>66</b>	<b>-5%</b>	<b>49</b>	<b>53</b>	<b>-8%</b>	<b>391</b>	<b>401</b>	<b>-2%</b>	<b>78%</b>	<b>38%</b>	<b>383</b>
VIOLENT CRIME - AR's by Incident												
Specific Crimes	08/01/2016 - 08/31/2016	08/01/2015 - 08/31/2015	% Change	07/01/2016 - 07/31/2016	06/01/2016 - 06/30/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Homicide	0	0	0%	0	0	0%	1	0	0%	100%	0%	0
Robbery	0	0	0%	1	6	-83%	10	2	400%	91%	22%	10
Aggravated Assault	7	7	0%	3	5	-40%	29	36	-19%	66%	72%	36
Simple Assault	28	28	0%	25	24	4%	183	203	-10%	55%	59%	180
<b>Total Violent</b>	<b>35</b>	<b>35</b>	<b>0%</b>	<b>29</b>	<b>35</b>	<b>-17%</b>	<b>223</b>	<b>241</b>	<b>-7%</b>	<b>78%</b>	<b>38%</b>	<b>226</b>

**DV COMPSTAT****August 2016**

Dates	5/1/16- 5/31/16	6/1/16- 6/30/16	7/1/16- 7/31/16	8/1/16 - 8/31/16	Prior Verbal (PV)	YTD 2016	PV YTD	YTD 2015
Misdemeanor Arrests	19	21	21	25	4	171	17	175
Felony Arrests	2	1	1	3	1	13	1	14
Verbal Cases	24	22	28	30		199		167
Total Cases	45	44	50	58	4	383	18	356

**2016 FJC Clients**

Month	Jan	Feb	March	April	May	June
New Clients	15 (20*)	7 (14)	11 (7)	13 (6)	25 (1)	14 (8)
LE Referrals**	3	1	2	1	2	2
	July	August	September	October	November	December
New Clients	21 (2*)	30 (6*)				
LE Referrals	1	1				

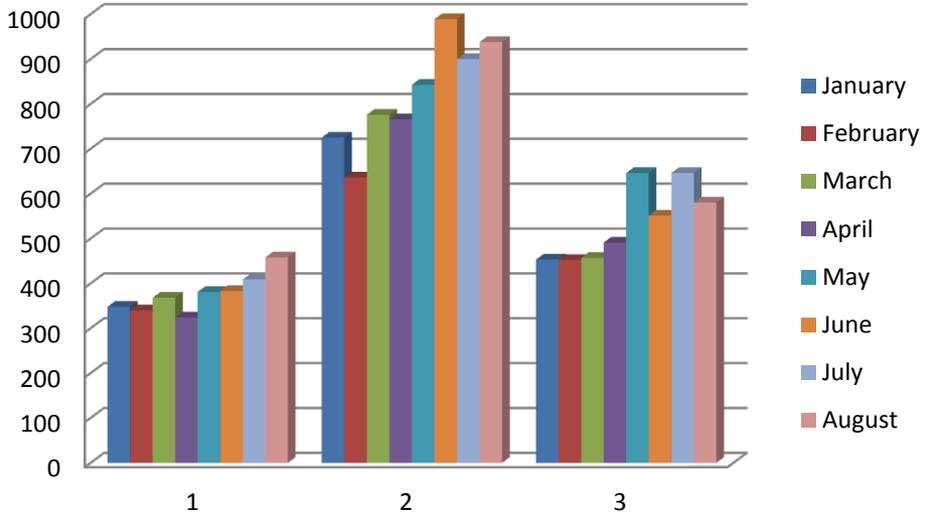
**2015 FJC Clients (new clients only)**

Jan	Feb	March	April	May	June
15	15	23	19	22	17
July	August	September	October	November	December
14	21	16	21	22 (6*)	20* (15*)

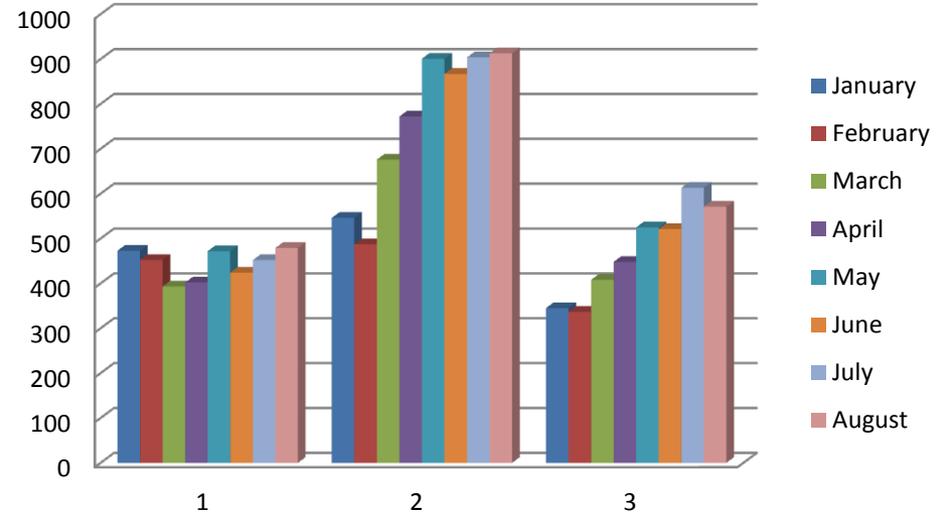
\*Additional clients that obtained services at the FJC but whether they were new or repeat was not tracked.

\*\*The tracking and screening method for this statistic is still a work in progress so the actual number may be higher.

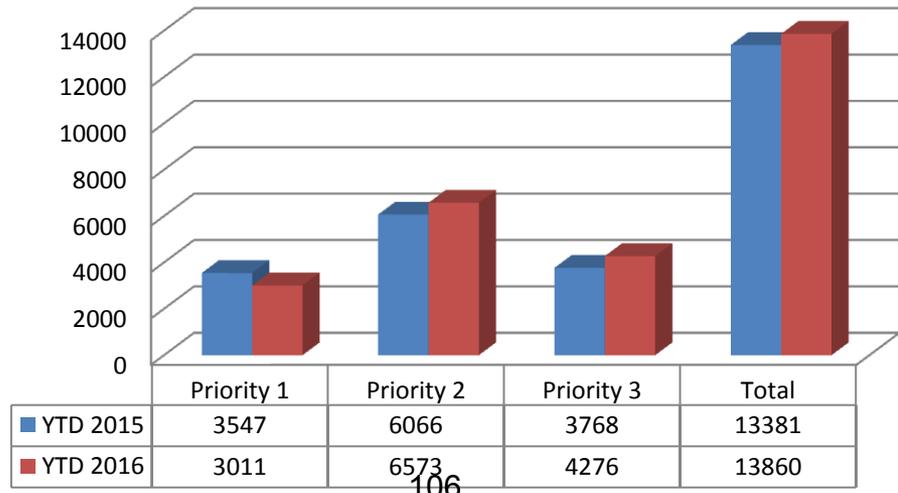
## 2016 CFS Trends



## 2015 CFS Trends

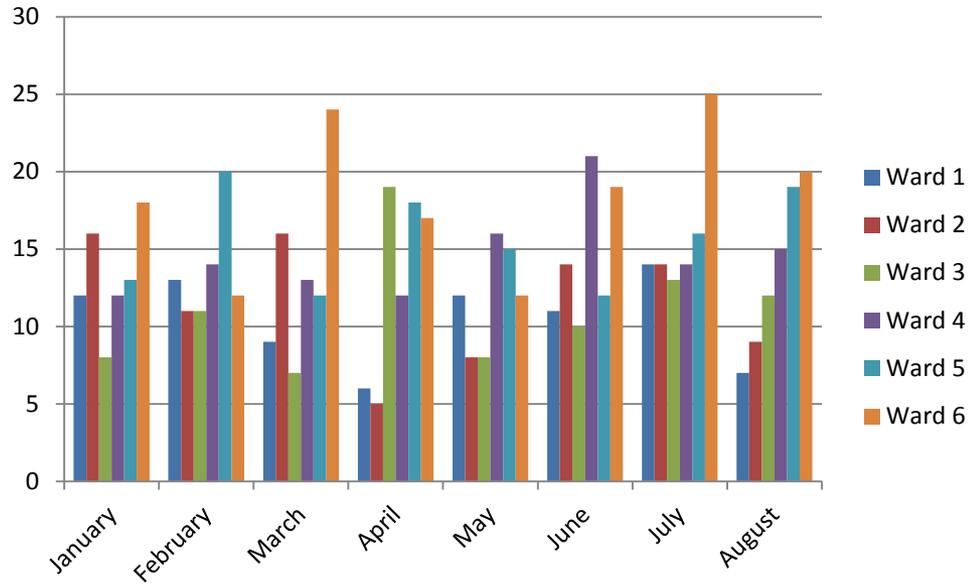


## Calls for Service 2015 v 2016

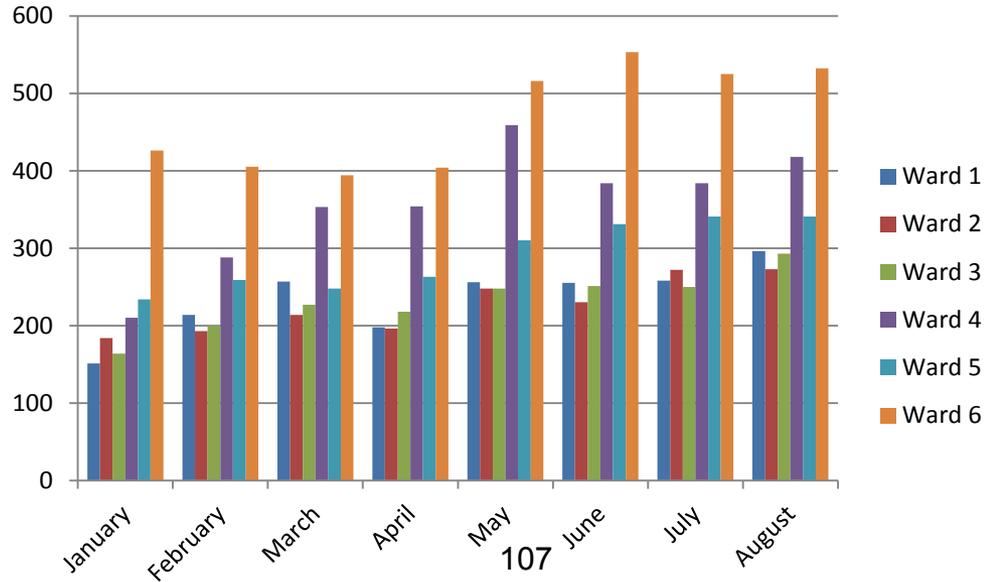


# Accidents by Ward

09/15/2016

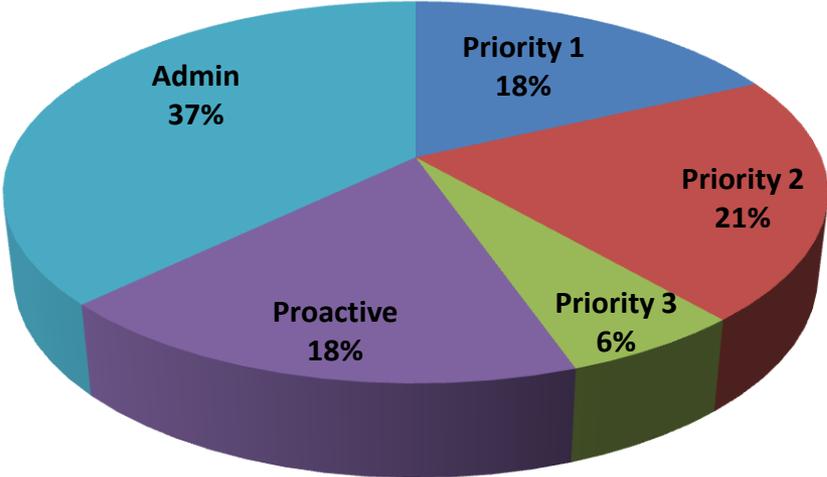


# CFS by Ward

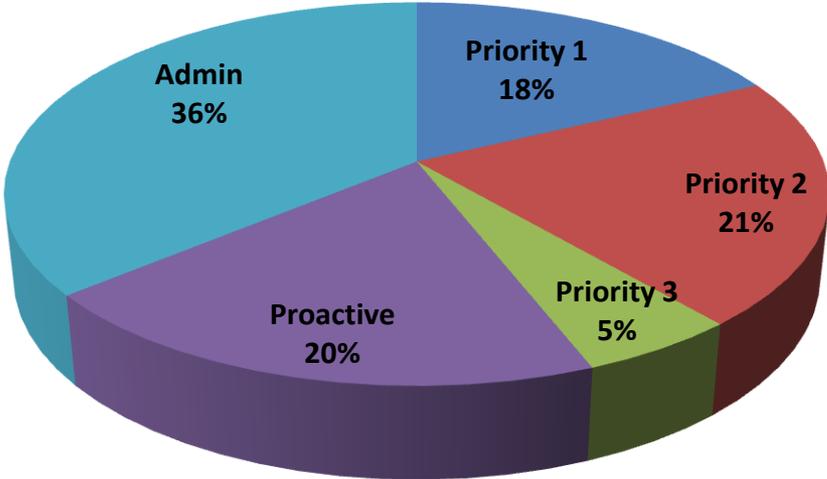


# Manpower Hours August 2016

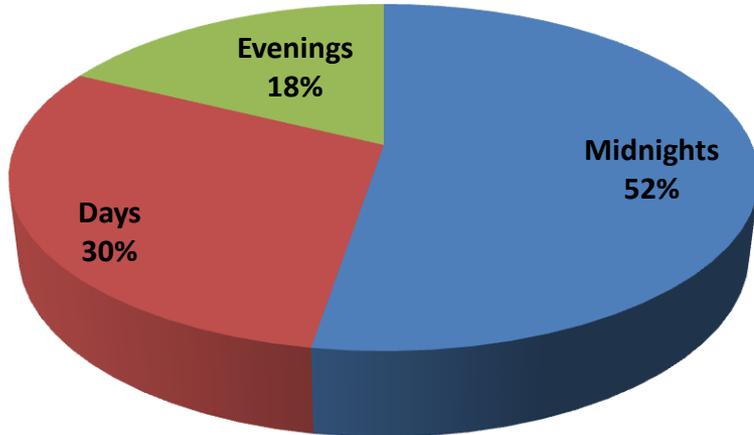
09/15/2016



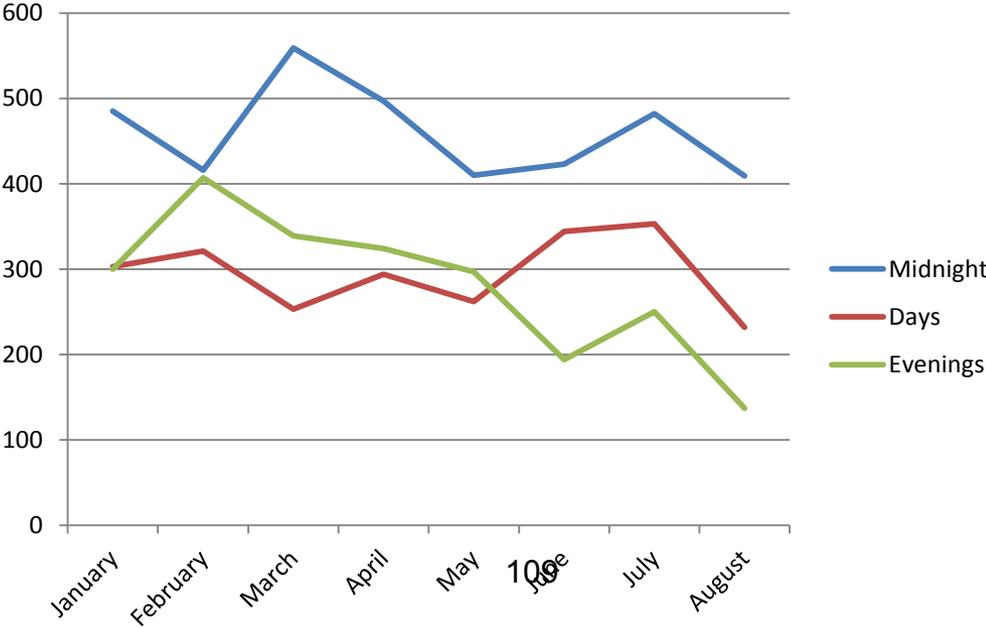
# Manpower Hours August 2015



# Proactive by Shift August 2016

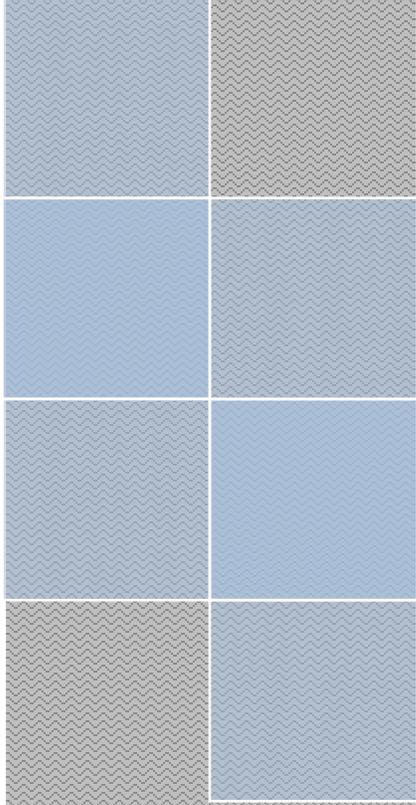


# Proactive by Shift YTD 2016





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## **DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT AUGUST 2016**

### **HIGHWAY, FLEET MAINTENANCE AND UTILITIES**

The Highway Division responded to 51 service requests in the month of August which were either completed or scheduled for repair. Service Requests included calls for vegetation to be trimmed back, potholes, traffic signal issues, and street sweeping. Staff repaired storm drain grates, graded dirt roads, worked with flail mower to trim back over growth on roadsides and continued to paint lines for traffic markings and parking lines around the City. The paving crew did a full shim and a 1 inch overlay on McIntyre Court and they have been cutting out bad sections of roads and paving them. This would be noticeable on Estes Road, Charles Street, Winkley Farm Lane, Bradley Ct. and Spaulding Ave. This paving division also worked with Northeast Railroad Company to pave the Wakefield Street RR crossing. Staff continues to assist Wright Peirce on the GIS program, Tighe and Bond with the preliminary data collection on the Wakefield Street Project and they have created paths for drilling test pits at the end of Quaker Lane for work associated with the removal of the Gonic Dams. A 12" culvert was replaced on Peaslee Rd and staff completed graveling the edges of roads on Winkley Farm Lane, Estes Rd., Anita St, and Chestnut Hill Road. The mechanics began State of NH inspections on the entire fleet, and performed general maintenance on numerous vehicles, including the painting of the #39 front end loader.

The Utilities Division responded to 29 service requests, which included sewer backups, water pressure issues, and discolored water calls. Staff performed maintenance on the sewer systems and completed routine maintenances on catch basins and culverts. As part of the engineering evaluation staff continues to work on trimming and clearing the brush along the cross country sludge line that runs from the WTP to the WWTP. Staff continues to assist the construction companies working on City Projects with shutting down mains as needed. A gate valve was replaced at the entrance to the City Hall Complex.

### **BUILDINGS AND GROUNDS**

Buildings and Grounds completed 79 work orders in the month of August which included general repairs of electrical, carpentry, equipment repairs and plumbing related issues. Servpro completed the cleaning of the gym ceiling trusses, supports, light fixtures and duct work. The estimated amount of dust removed was close to 175 lbs and took 150 man hours to complete. bids were awarded for the HVAC replacements at the Ice Arena, Central Fire Station and the Community Center. The bid for the roofing replacements/repairs at the City Library has been awarded and work is expected to be complete by the end of September. The bid for the power washing and sealing of the exterior of the Community Center has been awarded and work is expected to be completed by the end of September. Staff has begun closing down and winterizing the 4 city pools, they have converted a closet to an office at the DPW for the new GIS Technician, and they have built a closet at the Library for the children's room. Painting of the downtown light poles continues and should be completed by the end of November. The grounds staff continued with their routine mowing schedule, maintenance of flower/mulch beds throughout the city. Daily pickup of trash in the city continues as well as watering of the hanging flower baskets, ground containers and Adopt-A-Spots.

## **WATER TREATMENT PLANT**

Treated water volume for the month of August 2016 was approximately 68.6 million gallons from the surface water treatment plant. The groundwater plant remained off line due to low river level conditions. All water quality testing and monitoring was completed in accordance with NHDES requirements. We are pleased to report that the City of Rochester again met and exceeded all State and Federal standards for drinking water. The Operators are continuing to investigate increased disinfection bi-product levels in the distribution system. According to NHDES and the USGS Drought Monitor, Seacoast NH is currently in severe to extreme drought conditions. We have measured approximately 3.3" of rainfall at the reservoir this month. Raw water capacity is at an estimated 80% of storage. Watershed inspections were conducted within the entire watershed up to Oxbow Pond. Berry Pond and Oxbow are at minimum capacities. Tufts Pond remains full. 5 beavers were trapped and relocated. Repairs to the Tufts Pond intake are scheduled for the first full week of September. Preliminary surveying for the raw water transmission main project was undertaken. The Alum Sludge Line assessment kickoff meeting was held on the 9th. A walkthrough for the East End Dam project was held on the 30th. Equipment and grounds maintenance was performed at the plant, well, tanks and booster stations. Maintenance at the WTF included repairs to feed pumps, sample pumps, analyzer calibrations, and filter train drive/shoe repairs (which had caused several failed backwash cycles). The Joint Loss Management Committee conducted a safety inspection of the facilities; the sludge manhole required additional safety cones (completed) and an eyewash station at the raw water intake building (ordered). A representative from the filter manufacturer was onsite to oversee repairs, cleaning, and media underdrain inspections. The results are being evaluated.

## **WASTEWATER TREATMENT FACILITY**

Chad Pierce passed the grade 2 collection systems exam and has passed the written portion of the COL exam. Chris Goodwin has left the City's employment and has taken a job with the town of Epping as Chief Operator at their Wastewater Treatment Plant. Chris was a great operator and will be missed. Staff continues to work with the coalition of communities on related wastewater and Great Bay Estuary issues and staff also continues to work with industries on various issues Industrial Pretreatment Issues. We held the bid opening for security cameras, and selected the low bidding company Exactitude. The Western Avenue pump station upgrade project has started. We chemically cleaned disk filter #2 and cleaned post aeration tank #2. We've scheduled and coordinated equipment and materials for the aeration basin #2 diffuser replacement project which is scheduled to start in September. Brown and Caldwell collected river (fresh and tidal) samples and sent them out for testing. Staff is working with the water treatment facility on alum sludge flow issues and WWTP staff is soliciting options and prices for soda ash feed system replacement. The new 30 kW portable generator set is in. NHDES took the third round of samples on the fresh water portion of the Cocheco River as part of this year's summer monitoring program. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation. All required testing for EPA and State has been completed and submitted. Average effluent flow for the month = 2.171 Million Gallons per Day (MOD).

Percent of design flow = 43.2%. Percent of design flow for 2016 = 64.1%. Precipitation for the month = 2.17". Precipitation for 2016 = 22.21".

## ENGINEERING

- **Granite Ridge Public Outlay:** Final paving of City streets is scheduled for September 2016.
- **Surface Water Treatment Plant Upgrades:** Construction is substantially complete. Final items to be completed over the next couple of months.
- **Catherine St./Sheridan Ave./Knight St. Area Improvements:** Construction was completed in August 2016.
- **Salmon Falls Road/Milton Road Water and Sewer (EDA Project):** Construction of sewer and water infrastructure on Salmon Falls Road continues to proceed. Project completion is scheduled for summer of 2017.
- **Franklin St./Western Ave. Area Improvements:** Construction has begun. Project scope includes rebuilding the roadway and utilities in portions of Franklin St. and Western Ave. and constructing the new Western Ave. sewer pump station.
- **Milton Road/Flat Rock Bridge Road Intersection Improvements:** Paving is scheduled for September 2016.
- **Columbus Avenue Parking Lot Expansion:** Paving is scheduled for September 2016.
- **Howard Brook Culverts Replacement:** Finalizing design, permitting, and easement negotiations. Construction is now anticipated in 2017.
- **Salmon Falls Rd. HSIP Curve Softening Project:** All necessary temporary and permanent construction easements have been agreed to and signed. Final plans, specifications, and other paperwork were submitted to NHDOT for review and approval in April 2016. Federal funding is available for this project in FFY17, which begins on October 1, 2016; therefore, construction of this project is now anticipated in 2017.
- **Strafford Square Roundabout:** Design continues. Bidding of the roundabout construction contract is now anticipated for late 2017, with a spring 2018 construction start date. Prior to that contract, a utility infrastructure contract is anticipated to be bid by the end of 2016 for construction in 2017. Approval for demolition of the building at 2-4 Walnut Street is anticipated soon.
- **Wakefield Street Reconstruction:** Design continues to progress.
- **Colonial Pines Sewer Extension:** The first phase of this multi-phase sewer extension program was advertised for bids in August 2016. Bids are anticipated to be received in September 2016. Construction funds are proposed in the CIP budget over the next few years for future phases.
- **Lowell Street Culvert:** Drainage infrastructure improvements have been completed. The roadway in the area is scheduled to be repaved in September 2016. Further improvements to the culvert are being contemplated for construction in 2016 or 2017.
- **Dewey Street Pedestrian Bridge:** Bridge inspection, rating, and evaluation has been completed. Design of a replacement bridge structure is underway.
- **Columbus Avenue (Rte. 125) Pedestrian Bridge:** The new pedestrian bridge was opened in February 2016. Temporary sidewalk approaches to the bridge are planned to be replaced with more permanent sidewalk and railings; design to be completed in 2016 and construction to follow in 2017.
- **Wastewater Interceptor Upgrades:** A Basis of Design Report has been received from the design consultant. This report summarizes alternatives and recommends a sewer collection system master plan before proceeding with final design.

- **NPDES Permit - Wastewater & MS4 Permit - Stormwater:** City staff met with USEPA Region 1 and NHDES in mid-June to discuss permit issues. Based on that discussion, the issuance of the draft NPDES permit for the Wastewater Treatment Facility is anticipated from USEPA in September 2016. City staff hopes to meet with the USEPA Region 1 Administrator prior to issuance of the draft NPDES permit. As far as the MS4 permit for stormwater, the City continues to await issuance of a new permit. USEPA is currently reviewing comments submitted on their draft MS4 permit language; issuance of the MS4 permit is anticipated prior to the end of 2016.

# Memorandum

09/15/2016

**To:** Dan Fitzpatrick, City Manager  
Mayor McCarley  
Members of the City Council

**From:** Lauren Colanto, Recreation & Arena  
**Date:** September 7, 2016  
**Re:** August Department Report

Adult Volleyball	180
Concert on the Common	1075
Senior Art	21
Senior Meditation	135
Senior Open Gym	6
Senior Power Hour	179
Senior Trips	10
Senior Yoga Gentle	35
Senior Yoga Chair	46
Summer Camp	200
Summer Youth Volleyball	25
Swim lessons	93
Teen Travel Camp	20
Monthly Total	2,025

## National Night Out

Once again Rec & Arena took part in Rochester's National Night Out event courtesy of Bridging the Gaps and the Rochester Police Department. Our staff handed out over 200 program newsletters as well as information on our new online registration software. We answered lots of questions about upcoming programs and got many visits from current and past program participants. It was a great night!

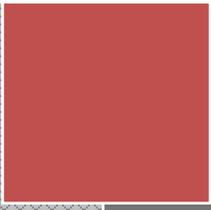
## Rochester Police LEAD Program

Our partnership with the Rochester Police Department grows stronger every season. During the month of August Rochester Police hosted a LEAD (Law Enforcement Against Drugs) training for several of their officers. These officers utilized a group of our summer campers to test run this program. The kids loved the curriculum and even got to end the class with a police vs. camper kickball game. We are happy to be able to offer these community policing opportunities!

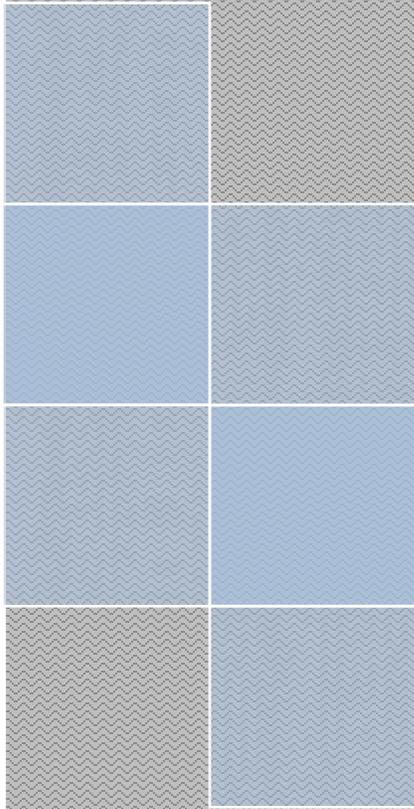
## Preparing for Ice Season

On August 31 we hosted the first of two arena staff trainings. Arena attendants, skate guards and arena program staff all attended to review department policies and procedures. Our new software, Max Galaxy, was also introduced. Our staff has enthusiastically embraced this change is looking forward to using this new program. Our infamous Adult House Hockey League has already filled for the 2016-2017 season and ALL registration was completed with the new software. Renovations in the Pro-Shop are coming along beautifully. Recently a new, custom customer service desk was installed. Swing by and check it out! We are excited for our customers to see the continued progress at the Rochester Arena.





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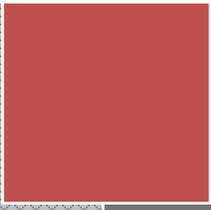
## City of Rochester Tax Collector's Office

August 31, 2016

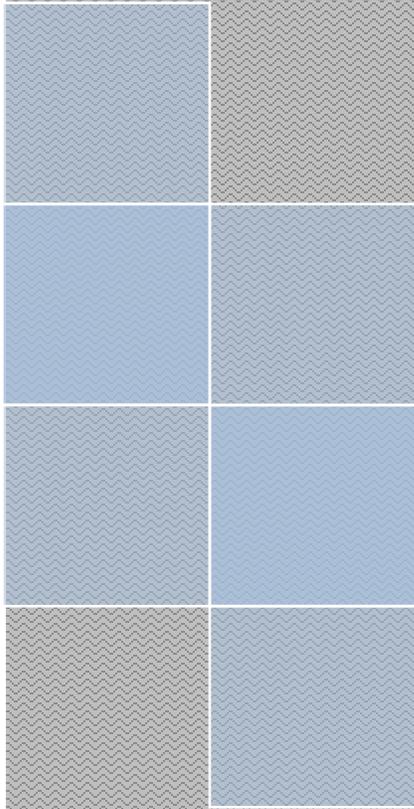
Tax Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2016	Semi Warrant	29,277,808	27,554,167.99	94.11%	1,723,640.01	5.89%
2015		56,938,119	55,810,915.31	98.02%	1,127,203.69	1.98%
2014		55,068,779	54,240,728.79	98.50%	828,050.21	1.50%
2013		53,324,262	52,879,834.77	99.17%	444,427.23	0.83%
2012		50,952,912	50,683,800.06	99.47%	269,111.94	0.53%
2011		48,856,892	48,630,982.60	99.54%	225,909.40	0.46%
2010		47,308,832	47,118,607.09	99.60%	190,224.91	0.40%
2009		46,898,827	46,749,946.22	99.68%	148,880.78	0.32%
2008		46,522,769	46,404,759.96	99.75%	118,009.04	0.25%
2007		42,964,450	42,869,470.85	99.78%	94,979.15	0.22%
2006		40,794,160	40,698,710.67	99.77%	95,449.33	0.23%
2005		38,024,453	38,005,927.40	99.95%	18,525.60	0.05%
2004		36,065,496	36,047,135.20	99.95%	18,360.80	0.05%
2003		33,310,579	33,300,397.48	99.97%	10,181.52	0.03%
2002		29,725,878	29,716,742.95	99.97%	9,135.05	0.03%
2001		26,943,136	26,935,829.18	99.97%	7,306.82	0.03%
2000		25,415,248	25,409,541.77	99.98%	5,706.23	0.02%
1999		22,973,308	22,969,413.75	99.98%	3,894.25	0.02%
1998		30,592,529	30,587,165.88	99.98%	5,363.12	0.02%
1997		29,835,914	29,830,583.34	99.98%	5,330.66	0.02%
1996		27,726,424	27,722,073.99	99.98%	4,350.01	0.02%
1995		27,712,029	27,709,191.61	99.99%	2,837.39	0.01%
1994		26,989,803	26,987,206.62	99.99%	2,596.38	0.01%
1993		25,611,050	25,608,622.48	99.99%	2,427.52	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					<b>5,365,474.08</b>	

Tax Collector

Doreen Jones, CTC



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**Rochester, New Hampshire  
Inter office Memorandum**

**TO:** Daniel Fitzpatrick  
City Manager

**FROM:** Todd M. Marsh  
Director of Welfare

**SUBJECT:** Analysis of Direct Assistance for August, 2016.

**DATE:** September 9, 2016

This office reported 122 formal client notes for the month of August.

Voucher amounts issued for August, 2016 were as follows:

	36 <u>Families</u> 13 new	11 <u>Single</u> 1 new
Burial .....	.00	.00
Dental .....	.00	.00
Electricity .....	597.58	52.75
Food.....	.00	.00
Fuel heating .....	.00	.00
Mortgage .....	.00	.00
Medical .....	.00	.00
Prescriptions .....	.00	.00
Rent .....	8,928.50	3,125.00
Temporary Housing .....	2,793.00	.00
Transportation .....	<u>7.50</u>	<u>.00</u>
<b>TOTAL</b>	<b>\$12,326.58</b>	<b>\$3,177.75</b>

This represents an average cost per case/family of \$342.41 and case/Individual of \$288.89 for this month.

Total vouchers issued: \$15,504.33

There was an increase of \$9,575.17 in assistance issued this month compared to August 2015. There was an increase of \$6,305.70 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$.00