



**City of Rochester, NH
Preamble for May 25, 2021
Public Hearing and
Committee of the Whole Budget Workshop**

Good Evening, as Chairperson of the City Council, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

a.) **Public Input:** Due to the ongoing situation with COVID-19, the City of Rochester will be taking extra steps to allow for public input, while still ensuring participant safety and social distancing. In lieu of attending the meeting, those wishing to share comments, when permitted, with the City Council (Public Hearing and/or Workshop settings) are encouraged to do so by the following methods:

- **Mail:** City Clerk/Public Input, 31 Wakefield Street, Rochester, NH 03867
(*must be received at least three full days prior to the anticipated meeting date*)
- **email** PublicInput@rochesternh.net (*must be received no later than 4:00 pm of meeting date*)
- **Voicemail** 603-330-7107 (*must be received no later than 12:00 pm on said meeting date in order to be transcribed*)

Please include with your correspondence the intended meeting date for which you are submitting. *All correspondence will be included with the corresponding meeting packet (Addendum).*

In addition to the above listed public access information, the City Council will be allowing the public to enter the Community Room and speak in person during the Public Input portion of this meeting. In an effort to adhere to CDC guidelines: enter only into the right side door on the Chestnut Hill Road entrance at the rear of the building and exit through the opposing door. Please adhere to 6-foot social distancing while inside. Hand sanitizer and facemasks will be available at the Community Room entrance. The public will be allowed to attend the meeting in-person. Please note,

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City Clerk's Office

seating will be provided that is arranged such that 6-foot social distancing can be maintained.

At this time, I also welcome members of the public accessing this meeting by phone. The public can call-in to the below number using the conference code. This meeting will be set to allow the public to "listen-in" only, and there will be no public comment taken via conference line during the meeting.

Phone number: 857-444-0744 Conference code: 843095

b.) **Roll Call:** Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their name (and/or ward), also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law. (Additionally, Council members are required to state their name and ward each time they wish to speak.)

**City Council Public Hearing
May 25, 2021
Community Room
James W Foley Community Center
150 Wakefield Street
6:30 PM**

Agenda

- 1. Call to Order**
- 2. Resolution Authorizing Certain Renumbering on Tebbetts Road P. 7**
- 3. Resolution Approving the 2021-2022 Operating Budget for the City of Rochester P. 13**
- 4. Resolution Authorizing and Approving the 2021-2022 Capital Improvements Budget for the City of Rochester and Authorizing Borrowing in Connection Therewith P. 17**
- 5. Resolution for Supplemental Appropriation and Authorizing Borrowing Authority Pursuant to RSA 33:9 to the Department of Public Works (DPW) Sewer Capital Improvements Plan (CIP) Fund in the amount of \$500,000.00 P. 21**

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City Clerk's Office

6. Adjournment

**Committee of the Whole Budget Workshop
May 25, 2021
Community Room
James W Foley Community Center
150 Wakefield Street
6:30 PM**

Agenda

- 1. Call to Order**
- 2. Public Input**
- 3. Budget Adjustments**
- 4. Adjournment**

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Resolution Authorizing Certain Renumbering on Tebbetts Road

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the following addresses on Tebbetts Road will be renumbered as follows:

10 Tebbetts Road becomes 12 Tebbetts Road

12 Tebbetts Road becomes 14 Tebbetts Road

14 Tebbetts Road becomes 20 Tebbetts Road

36 Tebbetts Road becomes 46 Tebbetts Road

50 Tebbetts Road becomes 0 Tebbetts Road

42 Tebbetts Road becomes 56 Tebbetts Road

47 Tebbetts Road becomes 57 Tebbetts Road

44 Tebbetts Road becomes 58 Tebbetts Road

57 Tebbetts Road becomes 61 Tebbetts Road

53 Tebbetts Road becomes 63 Tebbetts Road

59 Tebbetts Road becomes 65 Tebbetts Road

70 Tebbetts Road becomes 76 Tebbetts Road

74 Tebbetts Road becomes 78 Tebbetts Road

76 Tebbetts Road becomes 82 Tebbetts Road

78 Tebbetts Road becomes 84 Tebbetts Road

81 Tebbetts Road becomes 91 Tebbetts Road

85 Tebbetts Road becomes 93 Tebbetts Road

86 Tebbetts Road becomes 94 Tebbetts Road

88 Tebbetts Road becomes 96 Tebbetts Road

87 Tebbetts Road becomes 97 Tebbetts Road

91 Tebbetts Road becomes 99 Tebbetts Road

94 Tebbetts Road becomes 100 Tebbetts Road

95 Tebbetts Road becomes 103 Tebbetts Road

97 Tebbetts Road becomes 105 Tebbetts Road

100 Tebbetts Road becomes 108 Tebbetts Road

106 Tebbetts Road becomes 116 Tebbetts Road

122 Tebbetts Road becomes 127 Tebbetts Road

125 Tebbetts Road becomes 131 Tebbetts Road

127 Tebbetts Road becomes 135 Tebbetts Road

131 Tebbetts Road becomes 137 Tebbetts Road

130 Tebbetts Road becomes 138 Tebbetts Road

133 Tebbetts Road becomes 143 Tebbetts Road

142 Tebbetts Road becomes 144 Tebbetts Road

141 Tebbetts Road becomes 155 Tebbetts Road

143 Tebbetts Road becomes 161 Tebbetts Road

145 Tebbetts Road becomes 165/173 Tebbetts Road

197 Tebbetts Road becomes 191 Tebbetts Road

These changes are made in order to be in compliance with the standards articulated by the National Emergency Number Association and RSA 231:133 and 133-a.



05/20/2021

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT

COUNCIL ACTION ITEM ☐
INFORMATION ONLY ☐

FUNDING REQUIRED? YES ☐ NO ☐
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES ☐ NO ☐

FUNDING RESOLUTION FORM? YES ☐ NO ☐

| | | |
|--|--|--|
| AGENDA DATE | | |
| DEPT. HEAD SIGNATURE | | |
| DATE SUBMITTED | | |
| ATTACHMENTS YES <input type="checkbox"/> NO <input type="checkbox"/> | * IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED | |

COMMITTEE SIGN-OFF

| | |
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| COMMITTEE | |
| CHAIR PERSON | |

DEPARTMENT APPROVALS

| | |
|---------------------|--|
| DEPUTY CITY MANAGER | |
| CITY MANAGER | |

FINANCE & BUDGET INFORMATION

| | |
|---|--|
| FINANCE OFFICE APPROVAL | |
| SOURCE OF FUNDS | |
| ACCOUNT NUMBER | |
| AMOUNT | |
| APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input type="checkbox"/> | |

LEGAL AUTHORITY

SUMMARY STATEMENT

RECOMMENDED ACTION



PLANNING & DEVELOPMENT DEPARTMENT

City Hall Annex – First Floor

33 Wakefield Street

Rochester, New Hampshire 03867-1917

(603) 335-1338 - Fax (603) 335-7585

Web Site: www.rochesternh.net

Planning & Zoning
Conservation Commission
Historic District Commission
Arts & Culture Commission

March 8, 2021

RE: Tebbetts Road Address Reassignment

Dear E-911 Committee:

This letter is to provide a draft address reassignment list for Tebbetts Road to the E-911 Committee for review and confirmation.

The draft addresses for all purposes (emergency services, mail, official records, etc) are:

| Map Lot | Existing Address | Proposed Address Reassignment |
|----------------|------------------|-------------------------------|
| 0257-0060 | 2 TEBBETTS ROAD | |
| 0257-0061 | 0 TEBBETTS ROAD | |
| 0257-0043 | 0 TEBBETTS ROAD | |
| 0257-0042 | 5 TEBBETTS ROAD | |
| 0257-0066 | 0 TEBBETTS ROAD | |
| 0257-0062 | 8 TEBBETTS ROAD | |
| 0257-0063 | 10 TEBBETTS ROAD | 12 TEBBETTS ROAD |
| 0257-0064 | 12 TEBBETTS ROAD | 14 TEBBETTS ROAD |
| 0257-0065 | 14 TEBBETTS ROAD | 20 TEBBETTS ROAD |
| 0257-0066 | 0 TEBBETTS ROAD | |
| 0253-0085 | 0 TEBBETTS ROAD | |
| 0253-0086-0014 | 36 TEBBETTS ROAD | 46 TEBBETTS ROAD |
| 0253-0086 | 50 TEBBETTS ROAD | 0 TEBBETTS ROAD |
| 0253-0086-0013 | 42 TEBBETTS ROAD | 56 TEBBETTS ROAD |
| 0253-0082 | 47 TEBBETTS ROAD | 57 TEBBETTS ROAD |
| 0253-0087 | 44 TEBBETTS ROAD | 58 TEBBETTS ROAD |
| 0253-0081 | 57 TEBBETTS ROAD | 61 TEBBETTS ROAD |
| 0253-0080 | 53 TEBBETTS ROAD | 63 TEBBETTS ROAD |
| 0253-0079 | 59 TEBBETTS ROAD | 65 TEBBETTS ROAD |
| 0253-0008 | 70 TEBBETTS ROAD | 76 TEBBETTS ROAD |

| Map Lot | Existing Address | Proposed Address Reassignment |
|----------------|-------------------|---------------------------------------|
| 0253-0009 | 74 TEBBETTS ROAD | 78 TEBBETTS ROAD |
| 0253-0047 | 0 TEBBETTS ROAD | |
| 0253-0010 | 76 TEBBETTS ROAD | 82 TEBBETTS ROAD |
| 0253-0011 | 78 TEBBETTS ROAD | 84 TEBBETTS ROAD |
| 0253-0047-0001 | 81 TEBBETTS ROAD | 91 TEBBETTS ROAD |
| 0253-0047-0002 | 85 TEBBETTS ROAD | 93 TEBBETTS ROAD |
| 0253-0012 | 86 TEBBETTS ROAD | 94 TEBBETTS ROAD |
| 0253-0013 | 88 TEBBETTS ROAD | 96 TEBBETTS ROAD |
| 0253-0047-0003 | 87 TEBBETTS ROAD | 97 TEBBETTS ROAD |
| 0253-0047 | 91 TEBBETTS ROAD | 99 TEBBETTS ROAD |
| 0253-0014 | 94 TEBBETTS ROAD | 100 TEBBETTS ROAD |
| 0253-0047-0005 | 95 TEBBETTS ROAD | 103 TEBBETTS ROAD |
| 0253-0047-0006 | 97 TEBBETTS ROAD | 105 TEBBETTS ROAD |
| 0253-0047 | 0 TEBBETTS ROAD | |
| 0253-0015 | 100 TEBBETTS ROAD | 108 TEBBETTS ROAD |
| 0253-0016 | 106 TEBBETTS ROAD | 116 TEBBETTS ROAD |
| 0253-0037 | 122 TEBBETTS ROAD | 127 TEBBETTS ROAD |
| 0253-0036 | 125 TEBBETTS ROAD | 131 TEBBETTS ROAD |
| 0253-0035 | 127 TEBBETTS ROAD | 135 TEBBETTS ROAD |
| 0253-0034 | 131 TEBBETTS ROAD | 137 TEBBETTS ROAD |
| 0253-0029 | 130 TEBBETTS ROAD | 138 TEBBETTS ROAD |
| 0253-0033 | 133 TEBBETTS ROAD | 143 TEBBETTS ROAD |
| 0244-0005 | 142 TEBBETTS ROAD | 144 TEBBETTS ROAD |
| 0244-0005-0006 | NEW PARCEL | 148 TEBBETTS ROAD |
| 0244-0005-0005 | NEW PARCEL | 150 TEBBETTS ROAD |
| 0243-0058 | 141 TEBBETTS ROAD | 155 TEBBETTS ROAD |
| 0243-0005-0004 | NEW PARCEL | 156 TEBBETTS ROAD |
| 0244-0005-0003 | NEW PARCEL | 160 TEBBETTS ROAD |
| 0243-0057 | 143 TEBBETTS ROAD | 161 TEBBETTS ROAD |
| 0244-0005-0002 | NEW PARCEL | 162 TEBBETTS ROAD |
| 0243-0056 | 145 TEBBETTS ROAD | 165/173 TEBBETTS ROAD (TWO DRIVEWAYS) |
| 0244-0005-0001 | 178 TEBBETTS ROAD | |
| 0243-0054 | 197 TEBBETTS ROAD | 191 TEBBETTS ROAD |

Resolution Approving Fiscal Year 2021-2022 Operating Budget for the City of Rochester

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That a twelve (12) month operating budget for the City of Rochester be, and hereby is, approved and appropriated for the period beginning July 1, 2021 and ending June 30, 2022 in the amounts and for the purposes more particularly set forth in the City of Rochester, Proposed Budget, Fiscal Year 2022 (July 1, 2021 - June 30, 2022), as amended, the provisions of which are incorporated herein by reference thereto by attached **Exhibit A**.

This budget may be reconsidered before the tax rate is set if City, School and/or County revenues are changed by the State of New Hampshire or by the Federal Government. The budget appropriations contained in this Resolution are predicated upon projected revenues as more particularly set forth in the City of Rochester, Proposed Budget, Fiscal Year 2022 (July 1, 2021 - June 30, 2022), as amended, the provisions of which are incorporated herein by reference thereto.

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City Clerk's Office

PROPOSED 2021-2022 OPERATING BUDGET-EXHIBIT A**OPERATING BUDGET SUMMARY****Proposed Appropriations:**

| | | |
|-------------------------------------|-----------|--------------------|
| City | \$ | 36,916,125 |
| County Tax | \$ | 6,921,341 |
| Overlay | \$ | 350,000 |
| Estimated Veteran's Credits | \$ | 706,525 |
| School | \$ | 68,610,769 |
| School Federal Grants | \$ | 3,470,000 |
| School Lunch | \$ | 1,900,000 |
| School State Property Tax | \$ | 4,928,157 |
| City Grants & Special Revenues | \$ | 70,000 |
| Tax Incremental Financing Districts | \$ | 1,197,912 |
| Water Fund | \$ | 6,889,755 |
| Sewer Fund | \$ | 8,231,998 |
| Arena Special Revenue Fund | \$ | 433,212 |
| Community Center | \$ | 920,523 |
| Total Appropriations | \$ | 141,546,317 |

Proposed Revenues:

| | | |
|-------------------------------------|-----------|--------------------|
| City | \$ | 11,726,001 |
| Use of Fund Balance | \$ | 2,786,000 |
| School | \$ | 33,726,925 |
| School Federal Grants | \$ | 3,470,000 |
| School Lunch | \$ | 1,900,000 |
| City Grants and Donations | \$ | 70,000 |
| Tax Incremental Financing Districts | \$ | 1,197,912 |
| Water Fund | \$ | 6,889,755 |
| Sewer Fund | \$ | 8,231,998 |
| Arena Special Revenue Fund | \$ | 433,212 |
| Community Center | \$ | 920,523 |
| Amount to be Raised by Taxes * | \$ | 70,193,991 |
| Total Revenues | \$ | 141,546,317 |

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City Clerk's Office

Resolution Authorizing and Approving Fiscal Year 2021-2022 Capital Budget for the City of Rochester and Authorizing Borrowing in connection therewith

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the capital budget for the City of Rochester for fiscal year 2021-2022 (July 1, 2021 to June 30, 2022) in the total amount specified in **Exhibit A** annexed hereto, be, and hereby is, authorized and appropriated, and, in accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, is hereby authorized to arrange borrowing to finance a portion of said capital budget appropriation as identified on **Exhibit A** annexed hereto.

The aforementioned borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter. The useful lives of the capital projects for which borrowing is authorized by this resolution shall be more particularly set forth in the "City of Rochester, New Hampshire, Proposed CIP Budget, Fiscal Year 2022 (July 1, 2021 – June 30, 2022), as amended.

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City Clerk's Office

PROPOSED 2021-2022 CAPITAL BUDGETS-EXHIBIT A**CAPITAL BUDGET SUMMARY****Proposed Capital Appropriations:**

| | |
|-----------------------------|----------------------|
| City | \$ 7,587,000 |
| School | \$ 1,423,000 |
| Water Fund | \$ 1,235,000 |
| Sewer Fund | \$ 2,881,000 |
| Arena | \$ 80,000 |
| Community Center | \$ 305,000 |
| Total Appropriations | \$ 13,511,000 |

Source of Revenues**General Fund**

| | |
|---------------------------------------|---------------------|
| Bonding and/or other Borrowing | \$ 5,954,000 |
| Operating Budget | \$ 3,414,000 |
| Other Sources | \$ 27,000 |
| Subtotal General Fund Revenues | \$ 9,395,000 |

Enterprise Funds & Tax Incremental Financing Districts

| | |
|---|---------------------|
| Bonding and/or other Borrowing | \$ 3,895,000 |
| Operating Budget | \$ 221,000 |
| Subtotal Enterprise Funds & Tax Incremental Financing Revenues | \$ 4,116,000 |

| | |
|-----------------------|----------------------|
| Total Revenues | \$ 13,511,000 |
|-----------------------|----------------------|

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**Resolution for Supplemental Appropriation and Authorizing Borrowing Authority
Pursuant to RSA 33:9 to the Department of Public Works (DPW) Sewer Capital
Improvements Plan (CIP) Fund in the amount of \$500,000.00**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the Mayor and City Council of the City of Rochester hereby appropriate Five Hundred Thousand Dollars (\$500,000.00) to the Sewer CIP Fund.

In accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, be, and hereby are authorized to borrow the sum of Five Hundred Thousand Dollars (\$500,000.00) through the issuance of bonds and/or notes, and/or through other legal form(s), such borrowing to be on such terms and conditions as the said Treasurer and City Manager may deem to be in the best interest of the City of Rochester. Such borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter to the extent required, necessary and/or appropriate

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded.

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City Clerk's Office



05/20/2021

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT

COUNCIL ACTION ITEM ☐
INFORMATION ONLY ☐

FUNDING REQUIRED? YES ☐ NO ☐
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES ☐ NO ☐

FUNDING RESOLUTION FORM? YES ☐ NO ☐

| | | |
|--|--|--|
| AGENDA DATE | | |
| DEPT. HEAD SIGNATURE | | |
| DATE SUBMITTED | | |
| ATTACHMENTS YES <input type="checkbox"/> NO <input type="checkbox"/> | * IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED | |

COMMITTEE SIGN-OFF

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| COMMITTEE | |
| CHAIR PERSON | |

DEPARTMENT APPROVALS

| | |
|---------------------|--|
| DEPUTY CITY MANAGER | |
| CITY MANAGER | |

FINANCE & BUDGET INFORMATION

| | |
|---|--|
| FINANCE OFFICE APPROVAL | |
| SOURCE OF FUNDS | |
| ACCOUNT NUMBER | |
| AMOUNT | |
| APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input type="checkbox"/> | |

LEGAL AUTHORITY

SUMMARY STATEMENT

RECOMMENDED ACTION

AGENDA BILL - FUNDING RESOLUTION

EXHIBIT

Project Name: Date: Fiscal Year:

Fund (select):

GF Water Sewer Arena CIP Water CIP Sewer CIP Arena CIP Special Revenue Fund Type: Lapsing Non-Lapsing

Deauthorization

| | Org # | Object # | Project # | Fed Amount \$ | State Amount \$ | Local Amount \$ |
|---|-------|----------|-----------|---------------|-----------------|-----------------|
| 1 | | | | - | - | - |
| 2 | | | | - | - | - |
| 3 | | | | - | - | - |
| 4 | | | | - | - | - |

Appropriation

| | Org # | Object # | Project # | Fed Amount \$ | State Amount \$ | Local Amount \$ |
|---|-------|----------|-----------|---------------|-----------------|-----------------|
| 1 | | | | - | - | - |
| 2 | | | | - | - | - |
| 3 | | | | - | - | - |
| 4 | | | | - | - | - |

Revenue

| | Org # | Object # | Project # | Fed Amount \$ | State Amount \$ | Local Amount \$ |
|---|-------|----------|-----------|---------------|-----------------|-----------------|
| 1 | | | | - | - | - |
| 2 | | | | - | - | - |
| 3 | | | | - | - | - |
| 4 | | | | - | - | - |

DUNS # CFDA # Grant # Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced Funds will be returned