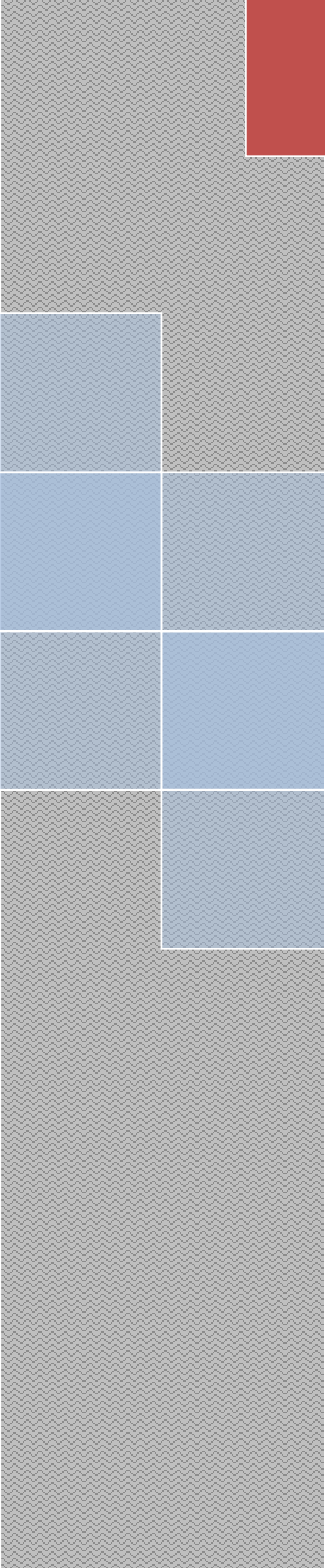




**City Council Workshop
October 18, 2016
SHS RW Technology Center
Health Occupations Room
7:00 PM**

Agenda

- 1. Call to Order**
- 2. Public Input**
- 3. Communications from the City Manager**
- 4. Communications from the Mayor**
 - 4.1 Tour and Discussion of Site Location**
- 6. Department Reports P. 3**
- 7. Other**
- 8. Adjournment**

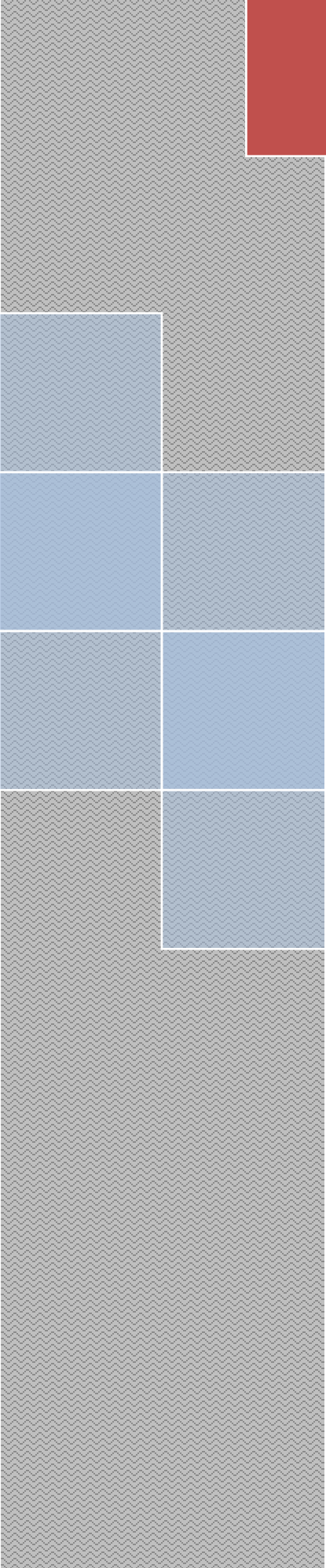


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September 2016 Department Reports

- Assessing *forthcoming*
- Building, Zoning, and Licensing Services P. 5
- City Clerk's Office P. 11
- Economic Development Department P. 13
- Finance Department P. 17
- Fire Department P. 23
- Library P. 45
- Planning Department P. 47
- Police Department P. 51
- Public Works Department P. 65
- Recreation and Arena P. 69
- Tax Collector P. 71
- Welfare P. 73



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To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of September 2016 with the fiscal Year to Date

The following data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

Department Revenue

Permit Type	September 2016	Year to Date
Building Permits	\$18,520.00	\$126,940.00
Electrical Permits	\$9,348.00	\$21,558.00
Gas Permits	\$0.00	\$0.00
Plumbing Permits	\$1,554.00	\$12,263.00
Zoning Permits	\$421.44	\$2,550.07
FireSuppression Permits	\$0.00	\$345.00
FireAlarm Permits	\$295.00	\$435.00
Sprinkler Permits	\$617.00	\$2,339.00
Mechanical Permits	\$3,990.00	\$9,653.00
Food_Milk Licenses	\$4,195.00	\$17,477.50
Taxi Licenses	\$40.00	\$210.00
General Licenses	\$150.00	\$920.00
Net Revenue	\$39,130.44	\$194,690.57

Building Permit Detail

New Permits		September 2016		Fiscal Year to Date	
Permit Type	Permit For	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Building Permits	Addition - Residential	1	\$40,000.00	4	\$158,000.00
	Alteration - Residential	2	\$28,740.00	18	\$188,789.00
	Alterations- Non Residential	0	\$0.00	12	\$3,912,602.00
	Apartment	0	\$0.00	1	\$875.00
	Building - Non-Residential	1	\$640,000.00	3	\$1,606,000.00
	Condo	0	\$0.00	2	\$10,000.00
	Deck	6	\$17,000.00	38	\$238,238.00
	Demolition	3	\$3,435.00	14	\$63,535.00
	Fence	3	\$13,060.00	11	\$43,451.45
	Footing	3	\$3,500.00	22	\$880,000.00
	Garage	4	\$75,950.00	13	\$263,250.00
	Manufactured Home	2	\$85,000.00	14	\$1,201,999.00
	New Home	7	\$592,700.00	19	\$2,944,300.00
	Other	12	\$57,149.00	43	\$4,120,383.00
	Pool - Above Ground	0	\$0.00	1	\$6,494.95
	Pool - In Ground	0	\$0.00	1	\$20,500.00
	Repair/Replace - Non-Residential	1	\$3,000.00	1	\$3,000.00
	Repair/Replace - Residential	2	\$89,165.00	2	\$89,165.00
	Roofing	15	\$99,924.00	48	\$450,585.00
	Shed	4	\$10,600.00	12	\$32,605.00
	Siding	2	\$19,000.00	7	\$81,248.00
	Sign	1	\$1.00	9	\$48,939.00
	Windows	4	\$17,725.00	9	\$91,244.00
Electrical Permits	Electrical Underground	1	\$2,000.00	6	\$27,300.00
	Generator	4	\$20,800.00	5	\$27,100.00
	Meters	0	\$0.00	3	\$3,150.00
	Service	2	\$12,000.00	23	\$49,415.99
	Solar Electric System	6	\$59,483.00	27	\$1,385,518.00
	Temp Service	0	\$0.00	2	\$5,000.00
	Wiring	29	\$866,955.99	89	\$2,118,480.98
FireAlarm Permits	Fire Alarm Permit	0	\$0.00	5	\$59,935.00

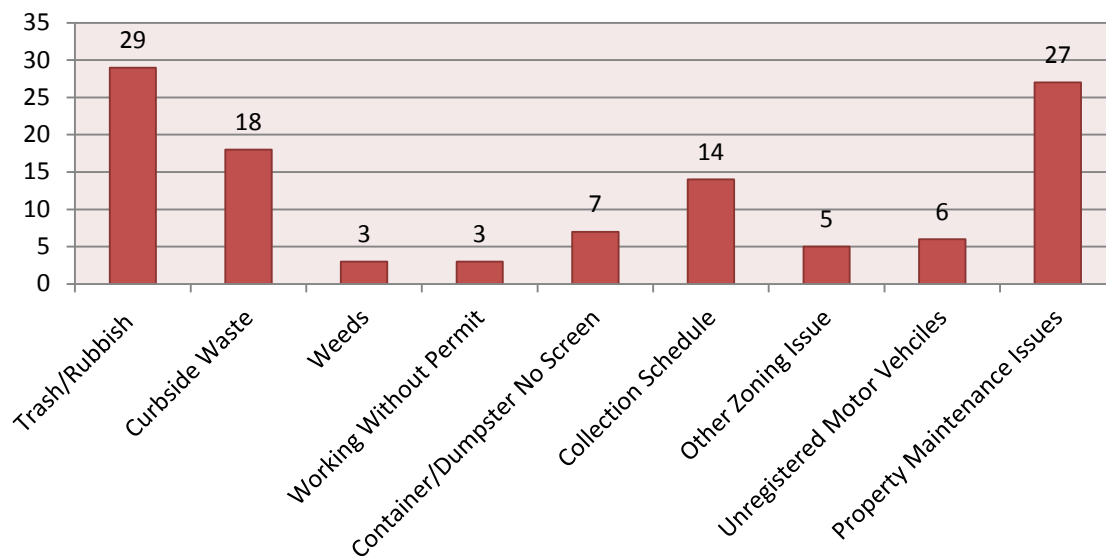
10/13/2016

Fire Suppression Permits	Fixed Fire Suppression System	0	\$0.00	1	\$15,000.00
Mechanical Permits	Air Conditioning	5	\$57,951.00	12	\$179,834.99
	Furnace/Boiler	3	\$22,400.00	11	\$135,750.00
	Gas Line	2	\$800.00	9	\$31,764.00
	Gas Piping	7	\$4,650.00	19	\$26,650.00
	Heating	9	\$169,264.00	23	\$291,909.00
	Hot Water Heater	1	\$220,000.00	4	\$220,820.00
	Mechanical Underground	0	\$0.00	2	\$9,495.00
	Pressure Testing	0	\$0.00	0	\$0.00
	Propane Tank	25	\$11,693.00	38	\$25,043.00
	Sheet Metal Work	0	\$0.00	0	\$0.00
	Tank Installation	5	\$5,401.00	9	\$10,101.00
	Ventilation	2	\$23,975.00	5	\$82,135.00
Plumbing Permits	Plumbing	17	\$72,850.00	59	\$1,105,806.00
	Water Heater	1	\$2,000.00	3	\$83,800.00
Sprinkler Permits	Fire Sprinkler Systems	0	\$0.00	9	\$111,800.00
	Total Permit Issued	192	\$3,348,171.99	668	\$22,461,011.36

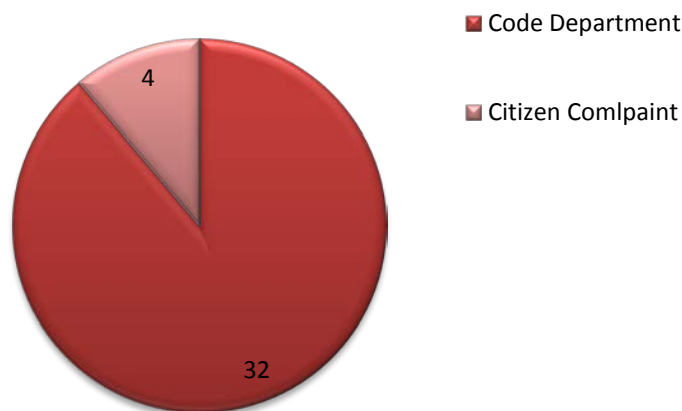
September 2016 Monthly Report

For the month of September Code Compliance dealt with 36 properties that had compliance or zoning issues for a total of 112 different types of violations. All of property owners in these cases received a Courtesy Notice asking for them to bring their property into compliance. , 9 of them have been closed and have come into compliance, 6 have been escalated and resulted in formal violations and 21 are still pending at the time of this report. We removed over 150 political signs and 50 snipe signs that were located in the right of way.

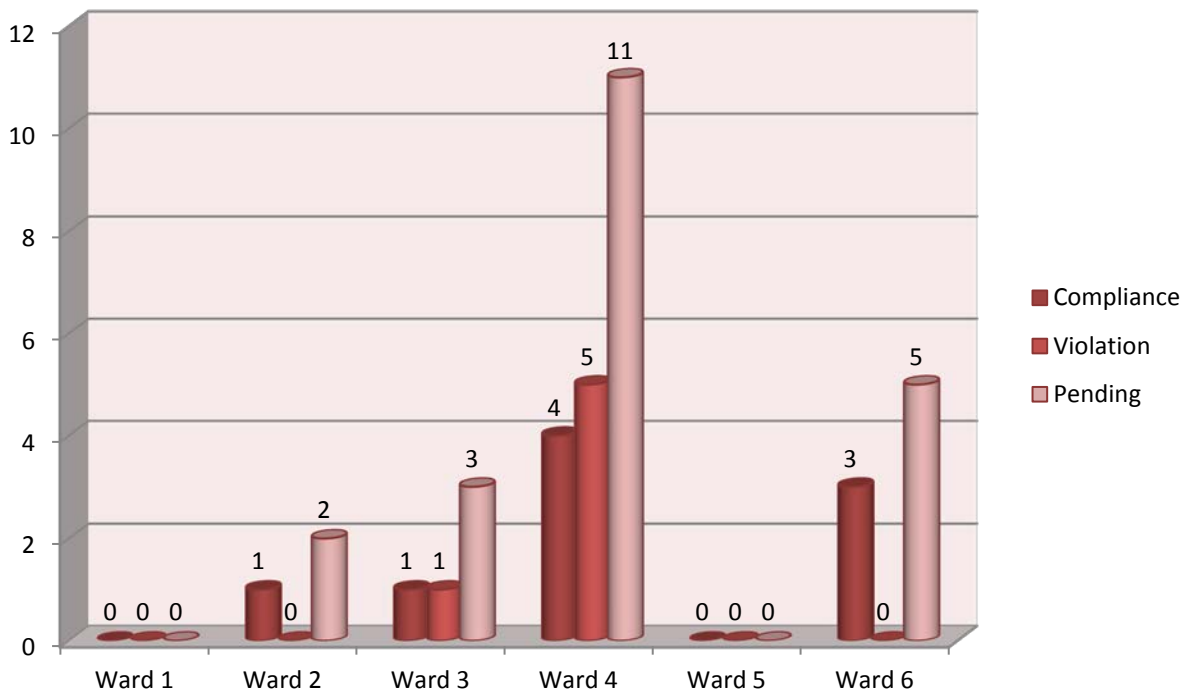
Different Violations



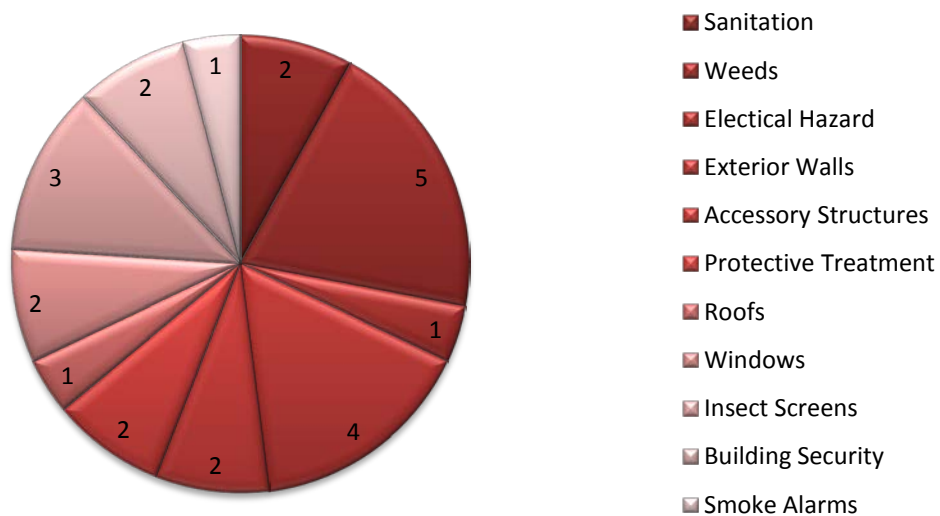
Orgin of Violation



Breakdown by Ward's



Types of Property Maintenance Violations



There are no formal court cases pending at this time. Legal paperwork was served in hand to George Blaisdell. I attended this month's Sidewalk talk for Rochester Main Street and the business round table hosted by Economic Development.

Respectfully Submitted,

Joseph Devine

Code Compliance Officer



10/13/2016

City of Rochester, New Hampshire
Department of Building, Zoning and Licensing
Services

31 Wakefield Street * Rochester, NH 03867
(603) 332-3508 * Fax (603) 509-1912

September 2016

APPLICATIONS REVIEWED BY THE ZONING BOARD

2016-21 Donald and Bonnie Toy applicants request a Variance to the terms of Table 18-A and ask that said terms be waived to permit the expansion of an existing manufactured housing park/mobile home park and allow the application of the Chapter 43 Mobile Home Park Ordinance after April 22, 2014. Chapter 42.30 c.1, to allow the expansion of a non-conforming use.

Location: 418 Old Dover Rd. Map 0256 Lot 0054 Block 0001, Agricultural Zone- **APPROVED**

2016-22 Stephen Brochu applicant request a Variance to the terms of Article 42.19, Section b.16, to allow a lot line adjustment with less than 3,000 square feet of contiguous buildable area.

Location: 18 Stephens Rd. Map 0236 Lot 0043 Block 0000, Agricultural Zone- **APPROVED**

2016-23 CPJ Properties, LLC applicant request a Special Exception as provided in Article 42, Section 18 b. 4. of the Zoning Ordinance Table 18-D. To allow the expansion of a junk yard.

Location: 0 Milton Rd. Map 0205 Lot 0134 Block 0000, Highway Commercial Zone- **APPROVED**

2016-24 Wissler Properties LLC. c/o Dwight Wissler applicant request a Variance as provided in Article 42.8, Section c, of the Zoning Ordinance. To allow pavement within the side setback.- **APPROVED**

2016-25 Wissler Properties LLC. c/o Dwight Wissler applicant request a Variance as provided in Article 42.12, Section h.2., that said terms be waived to permit use of a parking lot in the conservation overlay district.- **APPROVED**

2016-26 Wissler Properties LLC. c/o Dwight Wissler applicant request a Variance. According to Article 42.12, Section h.2.H., that said terms be waived to allow land disturbance within 25 feet of the wetland edge for rehabilitation of a gravel parking lot conversion to a porous pavement infiltration system.- **APPROVED**

2016-27 Wissler Properties LLC. c/o Dwight Wissler applicant request a Variance to the terms of Article 42, Section 18.b.4., that said terms be waived to permit parking lot construction as primary use in the Granite Ridge District. (Table of Uses 18-D) **Location:** 20 Farmington Rd. Map 0216-0001-0000 and 18 Farmington Rd.0221-0162-0000, Granite Ridge Zone. - **APPROVED**



City Clerk's Office
City Hall - First Floor
31 Wakefield Street, Room 105
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 332-2130 - Fax (603) 509-1915
Web Site: <http://www.rochesternh.net>

Clerk of the Council
 Elections
 Vital Records
 Dog Licensing
 Notary Public Services

City Clerk's Report **FY 2017**

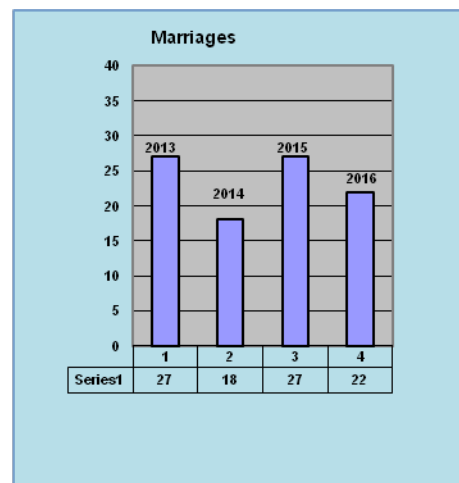
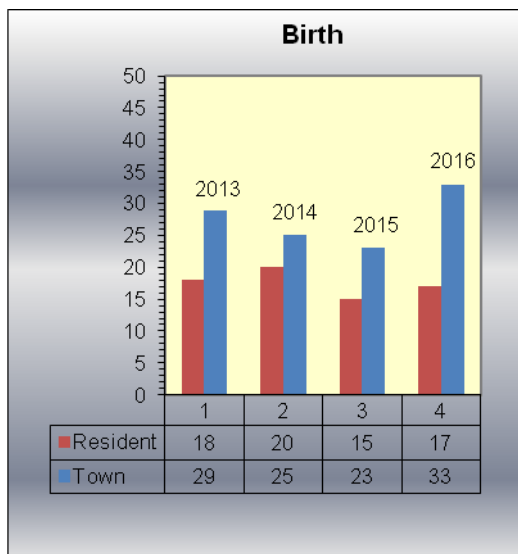
October 18, 2016

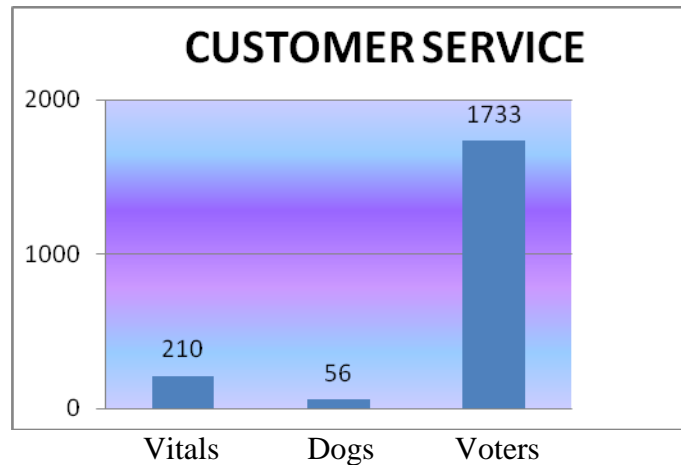
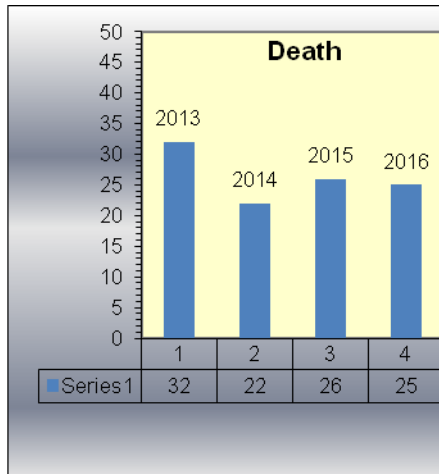
Vital Statistics

The City Clerk's staff issued 210 initial copies of vital records, 123 subsequent copies of vital records, and 22 marriage licenses in September. The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester: there were 33 babies born in Rochester during the month of September, 17 of which were of Rochester residents; a total of 25 resident deaths occurred in Rochester during the month of September.

Revenue – Vital Records/Marriage Licenses

	State	City
Initial/Subsequent copies	\$2,295	\$2,085
Marriage Licenses	<u>\$ 946</u>	<u>\$ 154</u>
	\$3,241	\$2,239





Dog Licensing

The City Clerk's office licensed 56 dogs during the month of August. Civil Forfeitures were collected for late dog licenses in the amount of \$345.

Elections

[Voter registration summary by party as of September 30, 2016:](#)

	<u>Democrats</u>	<u>Republicans</u>	<u>Undeclared</u>	<u>Total</u>
<u>Ward 1</u>	1,027	1,128	1,126	3,281
<u>Ward 2</u>	963	1,078	1,329	3,370
<u>Ward 3</u>	1,020	1,162	1,112	3,294
<u>Ward 4</u>	860	783	1,314	2,957
<u>Ward 5</u>	934	1,074	1,176	3,184
<u>Ward 6</u>	990	793	1,046	2,829
<u>Total</u>	5,794	6,018	7,103	18,915

Respectfully submitted,

Marcia H. Roddy

Marcia H. Roddy
Deputy City Clerk

Economic & Community Development Management Report

September 30

2016

The City of Rochester is one of the fastest-growing cities in the Seacoast region. As a growing retail and entertainment destination, our dynamic and expanding business climate is attributed to the proud industrial history of the area, a renewed downtown district and the expanding aerospace and advanced composites manufacturing sectors.

City of
Rochester,
New
Hampshire



Karen Pollard, Economic Development Manager

EDC of the Month: Take small bites for strategic success – How Rochester has created wealth in the last decade.

September 2016 was a busy month for travel. The Northeast Economic Developer's Association (NEDA) held their annual conference in New Haven, CT and Manager Pollard and Specialist Marsh both attended this educational event. The theme was Transportation at the Crossroads, and many of the sessions included transportation information including sessions on recreational trails, municipal airports, commuting and transit-centric developments. Later in September the International Economic Development Council (IEDC) held their annual conference in Cleveland and Manager Pollard attended. The IEDC has a global focus and hosted sessions on foreign direct investment, reshoring manufacturing jobs, working with colleges and universities, the skills gap in workforce and other development topics. Ms. Pollard also participated in the Education and Certification Committee meeting and the women's mentoring program as a mentor of young women new to economic development.

The International Council of Shopping Centers (ICSC) hosted a New Hampshire event in September, attended by Manager Pollard and Specialist Marsh. Josh Levy of Waterstone was one of the presenters, and he discussed both the Portsmouth Green project and the Rochester Ridge project. The Ridge hosted their official Grand Opening and Ribbon Cutting, announcing additional new tenants including Super Cuts, the Paper Store, a nail salon, Starbucks and the Mikado, a sushi, hibachi steakhouse and pan-Asian cuisine restaurant opening in 2017.

The Rochester Opera House held an Open House at their new North Main Street Studio, formerly Carney Medical Supply. The Opera House will be holding a variety of fundraisers for the project.

Wayfinding had an initial meeting with City staff and Main Street Executive Director Mike Provost. Manager Pollard will research and draft some RFP language to be reviewed by those at the initial meeting with an expectation of putting that out and choosing a contractor during the 2nd Quarter (Oct. - Dec. 2016).

Highway Attraction Signs were discussed with two representatives from NHDOT and City Staff, along with Representative Bowdoin who is taking a close interest in this topic. Manager Pollard is drafting a paper with recommendations at how the city could take the leading role in getting the Attraction Signs installed and recoup its investment over time. This will be brought back to the City Manager in Oct.

For more information, please contact Karen Pollard, CECD, Karen.pollard@rochesternh.net or 603-335-7522.



Jenn Marsh, Economic Development Specialist

Farmers Market: This month the Farmers Market donated \$25 dollar vouchers to each Stafford County Veteran that showed up to the Market. The first week we saw 71 Veterans and the last week we saw a total of 170 Veterans at our booth as the word spread. The money was raised through the Patrons of Benedict Grill and approximately \$10,000 was donated to Veterans which proved to be a great event for the Farmers market during the slower September month.

Our office has been busy booking appointments with small businesses that are looking for assistance in opening their enterprise in Rochester. One of those businesses made the paper for their advancement in the last year with their startup company. Trigger Devils is a local company that just patented their gaming product. <http://www.foster.com/news/20161002/local-inventor-is-granted-patent-for-video-game-controller-accessory>

Three local downtown businesses have announced their expansions. Moe's Italian Subs is rehabbing a new location two doors down that will allow them to have seating. Colleq-tiques moved to the old Art Stream building which will allow him more space to display, add a lego room for kids and game room in the lower level. Magrilla's has also applied for a permit to expand their seating in the next door space on Hanson Street.

The City of Rochester is attempting to break a Guinness Book of World Records on October 16th at the Lilac Mall. See attached flyer.

Jennifer Marsh

City of Rochester

Economic Development Specialist - Office of Economic & Community Development

Office: 150 Wakefield Street

Mailing: 31 Wakefield Street

Rochester, NH 03867

(603) 509-1910 -direct line

(603) 335-7597 - fax



Jennifer Murphy Aubin, Economic Development Executive Secretary

Project Management

Executive Secretary Aubin is now on maternity leave but in her place is Interim Executive Secretary Judith Schlenker who is busy starting up and working on our annual competition, **Start Up 2016**, which will be held this year on November 2, 2016.



Community Development Coordinator Report

• **Prepared and submitted by the Community Development Coordinator**
October 2016

• ***Continuing Projects***

• Economic Development Small Business Development Program: As this FY 2015-2016 activity failed to serve the minimum required percentage of low-to-moderate income residents, reimbursement for activity expenses is required. The Community Development Coordinator has coordinated with the Economic Development Office and Business Office to arrange for the reimbursement of the funds, to be taken from the Economic Development Office's consultation budget.

• ***CDBG Program***

- Hope on Haven Hill: The Community Development Coordinator has spent significant time guiding Hope on Haven Hill through procurement and processing requirements. This has involved a special permission from the City Manager to use price quotes instead of a sealed bid procedure for selecting subcontractors. The Community Development Coordinator has also performed Davis-Bacon site interviews for the first subcontractor and researched additional funding opportunities for the project.
- CASA of New Hampshire: The Community Development Coordinator has worked with CASA of New Hampshire staff to implement appropriate data collection and reporting procedures in order to collect the quarterly data required to be submitted to the U.S. Department of Housing and Urban Development (HUD).
- Davis-Bacon Semi-Annual Report: The Davis-Bacon semi-annual report, for the period of April 2016 to September 2016, has been submitted to HUD. During this reporting period, the City of Rochester collected and disbursed \$169.04 in wage restitution due to an error in a contractor's wage calculations.
- Consolidated Annual Performance and Evaluation Report (CAPER): Under the new grant-based accounting rules (which have replaced the former "first in, first out" grant accounting rules), there are now two tests to determine if a CDBG grantee is under the 20% planning/administrative cap. While HUD was reviewing the City's FY 2015-2016 CAPER, HUD found that, due to voucher revisions that drew from an incorrect fiscal year, the City was over the 20% cap based on the second of the two accounting tests. The Community Development Coordinator worked with the Business Office and the City's HUD representative to correct this issue, and the City should now be under the 20% cap under both accounting tests. The FY 15-16 CAPER should be approved shortly.
- FY 2017-2018 Annual Action Plan: The Community Development Coordinator has solicited public input into the upcoming Annual Action Plan at the Ward 6 meeting in September. The Community Development Coordinator will attend the Ward 4 meeting in

October and further ward meetings in January to solicit further public input. The Community Development Coordinator has also started consulting with non-profit and government agencies to gather data and feedback needed to draft the FY 17-18 Annual Action Plan.

- ***Other Activities***

- City Hall Annex: The Community Development Coordinator has set up a webpage for the City Hall Annex restoration project, which is a required public education component of the received Certified Local Government grant. The page includes information on the history of the building, building plans, historical photographs, and photographs of the project in-process.
- Bridging the Gaps: The Community Development Coordinator has met with the Bridging the Gaps coalition coordinator to discuss expired funds and the upcoming FY 17-18 carryover request. The Community Development Coordinator has also reviewed and revised the draft Memorandum of Understanding between Bridging the Gaps and the Rochester School Department.
- Economic Development Administration (EDA) Grant: The Community Development Coordinator completed the three-year report to EDA, and the report has been submitted to the City's grant officials.
- Willow Brook Watershed 319 Grant: The City of Rochester has requested an extension in the timeline to perform the work under this grant. The Community Development Coordinator processed the grant amendment paperwork required to grant this extension. The extended timeline for the project runs through December 31, 2017.
- COPS Hiring Program Grant: The City of Rochester has been awarded the COPS Hiring Program Grant that it applied for in June 2016. The City of Rochester is currently working with federal grant officials to revise the grant award to reflect actual hiring costs, as the grant application included estimated figures. The federal grant award will be approximately \$125,000.00
- River Walk Project: The Community Development Coordinator has met with Planner Michelle Mears to discuss funding strategies and CDBG eligibility for the downtown river walk project.

**October 16, 2016
7:30 am Registration**

**The Rochester School District
and the
City of Rochester, NH
needs your help breaking
The Guinness Book of World Records
“Frisbee Toss”**

**on October 16, 2016 at 7:30 a.m.
at the Rochester Lilac Mall**



Directions to the Lilac Mall:

From the North - Spaulding Tpk/Route 16 South, Exit 16

From the South - Spaulding Tpk/Route 16 North, Exit 16

No charge

Please bring non-perishable food items for The Raider Station

FINANCE COMMITTEE

Agenda Item

10/13/2016

Agenda Item Name: Monthly Financial Statements Summary – as of September 30, 2016.

For the full detail report, click here: [Sept 16 Monthly Detail Rpt](#)

General Fund Revenues

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>REMAINING REVENUE</u>	<u>% COLL</u>
11031 CITY CLERK REVENUE	\$ 105,320	\$ 27,223	\$ 78,097	25.8
11051 ASSESSORS REVENUES	\$ -	\$ 134	\$ (134)	100.0
11061 BUSINESS OFFICE REVENUE	\$ 55,000	\$ 19,594	\$ 35,406	35.6
11062 BUSINESS OFFICE REVENUE	\$ 1,000	\$ 250	\$ 750	25.0
11071 TAX COLLECTOR REVENUE	\$ 29,019,981	\$ 13,830,026	\$ 15,189,955	47.7
11081 GENERAL OVERHEAD REVENUE	\$ 2,752,193	\$ 203,916	\$ 2,548,277	7.4
11082 GENERAL OVERHEAD REVENUE	\$ 1,441,166	\$ -	\$ 1,441,166	0.0
11091 PUBLIC BLDGS REVENUE	\$ -	\$ 7,160	\$ (7,160)	100.0
11101 PLANNING	\$ 15,250	\$ 25,289	\$ (10,039)	165.8
11201 REV LEGAL OFFICE	\$ 50,000	\$ 12,969	\$ 37,031	25.9
12011 POLICE CITY REVENUE	\$ 318,495	\$ 59,993	\$ 258,502	18.8
12021 FIRE CITY REVENUE	\$ 17,325	\$ 2,010	\$ 15,315	11.6
12022 FIRE STATE REVENUE	\$ 13,500	\$ -	\$ 13,500	0.0
12031 DISPATCH CENTER	\$ 62,044	\$ 58,785	\$ 3,259	94.7
12041 CODE ENFORCEMENT REVENUE	\$ 362,975	\$ 185,148	\$ 177,827	51.0
13011 PUBLIC WORKS REVENUE	\$ 35,200	\$ 20,761	\$ 14,440	59.0
13012 STATE HIGHWAY SUBSIDY	\$ 530,930	\$ 189,846	\$ 341,084	35.8
14011 WELFARE REVENUE	\$ 7,500	\$ -	\$ 7,500	0.0
14021 RECREATION REVENUE	\$ 130,000	\$ 80,008	\$ 49,992	61.5
14031 LIBRARY REVENUE	\$ 12,915	\$ 3,378	\$ 9,537	26.2
1000 GENERAL FUND	\$ 34,930,794	\$ 14,726,490	\$ 20,204,304	42.2

Enterprise Fund Revenues

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>REMAINING REVENUE</u>	<u>% COLL</u>
5001 WATER ENTERPRISE FUND	\$ 5,795,841	\$ 1,106,532	\$ 4,689,309	19.1
5002 SEWER ENTERPRISE FUND	\$ 6,877,157	\$ 1,288,827	\$ 5,588,330	18.7
5003 ARENA ENTERPRISE FUND	\$ 581,453	\$ 69,516	\$ 511,937	12.0

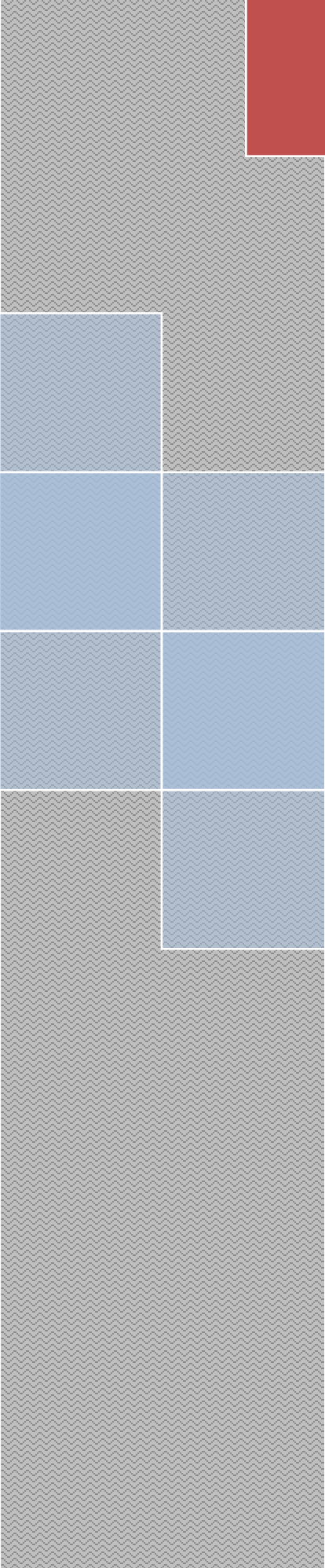
Note: Water and Sewer Fund Revenues Collected appear to fall short each fiscal year until final quarterly billings are posted in September of the following fiscal year.

General Fund Expenditures

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	AVAILABLE BUDGET	% USED
11000051 CITY MANAGER	\$ 399,650	\$ -	\$ 399,650	\$ 85,973	\$ 2,810	\$ 310,866	22.20
11012351 ECONOMIC DEVELOPMENT	\$ 472,945	\$ -	\$ 472,945	\$ 152,608	\$ 62,142	\$ 258,195	45.40
11020050 MUNICIPAL INFORMATION	\$ 412,982	\$ -	\$ 412,982	\$ 93,429	\$ 34,454	\$ 285,099	31.00
11030051 CITY CLERK	\$ 289,921	\$ -	\$ 289,921	\$ 61,327	\$ 23,386	\$ 205,209	29.20
11040050 ELECTIONS	\$ 46,251	\$ -	\$ 46,251	\$ 15,105	\$ 7,425	\$ 23,720	48.70
11050070 ASSESSORS	\$ 408,335	\$ -	\$ 408,335	\$ 103,504	\$ 11,298	\$ 293,533	28.10
11060051 BUSINESS OFFICE	\$ 509,376	\$ -	\$ 509,376	\$ 140,473	\$ 2,632	\$ 366,270	28.10
11063151 HUMAN RESOURCES	\$ 139,811	\$ -	\$ 139,811	\$ 32,422	\$ 4,346	\$ 103,043	26.30
11070070 TAX COLLECTOR	\$ 340,128	\$ -	\$ 340,128	\$ 77,051	\$ 14,314	\$ 248,763	26.90
11080050 GENERAL OVERHEAD	\$ 911,668	\$ (4,050)	\$ 907,618	\$ 90,707	\$ 161,389	\$ 655,522	27.80
11090050 PB CITY WIDE 50	\$ 583,134	\$ -	\$ 583,134	\$ 164,102	\$ 8,472	\$ 410,560	29.60
11090051 PB CITY HALL 51	\$ 64,239	\$ (1,000)	\$ 63,239	\$ 8,525	\$ 4,628	\$ 50,086	20.80
11090052 PB OPERA HOUSE 52	\$ 40,378	\$ -	\$ 40,378	\$ 10,100	\$ 1,725	\$ 28,553	29.30
11090053 PB OLD POLICE STATION	\$ 9,925	\$ -	\$ 9,925	\$ -	\$ -	\$ 9,925	0.00
11090054 PB CENTRAL FIRE 54	\$ 16,411	\$ -	\$ 16,411	\$ 2,067	\$ 2,769	\$ 11,574	29.50
11090055 PB GONIC FIRE 55	\$ 14,739	\$ -	\$ 14,739	\$ 7,334	\$ 3,058	\$ 4,347	70.50
11090056 PB LIBRARY 56	\$ 38,002	\$ -	\$ 38,002	\$ 6,386	\$ 5,835	\$ 25,781	32.20
11090057 PB DPW GARAGE 57	\$ 11,138	\$ 3,000	\$ 14,138	\$ 2,921	\$ 3,435	\$ 7,782	45.00
11090059 PB ER FIRE STATION 59	\$ 750	\$ -	\$ 750	\$ 49	\$ -	\$ 701	6.60
11090061 PB HISTORICAL MUSEUM	\$ 1,600	\$ -	\$ 1,600	\$ 266	\$ 1,090	\$ 244	84.70
11090063 PB HANSON POOL 63	\$ 5,005	\$ -	\$ 5,005	\$ 364	\$ 1,544	\$ 3,097	38.10
11090064 PB GONIC POOL 64	\$ 2,880	\$ -	\$ 2,880	\$ 90	\$ 813	\$ 1,977	31.40
11090065 PB EAST ROCHESTER POO	\$ 2,650	\$ -	\$ 2,650	\$ 240	\$ 1,106	\$ 1,304	50.80
11090068 PB GROUNDS 68	\$ 10,960	\$ (1,000)	\$ 9,960	\$ 1,427	\$ 170	\$ 8,363	16.00
11090069 PB DOWNTOWN 69	\$ 16,500	\$ (1,000)	\$ 15,500	\$ 3,369	\$ 1,575	\$ 10,556	31.90
11090070 PB REVENUE BUILDING 7	\$ 28,687	\$ -	\$ 28,687	\$ 3,707	\$ 2,141	\$ 22,839	20.40
11090071 PB PLAYGROUNDS 71	\$ 1,590	\$ -	\$ 1,590	\$ -	\$ -	\$ 1,590	0.00
11090075 PB NEW POLICE STATION	\$ 35,796	\$ -	\$ 35,796	\$ 4,631	\$ 5,548	\$ 25,617	28.40
11102051 PLANNING	\$ 357,871	\$ -	\$ 357,871	\$ 85,230	\$ 6,539	\$ 266,102	25.60
11200051 LEGAL OFFICE	\$ 541,865	\$ 1,050	\$ 542,915	\$ 103,413	\$ 4,291	\$ 435,210	19.80
12010053 PD ADMINISTRATIVE SER	\$ 1,891,285	\$ -	\$ 1,891,285	\$ 534,067	\$ 128,957	\$ 1,228,260	35.10
12012453 PD PATROL SERVICES	\$ 4,574,998	\$ -	\$ 4,574,998	\$ 996,940	\$ -	\$ 3,578,058	21.80
12012553 PD SUPPORT SERVICES	\$ 392,773	\$ -	\$ 392,773	\$ 86,524	\$ -	\$ 306,249	22.00
12020054 FIRE DEPARTMENT	\$ 4,211,028	\$ -	\$ 4,211,028	\$ 1,014,464	\$ 24,660	\$ 3,171,904	24.70
12020055 FIRE DEPT 55 GONIC SU	\$ 28,556	\$ -	\$ 28,556	\$ 3,212	\$ -	\$ 25,344	11.20
12020754 CALL FIRE	\$ 30,964	\$ -	\$ 30,964	\$ 1,978	\$ -	\$ 28,986	6.40
12030153 DISPATCH CENTER	\$ 734,705	\$ -	\$ 734,705	\$ 178,306	\$ 5,450	\$ 550,949	25.00
12040051 CODE ENFORCEMENT	\$ 564,099	\$ -	\$ 564,099	\$ 142,712	\$ 4,835	\$ 416,552	26.20
12050050 AMBULANCE	\$ 56,468	\$ -	\$ 56,468	\$ -	\$ 56,468	\$ -	100.00
13010057 PUBLIC WORKS	\$ 2,076,699	\$ 3,000	\$ 2,079,699	\$ 503,619	\$ 500,980	\$ 1,075,101	48.30
13010957 WINTER MAINTENANCE	\$ 463,953	\$ -	\$ 463,953	\$ 4,262	\$ 60,100	\$ 399,592	13.90
13020050 CITY LIGHTS	\$ 271,500	\$ -	\$ 271,500	\$ 44,051	\$ 7,965	\$ 219,484	19.20
14010051 WELFARE	\$ 456,363	\$ -	\$ 456,363	\$ 96,126	\$ 21,031	\$ 339,206	25.70
14022072 RECREATION ADMINISTRA	\$ 559,646	\$ -	\$ 559,646	\$ 133,293	\$ 2,424	\$ 423,929	24.30
14022150 RECREATION PLAYGROUND	\$ 82,663	\$ -	\$ 82,663	\$ 75,693	\$ 271	\$ 6,699	91.90
14022250 RECREATION POOLS	\$ 78,507	\$ -	\$ 78,507	\$ 60,469	\$ 80	\$ 17,958	77.10
14030056 LIBRARY	\$ 1,121,163	\$ -	\$ 1,121,163	\$ 284,513	\$ 36,863	\$ 799,788	28.70
15000051 COUNTY TAX	\$ 6,075,141	\$ -	\$ 6,075,141	\$ -	\$ -	\$ 6,075,141	0.00
17010051 TRANSFERS/PAYMENTS DE	\$ 3,431,440	\$ -	\$ 3,431,440	\$ 1,254,793	\$ -	\$ 2,176,647	36.60
17030050 OVERLAY	\$ 92,256	\$ -	\$ 92,256	\$ 14,436	\$ -	\$ 77,820	15.60
17040051 TRANSFER TO CIP & OTH	\$ 2,021,400	\$ -	\$ 2,021,400	\$ -	\$ -	\$ 2,021,400	0.00
1000 GENERAL FUND	\$ 34,930,794	\$ -	\$ 34,930,794	\$ 6,686,279	\$ 1,229,021	\$ 27,015,494	22.70

Enterprise Fund Expenditures

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	AVAILABLE BUDGET	% USED
5001 WATER ENTERPRISE FUND	\$ 5,795,841	\$ -	\$ 5,795,841	\$ 960,045	\$ 134,748	\$ 4,701,048	18.90
5002 SEWER ENTERPRISE FUND	\$ 6,877,157	\$ -	\$ 6,877,157	\$ 2,072,505	\$ 157,394	\$ 4,647,259	32.40
5003 ARENA ENTERPRISE FUND	\$ 581,453	\$ -	\$ 581,453	\$ 146,130	\$ 27,142	\$ 408,180	29.80



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Rochester Fire Department
City of Rochester
37 Wakefield Street – Rochester, NH 03867

Norman Sanborn Jr.
Chief of Department

Tel (603) 335-7545
Fax (603) 332-9711

October 11, 2016

TO: City Manager Dan Fitzpatrick
Mayor Caroline McCarley & City Council Members

**MONTHLY REPORT
SEPTEMBER 2016**

On behalf of the Fire Department, I am pleased to provide you with the following report. It serves as a summary of the activities, projects and programs underway within the department.

DEPARTMENT INFORMATION:

During the month of September the Department responded to 221 calls for service. This represents a 4.7% increase over last September with only 211 runs. Of the calls in September, there were 3 cooking fires, 3 brush fires, and 3 other fires not classified.

Crews also responded to an additional 34 calls for vehicle accidents, and 69 medical calls. 12 of those medical calls were overdoses. September so far accounts for 10% of this year's fire department response to overdoses. We also responded to 3 calls for mutual aid assistance. The remaining calls included everything from alarm activations, good intent calls, and public service calls, as well as a multitude of various other type calls.

ADMINISTRATIVE STAFF:

I met with Dover and Somersworth Fire Chiefs to discuss sharing Administrative Services.

I attended the first Chamber of Commerce Holiday Tree Lighting and Christmas Parade meeting.

Staff attended the Ridge grand opening.

I attended the ribbon cutting for the new office of Better Homes and Gardens.

I met with John Kennedy who is the Associate Housing Manager for Rochester Housing Authority.

The Police Chief and myself conducted Dispatch Interviews.

FIRE PREVENTION:

This month was especially busy as we played host to the Rochester Fair and the thousands of visitors that came to our great city. We had firefighters working details at the fairgrounds during busy hours tending to medical aids and fire watch over the Expo Building and Grandstands. There were no major events to speak of and the fair seemingly went off without a hitch this year. We also welcomed the grand opening of The Ridge Marketplace which has and will continue to keep fire prevention busy for the upcoming year. With Clark Brook Development, 66 Rochester Hill Road and many other projects continuing to come out of the ground around the city the fire prevention bureau will have its work cut out for the upcoming winter.

DUTY SHIFT:

The training division is currently in a state of transition. I am settling in to my new position as the training officer, while continuing to perform some duties of the prevention officer until that assignment is filled.

In November, I presented to all career and call force members an overview of the future training program, along with my personal goals. I developed and initiated a monthly training packet as a pilot and went to work delivering the lessons and ensuring compliance. I also conducted my first Call Force training and meeting, with excellent attendance.

It's been very busy here at the station. I worked with the Fire Marshal on preplanning fire prevention week, worked on rebuilding the new firefighter orientation program, planned and developed November's training, began looking at a longer range training plan, assisted with administrative duties and managed a complete clean out and remodel of the library. Once complete, this space will provide an alternate meeting space, firefighter work station, and a resource center, adjacent to my future office space.

EMERGENCY MANAGEMENT:

Staff hosted a regional Emergency Management Directors meeting at Station 1

Sincerely,

Norman G. Sanborn, Jr.
Fire Chief

10/03/2016 10:20
cindiCITY OF ROCHESTER
OPERATING BUDGET FY17P 1
glytdbud

FOR 2017 03

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

1000 GENERAL FUND							

12021 FIRE CITY REVENUE							

12021 402111 OUTSIDE SERVICES REVE	-15,000	-15,000	-707.88	.00	.00	-14,292.12	4.7%*
12021 402157 00505 TANK REMOVAL	-25	-25	-25.00	.00	.00	.00	100.0%
12021 402157 00506 BLASTING	-25	-25	-100.00	.00	.00	75.00	400.0%
12021 402157 00507 INCIDENT REPORT	-25	-25	-20.00	-5.00	.00	-5.00	80.0%
12021 402157 00508 F M REPORT	-25	-25	.00	.00	.00	-25.00	.0%*
12021 402157 00510 CD PHOTOS	-25	-25	.00	.00	.00	-25.00	.0%*
12021 402157 00511 FIRE ALARM PLAN	-500	-500	-50.00	.00	.00	-450.00	10.0%*
12021 402157 00512 SPRINKLER PLAN	-1,000	-1,000	-785.00	-50.00	.00	-215.00	78.5%
12021 402157 00513 COMM HFS/CA	-100	-100	-200.00	.00	.00	100.00	200.0%
12021 402157 00514 RE-INSPECTION	-50	-50	.00	.00	.00	-50.00	.0%*
12021 402157 00515 FINE	-50	-50	.00	.00	.00	-50.00	.0%*
12021 406201 MISCELLANEOUS REVENUE	0	0	-72.56	-72.56	.00	72.56	100.0%
12021 406205 FIRE DONATIONS	-500	-500	.00	.00	.00	-500.00	.0%*
TOTAL FIRE CITY REVENUE	-17,325	-17,325	-1,960.44	-127.56	.00	-15,364.56	11.3%
TOTAL GENERAL FUND	-17,325	-17,325	-1,960.44	-127.56	.00	-15,364.56	11.3%
TOTAL REVENUES	-17,325	-17,325	-1,960.44	-127.56	.00	-15,364.56	
GRAND TOTAL	-17,325	-17,325	-1,960.44	-127.56	.00	-15,364.56	11.3%

** END OF REPORT - Generated by Cindi Potts **

FIRE DEPARTMENT CALLS

	September-16		October-16	
	Occurences	Percentage	Occurences	Percentage
Fire/Explosion	12	4.7%	9	4.1%
Overpressure Rupture	0	0.0%	0	0.0%
Rescue Call	118	46.1%	96	43.4%
Hazardous Condition	23	9.0%	16	7.2%
Service Call	23	9.0%	19	8.6%
Good Intent Call	37	14.5%	32	14.5%
False Call	43	16.8%	34	15.4%
Severe Weather	0	0.0%	13	5.9%
Undetermined	0	0.0%	2	0.9%
TOTAL	256	100.0%	221	100.0%

Rochester Fire Department

Office of Fire Prevention

30-Sep

Building Fire Code Inspections	14
Building Site Consultation	10
Construction Plan Review	13
Fire Drills	4
Fire Investigations	1
Fire Permits Issued	0
Fire Prevention Education and Training	3
Foster Care / Day Care Inspections	3
Outdoor Burning Inspections	12
Permit of Assembly Inspections	6
Tank Removal / Installation Inspections	0
Training Sessions	21
Woodstove / Pelletstove Appliance Inspection	0
Total	87

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1853-IN 1st Action: Location:	09/01/2016 Investigate 59 BROCK ST	0717 MCCLELLAND SCHOOL	Smoke detector activation, no fire - unintentional
16-1854-IN 1st Action: Location:	09/01/2016 Provide manpower	0944	EMS call, excluding vehicle accident with injury
16-1855-IN 1st Action: Location:	09/01/2016 Hazardous materials leak control & containment 12 COLBY ST	0910	Gas leak (natural gas or LPG)
16-1856-IN 1st Action: Location:	09/01/2016 Assistance, other	0948	Medical assist, assist EMS crew
16-1857-IN 1st Action: Location:	09/01/2016 Investigate 106 WHITEHALL RD	1552 MICHAUD, WILFRED	Alarm system sounded due to malfunction
16-1858-IN 1st Action: Location:	09/01/2016 Assist animal 36 PHILLIPS LN	1612	Service Call, other
16-1859-IN 1st Action: Location:	09/01/2016 Provide manpower	1821	Medical assist, assist EMS crew
16-1860-IN 1st Action: Location:	09/01/2016 Provide manpower	1909	Medical assist, assist EMS crew
16-1862-IN 1st Action: Location:	09/01/2016 Provide manpower 1 WAKEFIELD ST	2027	Motor vehicle accident with injuries
16-1866-IN 1st Action: Location:	09/02/2016 Investigate 57 WASHINGTON ST	1522 WHITE HOUSE	Good intent call, other
16-1867-IN 1st Action: Location:	09/02/2016 Investigate 106 WHITEHALL RD	1603 MICHAUD, WILFRED	Alarm system sounded due to malfunction
16-1868-IN 1st Action: Location:	09/02/2016 Investigate 29 TRINITY CIR	1642	Motor vehicle accident with injuries
16-1869-IN 1st Action: Location:	09/02/2016 Investigate 59 GONIC RD	2045 BOOTLEGGERS	Motor vehicle accident with no injuries.
16-1870-IN 1st Action: Location:	09/03/2016 Provide manpower	1331	Medical assist, assist EMS crew

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1871-IN 1st Action: Location:	09/03/2016	1711	Good intent call, other
	Investigate		
	60 WAKEFIELD ST		BEN FRANKLIN CRAFTS
16-1872-IN 1st Action: Location:	09/03/2016	1241	Alarm system activation, no fire - unintentional
	Investigate		
	142 CHARLES ST		LIST, ZACHARY
16-1873-IN 1st Action: Location:	09/03/2016	1638	Alarm system sounded due to malfunction
	Investigate		
	656 COLUMBUS AVE		LIU'S GARDEN
16-1874-IN 1st Action: Location:	09/03/2016	2137	Smoke scare, odor of smoke
	Investigate		
	17 RIVER ST		[RP]
16-1875-IN 1st Action: Location:	09/03/2016	2238	Medical assist, assist EMS crew
	Provide manpower		
16-1876-IN 1st Action: Location:	09/04/2016	0613	Medical assist, assist EMS crew
	Provide manpower		
16-1877-IN 1st Action: Location:	09/04/2016	0934	Medical assist, assist EMS crew
	Investigate		
16-1878-IN 1st Action: Location:	09/04/2016	0832	Dispatched & canceled en route
	Cancelled en route		
	130 WASHINGTON ST		SHELL STATION
16-1879-IN 1st Action: Location:	09/04/2016	1127	Motor vehicle accident with injuries
	Provide manpower		
	118 HIGHLAND ST @		394 SALMON FALLS RD
16-1880-IN 1st Action: Location:	09/04/2016	1337	Cover assignment, standby, moveup
	Standby		
	SIXTH NORTH END STATION		
16-1881-IN 1st Action: Location:	09/04/2016	1739	Special outside fire, other
	Extinguishment by fire service personnel		
	160 WASHINGTON ST		
16-1883-IN 1st Action: Location:	09/04/2016	2329	Removal of victim(s) from stalled elevator
	Extricate, disentangle		
	1 WAKEFIELD ST		
16-1882-IN 1st Action: Location:	09/05/2016	0005	Dispatched & canceled en route
	Cancelled en route		
	WALNUT ST		
16-1884-IN 1st Action: Location:	09/05/2016	1151	Vehicle accident, general cleanup
	Investigate		
	1 NORTH MAIN ST		CITIZENS BANK

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1885-IN 1st Action: Location:	09/05/2016 Investigate GONIC RD NEAR CHURCH	1620	Motor vehicle accident with injuries
16-1886-IN 1st Action: Location:	09/05/2016 Extinguishment by fire service personnel FILLMORE BLVD	1823	Brush or brush-and-grass mixture fire
16-1887-IN 1st Action: Location:	09/05/2016 Investigate 23 SHERMAN ST	1808	Fire, other
16-1888-IN 1st Action: Location:	09/05/2016 Forcible entry 21 NORWAY PLAINS RD NORWAY PLAINS APARTMENT COMPLEX	2006	Lock-out
16-1889-IN 1st Action: Location:	09/06/2016 Investigate	0810	Medical assist, assist EMS crew
16-1890-IN 1st Action: Location:	09/06/2016 Investigate	1642	Medical assist, assist EMS crew
16-1891-IN 1st Action: Location:	09/06/2016 Investigate 306 NORTH MAIN ST SPAULDING COMMONS	1324	Motor vehicle accident with injuries
16-1892-IN 1st Action: Location:	09/06/2016 Provide basic life support (BLS)	2133	Medical assist, assist EMS crew
16-1916-IN 1st Action: Location:	09/06/2016 Investigate HANCOCK ST BY LAUNDRY MAT	0642	Vehicle accident, general cleanup
16-1893-IN 1st Action: Location:	09/07/2016 Investigate 11 OLDE FARM LN [RP]	1653	Alarm system activation, no fire - unintentional
16-1894-IN 1st Action: Location:	09/07/2016 Investigate 39 TEMPLE DR	1742	Cooking fire, confined to container
16-1895-IN 1st Action: Location:	09/07/2016 Investigate 1 WAKEFIELD ST	1533	Alarm system activation, no fire - unintentional
16-1896-IN 1st Action: Location:	09/07/2016 Investigate	1942	Medical assist, assist EMS crew
16-1897-IN 1st Action: Location:	09/07/2016 Provide manpower	2334	Medical assist, assist EMS crew

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1898-IN 1st Action: Location:	09/08/2016 Investigate 7 NADEAU DR	0309 LIBERTY RESEARCH CO	Alarm system activation, no fire - unintentional
16-1899-IN 1st Action: Location:	09/08/2016 Investigate 160 WASHINGTON ST	0705	Motor vehicle accident with injuries
16-1900-IN 1st Action: Location:	09/08/2016 Investigate 120 MARKETPLACE BLVD	1351 PETCO	Alarm system activation, no fire - unintentional
16-1901-IN 1st Action: Location:	09/08/2016 Action taken, other 8 FLAGG RD	1601 ROCHESTER TRUCK REPAIR LLC	Motor vehicle accident with no injuries.
16-1902-IN 1st Action: Location:	09/08/2016 Standby	1745	Medical assist, assist EMS crew
16-1903-IN 1st Action: Location:	09/08/2016 Investigate MILTON RD	1200 **16 RAMP	Motor vehicle accident with injuries
16-1904-IN 1st Action: Location:	09/08/2016 Investigate 11 LINCOLN ST	2135 LINCOLN TERRACE HOME	No incident found on arrival at dispatch address
16-1905-IN 1st Action: Location:	09/09/2016 Investigate 1 OLD DOVER RD	1021 MERCHANTS PLAZA	Smoke detector activation, no fire - unintentional
16-1906-IN 1st Action: Location:	09/09/2016 Investigate 6 BRIDGE ST	0749 WYANDOTTE FALLS - ROCHESTER HOUSING AUTHORITY	Alarm system activation, no fire - unintentional
16-1907-IN 1st Action: Location:	09/09/2016 Investigate 102 WYANDOTTE FLS	0842 WYDOTTE	Alarm system sounded due to malfunction
16-1908-IN 1st Action: Location:	09/09/2016 Investigate 62 ROCHESTER HILL RD	1124 ARMORY	Motor vehicle accident with no injuries.
16-1909-IN 1st Action: Location:	09/09/2016 Assistance, other	1203	Medical assist, assist EMS crew
16-1910-IN 1st Action: Location:	09/09/2016 Investigate 16 WAKEFIELD ST	1547 BUS STOP	Good intent call, other
16-1911-IN 1st Action: Location:	09/09/2016 Investigate 50 GOOSEBERRY CIR	1618	Service Call, other

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1912-IN 1st Action: Location:	09/09/2016 Investigate 17 ESTES RD	1804	Smoke scare, odor of smoke
16-1913-IN 1st Action: Location:	09/09/2016 Provide manpower	1947	Medical assist, assist EMS crew
16-1914-IN 1st Action: Location:	09/09/2016 Assistance, other	2040	Medical assist, assist EMS crew
16-1915-IN 1st Action: Location:	09/10/2016 Provide manpower	0159	Medical assist, assist EMS crew
16-1917-IN 1st Action: Location:	09/10/2016 Investigate	0759	Medical assist, assist EMS crew
16-1918-IN 1st Action: Location:	09/10/2016 Investigate 65 SOUTH MAIN ST ROCHESTER PUBLIC LIBRARY	0836	Service Call, other
16-1919-IN 1st Action: Location:	09/10/2016 Provide basic life support (BLS)	1217	Medical assist, assist EMS crew
16-1920-IN 1st Action: Location:	09/10/2016 Investigate 61 WOODLAND GREEN	1251	Alarm system sounded due to malfunction
16-1921-IN 1st Action: Location:	09/11/2016 Investigate 41 OLD DOVER RD BAY STATE CARBIDE PRODUCTS, INC	1014	No incident found on arrival at dispatch address
16-1922-IN 1st Action: Location:	09/11/2016 Investigate 161 OLD DOVER RD	1023	Power line down
16-1923-IN 1st Action: Location:	09/11/2016 Provide manpower ENGLAND RD PICKERING	1037	Power line down
16-1924-IN 1st Action: Location:	09/11/2016 Investigate 9 KENNEDY AVE	1056	Wind storm, tornado/hurricane assessment
16-1925-IN 1st Action: Location:	09/11/2016 Investigate 31 D'AMOURS AVE	1059	Wind storm, tornado/hurricane assessment
16-1926-IN 1st Action: Location:	09/11/2016 Investigate 56 HANSONVILLE RD	1140	Wind storm, tornado/hurricane assessment

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1927-IN 1st Action: Location:	09/11/2016	1011	Power line down
	Notify other agencies. 69 CROWN POINT RD		
16-1928-IN 1st Action: Location:	09/11/2016	1019	Severe weather or natural disaster standby
	Investigate TEBBETTS RD		
16-1929-IN 1st Action: Location:	09/11/2016	1025	Severe weather or natural disaster standby
	Investigate 25 LEONARD ST		
16-1930-IN 1st Action: Location:	09/11/2016	1033	Severe weather or natural disaster, other
	Investigate 397 OLD DOVER RD		
16-1931-IN 1st Action: Location:	09/11/2016	1626	Motor vehicle accident with injuries
	Provide basic life support (BLS) 59 OLD DOVER RD GAUTHIER, ROBERT		
16-1932-IN 1st Action: Location:	09/11/2016	1051	Severe weather or natural disaster standby
	Investigate 29 SUGAR BROOK RD		
16-1933-IN 1st Action: Location:	09/11/2016	1050	Severe weather or natural disaster standby
	Investigate 5 ECHO BROOK RD		
16-1934-IN 1st Action: Location:	09/11/2016	1045	Power line down
	Investigate 7 LORING DR		
16-1935-IN 1st Action: Location:	09/11/2016	1124	Severe weather or natural disaster standby
	Investigate ROCHESTER NECK RD		
16-1936-IN 1st Action: Location:	09/11/2016	1151	Cover assignment, standby, moveup
	Fill-in or moveup SCHOOL ST BERWICK STATION		
16-1937-IN 1st Action: Location:	09/11/2016	1114	Severe weather or natural disaster standby
	Investigate 3 LANDRY LN		
16-1938-IN 1st Action: Location:	09/11/2016	1558	Citizen complaint
	Investigate 17 NORWAY PLAINS RD		
16-1939-IN 1st Action: Location:	09/11/2016	1641	No incident found on arrival at dispatch address
	Investigate 15 SOUTH BLUEBERRY LN		
16-1940-IN 1st Action: Location:	09/11/2016	1839	Wind storm, tornado/hurricane assessment
	Investigate 75 STILLWATER CIR		

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1942-IN 1st Action: Location:	09/11/2016 Investigate 4 ASPEN LN	1127	Severe weather or natural disaster, other
16-1943-IN 1st Action: Location:	09/11/2016 Establish safe area 379 BLACKWATER RD @ 1 HORTON WAY	1044	Power line down
16-1944-IN 1st Action: Location:	09/11/2016 Notify other agencies. 306 BLACKWATER RD	1124	Power line down
16-1941-IN 1st Action: Location:	09/12/2016 Investigate 19 RIVER ST	0311	Smoke detector activation due to malfunction
16-1945-IN 1st Action: Location:	09/12/2016 Cancelled en route RT9 @ RAMSDELL LN	0843	Dispatched & canceled en route
16-1946-IN 1st Action: Location:	09/12/2016 Provide manpower	1400	Medical assist, assist EMS crew
16-1947-IN 1st Action: Location:	09/12/2016 Provide manpower SUMMER ST	1618	Motor vehicle accident with injuries
16-1948-IN 1st Action: Location:	09/12/2016 Investigate 10 BUTTERFLY LN	2142	Alarm system activation, no fire - unintentional
16-1949-IN 1st Action: Location:	09/13/2016 Provide manpower 46 OLD DOVER RD	0327	Motor vehicle accident with injuries
16-1950-IN 1st Action: Location:	09/13/2016 Standby	0317	Medical assist, assist EMS crew
16-1951-IN 1st Action: Location:	09/13/2016 Assistance, other 16 NORTH FUCHSIA DR	1245	Public service assistance, other
16-1952-IN 1st Action: Location:	09/13/2016 Investigate 182 MILTON RD PHONE ROCHESTER RESIDENCE INN	1130	Assist police or other governmental agency
16-1953-IN 1st Action: Location:	09/13/2016 Forcible entry 280 NORTH MAIN ST HOME DEPOT	1940	Lock-out
16-1954-IN 1st Action: Location:	09/13/2016 Remove hazard AIRPORT DR	1556	Vehicle accident, general cleanup

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1955-IN 1st Action: Location:	09/14/2016	0952	Medical assist, assist EMS crew Assistance, other
16-1956-IN 1st Action: Location:	09/14/2016	1018	Medical assist, assist EMS crew Provide basic life support (BLS)
16-1957-IN 1st Action: Location:	09/14/2016	0844	Motor vehicle accident with no injuries. Investigate FARMINGTON RD EXIT 15 NB OFF RAMP
16-1958-IN 1st Action: Location:	09/14/2016	1308	Medical assist, assist EMS crew Investigate
16-1959-IN 1st Action: Location:	09/14/2016	1544	Motor vehicle accident with no injuries. Investigate 168 NORTH MAIN ST @ 10 WASHINGTON ST
16-1960-IN 1st Action: Location:	09/14/2016	1637	Alarm system sounded due to malfunction Investigate 106 WHITEHALL RD MICHAUD, WILFRED
16-1961-IN 1st Action: Location:	09/14/2016	1616	Medical assist, assist EMS crew Provide basic life support (BLS)
16-1962-IN 1st Action: Location:	09/14/2016	1706	CO detector activation due to malfunction Investigate 49 TEMPLE DR
16-1963-IN 1st Action: Location:	09/14/2016	1942	Motor vehicle accident with no injuries. Investigate HAVEN HILL RD
16-1964-IN 1st Action: Location:	09/15/2016	0611	Motor vehicle accident with no injuries. Investigate CROSS ST @ MILTON RD
16-1965-IN 1st Action: Location:	09/15/2016	1000	Medical assist, assist EMS crew Provide manpower
16-1966-IN 1st Action: Location:	09/15/2016	1258	Smoke scare, odor of smoke Investigate 400 PORTLAND ST AREA OF
16-1967-IN 1st Action: Location:	09/15/2016	1734	Vehicle accident, general cleanup Remove hazard 164 CHARLES ST SUNOCO
16-1968-IN 1st Action: Location:	09/15/2016	2245	Smoke detector activation due to malfunction Investigate 20 COLUMBUS AVE LINSOTT COURT APARTMENTS

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1969-IN 1st Action: Location:	09/15/2016	2221	Cooking fire, confined to container
	Ventilate 36 FARMINGTON RD NORTHGATE APARTMENTS		
16-1970-IN 1st Action: Location:	09/16/2016	1247	Alarm system activation, no fire - unintentional
	Investigate 252 CHESLEY HILL RD		
16-1971-IN 1st Action: Location:	09/16/2016	0747	Assist police or other governmental agency
	Provide equipment NORTH MAIN ST HOFFMAN		
16-1972-IN 1st Action: Location:	09/16/2016	0932	Alarm system activation, no fire - unintentional
	Investigate 15 EASTERN AVE STUDLEY HOME		
16-1973-IN 1st Action: Location:	09/16/2016	1259	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-1974-IN 1st Action: Location:	09/16/2016	1539	Lock-out
	Forcible entry 54 FRANKLIN HGTS		
16-1975-IN 1st Action: Location:	09/16/2016	1707	Motor vehicle accident with no injuries.
	Investigate 500 SALMON FALLS RD @ 696 PORTLAND ST		
16-1976-IN 1st Action: Location:	09/16/2016	1958	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-1977-IN 1st Action: Location:	09/16/2016	2343	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-1978-IN 1st Action: Location:	09/17/2016	0134	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-1979-IN 1st Action: Location:	09/17/2016	1112	Dispatched & canceled en route
	Cancelled en route 22 FORD FARM		
16-1980-IN 1st Action: Location:	09/17/2016	1113	Brush or brush-and-grass mixture fire
	Extinguishment by fire service personnel 53 COLUMBUS AVE JIMMY JONES LOCKER		
16-1981-IN 1st Action: Location:	09/17/2016	1132	Medical assist, assist EMS crew
	Investigate		
16-1982-IN 1st Action: Location:	09/17/2016	1324	Good intent call, other
	Investigate 123 ROCHESTER HILL RD DAY		

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1983-IN 1st Action: Location:	09/17/2016 Assistance, other	1617	EMS call, excluding vehicle accident with injury
16-1984-IN 1st Action: Location:	09/17/2016 Assistance, other	1636	Medical assist, assist EMS crew
16-1985-IN 1st Action: Location:	09/17/2016 Assistance, other	1727	EMS call, excluding vehicle accident with injury
16-1986-IN 1st Action: Location:	09/17/2016 Assistance, other	1900	Medical assist, assist EMS crew
16-1987-IN 1st Action: Location:	09/17/2016 Investigate 29 WASHINGTON ST	1925	Motor vehicle accident with injuries
16-1988-IN 1st Action: Location:	09/17/2016 Investigate	2017	EMS call, excluding vehicle accident with injury
16-1989-IN 1st Action: Location:	09/17/2016 Assistance, other	2126	EMS call, excluding vehicle accident with injury
16-1990-IN 1st Action: Location:	09/17/2016 Cancelled en route 15 MOORES CT [RP]	2354	Dispatched & canceled en route
16-1991-IN 1st Action: Location:	09/18/2016 Investigate 10 HIGHLAND ST JUST PAST CONNECTOR	0941	Vehicle accident, general cleanup
16-1992-IN 1st Action: Location:	09/18/2016 Investigate 7 NORTH FUCHSIA DR	1523	Smoke detector activation due to malfunction
16-1994-IN 1st Action: Location:	09/18/2016 Provide basic life support (BLS)	1712	EMS call, excluding vehicle accident with injury
16-2009-IN 1st Action: Location:	09/18/2016 Provide manpower	1349	Medical assist, assist EMS crew
16-1993-IN 1st Action: Location:	09/19/2016 Investigate 1 SILVER BELL MHP	0339	Lightning strike (no fire)
16-1995-IN 1st Action: Location:	09/19/2016 Provide basic life support (BLS) JODY LN RT202	1149	Cover assignment, standby, moveup

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-1996-IN 1st Action: Location:	09/19/2016	1317	EMS call, excluding vehicle accident with injury Provide basic life support (BLS)
16-1997-IN 1st Action: Location:	09/19/2016	1411	EMS call, excluding vehicle accident with injury Provide basic life support (BLS)
16-1998-IN 1st Action: Location:	09/19/2016	1442	EMS call, excluding vehicle accident with injury Provide basic life support (BLS)
16-1999-IN 1st Action: Location:	09/19/2016	1714	Motor vehicle accident with no injuries. Investigate 424 COLUMBUS AVE @ 90 SOUTH MAIN ST
16-2008-IN 1st Action: Location:	09/19/2016	1535	Power line down Investigate 115 BLACKWATER RD
16-2000-IN 1st Action: Location:	09/20/2016	0346	Dispatched & canceled en route Cancelled en route 105 WHITEHOUSE RD AMAZON PARK
16-2001-IN 1st Action: Location:	09/20/2016	0347	Medical assist, assist EMS crew Provide manpower
16-2002-IN 1st Action: Location:	09/20/2016	0503	Dispatched & canceled en route Cancelled en route 5 KINGS HWY MIDDLETON BUILDING SUPPLY
16-2003-IN 1st Action: Location:	09/20/2016	0514	Cooking fire, confined to container Ventilate 21 NORWAY PLAINS RD NORWAY PLAINS APARTMENT COMPLEX
16-2004-IN 1st Action: Location:	09/20/2016	1221	Bomb scare - no bomb Investigate NORTH MAIN ST
16-2005-IN 1st Action: Location:	09/20/2016	1228	Good intent call, other Investigate 479 GONIC RD RIVIERA MOTEL
16-2006-IN 1st Action: Location:	09/20/2016	1947	HazMat release investigation w/no HazMat Investigate 14 TAMARACK LN
16-2007-IN 1st Action: Location:	09/21/2016	0247	Alarm system sounded due to malfunction Investigate 79 MILTON RD CUMBERLAND FARMS STORE
16-2010-IN 1st Action: Location:	09/21/2016	1425	Medical assist, assist EMS crew Assistance, other

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-2011-IN 1st Action: Location:	09/21/2016	1517	Vehicle accident, general cleanup
	Investigate		
	2 ROCHESTER HILL RD @ 2 WHITEHALL RD		
16-2012-IN 1st Action: Location:	09/21/2016	1527	EMS call, party transported by non-fire agency
	Assistance. other		
16-2013-IN 1st Action: Location:	09/21/2016	1419	Motor vehicle accident with injuries
	Provide manpower		
	198 MILTON RD SHELL GASOLINE STATION		
16-2014-IN 1st Action: Location:	09/21/2016	1155	Vehicle accident, general cleanup
	Investigate		
	HAVEN HILL RD		
16-2015-IN 1st Action: Location:	09/21/2016	1936	Alarm system activation, no fire - unintentional
	Investigate		
	65 LAFAYETTE ST		
16-2016-IN 1st Action: Location:	09/21/2016	1912	Motor vehicle accident with injuries
	Provide manpower		
	66 WASHINGTON ST @ 4 FAIRWAY AVE		
16-2017-IN 1st Action: Location:	09/21/2016	2225	Motor vehicle accident with injuries
	Provide basic life support (BLS)		
	SPAULDING TPKE NB BY MM 24		
16-2018-IN 1st Action: Location:	09/21/2016	2300	Smoke scare, odor of smoke
	Investigate		
	2 MCNEIL DR		
16-2043-IN 1st Action: Location:	09/21/2016	0925	Motor vehicle accident with injuries
	Provide basic life support (BLS)		
	SPAULDING TPKE EXIT 12 S. BOUND		
16-2019-IN 1st Action: Location:	09/22/2016	0002	Brush or brush-and-grass mixture fire
	Extinguishment by fire service personnel		
	18 JACOBS DR AREA OF		
16-2020-IN 1st Action: Location:	09/22/2016	0747	Medical assist, assist EMS crew
	Investigate		
16-2021-IN 1st Action: Location:	09/22/2016	0953	Alarm system activation, no fire - unintentional
	Investigate		
	301 NORTH MAIN ST BANK OF NEW HAMPSHIRE		
16-2022-IN 1st Action: Location:	09/22/2016	1144	Electrical wiring/equipment problem, other
	Investigate		
	CHESTNUT HILL RD		
16-2023-IN 1st Action: Location:	09/22/2016	1255	Alarm system activation, no fire - unintentional
	Investigate		
	100 JARVIS AVE JARVIS CUTTING TOOL		

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-2024-IN 1st Action: Location:	09/22/2016 Investigate	1552	Medical assist, assist EMS crew
16-2025-IN 1st Action: Location:	09/22/2016 Investigate 7 BROWNSTONE LN	1651	HazMat release investigation w/no HazMat
16-2026-IN 1st Action: Location:	09/22/2016 Investigate 150 WAKEFIELD ST NEW HAMPSHIRE HEALTH AND HUMAN SERVICES	1756	Alarm system sounded due to malfunction
16-2027-IN 1st Action: Location:	09/22/2016 Assistance, other	1948	Medical assist, assist EMS crew
16-2028-IN 1st Action: Location:	09/22/2016 Refer to proper authority	2044	Medical assist, assist EMS crew
16-2029-IN 1st Action: Location:	09/22/2016 Investigate 136 EASTERN AVE COMMUNITY BAPTIST CHURCH	2158	Alarm system sounded due to malfunction
16-2030-IN 1st Action: Location:	09/23/2016 Assistance, other	0026	Medical assist, assist EMS crew
16-2031-IN 1st Action: Location:	09/23/2016 Investigate 26 MAVIS AVE	0931	No incident found on arrival at dispatch address
16-2032-IN 1st Action: Location:	09/23/2016 Provide manpower	1220	Medical assist, assist EMS crew
16-2033-IN 1st Action: Location:	09/23/2016 Provide manpower JEREMIAH LN	1248	Alarm system sounded due to malfunction
16-2034-IN 1st Action: Location:	09/23/2016 Investigate FARMINGTON RD	1459	Motor vehicle accident with no injuries.
16-2035-IN 1st Action: Location:	09/23/2016 Investigate RIVER ST NEAR THE PARK	1649	Service Call, other
16-2037-IN 1st Action: Location:	09/23/2016 Provide manpower	1738	Medical assist, assist EMS crew
16-2038-IN 1st Action: Location:	09/23/2016 Standby 10 BROCK ST @ 120 WASHINGTON ST	2143	No incident found on arrival at dispatch address

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-2039-IN 1st Action: Location:	09/23/2016	2124	EMS call, excluding vehicle accident with injury Provide basic life support (BLS)
16-2040-IN 1st Action: Location:	09/23/2016	2134	Service Call, other Investigate 8 BERRY ST
16-2041-IN 1st Action: Location:	09/23/2016	2348	Medical assist, assist EMS crew Provide manpower
16-2042-IN 1st Action: Location:	09/24/2016	0154	Motor vehicle accident with no injuries. Investigate 38 NORTH MAIN ST
16-2044-IN 1st Action: Location:	09/24/2016	1137	Medical assist, assist EMS crew Provide manpower
16-2045-IN 1st Action: Location:	09/24/2016	1215	No incident found on arrival at dispatch address Investigate 13 PICKERING RD
16-2046-IN 1st Action: Location:	09/24/2016	1600	Good intent call, other Investigate 47 FARMINGTON RD AROMA JOES
16-2047-IN 1st Action: Location:	09/24/2016	1638	Motor vehicle accident with no injuries. Investigate 469 PORTLAND ST NEAR FLOWERS DR
16-2048-IN 1st Action: Location:	09/24/2016	1722	Alarm system activation, no fire - unintentional Ventilate 31 WAKEFIELD ST ROCHESTER CITY HALL
16-2049-IN 1st Action: Location:	09/24/2016	1839	Unauthorized burning Investigate 22 SALMON FALLS EST
16-2050-IN 1st Action: Location:	09/24/2016	1950	Citizen complaint Investigate KNIGHT ST
16-2051-IN 1st Action: Location:	09/24/2016	2111	EMS call, excluding vehicle accident with injury Provide basic life support (BLS)
16-2052-IN 1st Action: Location:	09/24/2016	2023	EMS call, excluding vehicle accident with injury Provide basic life support (BLS)
16-2053-IN 1st Action: Location:	09/25/2016	1555	Medical assist, assist EMS crew Assistance, other

Rochester Fire Department
Incident Status

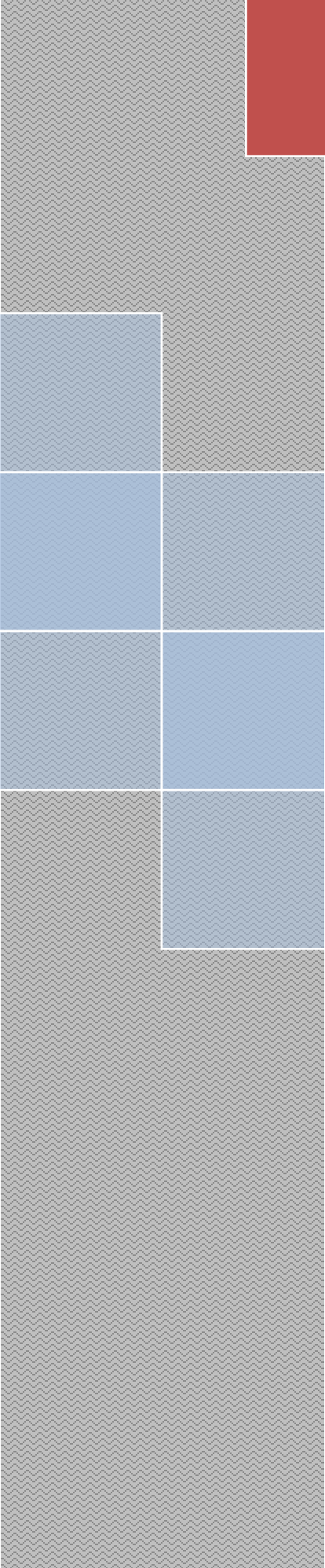
10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-2054-IN 1st Action: Location:	09/25/2016	1740	Medical assist, assist EMS crew
16-2055-IN 1st Action: Location:	09/25/2016	1814	Medical assist, assist EMS crew
16-2056-IN 1st Action: Location:	09/25/2016	1848	Service Call, other
16-2057-IN 1st Action: Location:	09/26/2016	0557	CO detector activation due to malfunction
16-2058-IN 1st Action: Location:	09/26/2016	0848	Dispatched & canceled en route
16-2059-IN 1st Action: Location:	09/26/2016	1726	Medical assist, assist EMS crew
16-2060-IN 1st Action: Location:	09/26/2016	2018	Fire, other
16-2061-IN 1st Action: Location:	09/27/2016	0546	Good intent call, other
16-2062-IN 1st Action: Location:	09/27/2016	1310	Medical assist, assist EMS crew
16-2063-IN 1st Action: Location:	09/27/2016	1935	Good intent call, other
16-2064-IN 1st Action: Location:	09/27/2016	1803	EMS call, excluding vehicle accident with injury
16-2065-IN 1st Action: Location:	09/27/2016	2037	Smoke detector activation due to malfunction
16-2066-IN 1st Action: Location:	09/27/2016	2248	Dispatched & canceled en route
16-2067-IN 1st Action: Location:	09/28/2016	0215	Medical assist, assist EMS crew

Rochester Fire Department
Incident Status

10/13/2016

Incident	Incident Date	Alarm Time	Incident Type
16-2068-IN 1st Action: Location:	09/28/2016	1021	Service Call, other
	Provide manpower 4 SILVER BELL MHP SILVER BELL MHP		
16-2069-IN 1st Action: Location:	09/28/2016	1334	EMS call, excluding vehicle accident with injury
	Provide manpower		
16-2070-IN 1st Action: Location:	09/28/2016	1621	Service Call, other
	Action taken, other 97 WOODLAND GREEN		
16-2071-IN 1st Action: Location:	09/28/2016	1919	Dispatched & canceled en route
	Cancelled en route 280 NORTH MAIN ST HOME DEPOT		
16-2072-IN 1st Action: Location:	09/29/2016	0327	EMS call, excluding vehicle accident with injury
	Provide manpower		
16-2073-IN 1st Action: Location:	09/29/2016	1138	Lock-out
	Investigate 76 BETTS RD		
16-2074-IN 1st Action: Location:	09/29/2016	1646	Dispatched & canceled en route
	Cancelled en route 202 WASHINGTON ST RT 16		
16-2075-IN 1st Action: Location:	09/29/2016	1810	Alarm system activation, no fire - unintentional
	Investigate 38 LOIS ST		
16-2076-IN 1st Action: Location:	09/30/2016	0740	Alarm system activation, no fire - unintentional
	Investigate 65 CHAMBERLAIN ST CHAMBERLAIN STREET SCHOOL		
16-2077-IN 1st Action: Location:	09/30/2016	0942	Medical assist, assist EMS crew
	Investigate		
16-2078-IN 1st Action: Location:	09/30/2016	1728	Medical assist, assist EMS crew
	Assistance, other		



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Rochester Public Library
65 South Main St.
Rochester, NH 03867

10/13/2016

Main Desk: (603) 332-1428
Reference: 335-7550
Children's: 335-7549
Fax: 335-7582
www.rpl.lib.nh.us

MONTHLY REPORT

September 2016

There were a total of 18,675 items circulated with 12,509 people visiting the library in the month of September. Two hundred forty-two patrons used the library's Internet computers for 1,352 hours. Visitors to the library's web site numbered 9,058. Current number of patron registrations is 36,638. Interlibrary loan activity included 76 materials borrowed from other libraries and 287 loaned to other libraries.

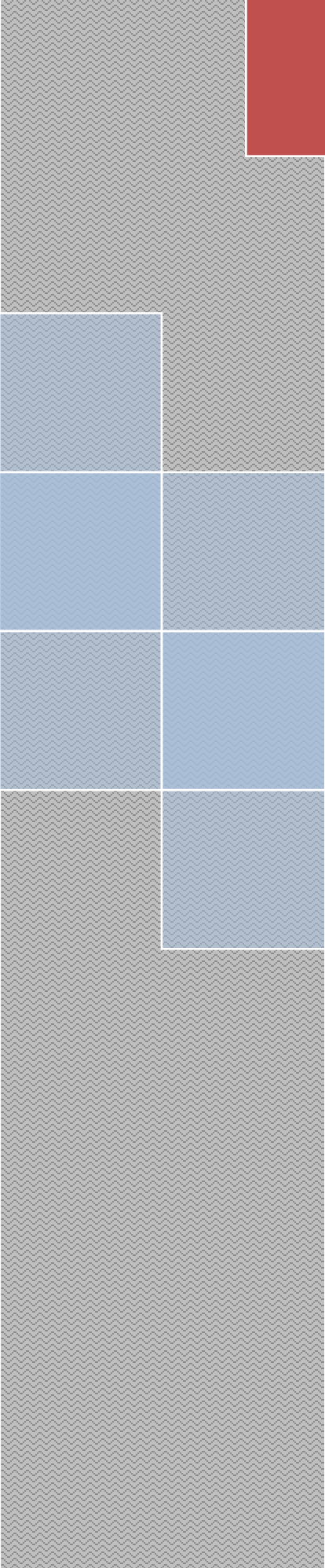
The Rochester Public Library and Jetpack Comics were proud to present a Downtown Rochester "PokeWalk". Fifty people gathered outside the Library's ground floor entrance and made their way through the Downtown Loop, all while using their mobile device GPS capabilities to locate, capture, battle and train virtual creatures called Pokémon that appear on the screen as if they are in the same real world location as the person. There was a raffle, trivia, and prizes along the way, ending at Jetpack Comics where those interested in a Pokeleague could stay and join in the fun.

Young Adult Services Librarian Donna Hynes attributes much of the success of The Teen Summer Reading Program to the many prizes offered to participants. This is made possible from generous donations from the Club Victoire, Boston Red Sox, Canobie Lake Park, Charlie's Pizza, Fisher Cats, Friendly's, Portland Sea Dogs, Jetpack Comics, Hilltop Fun Center, Papa Gino's, Rochester Fair, Golick's Dairy Bar, Lone Oak Ice Cream, Wal-Mart, Water Country, and York's Wild Kingdom. The Boston Bruins sponsored NH Libraries for the first time this year offering one Young Adult Grand Prize of two tickets to a Bruins home game along with a Zamboni Ride. In the drawing of all the YA entries in the state Rochester Public Library's patron, Makailah Ringstaff, was the lucky Grand Prize winner of this exciting prize.

On September 28th, UNH Cooperative Extension Master Gardener, Roz Mason presented "Composting 101" the what, why, and how of composting in the home garden. Composting creates a more resilient closed-loop system within your own backyard and is an easy way to give back nutrients to a garden that would have otherwise been lost.

In addition to the print versions of available books, 238 of our library patrons downloaded 1,231 e-books to media devices through the library's web site this month. The RPL website also enabled 76 patrons access to Mango Languages and 419 songs were downloaded from Freegal Music.

Trustees meet on November 15th in the Rose Room of the library at 6pm.



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Planning and Development
Conservation Commission
Historic District Commission
Arts & Culture Commission

Planning & Development Department
City Hall - Second Floor
31 Wakefield Street
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 335-1338 - Fax (603) 335-7585
Web Site: <http://www.rochesternh.net>

PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR SEPTEMBER 2016

The Planning Board and Conservation Commission held their regular meetings in September. The Historic District Commission (HDC) and the Arts & Culture Commission did not have a meeting in September. The Planning Board also held a workshop meeting in September and held a site visit for a subdivision off Route 108 and Quail Drive. At the Planning Board's workshop they discussed a site plan application from Wissler Properties, LLC (VW Dealership), the Entertainment Overlay District, and the status of Surety/Performance Guaranties as well as the release of some of them. The discussions/agendas from the regular meetings of the Planning Board and Conservation Commission are summarized below.

The Planning Staff attended various meetings throughout the month of September including the Strafford Metropolitan Planning Organization's Technical Advisory Committee, TRG meetings, two (2) Special Downtown meetings, Granite Ridge ribbon cutting, Rotary, Rochester First Impression Framing meeting, Coast's annual meeting, meeting with consultants, developers, citizens, and other City staff. Both Seth and Michelle attended the Northern New England Chapter of the American Planning Association/New Hampshire Planners Association annual meeting held in Portsmouth. I attended the Northeastern Economic Developers Association annual conference in Hartford Connecticut. We also received two new applications to the Planning Board for their October meeting and began review of those applications and preparing them for hearings by the Board. We continue to be very busy in the Planning & Development Department and the department staff continues to do a great job staying on top of things.

APPLICATIONS REVIEWED BY THE PLANNING BOARD

Robert DiBerto, 319 Rochester Hill Road (Berry Surveying & Engineering) Major subdivision to create five separate lots. Case# 255-13-OC-15 **APPROVED**

Makris R.E. Development, LLC, Chesley Hill Rd., Donald St., Norman St. (by Beals Associates) Preliminary subdivision to create 53 lots. Case# 137 – 9,8-2,8-1,12,10,10-1,18 – 24,28 – R1 – 15 **PRELIMINARY**

Ekimbor, LLC, 15 Norway Plains Road (by Tighe & Bond) Preliminary site plan for a 2-lot subdivision with 10 4-unit townhomes. Case # 215 – 17 – R2 – 16 **DESIGN REVIEW**

Falcon Sheds, LLC, 21 Farmington Road Site plan to display and sell sheds. Case# 216 – 29 – GRD – 16 **APPROVED**

SDJ Development of Rochester, LLC, 183 Washington Street (by Hillside Design Group) Amendment to the Master Plan for Highfield Commons PUD. Case# 237 – 8-1 – PUD – 16 **CONTINUED TO 10/3/2016**

Wissler Properties, LLC, 18A Farmington Road (by Berry Surveying & Engineering) Site plan to expand paved and gravel parking areas. Case# 216&221 – 1&162 – GRD – 16 **APPROVED**

Monarch School of New England, Eastern Avenue (by CLD Consulting Engineers) Modification to an approved site plan. Case# 111 – 48 – R1 – 16 **APPROVED**

APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

1. **Discussion: a) The president and executive director of** Moose Mountains Regional Greenway (MMRG) explained that they are a regional land trust that primarily has held and focused their efforts on land just north of Rochester (holds lands) but are considering expanding their region to include Rochester and other towns. The Conservation Commission encouraged MMRG to include Rochester in their focus area. MMRG said they are currently working on creating a “Strategic Action Plan” and will be asking that all focus areas participate in the visioning sessions so that MMRG knows what the conservation desires (farming, open space, trails, connectivity, etc...) are of each municipality.
MMRG invited the Commission and the City to a regional meeting on December 3rd, 8:30am-12:00pm at the Wakefield Opera House, 2 High St, Sanbornville, NH.
2. **Dredge and Fill Application/Wetland Permit Application:** NH DES Permit by Notification for: 1 Pickering Rd, Map-Lot 142-2 (New England Fire Cause & Origin, Inc) to repair a collapsed granite retaining wall along the Cocheco River. The Commission had no concerns with this application, but noted that this area of work is next to a dam that NH DES has been planning on removing.
3. **Correspondence: (emailed/sent prior to meeting):** Staff informed the Commission of two training sessions: 1) “Plan Reading and Analysis” on November 3rd in Greenland, NH; and, 2) NH Assoc. of Conservation Commissions Annual Meeting & Conference on November 12th in Pembroke, NH.
4. **Reports:** a) TRG update – Staff encouraged the Commission to withhold from making decisions on TRG applications/Conservation Overlay District conditional use permits until the applicant has supplied them with all of the required documentation; and b) Planning Board update – A site walk may be warranted for the subdivision design review proposal for Chesley Hill Rd.

5. **Old Business:** The Commission reviewed General Ordinance Chapter 11.21, Finance-Conservation Fund. They discussed making revisions to the language so that a higher percentage of Current Use Penalty fees would go into the Current Use Fund, not the general fund.
6. **New Business:** Currently the Conservation Commission is limited to 7 full time members and 1 alternate. The Commission made a motion to request that City Council allow for 2 alternates.
7. **Other Business:**
 - a) A monitoring report for Hope Farm must be done annually, the members would like to conduct this review/report themselves, but may ask that a consultant help show them how to conduct a proper report.
 - b) Staff explained the status of the ALE Grant for Ten Rod Farm and the difficulties that have arisen between the property owner and the City.
 - c) The Commission asked about the status of the Granite Ridge proposal for Phase 2. Staff said the matter is still being reviewed by NH DES and EPA.
 - d) The Commission discussed a potential change of use on the corner of Bridge St and North Main St. The change would be from a professional office to a used car dealership. The Commission voted that they would oppose this proposal due to the environmental sensitiveness of the lot (it abuts the Cocheco River)
8. **Non-Public Session pursuant to RSA 91-A:3 II(d):** Discussion of acquisition of real property and/or recent site walks and LACE sheets.

APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION

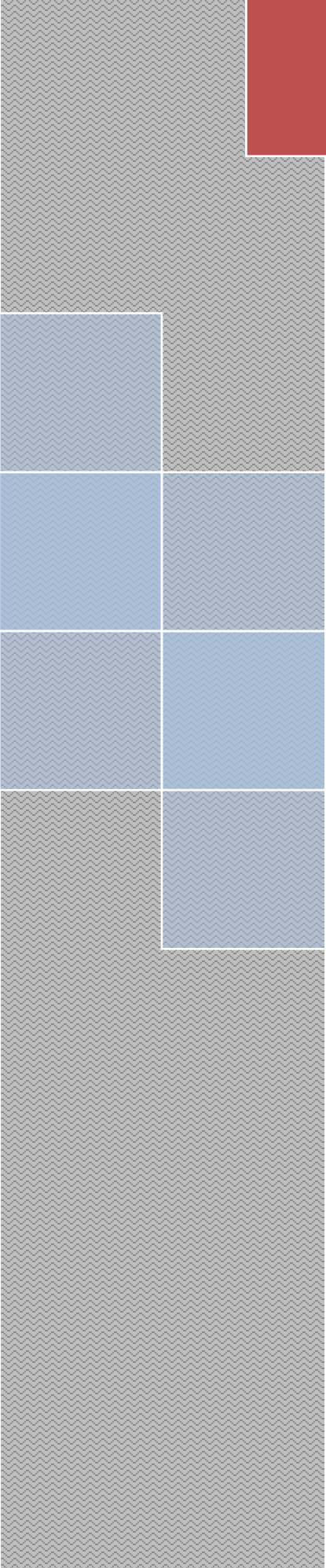
The Historic District Commission did not hold a meeting for the month of September.

ARTS AND CULTURE COMMISSION ACTIVITIES

The Arts and Culture Commission did not hold a meeting for the month of September.

Respectfully submitted,

James B. Campbell,
Director of Planning & Development



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10/13/2016



ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
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BRUCE E. LINDSAY
Vice Chairman
LUCIEN G. LEVESQUE
Commissioner

MICHAEL J. ALLEN
Chief of Police



October 7, 2016

TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – September 2016

OPERATIONS: All six of the wards met this period. There was discussion about ongoing road projects, bicycle laws, the hands free law, police activity, the recovery center, and a brief presentation on the LEAD program. There was additional discussion on thefts in one of the mobile home parks, a discussion about heroin, the new officers graduating from the academy and a presentation by the motor vehicle officer. Celeste Plaia, the Government Channel Coordinator attended to capture some video for our recruitment video.

The investigations bureau had 45 cases sent from patrol for review or investigation. There are currently 92 cases assigned. There were 24 cases presented to the Grand Jury and all returned true bills. We logged in 361 pieces of evidence and returned 126 pieces. Detectives completed 35 registrations for sex offenders. Det. Bourque through his training with ICAC was able to recover about 90% of the data from a crashed hard drive at Child Advocacy Center. There were four detective call outs this period, two deaths, a search warrant and an assault. There were three polygraphs and two background investigations completed.

BRIDGING THE GAPS: Coordinator Molly Martuscello met with the Middle and High School student assistance programmers and talked about collaboration on prevention efforts in the schools. The coalition held a ½ day summit with key advisory board and community members to work on identifying factors in the community that are contributing to youth substance use rates and to work on solution building as well as comprehensive planning for the year.

COMMUNICATIONS: We have begun a process to replace a dispatcher who has tendered her resignation.

COMMUNITY ENGAGEMENT OFFICER: In addition to several monthly meetings, Off. Miehle is working with Rochester Main Street on events they have planned in the community. He presented to a parents group at Frisbie Hospital on child seat use and installation. He has been asked to present to future groups in this area.

COMP STAT: Self initiated activities remain high. Proactive policing dipped some during the month of August, which is typical as it is one of our busiest months during the year. There were a number of burglaries this period; however, good suspects have been identified for the majority of them. We received some confessions and arrests were made.

DIVERSION: Teen night will resume in October. Teen Drug court has 7 returning jurors and 2 new jurors. They will have an expanded role this year with the School Board adopting the life of an athlete program. Nicole had four new referrals to diversion. She has six open cases. There was one referral for the life of an athlete program.

As Chair of the NH Juvenile Court Diversion network Nicole has been heavily involved in the planning process for state funds to be provided to diversion programs for prevention and intervention on substance abuse issues. We will be eligible to receive some of these funds.

HOUSING: There were 27 police related calls for service this period. Background checks were completed on applicants. A lengthy narcotics investigation was concluded at Cold Spring Manor with the assistance of the Strafford County Drug Task force. A large amount of heroin was seized following a search warrant of the premises.

K9: There were two tracks and one drug search in town. The K9 Unit also attended a fundraiser for the Working Dog Foundation at the Rochester Opera House; he attended the grand opening of the Ridge Marketplace, and spent some time walking through the fairgrounds while the fair was in town. Off. MacKenzie did a presentation for the Tri State Property Managers Association, as well as one to the teachers at Spaulding High School.

PROSECUTION: In adult court this period there were 183 new cases with 267 charges. Of those there were 83 guilty pleas, 31 not guilty pleas and 50 failed to appear. Of the cases that went before the court there were 10 administrative guilty findings, 25 charges nol prossed as part of plea agreements, 12 cases dismissed by the court and 52 cases were continued.

In juvenile prosecution Lt. Gould had 12 arraignments, 6 review hearings, 2 violation hearings and 5 trials scheduled; four were resolved by plea. There were 17 new petitions forwarded by patrol.

Lt. Gould met with the administrative team at the middle school about a new protocol on when the school resource officers should be utilized. She also discussed what the district would like to see when the School Resource Officer position changes officers in November.

RENTAL PROPERTY OWNERS ASSOCIATION: Lt. Bossi attended the recent meeting. He discussed theft from motor vehicles and encouraged property owners to remind tenants to remove valuables from vehicles, and to also lock vehicles. Lt. Bossi also provided information about common fraud scams and ways to prevent being victimized.

VETERANS COUNCIL: The flag retirement ceremony was successful. There is a planned "fall fling" at Riverside Rest Home, a veteran's luncheon on October 20th and planning is underway for the Veteran's Day ceremonies on November 11 and Pearl Harbor Day on December 7, 2016.

ADMINISTRATIVE: We will be seeking final approval from Council to accept Highway Safety Grant money for DWI, Speed and Pedestrian Bicycle patrols. We will also present for final approval of JAG grant money that is slated to purchase Patrol PC computers for the fleet.

The County received \$83,000 in a grant to combat the opioid crisis. The funds will be available by December and we will seek approval from the Council to accept a portion of that money. We met with the County Drug Task Force and the DEA to formulate a strategy moving forward.

As part of the statewide initiative in combating illicit drugs, we sent six officers through search and seizure mobile enforcement training. This training is a prerequisite to participate.

We hosted a 2-day training course titled Crime Scene Boot Camp. We put five officers through the course.

Officer Gagnon and Officer Alexander have been moved to field training. Officer Brave is continuing his studies for taking required course exams from the Academy.

Off. Balint attended a 3-day training course with the Pennsylvania State Police titled Traffic Accident Reconstruction.

We have completed the hiring process for our newest officer to fill an existing vacancy. The Police Commission also interviewed a certified officer. A conditional offer was given and a background is underway. We are working on a promotional process that will open up when Sgt. Deluca retires. We have given a conditional offer to an experienced dispatcher to fill an anticipated vacancy. Her background is underway.

FORFEITURE SPENDING: There was no forfeiture spending this period.

EMD USE: There was one Taser display and one Taser deploy this period.

Respectfully Submitted,

Michael J. Allen
Michael J. Allen
Chief of Police

PC: Rochester Police Commission
File

Rochester Police Dept.

Compstat – September 2016

FIELD ACTIVITIES										
	09/01/2016 - 09/30/2016	09/01/2015 - 09/30/2015	% Change	08/01/2016 - 08/31/2016	07/01/2016 - 07/31/2016	% Change	YTD 16	YTD 15	% Change	YTD 14
Traffic Stops	1005	950	6%	887	1239	-28%	10264	9838	4%	6399
Arrests from Stops	26	31	-16%	37	31	19%	332	301	10%	214
Summons	65	80	-19%	82	114	-28%	859	819	5%	684
Warnings	890	810	10%	743	1069	-30%	8859	8490	4%	5342
No Action	18	25	-28%	29	28	4%	230	249	-8%	191
Accidents	75	76	-1%	85	96	-11%	736	790	-7%	696
Summons from Accidents	4	10	-60%	2	5	-60%	52	68	-24%	36
Arrests from Accidents	3	5	-40%	8	0	0%	28	29	-3%	14
Field Interviews	10	15	-33%	24	25	-4%	172	177	-3%	416
DWI	7	10	-30%	10	3	233%	66	76	-13%	52
Narcotics	3	2	50%	4	0	0%	17	29	-41%	13
Alcohol	4	8	-50%	6	3	100%	41	47	-13%	40
DWI from Accidents	2	3	-33%	6	0	0%	25	18	39%	8

PROPERTY CRIME - OF's by Incident												
Specific Crimes	09/01/2016 - 09/30/2016	09/01/2015 - 09/30/2015	% Change	08/01/2016 - 08/31/2016	07/01/2016 - 07/31/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Shoplifting	21	27	-22%	21	17	24%	213	185	15%	82%	78%	293
Theft from M/V	14	5	180%	16	13	23%	93	112	-17%	2%	3%	191
All Other Theft	16	14	14%	22	14	57%	160	150	7%	16%	22%	361
M/V Theft	1	4	-75%	5	5	0%	30	20	50%	27%	40%	17
Vandalism	28	40	-30%	42	37	14%	346	300	15%	31%	36%	333
Burglary	13	5	160%	18	11	64%	107	72	49%	14%	22%	115
Total Property	93	95	-2%	124	97	28%	949	839	13%	29%	33%	1310
PROPERTY CRIME - AR's by Incident												
Specific Crimes	09/01/2016 - 09/30/2016	09/01/2015 - 09/30/2015	% Change	08/01/2016 - 08/31/2016	07/01/2016 - 07/31/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Shoplifting	12	30	-60%	14	15	-7%	174	144	21%	82%	78%	205
Theft from M/V	1	0	0%	0	0	100%	2	3	-33%	2%	3%	2
All Other Theft	2	0	0%	4	1	300%	25	33	-24%	16%	22%	60
M/V Theft	0	2	-100%	1	0	0%	8	8	0%	27%	40%	10
Vandalism	11	15	-27%	13	15	-13%	107	108	-1%	31%	36%	88
Burglary	3	0	0%	2	1	100%	15	16	-6%	14%	22%	14
Total Property	29	47	-38%	34	32	6%	331	312	6%	29%	33%	379
DRUG CRIME - OF's by Incident												
Specific Crimes	09/01/2016 - 09/30/2016	09/01/2015 - 09/30/2015	% Change	08/01/2016 - 08/31/2016	07/01/2016 - 07/31/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Possession	13	28	-54%	19	12	58%	162	210	-23%	89%	79%	98
DRUG CRIME - AR's by Incident												
Specific Crimes	09/01/2016 - 09/30/2016	09/01/2015 - 09/30/2015	% Change	08/01/2016 - 08/31/2016	07/01/2016 - 07/31/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Possession	13	28	-54%	18	11	64%	144	165	-13%	89%	79%	71

VIOLENT CRIME - OF's by Incident												
Specific Crimes	09/01/2016 - 09/30/2016	09/01/2015 - 09/30/2015	% Change	08/01/2016 - 08/31/2016	07/01/2016 - 07/31/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Homicide	0	0	0%	0	0	0%	1	0	100%	100%	0%	1
Robbery	0	4	-100%	1	1	0%	11	13	-15%	91%	31%	27
Aggravated Assault	5	11	-55%	10	7	43%	49	61	-20%	65%	77%	56
<i>from DV</i>	2	6	-67%	6	1	500%	25	23	9%			28
Simple Assault	53	52	2%	52	41	27%	388	394	-2%	53%	60%	337
<i>from DV</i>	27	24	13%	28	21	33%	209	197	6%			150
Total Violent	58	67	-13%	63	49	29%	449	468	-4%	77%	42%	421
VIOLENT CRIME - AR's by Incident												
Specific Crimes	09/01/2016 - 09/30/2016	09/01/2015 - 09/30/2015	% Change	08/01/2016 - 08/31/2016	07/01/2016 - 07/31/2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Homicide	0	0	0%	0	0	0%	1	0	0%	100%	0%	0
Robbery	0	2	-100%	0	1	-100%	10	4	150%	91%	31%	11
Aggravated Assault	3	4	-25%	7	3	133%	32	47	-32%	65%	77%	39
Simple Assault	24	16	50%	28	25	12%	207	238	-13%	53%	60%	207
Total Violent	27	22	23%	35	29	21%	250	289	-13%	77%	42%	257

**DV COMPSTAT
September 2016**

Dates	6/1/16- 6/30/16	7/1/16- 7/31/16	8/1/16 - 8/31/16	9/1/16- 9/30/16	Prior Verbal (PV)	YTD 2016	PV YTD	YTD 2015
Misdemeanor Arrests	21	21	25	24	3	195	20	195
Felony Arrests	1	1	3	1	0	14	1	19
Verbal Cases	22	28	30	33		232		189
Total Cases	44	50	58	58		441	21	403

2016 FJC Clients

Month	Jan	Feb	March	April	May	June
New Clients	15 (20*)	7 (14)	11 (7)	13 (6)	25 (1)	14 (8)
LE Referrals**	3	1	2	1	2	2
	July	August	September	October	November	December
New Clients	21 (2*)	30 (6*)	9 (15)			
LE Referrals	1	1	2			

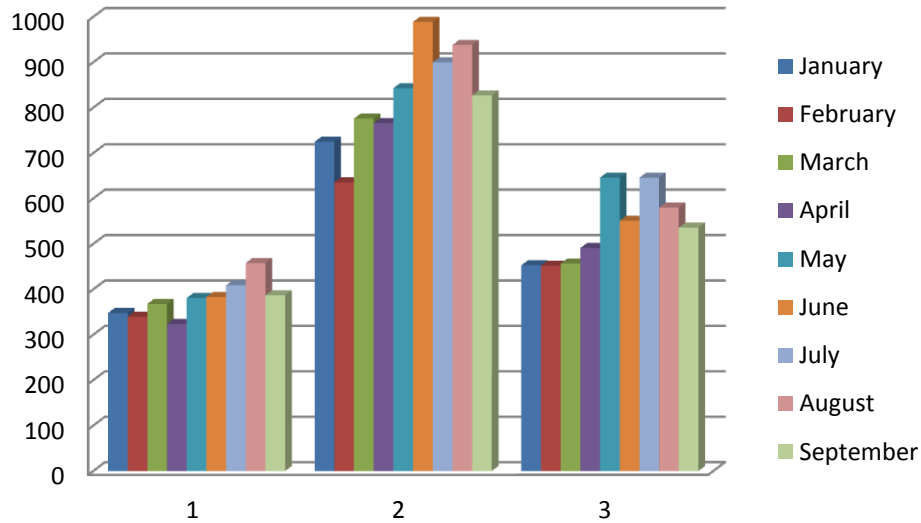
2015 FJC Clients (new clients only)

Jan	Feb	March	April	May	June
15	15	23	19	22	17
July	August	September	October	November	December
14	21	16	21	22 (6*)	20* (15*)

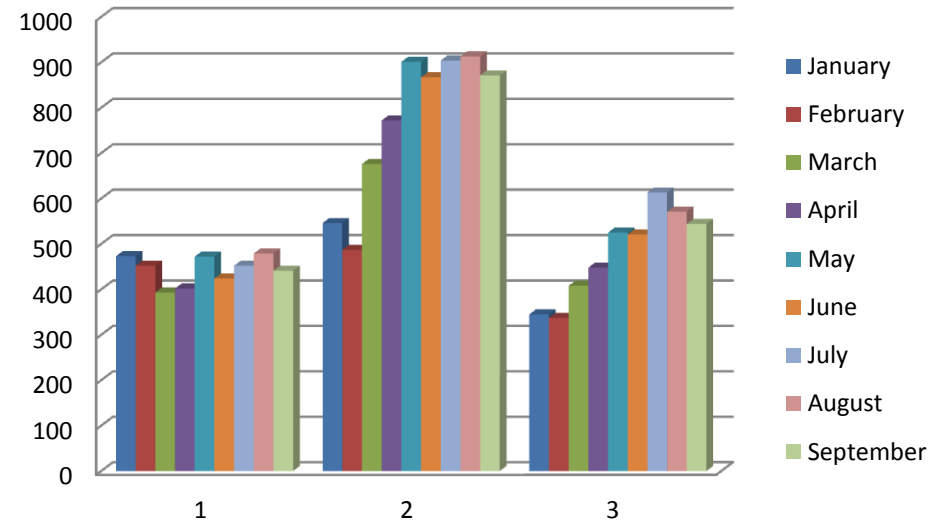
***Additional clients that obtained services at the FJC but whether they were new or repeat was not tracked.**

****The tracking and screening method for this statistic is still a work in progress so the actual number may be higher.**

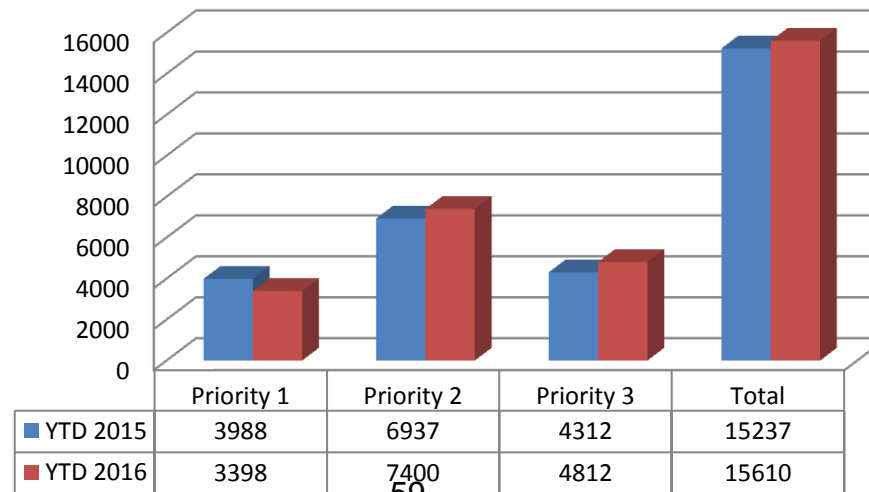
2016 CFS Trends



2015 CFS Trends

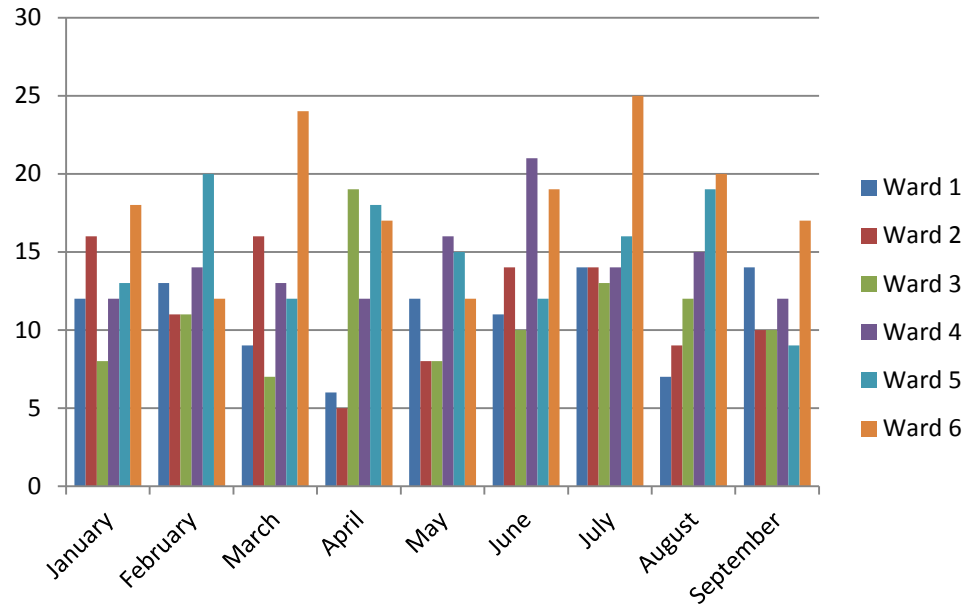


Calls for Service 2015 v 2016

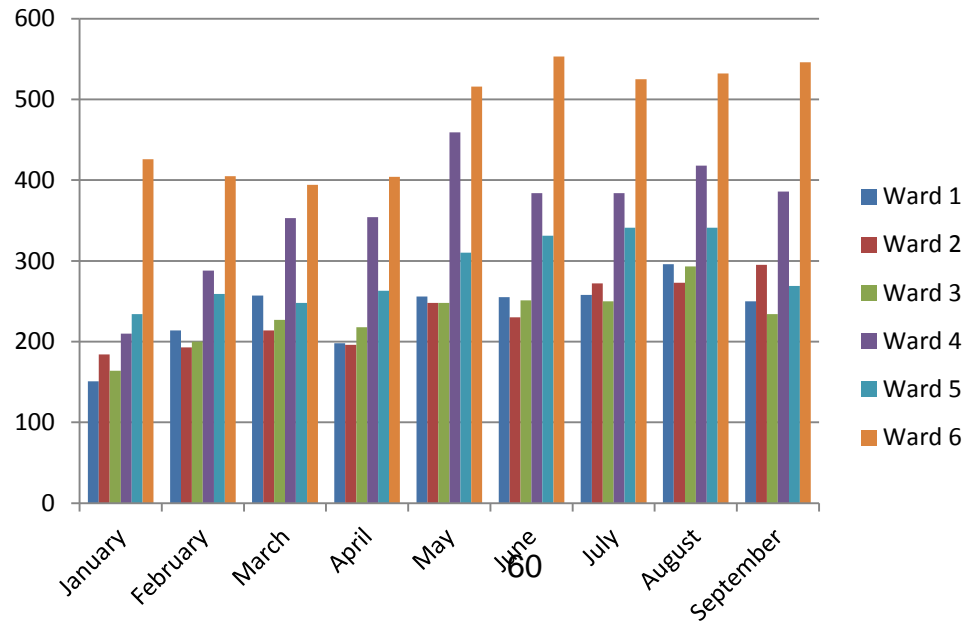


Accidents by Ward

10/13/2016



CFS by Ward

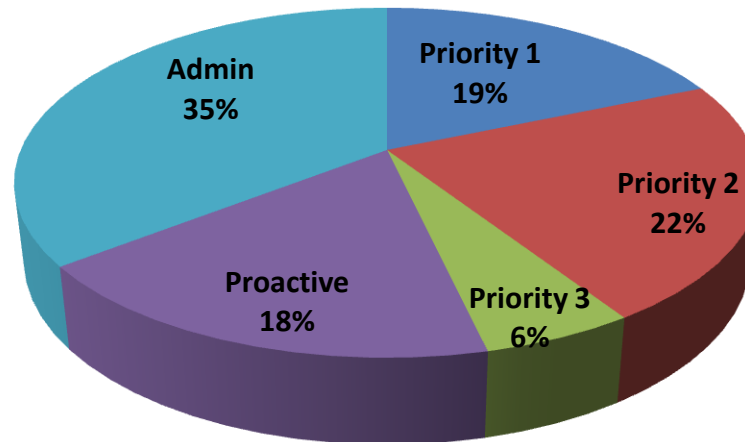


Response Time Comparison

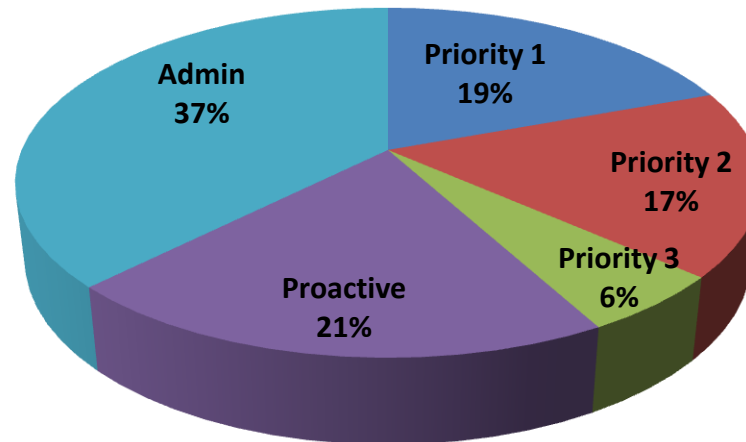
	2015 YTD	2016 YTD	Percent Change	2014 YTD	Percent Change
Priority 1	15.13	13.58	-10%	17.59	-23%
Priority 2	56.22	46.31	-18%	62.87	-26%
Priority 3	93.8	68.45	-27%	102.54	-33%

Manpower Hours September 2016

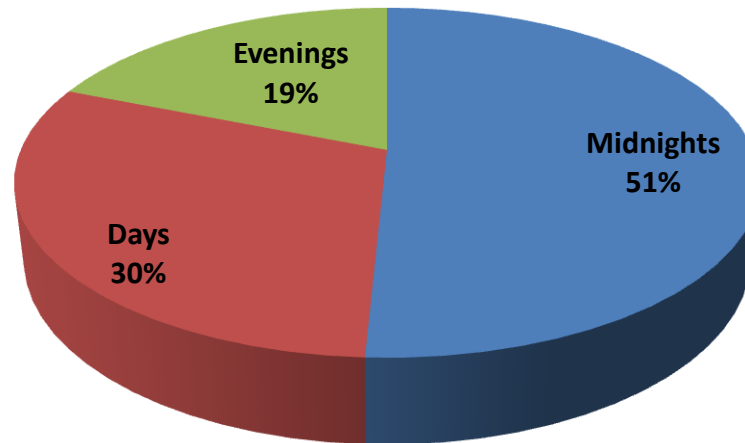
10/13/2016



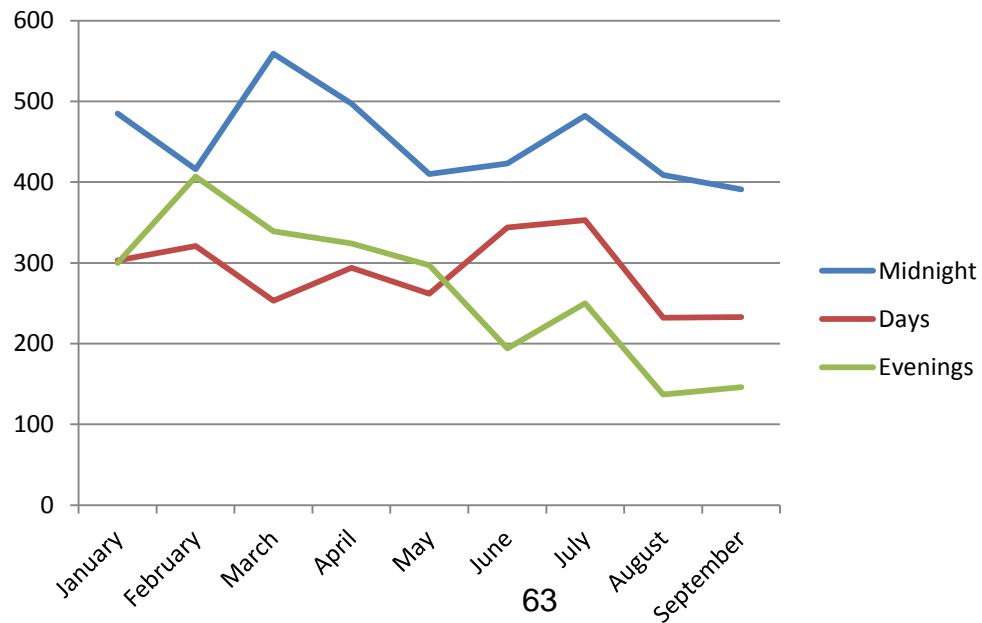
Manpower Hours September 2015

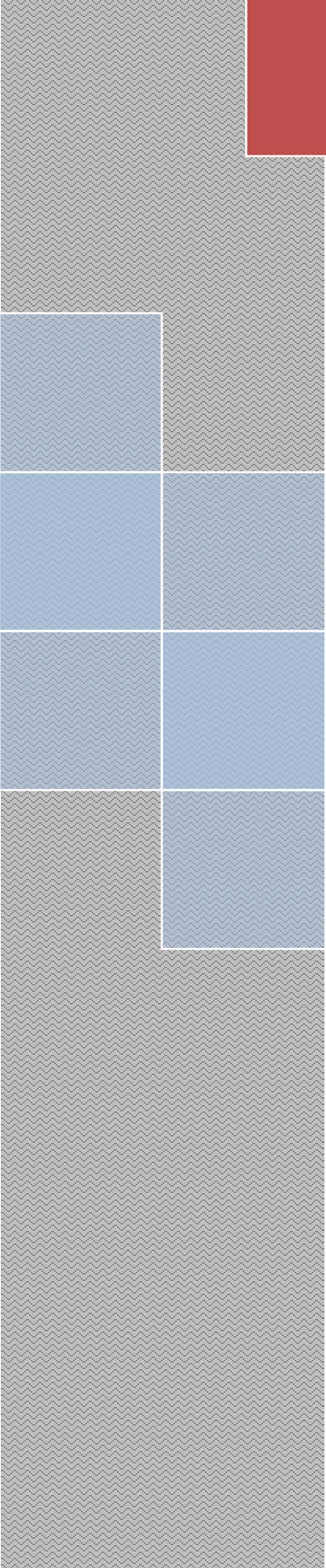


Proactive by Shift September 2016



Proactive by Shift YTD 2016





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ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT FOR SEPTEMBER 2016

HIGHWAY, FLEET MAINTENANCE AND UTILITIES

Highway Division responded to 40 service calls which were either completed or scheduled for repair. Service calls for the month included tree limbs, potholes, and sign repair. Staff repaired several storm drain grates, continued street sweeping and line painting, and graded dirt roads throughout the city. Road side mowing with flail mower and brush trimming is in progress throughout the City. Sections of Charles Street were ground out and repaved. Staff assisted the engineering firm with work on Wakefield Street for test pits and inspection of manholes. 300 feet of drain pipe and two catch basin structures were installed. Two sections of 15" drain line were repaired on Lowell St. along with the head wall and reinforcement of the slope at the Lowell Street culvert. A full shim and a 1 inch overlay were completed on Margaret St. A 12" culvert on Roberts Rd. and Sheepboro Rd were completed. The Mechanics completed general vehicle maintenance and finished the state inspection on the entire fleet.

The Utilities Division responded to 23 service requests including, discolored water, sewer backups, and water pressure concerns. The staff completed routine cleaning on sewer siphons, sewer lines, catch basins and drains. They also cleared culverts that were full of debris. Numerous water and sewer connection inspections were performed and manholes were repaired. Staff trimmed and cleared brush along the sludge line that runs from the WTP to the WWTP. This clearing is necessary to facilitate the engineering evaluation. Numerous Dig Safe requests came in for contractors that are trying to button up water, sewer, gas and paving projects before the change in weather. Staff changed out the gate valve that enters the city hall parking lot, and a number of curb boxes that needed attention. A culvert pipe was replaced on the cross country sewer line behind Airport Drive.

BUILDINGS AND GROUNDS

Buildings and Grounds completed 45 work orders in the month of September. These included general repairs of electrical, carpentry, equipment repairs and plumbing related issues to City Buildings. The boiler installation at the Ice Arena was completed and the project to replace the boiler at the Central Fire Department has begun. The Library Roofing project was awarded to Score Construction and is set to begin soon. The Community Center Structure Sealing and Washing Project is in progress and the Community Center Security Camera Upgrades Project and HVAC Project has been awarded and will begin soon. The grounds staff continued with their routine mowing schedule in September and is in the process of switching over to fall maintenance including cleaning out and pruning back flower beds and leaf clean up. Irrigation has been shut off and meters removed to the City irrigated properties and adopt-a-spots for the year. Removal of the hanging flower pots is complete and the Halloween decorations have been put in place. Filter replacements in all of the HVAC units throughout the City buildings are completed along with the inspection and maintenance of all emergency lighting. The semi-annual generator inspections have also been completed.

WATER TREATMENT PLANT

Treated water volume for the month of September 2016 was approximately 65.7 million gallons from the surface water treatment plant. The groundwater plant remains offline due to low river level conditions. All water quality testing and monitoring was completed in accordance with NHDES requirements. Initial disinfection byproduct results for TTHMs taken this quarter were

at levels that would result in exceedences at two sample sites. Staff worked with Wright Pierce engineering to quickly begin investigative treatment tests and soft flushing of the distribution system. Subsequent testing at those sites showed acceptable levels of TTHMs.

Seacoast NH is currently in an extreme drought condition; the City has enacted mandatory water restrictions to protect our resources. We have measured approximately 3.2" of rainfall at the reservoir this month. Raw water capacity remains at an estimated 80% of storage as a result of intense harvesting from the watershed and curtailed usage. Repairs to the Tufts Pond intake valve and support decking are complete. Equipment and grounds maintenance was performed at the plant, well, and tanks/stations. Stations were winterized and seasonally overhauled. Maintenance at the WTF included replacement of drive fittings on the sand filter, initial startup of the heating system, calibration of the TOC analyzer, and generator semi-annual maintenance is completed at all locations. Staff constructed a temporary powdered activated carbon injection system to pilot its effect on TOC/DOC removal and floc ballasting. Initial planning for SCADA/PLC, laboratory, and pump station CIP projects has begun. NHDES will be conducting a routine sanitary survey of the water system on October 4th. The department would like to thank Lead Operator Tim Green for his years of exceptional service to the department and to our customers. Tim has accepted employment at a neighboring water system. He will be greatly missed. Congratulations and best wishes, Tim!

WASTEWATER TREATMENT FACILITY

The vacant Wastewater Treatment Operator position has been advertized for over a month now and have received a total of 4 applicants. We will continue to reach out to professional sites and advertise in local newspapers in a hope to spark an interest. This is not uncommon in the wastewater and water world – it is becoming harder and harder to fill these positions. Staff continues to work with the coalition of communities on related wastewater and Great Bay Estuary issues. We have been working with industries on various issues. The Western Ave. pump station upgrade is moving forward. The wet well and slab has been poured and site work is ongoing. We have started the aeration basin diffuser replacement project. City staff has gone above and beyond during this labor intensive project. Brown and Caldwell Engineering has collected river (fresh and tidal) samples and sent out for testing. Staff attended the meeting with EPA to go over treatment facility progress/projects and to discuss pending NPDES permit issuance. Students from Spaulding High School came in for a tour. Both pumps at the Ray Dr. pump station were rebuilt. The level control transducer at Sawyer Ave. pump station was rebuilt. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation. All required testing for EPA and the State has been completed and submitted. Average effluent flow for the month = 2.156 Million Gallons per Day (MGD). Percent of design flow = 42.8%. Percent of design flow for 2016 = 61.7%. Precipitation for the month = 3.1". Precipitation for 2016 = 25.31".

ENGINEERING

- **Granite Ridge Public Outlay:** With the final paving having been placed in September 2016, construction is now substantially complete.
- **Milton Road/Flat Rock Bridge Road Intersection Improvements:** Construction is complete.
- **Columbus Avenue Parking Lot Expansion:** Construction is complete.
- **Surface Water Treatment Plant Upgrades:** Construction is substantially complete. Final items to be completed over the next couple of months.

- **Salmon Falls Road/Milton Road Water and Sewer (EDA Project):** Construction of sewer and water infrastructure on Salmon Falls Road continues to proceed. Project completion is scheduled for summer of 2017.
- **Franklin St./Western Ave. Area Improvements:** Construction continues on Franklin Street and the new sewer pump station at the corner of Western Avenue and First Street.
- **Rochester Reservoir East End Dam Modifications:** Bids were received and the construction contract was awarded in September 2016. Construction is scheduled to be completed by the end of December 2016.
- **Colonial Pines Sewer Extension:** The first phase of this multi-phase sewer extension program was advertised for bids in August 2016. Bids are anticipated to be received in October 2016. Construction funds are proposed in the CIP budget over the next few years for future phases.
- **Salmon Falls Rd. HSIP Curve Softening Project:** NHDOT has approved this project to be advertised for bids. Federal funding is now available for this project. This project will be advertised for bids in October 2016; construction of this project is anticipated in 2017.
- **Lowell Street Culvert:** City crews recently completed improvements to the riprap slope on the southeastern side of the culvert. The roadway in the area is scheduled to be repaved in October 2016, which will include some guardrail replacement in the area of the culvert. Further improvements to the culvert are being contemplated for construction in 2017.
- **Columbus Avenue (Rte. 125) Pedestrian Bridge:** The new pedestrian bridge was opened in February 2016. Temporary sidewalk approaches to the bridge are planned to be replaced with more permanent sidewalk and railings; design to be completed in 2016 and construction to follow in 2017.
- **Dewey Street Pedestrian Bridge:** Bridge inspection, rating, and evaluation has been completed. Design of a replacement bridge structure continues.
- **Strafford Square Roundabout:** Design continues. Bidding of the roundabout construction contract is now anticipated for late 2017, with a spring 2018 construction start date. Prior to that contract, a utility infrastructure contract is anticipated to be bid by the end of 2016 for construction in 2017. Approval for demolition of the building at 2-4 Walnut Street has been received.
- **Howard Brook Culverts Replacement:** Finalizing design, permitting, and easement negotiations. Construction is now anticipated in 2017.
- **Woodman St./Myrtle St. Area Improvements:** 50% design plans have been submitted to the City for review. Project scope includes: Woodman St., Myrtle St., Davyanne Locke Ln., Ela Ct., Beaudoin Ave., Liberty St., Academy St., and portions of Charles St. and Congress St.
- **Wakefield Street Reconstruction:** Design continues to progress.
- **Wastewater Interceptor Upgrades:** A Basis of Design Report has been received from the design consultant. This report summarizes alternatives and recommends a sewer collection system master plan before proceeding with final design.
- **NPDES Permit - Wastewater & MS4 Permit - Stormwater:** City staff met with USEPA Region 1 Administrator and other USEPA & NHDES staff in September 2016 to discuss permit issues. Based on that discussion, the issuance of the draft NPDES permit for the Wastewater Treatment Facility is not imminent within the next few weeks; however issuance of the draft permit is anticipated from USEPA prior to the end of 2016. As far as the MS4 permit for stormwater, the City continues to await issuance of a new permit. USEPA is

currently reviewing comments submitted on their draft MS4 permit language; issuance of the MS4 permit is anticipated prior to the end of 2016.

Memorandum

10/13/2016

To: Dan Fitzpatrick, City Manager
Mayor McCarley
Members of the City Council

From: Lauren Colanto, Recreation & Arena
Date: October 12, 2016
Re: September Department Report

Adult Recreation Ice Hockey	103
Adult Volleyball	84
Learn To Skate	15
Senior Art	28
Senior Breakfast/Cookout	80
Senior Dance Lessons	17
Senior Open Gym	23
Senior Power Hour	192
Total Monthly Participation	542

NH Bar Foundation Annual Dinner

As part of our Master Plan to seek creative funding sources to sustain some of our programs, the Rec applied for and received the Judge Richard F. Cooper Fund Justice Grant for Teen Night. Teen Night staff members were invited to the NH Bar Foundation's Annual Dinner to present about the program and talk about the positive impact it has had on the City of Rochester. Assistant Director Lauren and Bridging the Gaps Coordinator Molly attended this event and presented on the progressive approach Rochester is taking through Teen Night to strengthen community/police relationships and at risk youth. The crowd was very receptive and many commented on how impressed they were with this representation of Rochester.

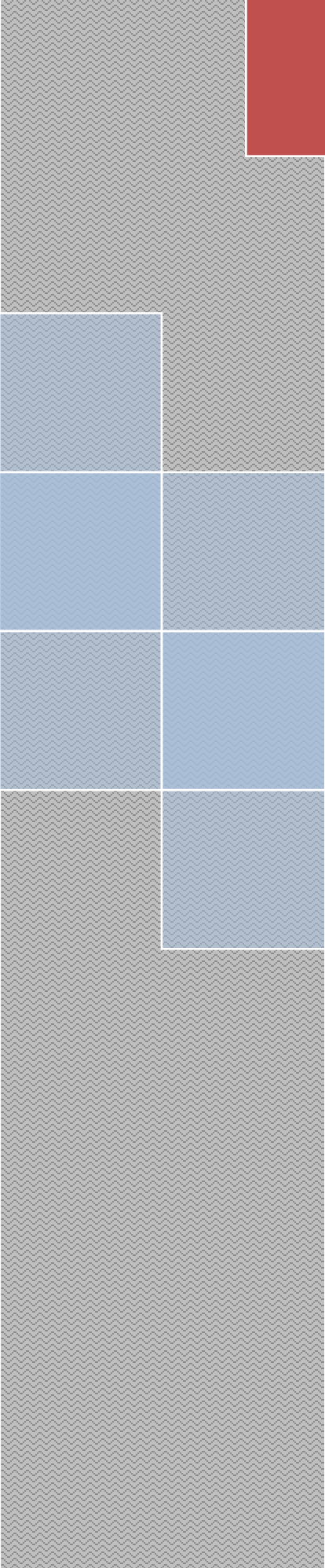
Community Coffee

The monthly meeting of Rochester Community Center, "Community Coffee", continues to be a success. The September meeting was attended by 10 organizations. A guest speaker from Seacoast Eat Local attended to share information on locals farmers markets and the numerous community outreach programs they offer. Bud Carlson Academy Teacher Jay Bushway was able to connect with this Seacoast Eat Local representative to coordinate a trip for his students to harvest beets at a local farm. This is one of the fantastic community connections that have materialized from Community Coffee!

Ice Update

Ice is fully installed and running at the Rochester Arena. This year we celebrate 25 years of the city owning this wonderful facility. Public Ice Skating kicked off on October 2nd. Schedules can be found at www.RochesterRec.com.





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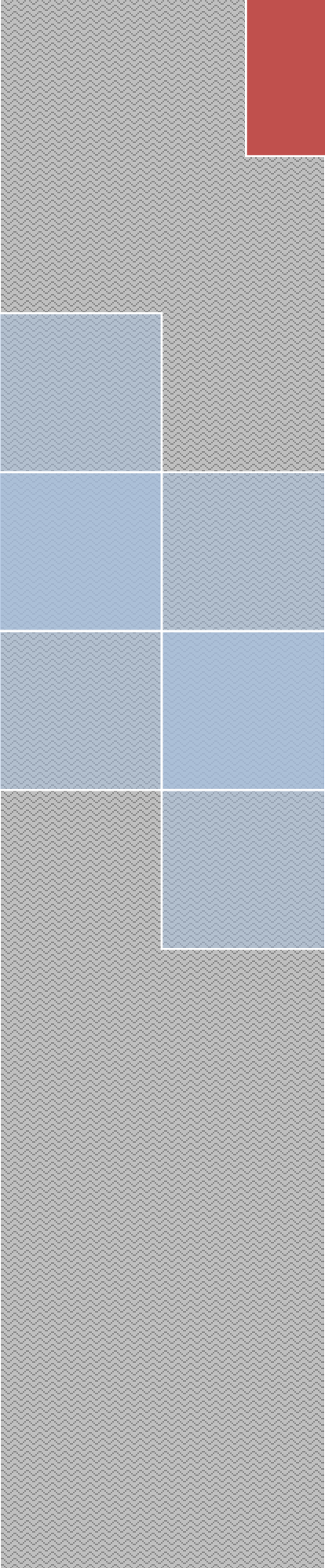


City of Rochester Tax Collector's Office
September 30, 2016

Tax Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2016	Semi Warrant	29,277,808	27,790,233.99	94.92%	1,487,574.01	5.08%
2015		56,938,119	55,838,385.09	98.07%	1,099,733.91	1.93%
2014		55,068,779	54,262,691.27	98.54%	806,087.73	1.46%
2013		53,324,262	52,898,235.51	99.20%	426,026.49	0.80%
2012		50,952,912	50,687,324.58	99.48%	265,587.42	0.52%
2011		48,856,892	48,632,892.02	99.54%	223,999.98	0.46%
2010		47,308,832	47,120,201.62	99.60%	188,630.38	0.40%
2009		46,898,827	46,752,282.40	99.69%	146,544.60	0.31%
2008		46,522,769	46,407,140.98	99.75%	115,628.02	0.25%
2007		42,964,450	42,871,622.66	99.78%	92,827.34	0.22%
2006		40,794,160	40,699,808.70	99.77%	94,351.30	0.23%
2005		38,024,453	38,006,008.64	99.95%	18,444.36	0.05%
2004		36,065,496	36,047,135.20	99.95%	18,360.80	0.05%
2003		33,310,579	33,300,397.48	99.97%	10,181.52	0.03%
2002		29,725,878	29,716,742.95	99.97%	9,135.05	0.03%
2001		26,943,136	26,935,829.18	99.97%	7,306.82	0.03%
2000		25,415,248	25,409,541.77	99.98%	5,706.23	0.02%
1999		22,973,308	22,969,413.75	99.98%	3,894.25	0.02%
1998		30,592,529	30,587,165.88	99.98%	5,363.12	0.02%
1997		29,835,914	29,830,583.34	99.98%	5,330.66	0.02%
1996		27,726,424	27,722,073.99	99.98%	4,350.01	0.02%
1995		27,712,029	27,709,191.61	99.99%	2,837.39	0.01%
1994		26,989,803	26,987,206.62	99.99%	2,596.38	0.01%
1993		25,611,050	25,608,622.48	99.99%	2,427.52	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					5,046,498.33	

Tax Collector

Doreen Jones, CTC



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Rochester, New Hampshire

Inter office Memorandum

TO: Daniel Fitzpatrick
City Manager

FROM: Todd M. Marsh
Director of Welfare

SUBJECT: Analysis of Direct Assistance for September, 2016.

DATE: October 13, 2016

This office reported 107 formal client notes for the month of September.

Voucher amounts issued for September, 2016 were as follows:

	28 <u>Families</u> 8 new	22 <u>Single</u> 6 new
Burial00	1,300.00
Dental00	.00
Electricity	738.60	279.23
Food.....	.00	.00
Fuel heating00	.00
Mortgage00	.00
Medical00	.00
Prescriptions00	.00
Rent	6,535.00	3,162.00
Temporary Housing	1,516.00	825.00
Transportation	<u>6 .00</u>	<u>79.00</u>
TOTAL	\$8,795.60	\$5,645.23

This represents an average cost per case/family of \$314.13 and case/Individual of \$256.60 for this month.

Total vouchers issued: \$14,440.83

There was an increase of \$6,167.25 in assistance issued this month compared to September, 2015. There was a decrease of \$678.50 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$0.00.

* Confirmed "Temporary housing" (motels) use has increased throughout the region for August and September. Temporary housing has lowered in October.