

LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
Tuesday, February 9th, 2021
Virtual Meeting, 6:30 P.M.
MINUTES

1. Meeting Call to Order at 6:30 PM:
Sonja Gonzalez, Interim Library Director
Marie Lejeune, Children's Librarian
Jessica Carroll, public access mediator
Peg Higgins (MH), Ward 1
Candy Bailey, Ward 3
Kathy Noble, Ward 4
Pam Hubbard, Ward 5
Bruce Jolin, Ward 6
Nat Goodspeed, City Manager's designee
2. Acceptance of the January 4th, 2021 Minutes: CB1, MH2:
Peg Higgins, Ward 1: yes
Candy Bailey, Ward 3: yes
Kathy Noble, Ward 4: yes
Pam Hubbard, Ward 5: yes
Bruce Jolin, Ward 6: yes
Nat Goodspeed, City Manager's designee: yes
3. Treasurer's Report
All account lines are funded, no concerns from Marie or Patty. Patty is following up about a particular trust account to ensure we get paid adequately. Brian (in personal communication to Pam) says that account has been idiosyncratic before, and that Patty has handled it before. Budget request for FY2022 has been placed. It came within the 2% cap that the city requires, will be discussed with City Manager next week, presented to City Council in April.
4. Friends of the Library Report
Candy, Bruce and Peg attended. Regular meetings are mostly resuming, still not many activities, mostly moral support. Kathy notes that the Friends are reviewing their support of museums since there's no revenue during this time.
Bruce attended 2021-01-04 meeting; he was asked, does the Library use volunteers? He answered: no, it's unionized, maybe some smaller libraries accept volunteers. Pam notes that the trick is finding something for the volunteer to do, since so many jobs require specialized knowledge. Also have to find staff time to train them. Most effective volunteers have worked in libraries previously.
Marie clarified that it is part of the bargaining agreement that we can't have a volunteer perform any work that a staff member might be paid to do. Example: we can't have volunteers read to children because we do Story Time, and we're paid to do that. We have to be very careful about volunteers.
Bruce adds: the Friends are looking into using an empty store front in downtown Rochester to advertise the Rochester Friends of the Library.
5. Communications from the Interim Library Director
Many programs going on, very full agenda this evening, we can't really go over them all. Curbside checkout, make it and take it, tax assistance, vaccine signup assistance – the Library has done a lot to accommodate the pandemic. We do have in-person use of computers,

newspapers, wifi, but not browsing. Marie and Peggy Trout have put together a proposal to reintroduce in-person browsing.

- Starting next Wednesday, Feb 17, the Library will add 5 browsing appointments per hour. Curbside continues; appointments for computer, copier, wifi will continue, same hours. See website for details.
- Several stages of increased opening are planned, with the next one to be evaluated for potential implementation in the middle of March.
- More discussion about continued expansion of these services will happen at upcoming Trustees meetings, and supported with articles on the website, posted at the Library, and provided to media outlets to publish as they see fit.

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We close between 12-1 for cleaning on Saturday. We also leave a 15-minute buffer between appointments where we try to wipe down common surfaces. We also have a virtual book club going, run by Beth Nerbonne.

6. Committee Reports

Nothing to report

7. Old Business

a. Pandemic Policy
Discussed above

b. Director search
Discussion of timeline and interviewers. Second round of interviews scheduled for March, after Ward 2 vacancy has been filled.

8. New Business

a. Library Trustee Officers positions
Deferred until March meeting.

9. Other

a. Library Trustee Officer roles
Brief explanation of the role of chair, vice-chair, treasurer.

b. Thanks
Bruce thanked Sonja for circulating thanks from patrons. Sonja gave credit to Patty.

c. Next regular meeting
Confirmed that we normally meet on the 3rd Tuesday of the month, at 6:30 going forward. The chair will call additional meetings as needed for the Director search.

10. Adjourned at 7:55 PM: CB1, KN2

Peg Higgins, Ward 1: yes

Candy Bailey, Ward 3: yes

Kathy Noble, Ward 4: yes

Pam Hubbard, Ward 5: yes

Bruce Jolin, Ward 6: yes

Nat Goodspeed, City Manager's designee: yes

Next regular meeting will be March 16th, 2021 at 6:30 PM.