

LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
February 20th, 2018
Rose Room
6:00 P.M.
MINUTES

1. Meeting Call to Order at 6:06 PM:
Steve Maimes, Pam Hubbard, Lori Chick, Nick Bellows, Nat Goodspeed and Brian Sylvester, Director.
2. Off-site tour: City Hall carpet tiles
3. Acceptance of the Minutes of the January 16th 2018 meeting: SM1, LC2, accepted.
4. Treasurer's Report
We haven't yet moved on the debt collection front because of sticky policy issues concerning minors. Discussion of policy possibilities. Budget at 64.3% of yearly, vs. 69% at this point last year. Expecting to break even on expenses without dipping into trusts.
5. Friends of the Library Report
Sweet Art will be on Saturday, April 28th in the Community Room. Increasing tickets from 80 to 100; limiting bakers to amateurs. Baskets are doing great – notably Valentine's Day raffle basket. Two for May: Baking Basket and Mother's Day Basket. Friends will participate in Comic Book Day with a photo booth on Saturday, May 5th; may be outside depending on weather.
6. Communications from the Library Director
 - a. Personnel
 - i. Resignation: Kern Mann
Trustees request Brian to craft a job description for an Emerging Technologies Librarian, subject to his discretion in how time-consuming job description creation becomes.
 - ii. New page: Elliana Martel, who started last week in the Children's Room. She used to participate in the story time.
 - iii. Union Grievance
On January 17th, the Library was closed due to a snowstorm; question as to whether scheduled extra shift should be paid or not. Question got escalated to the City's HR, who paid it.
 - b. 125th Anniversary – plaque
 - c. IT updates
Kern had 9 PCs ready to install as new staff workstations. Brian is prepping a list of computers that need to be replaced.
Library is currently on its own network. City is moving to a new network and wants to incorporate the Library.
 - d. Public performance licensing dispute
Realto Publishing owns rights to The Third Man, which was screened last summer. Realto wants retroactive fee for public screening. Vendor is handling.

- e. Social media accounts
City wanting to consolidate a news blog with social media; Brian still posting manually things that seem worth posting.
 - f. Upcoming programs: see agenda attachment
7. Old Business
- a. FY19 Budget
8. New Business
- a. Election of Officers
Chair, Treasurer and Secretary expressed willingness to continue in present roles. John Roese was Vice-Chair; position needs to be filled.
9. Nonpublic Session Per 91-A: 3 II (a), (c), (d) and 91-A: 2 I (b), (c)
None
10. Other
Voted to table a letter of appeal: NG1, SM2, unanimous.
11. Adjourn: SM1, LC2, adjourned at 7:25 PM.
Next meeting March 20th at 6:00 PM. Pam will be absent; Vice-Chair should run the meeting. Brian has asked Community Engagement Officer Kyle Danie to attend next meeting to discuss patron bans and no-trespass procedures.