

LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
January 16th, 2018
Rose Room
6:00 P.M.
MINUTES

1. Meeting Call to Order at 5:55 PM:
Steve Maimes, Pam Hubbard, Candy Bailey, Nick Bellows, Nat Goodspeed and Brian Sylvester, Director.
2. Welcome new members: Nick Bellows
3. Acceptance of the Minutes of the December 19th 2017 meeting: SM1, CB2, accepted.
4. Treasurer's Report
Pretty good shape, but heating fuel line seems wonky: abnormally low, considering the winter weather thus far. Overall at 56.6% consumed for the year, vs. 63% last year at this time. By end of January, should be consistent.
5. Friends of the Library Report
Talked about continuing with clubs. No "Business After Hours" for January 17th, presumably due to predicted snow. Set April 28th for Sweet Art cooking contest. Decision to rule out professional bakers in favor of home bakers.
The Friends have had a Chamber of Commerce presence, but can they ride on the Library's? Yes.
6. Communications from the Library Director
 - a. Personnel
Andrew, a former page, is back from college as an intern, photographing World War I and II posters in the Library basement. He's been researching them on the Library of Congress web site to find original provenance information.
Kern still on medical leave (since September). Meeting with IT staff to try to determine how to roll forward. Expect a formal plan in February.
Advertising for a Children's Room page; encouraging certain individuals at school to apply.
 - b. 125th Anniversary
First event: reception for Lillian Parshley portrait unveiling on Friday, January 26th. Invited the Mayor to dedicate.
 - c. IT updates
City IT is looking to update all City security camera systems.
Also want to upgrade from home-grade network switches to commercial-grade switches.
Also entire City-wide phone system.
Brian testing Raspberry Pi computer to replace an (old, unsupported) Windows XP catalog-search system; may roll out additional Raspberry Pis if this works out.
 - d. Upcoming programs:
Weds, Jan 17th film screening 'Atomic Blonde' 6:00 PM;
Jan 18th Friends of the Library presents Maple Sugaring 6:00 PM;
Jan 22nd Common Threads 9:30 AM, Adult Coloring 6:00 PM;
Jan 24th Book Group "Without a Map", 6:00 PM,

Yoga for Every Body 7:00 PM;
Jan. 26th Lillian Parshley portrait reception 2:00 PM;
Jan. 29th Common Threads 9:30 AM;
Jan 31st film screening 'Dunkirk', 6:00 PM;
Feb 2nd, Meditation 10:00 AM;
Feb 5th Common Threads 9:30 AM;
Feb 7th Yoga 7:00 PM;
Feb 12th Common Threads 9:30 AM

e. Buildings and Grounds update

Had severe leaks in three different spots in Reference area: roof from the old building complicated by ice dams. All have been fixed, hopefully.

Trouble with Children's Room entrance: door froze, you couldn't lock it or even latch it. Fixed.

Window in Staff Room has been stuck since July, but now (in January) can open.

Mike Riley still wants to put in carpet tiles.

New book drop has been delivered to the Community Center, and will be installed this Spring with concrete footing. That footing is a requirement for vendor guarantee.

7. Old Business

a. FY19 Budget

8. New Business

a. None

9. Nonpublic Session Per 91-A: 3 II (a), (c), (d) and 91-A: 2 I (b), (c)
None

10. Other

a. City Warming Station served ~80 families. Once the Station closed, Library was inundated. No outright problems, but one no-trespass order. Brian will try to work out a plan with the City for subsequent winters.

11. Adjourn: CB1, NB2, adjourned at 7:05 PM.
Next meeting February 20th at 6:00 PM.