

LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
April 18th, 2017
Rose Room
6:00 P.M.
MINUTES

1. Meeting Call to Order at 6:05 PM:
Steve Maimes, Pam Hubbard, Lori Chick, Amy Lemelin, Nat Goodspeed and Brian Sylvester, Director.
2. Acceptance of the Minutes of the March 21st, 2017 meeting:
 - a. Weeded books – Amy reports school libraries say they used to get first pick; they say they were told five or six years ago that was no longer true. But Brian was here at the time, and he has no memory of any such thing. May have been connected to the book sale, but the book sale is no more. High school in particular is very interested.
 - b. SM1, AL2, accepted.
3. Treasurer's Report
 - a. This month we just have year-to-date. If anything, at 83% through the year, we have more money than usual.
 - b. Lease copier and printer line is over 100%; city seems to have charged out the changeover to all the departments.
 - c. Collection development: a lot of money is still encumbered; some got spent down today. That won't last.
 - d. From what communities do people buy out-of-town library access? Brian will find out.
 - e. Mention to PR firm the proximity to Friendly's? Or Wild Willy's?
4. Friends of the Library Report
 - a. Silent Auction got gift cards from many local businesses. It was well-received.
 - b. Talking about introducing speakers and/or storytellers to Friends meetings. National Humanities Council provides programs. Or Friends could come and do their own storytelling. Both Dover and Portsmouth Friends have events like that; can check websites.
 - c. Thinking about getting T-shirts or sweatshirts with Friends logo to get visibility, purple for the Lilac City. SM: what about baseball caps?
 - d. Spaulding art display around the library: funds for the framing of student art? They used to be in a frame; there's only one such frame down by the computers now. Maybe could recycle frames? Contact Spaulding art department for recommendations.
 - e. Bought Seashore Trolley Museum pass from Kennebunk, ME, open from Memorial Day to Columbus day, 7 days a week.
 - f. Next Friends meeting is May 1st, 6:00 PM in the Community Room.
 - g. Friends did join Chamber; Chamber Expo on May 11th from 5-7 PM at the Community Center. Friends will have a table there with two baskets. That will be the biggest basket

raffle of the year.

5. Communications from the Library Director

- a. Buildings and Grounds update
Waiting to hear back from Mike Riley. Keeping an eye on the roof; project afoot to repair the drain in the lower parking area. No report on the flagpole, no news on the book drop.
- b. IT Infrastructure update
The City is upgrading network: new firewall, router, switches, cabling in all city buildings. New phone system will be phase II. Will be hiring a Chief Information Officer.
- c. Printers and copiers
Continuing to have issues. Coin-ops now work. Scanned email doesn't work; envelopes either don't work or no one knows yet how to do it. No training yet.
- d. Upcoming events: Rochester Cares (spring cleanup, 4/22), Free Comic Book Day (5/6), Movie showings (Rogue One 4/19; Jackie 4/26; La La Land 5/3), NH Cooperative Extension on planting for pollinators (5/10).
- e. Progress report on goals
Debt collection agency is in the budget. Business After Hours is penciled in for June 2018. MFA is very interested in partnering on 125th. Still have to reach out to Historical Society. 42 hours of training so far for circulation staff. Online summer reading program software purchased and configured; being tested internally now. TV show DVD cases being evaluated. 49 nonfiction titles have been weeded so far, and 128 YA titles.

6. Old Business

- a. 125th Anniversary celebration planning
Staff is contributing ideas, including old WWII propaganda posters from the basement, historical items. Maybe T-shirts or polo shirts with a 125th anniversary logo.
LC: A timeline would be fun. "We've been here 125 years; where have you been?"
PH: Historical Society could overlay with WWII memorabilia.

7. New Business

- a. Teen area
Foot traffic is a problem – it's less a "room" than a walk-through area. But hard to identify how to solve that problem. DVD room is slightly smaller than YA area; swap? You'd lose some space because of the stairwell. What about a corner room? The Western room e.g.? A more welcoming space would be used more. What age range are we primarily targeting? Mostly young teens transitioning from the Children's Room. Barnes & Noble has dedicated a huge amount of floor space to YA literature; it's one of the fastest-growing genres. But we don't have a Librarian II for YA – we have a Librarian I who splits her time between three areas.
- b. Author's Fair
This year's is canceled. Try to reach out earlier next year? Some thought Main Street were going to take it over, but they couldn't. Used to be The Times, but The Times is gone.
- c. Open Trustee position
LC: One person in Friends in Ward 3 is interested; Lori will try to get her an application.
- d. Thresher display
April 10, 2018 is the 55th anniversary of the sinking. Lori has biographies of all 129 crew

members. Photos? Small ones. Trivia quiz encourages actually reading the bios. Is Portsmouth Library doing something? Will find out.
Maybe something more general about the Shipyard?

- e. Local Historical Anniversaries calendar
Rochester history: e.g. who were the mayors? Rochester history mirrors national history and our own personal histories. Allow Historical Society some exhibit space; it wouldn't be up to the library to organize that. Could do it by season. Do they have display cases they could bring over here? Brian will reach out.
8. Nonpublic Session Per 91-A: 3 II (a), (c), (d) and 91-A: 2 I (b), (c)
LC1, AL2: entered at 7:13 PM. SM1, LC2: exited at 7:24 PM.
9. Other
- a. State library funding
A cut in state library funding would mean cutbacks on inter-library loans, movie downloads from the state etc. If IMLS (Institute of Museum and Library Studies) gets de-funded, would impact inter-library loan service. Jim Gray, Sandy Keens are on the State legislature for issues that come up there.
 - b. City budget hearing 7:00 PM in the Council Chambers on May 9th.
10. Adjourn: LC1, AL2, adjourned at 7:29 PM.
Next meeting May 16th at 6:00 PM.