

**LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
February 21, 2023
Community Room
6:30 PM
MINUTES**

1. MEETING CALL TO ORDER at 6:30 PM

Peg Higgins, Ward 1
Samantha Gee, Ward 2
Candy Bailey, Ward 3
Kathy Noble, Ward 4
Bruce Jolin, Ward 6
Marie Lejeune, Library Director
Katherine Parker-Wright, Patron Services Supervisor

Logged in with Teams:
Nat Goodspeed, City Manager's Designee

Not present:
Pam Hubbard, Ward 5

2. Acceptance of the Minutes of the January 17, 2023 Regular Meeting
Minutes will be reviewed at the March 21, 2023 Regular Meeting
3. Treasurer's Report
Budget is on track for the year. Two more Trust Funds checks were cut for a total of about \$440 which will be used to purchase non-fiction items.
4. Friends of the Library Report
There were new people who attended the last meeting. The Friends are hoping to do a spring raffle basket. They also renewed some museum passes for the library.
5. Communications from the Library Director
 - a. Bathroom Upgrade: Renovations will be starting on March 7, 2023. There will be new floors, tile will be placed up to 4' from the floor and then the rest of the wall will be painted. The renovations will start on the top floor, then main floor and finally the Children's Room bathroom. Sinks and toilets will also be replaced.
 - b. Inventory Project: The Inventory Project has started in the Teen Room. It is moving along.
6. Old Business
Trust Funds: Rob Pallas, Trustee of the Trust Fund, Katherine, Marie, Jodi and Abby had a meeting to clarify restrictions on some of the trust funds of the Trust Funds.

7. New Business

- a. Parson Main Items: A patron called regarding items belonging to Parson Main. He was reading an Annual Report from 1920 and would like to look at the items. Marie knows of a chair and some books, but these are in Special Collections. Marie related to him that these are too fragile to be handled. He wrote to the City Council and the Mayor regarding this and wants to have them preserved so the public can see them. Discussion was held regarding the authenticity of the items, cost of preserving the items and displaying of the items.
- b. Policy Updates:
 - i. Mission Statement will be changed to make it “less boring”.
BJ motioned and CB2 to have the Mission Statement changed as addended.

Roll Call:

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- ii. Program Policy: A new Program Policy will be reviewed and discussed at the next Trustees meeting in March.
- iii. Patron Management Policy: This policy will be reviewed and discussed at the next Trustees meeting in March.

8. Other: No other business

9. Adjourn

Meeting Adjourned at 7:20 PM

BJ1, CB2

Roll Call

Peg Higgins, Ward 1

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Candy Bailey, Ward 3

Kathy Noble, Ward 4

Bruce Jolin, Ward 6

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Next Meeting will be March 21, 2023