

**Historic District Commission**

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City of Rochester  
**HISTORIC DISTRICT COMMISSION**  
**DRAFT Minutes**  
Wednesday, August 14, 2013 at 7:00 p.m.  
(Minutes approved on September 11, 2013)

Members Present

Molly Meulenbroek, V. Chair  
Martha Wingate  
Peter Bruckner  
Marilyn Jones  
Sandra Keans, Council Representative

Members Absent

Nel Sylvain, Chair  
Nancy Dibble  
Donna Claveau, alternate

Others present - James Campbell, Mike Provost, and applicants.

- I. **Call to Order.** The meeting was called to order at 7 p.m.
- II. **Approval of Minutes.** The minutes from May 8, 2013 and July 10, 2013 were unanimously approved as presented.
- III. **Elections.**
  - A) Molly Muelenbroek was nominated by Mr. Bruckner and the nomination was seconded by Ms. Keans. The nomination passed unanimously.
  - B) Martha Wingate was nominated by Ms. Keans and the nomination was seconded by Ms. Jones. The nomination passed unanimously.
- IV. **Horizon Trust / Bob McGuire, 5&7 Dreyer Way** Application for Certificate of Approval for a new two story office building. Case# HDC120 – 322 & 323 – B2 – 13

The applicants architect gave an introduction to the changes made to the design of the building. The applicant changed the roof lone, the storefront windows, and the trim. There was a short discussion by the Commission members and all agreed the changes were an improvement to the originally submitted design.

*A motion was made by Mr. Bruckner and seconded by Ms. Keans to approve the application. The motion passed unanimously.*

**V. At Peace Body Art, Spooky Graves, 64 Hanson Street** Application for Certificate of Approval for sign and paint. Case # HDC 120 – 379 – B1 – 13

The applicant, Spooky Graves, discussed the sign design, colors and placement. The sign will be black & white with raised letters. It was stated that it will match the building and the sight lines of the other signs on the building.

Mr. Bruckner asked if the applicant could make the ends of the sign rounded or make it rectangular. The applicant said either would be fine with him.

*A motion was made by Mr. Bruckner and seconded by Ms. Jones to approve the application with a rectangular sign. The motion passed unanimously.*

**VI. Pinkham Bousari, 101 North Main Street** Application for Certificate of Approval for a sign. Case # HDC 121 – 366 – B1 – 13

The applicant gave a description of the sign and stated that there will be a green background with white lettering. The sign will also be internally lit. Ms. Bousari also stated that the sign will have black trim and the pole will also be black. The typeface will be as shown at the meeting.

*A motion was made by Ms. Keans and seconded by Mr. Bruckner to approve the application. The motion passed unanimously.*

**VII. Other Business/Non-scheduled Items**

**A)** There was some discussion on recruiting people to fill the recent vacancies on the Commission. Members will begin speaking with people about joining.

**B)** There was a brief discussion regarding the Certified Local Government (CLG) application that was sent to the state last year. They have finally taken a look at it and are in the process of making a decision.

**C)** Mr. Provost discussed vacancies in the downtown as well as buildings for sale. He noted that there are new business looking at, and coming, to Rochester. He also noted that the Arts & Culture Committee held the first annual Achievement in Arts Awards and that it went very well. It is something to build on. There was also some discussion on art for the downtown area.

**VIII. Adjournment**

*A motion was made by Ms. Jones and seconded by Ms. Wingate to adjourn at 8:00PM. The motion passed unanimously.*

Respectfully submitted,

James B. Campbell  
Chief Planner