

Historic District Commission

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City of Rochester
HISTORIC DISTRICT COMMISSION
Wednesday, January 9, 2013 at 7:00 p.m.
(Minutes approved on February 13, 2013)

Members Present

Nel Sylvain, Chair
Molly Meulenbroek, V. Chair
Peter Bruckner
Nancy Dibble
Marilyn Jones
Brian Albertelli, alternate

Members Absent

Martha Wingate
Sandra Keans, Council Representative
Donna Claveau, alternate

Others present

Mike Provost, Main Street Program
James Campbell, Chief Planner

I. Call to Order. The meeting was called to order at 7 p.m.

II. Approval of HDC minutes from December 12, 2012

The minutes were approved.

III. Discussion on Submission Requirements

Mr. Campbell gave an introduction about why this was on the agenda and that we needed to try to tighten things up.

Mr. Bruckner discussed the handouts he had provided which included a table for explaining what to submit for different projects, the changes needed to the letter on the website, forms provided by the City, and possible changes to the Zoning Ordinance for the HD overlay.

Mr. Sylvain said that he would work with Mr. Campbell on the changes.

IV. Signage in the Historic District

Mr. Sylvain brought in a copy of a sign ordinance from Texas and it was briefly discussed.

The Commission also discussed the information supplied by Mr. Provost from the Main Street Program as well as the Town of Exeter, ME.

V. Other Business/Non-scheduled Items.

The Commission held elections for Chair and Vice Chair.

The nominations for chair were opened and Mr. Bruckner nominated Nel Sylvain as chair and the nomination was seconded by Ms. Dibble. The nominations were closed without any further nominations with a motion by Mr. Bruckner and a second from Ms. Jones. Mr. Sylvain was elected chair.

The nominations for vice chair were opened and Ms. Jones nominated Molly Meulenbroek as vice chair and the nomination was seconded by Mr. Bruckner. The nominations were closed without any further nominations with a motion by Ms. Dibble and a second from Mr. Bruckner. Ms. Meulenbroek was elected vice chair.

Review of Prior Year

This was not discussed.

Plans for the coming year

Some of the items discussed were brought forward by Mr. Provost from the Main Street Program and they included the April 20th Rochester Pride Clean-Up of a garden on North Main Street, the July 20th Blues Festival, the Cocheco River Walk Banners and the April 21st Local Authors at the Library.

The next meeting would be February 13, 2013.

Adjournment.

A motion was made by Ms. Jones and seconded by Ms. Dibble to adjourn at 7:55 p.m. The motion passed unanimously.

Respectfully submitted,

James B. Campbell
Chief Planner