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City of Rochester
HISTORIC DISTRICT COMMISSION Minutes
May 9, 2018 at 7 pm

*Conference Room, City Hall Annex
33 Wakefield Street, Rochester, NH*

(These minutes were approved June 13, 2018)

Members Present

Molly Meulenbroek, *Chair*
Joyce Bruckner, *(Planning Board Rep)*
Peter Bruckner
Matt Wyatt, *Alternate*
Nancy Dibble
Sandra Keans
Marilyn Jones

Members Absent

M Martha Wingate, *V Chair*

I. **Call to Order.** Ms. Meulenbroek called the meeting to order at 7:05 p.m.

II. **Approval of minutes for April 11, 2018.**

The minutes from April 11, 2018 were approved by Ms. Keans and seconded by Mr. Wyatt.

III. **Bernier Insurance, 32 Wakefield Street** Certificate of Approval for wall sign Case# HDC 121 – 380– DC – 18

Troy Dillow presented his wall sign for Bernier Insurance that will be placed on about the porch. Mr. Dillow explained that this will be a temporary sign with his updated logo until he puts a freestanding sign in the front yard. The HDC supported the freestanding sign concept. There was a discussion about the signage on the building taking away from the historical architectural details of 32 Wakefield Street.

The certificate of approval for 32 Wakefield Street wall signage was approved by Ms. Keans and seconded by Mr. Wyatt.

Mr. Bruckner abstained from the vote.

IV. Dales Country Essentials, 65 Hanson Street Request for Extension for approved wall signage (approved in 2011) Case# HDC 120 – 379 – DC – 18

Ms. Mears explained that the application for the certificate of approval for a wall sign in 2011 at the same location and same signage.

The extension request for Dales Country Essentials was approved by Mr. Bruckner and seconded by Ms. Keans

V. Design Guidelines Update

The Planning and Development Department has selected the consultant BendonAdams to work on the design guidelines for the City of Rochester. There was a general discussion of goals and objectives of the project.

VI. Adjournment

A motion was made by Mr. Bruckner to adjourn the meeting at 8:15 pm and seconded by Ms. Keans. The motion carried unanimously.

Respectfully submitted,

Michelle Mears, *Senior Planner*