

Michelle Mears,
Staff Planner
Planning & Development
31 Wakefield Street
Rochester, NH 03867
(603) 335-1338
Michelle.mears@rochesternh.net



City of Rochester
HISTORIC DISTRICT COMMISSION Minutes
January 10, 2018 at 7 pm
Conference Room, City Hall Annex
33 Wakefield Street, Rochester, NH
(Adopted February 14, 2018)

Members Present

Molly Meulenbroek, *Chair*
Sandra Keans
Joyce Bruckner, (*Planning Board Rep*)
Peter Bruckner
Nancy Dibble
Marilyn Jones
Martha Wingate, *V Chair*

Members Absent

Matt Wyatt, Alternate

I. **Call to Order.** The meeting was called to order at 7:03 p.m. by Ms. Meulenbroek.

II. **Approval of minutes for November 8, 2017.**

The minutes from November 8, 2017 were approved by Ms. Jones and seconded by Ms. Dibble.

III. **Federal Savings Bank– Portsmouth Sign Company**, 17 Wakefield Street, Certificate of Approval for a wall sign. Case# HDC 120 – 406 – DTC – 18.

The applicant Portsmouth Sign Company presented the redesigned Federal Saving wall sign. The sign will be the same size as the previously approved sign but the location of the sign on the building will be adjusted. The roof sign will be removed with the eagle on the side. Ms. Jones asked about the color of the sign if it will be the same colors as used before.

A motion was made by Ms. Keans to approve the application and seconded by Mr. Bruckner. The motion carried unanimously.

IV. **Monroe Hair Studio– Amber Smith**, 61 Hanson Street, Certificate of Approval for a window sign. Case# HDC 120 – 379 – DTC – 18.

The applicant Amber Smith presented her window signage for Monroe Hair Studio at 61 Hanson Street. Ms. Keans asked about the significance of the name Monroe and the applicant explained the hair studio is named after Marilyn Monroe she is a huge fan. *A motion was made by Mr. Bruckner to approve the application and seconded by Ms. Jones . The motion carried unanimously.*

V. **Raiche & Company Certified Public Accountants**, 16 Wakefield Street, Certificate of Approval for freestanding sign with lighting. Case# HDC 121-0377-DTC-18.

The applicant Sundance signs presented the Raiche & Company Certified Public Accountants freestanding sign. The members asked what type of material the side post will be made of which the applicant confirmed that it will be granite. The sign will be illuminated and the applicant showed the lighted to the HDC. This lighting needs to fit within the Site Plan regulations and be dark sky compliant.

A motion was made by Ms. Wingate to approve the application and seconded by Ms. Jones . The motion carried unanimously.

VI. **38 Hanson Street Update**

Peter Bruckner gave an update of the 38 Hanson Street building and meeting with the mayor. He explained the meeting that was held with Leah Roth about the Woven Makers Space. They are working on a feasibility study. They will be holding a Technical Review Group meeting at the space. Ms. Mears and Ms. Bruckner gave an update on the density regulations changes that are being proposed and the timeframe.

VII. **Other Business/Non-scheduled Items**

There was also an update on the Request for Proposal for the Design Guidelines and Downtown Density. Ms. Mears will be working with the Building, Zoning, and Licensing Services regarding a joint application for the HDC and sign permit. Ms. Keans expressed the importance of bringing Pictometry to the meetings. There will be a projector with the Pictometry at the next HDC meeting.

VIII. **Adjournment**

A motion was made by Ms. Keans to adjourn and seconded by Mr. Bruckner The motion carried unanimously.